

Etna Library Trustee Meeting
September 17, 2025 at 5pm
Location: Etna Library, 130 Etna Road, Etna, NH 03750

For more information, call 603-643-3116 or email etna.library@hanovernh.org

Minutes

Attendees:

Jeffrey Metzler: Library Director
Sarah Molesworth: Assistant Librarian
Elizabeth Storrs: Trustee
Sharry Baker: Trustee

Acceptance of August Minutes: Approved

Librarian's Report

August Patron Visits

- 983
- Last month (July): 1,020
- August, 2024: 894
- August, 2023: 628

August Programs

- Cookbook Club: 8
- Book Group: 10
- Knitting (2 gatherings): 3/4
- Squam Lakes, Animals with Bad Reputations: 55
- Alyx the Magician: 74
- Ice Cream Party: 82

Summer Reading Recap:

- 128 Adult/Teen Raffle Slips Submitted
- 51 Kids Reading Logs Turned In
- 573 attendees at our special summer events

August Circulation

- Items OWNED BY Etna: 1,374
- Last month (July): 1,353
- August, 2024: 1,373

- Items CIRCULATE AT Etna: 1,272
- Last month (July): 1,254
- August, 2024: 1, 278

August Website Visits

- Unique visitors: 349 (370 in July)
- Site sessions: 571 (546 in July)

Old Business

Gazebo

- Revised drawing discussion,: The updated engineered drawings and Paul Simon's (Architect) revised plans have been submitted to the town
- The Library now has the building permit
- Work should begin in early October as agreed upon by the DPW for site prep and the Carriage Shed for delivery
- Library will likely need to pay for some of the site prep materials
- Great progress!

Fundraising Account

- The three main funding raising sources are the Pie Sale, Books Sale ,Community Financial gifts. In the past, all funds from the Pie Sale and Book Sale went into the Town of Hanover General Fund. Jeff has been working with Ellen Bullion , Head of the Finance Department, to alter the management of these funds so they can be directly accessed by the Etna Library. The goal is for this to be permanent going forward
- Friends of Library Idea: Discussion ensued on forming a group of volunteers as a group that would focus on library fundraising activities.

New Business

- Library Cards. New cards need to be ordered as Jeff is running low (7 left) . The vendor requires a minimum order of 500 but this is very costly (\$900). Jeff will seek alternatives
- Activity Backpacks: Two new activity backpacks have been purchased , one for ART and one for Puppets , we now have 9 activity backpacks which have become very popular for checkout
- Security Question: Jeff will be purchasing mobile security buttons for staff to wear in addition to the desk button
- Libraries with Heart: Next week The American Heart Association will be providing blood pressure equipment and instruction for Library staff for patrons to stop in and use. There will also be a BP set for patrons to borrow for home use.
- **Upcoming Events**
- Migration of the Monarchs Sept 23, 4:30: Event will have kids color butterflies and write letters to kids in Mexico. Then, in the spring, kids from Libraries in Mexico will send

picture and letters back to the Library

- Fall Fest : Sept 26 4-6 at Storrs Pond, Jeff , Sarah and one volunteer will be at the event. Sarah has made up three fiber art crafts for children to participate in
- Reading of children's book titled "Mercy Watson." **October 4, 10:30am** features a Pig character , the event will include snacks of toast with butter (Mercy's favorite food) , drawing pig characters , invitation to bring a stuffed pig, some pig costume attire for kids dress up
- Redcoats & Rebels: NH Humanities event will be at the **Trumbull Hall at 5:30. On Oct 6th**
- Costume Swap: The swap will take place **Oct 10 to 5. Oct 11th from 10-2** . Donations welcome
- Pumpkin Decorating **starting October 14** -150 pumpkins will be purchased, first come first serve .
- Apple Cider Festival: **Oct 18th 11 AM** , Apples will be purchased at River View Farms
- Haunted Story Walk: **Oct 25th , Sat 6:30**, Hot Cocoa will served and lots of candy treats along the trail
- Dia de Los Muertos, **Oct 8th , 4:30**. A celebration of Dia de Los Muertos/ Day of the Dead
- History of the Hanover Town Library: **Event mid to late November** , 120th anniversary celebration , evening event , self-guided tour of Library History , to include baked goods to try from recipes from that time period . Come and explore

October Trustee Meeting Date/Time: Oct 22 (Wednesday) at 5 PM