

Etna Library Trustee Meeting Minutes
October 26, 2021 at 3:00 pm
Location: Etna Library

Present: Kathleen Chaimberg, Elizabeth Cornell, Liz Marshall, Jeff Metzler

The September Minutes were accepted.

Librarian's Report

Review of Programs: Friday morning Story Time was active, with five families attending outdoors. With cold weather the gatherings for young children may transition to Zoom. A virtual Halloween craft drew requests for 55 pumpkins and decorations. Children who submit a picture will be entered in a drawing for a Still North Books gift certificate.

September Circulation: Etna patrons borrowed 823 items. Etna's own collection circulated 718 items through Etna, Howe Library and inter-library loans. Also, Jeff went to the Howe Library for training on the shared cataloguing system.

Old Business

Little Free Libraries and signage: The second installation awaits Etna General Store reopening.

Tent Refund: Jeff contacted the vendor of the damaged tent and is awaiting outcome. Alternative tenting solutions may allow for flexibility in outdoor gatherings and better endurance.

Pie Sale: The annual sale, EL's only fundraising event, will continue as always on the day before Thanksgiving. Drop-off begins Tuesday until the library closes at 3 pm and again Wednesday morning between 8 am and the start of the sale at 9. The library will locate or replace signs and promote the event online.

New Business

Library Brochure: An Etna Library history is displayed and available to patrons.

Shelves: Examining the best use of space and additional shelving. Discussion followed about whether there are more community experts who'd share talents going forward.

Laptop: The library will purchase a laptop computer for shared use in the building. This will likely replace the existing hard drive system.

Design of new Website: Jeff is researching options for an Etna Library website.

Mary Roach event: Posters distributed to promote the November 2 virtual event. Jeff will seek press and calendar listings and will moderate the event, helping to field chat questions from attendees.

Volunteers: Beginning October 30, the library resumes 10-to-noon Saturday openings with assistance from our volunteers.

Next meeting: November 9 – Tuesday – 3pm

Respectfully submitted, Elizabeth Cornell, Secretary

