

Etna Library Trustee Meeting

Nov. 22, 2017

2:00 PM

Present: Alexandra Corwin, Ginger Boitnott, Barbara Prince, Liz Marshall

The October minutes were approved.

Librarian's Report

Total visits and circulation are both up since last month. Program attendance last month was slightly lower than in 2016, but this was due to some unusually well attended programs last October.

Old Business

Review of Programs: The October programs were very well received. People loved the tree walk, the Etna Schoolhouse program, and the evening with Felicity Swayze.

Pie Sale: The pie sale was a big success. There were about 20 bakers and the library made \$554.00.

Librarian's Annual Review: The trustees met with Barbara on Oct. 26, 2017 to discuss and sign her annual review.

New Business

Donated Frame: A beautiful frame was donated to the library. Alexandra's calligraphy is now mounted in it and it is hanging in the new entry area.

Winter Programs: The list of winter programs is now available. There are some new craft programs, including one for making a bean bag style felted ball.

Long Range Plan: A review of the long range plan for the library has begun. The last LRP was done in 2013. Some of the goals from the 2013 LRP have been met, and some new ones need to be created. This will be an ongoing process. To begin, we will make some corrections to the website to reflect the new status of the older goals that have been accomplished.

2018 Librarian Goals: The librarian goals will be developed in conjunction with the new long range goals for the library.

Volunteer Appreciation: We will plan a tea/coffee in January to honor the volunteers. A tentative date was set for Saturday, Jan. 20.

Transfer of Funds: The letter approving the transfer of funds to purchase the coffee mugs and folding table was signed by the trustees.

Next meeting: Tuesday Dec. 12 at 2:30

The meeting adjourned at 3 PM

Respectfully submitted, Liz M. Marshall