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Hanover

Town Report

1982



James W. Campion, III
1930 — 1982

Jim Campion's affair with the Town started when he became a volunteer fireman in the 1950's. His childhood enchantment with fire trucks and things mechanical was fulfilled behind the wheel of a Hanover volunteer Hose Company truck, the first to arrive and the last to leave the action. The picture of Jim Campion on the opposite page is typical of the man - he was always where the action was, whether at a fire, renovating Oak Hill, on a highway construction project such as Park Street, or cajoling people with different ideas into a consensus for the good of the Town and its future.

Jim was selected as Hanover's Citizen of the Year for 1981, but he was not just the citizen of 1981; Hanover was his Town every year. Nor was he just a citizen of Hanover. His interests in community service were broad enough and his willingness to serve generous enough to encompass regional and state concerns as well. His leadership in establishing the Association of the Elected Officials' of the Upper Valley and his efforts as Vice President of the New Hampshire Municipal Association were typical of his desire to provide better services to citizens across the State.

Jim poured a tremendous amount of energy into fulfilling his commitment as a citizen of Hanover, beginning officially with the development of a program for youth in the late 1960's. In 1974, he was elected to fill out a term as Selectman. He was elected to a full term in 1975 and again every three years thereafter, serving as Chairman of the Board from 1975 on.

When he wasn't checking on things in the Municipal Building or on a Town project, Jim was very often tinkering with equipment or working on the land around his house on King Hill. Or he might be out flying in his airplane, figuring out how to get a consensus on some Town matter to match the harmony of the landscape he loved.

Jim was driven to serve his fellow citizens. He opened his home and his heart and worked with uncommon vigor and enthusiasm on whatever project was at hand, without diminishing his delight in his family and grandchildren.


His presence is missed; his legacy is enduring.



*James W. Campion, III
Board of Selectmen 1974-1982*

ANNUAL REPORTS
of the Town of
HANOVER, NEW HAMPSHIRE

For The Year Ending December 31, 1982



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TOWN OF HANOVER

TOWN OFFICERS

*Board of Selectmen **

Thomas E. Byrne, III (1983)
Benjamin Tompson, Jr. (1983)
Marilyn W. Black (1984)
James W. Campion, III (1984)***
Sharon L. Nordgren, Chairman
(1985)
Stephen V.F. Waite (1985)

Moderator

Harry H. Bird, Jr. (1984)

Town Clerk

Frances G. Wales (1983)

Tax Collector

Peter J. Gartland

Treasurer

John F. Kavanagh
appointed 6/7/82
Joseph E. Cardoza**

Auditors

Robert R. Costello (1983)
Robert G. Murphy, Jr., (1983)

Health Officers

Donald N. MacKay, M.D.
Edward S. Brown
Barbara P. Hirai, Inspector**

Supervisors of the Checklist

Eleanor B. Rand (1984)
Molly W. Arnold (1986)
Betty I. Fanelli (1988)

Library Trustees

Elizabeth K. Smith (1983)
Ann S. Cioffi (1984)
Carol A. Ahern (1985)

Trustee of Trust Funds

Rodney D. Pierce (1983)
Roger C. Ball (1984)
Frederick T. Bedford, III (1985)

Advisory Assessors

Roger C. Ball (1983)
Robert D. McLaughry (1984)
C. Bennett Brown (1985)

Park Commissioner

Carolyn C. Tenney (1983)

Surveyors of Wood and Lumber

Joseph C. Fogg (1983)
William M. Lange (1983)

Fence Viewers

Walter S. Coutermarsh (1985)
Edward Lathem (1985)
Howard Reed (1985)

- * Also members Board of Health
** Resigned
*** Deceased 4/7/82
() Date Terms Expire

Town Manager

Peter J. Gartland

Administration

Jane I. Gosselin

Assessing Official

David C. Nutt

Buildings & Grounds

Denzil E. Swift

Code Administrator

Charlotte B. Ingram

Community Center Director

Jennifer P. Coombs

Community Counselor

James L. Kreinbring

Fire and Inspection Services

Stuart C. Corpieri, Chief

Librarian

Patricia W. Eckels

Parks and Recreation Director

Henry R. Tenney

Chief of Police

James H. Collins, appointed 3/5/82

Roland M. Lee, retired 2/28/82

Public Works Director

Richard Hauger

Highway Superintendent

Ronald S. Conrad

Sewers and Waste Water Treatment

Donald W. Chamberlain, Supt.

Tree Warden

Robert Thebodo

APPOINTED BOARDS AND COMMISSIONS

<i>Building Code Advisory Board</i>	<i>Term Expires</i>
Karl F. Eismeier, Chairman	1983
Fred A. Fellows	1983
Levi M. Johnston	1984
Charles L. Bean, Jr.	1985
Richard A. Burnham	1985
 <i>Conservation Commission</i>	
Thomas A. Linell	1983
Ellis L. Rolett	1983
Allen L. King, Chairman	1984
L. David Minsk	1984
James S. Kennedy	1985
Robert C. Schmid	1985
Stuart M. Selikowitz	1985
Joyce M. Noll	Council Rep.
Marilyn W. Black	Selectmen Rep.
 <i>Finance Committee</i>	
Arthur E. Allen, Jr.	1983
G. Philip Schrodell	1983
Cary P. Clark, Chairman	1984
Wayne L. Hall	1984
Charles M. Hebble	1985
Benjamin Thompson, Jr.	Selectmen Rep.
Mary Ann Harris	School Rep.
 <i>Master Plan Executive Committee</i>	
Marcia H. Baldwin	ZBA Rep.
John F. Creagh	Parks & Recreation Rep.
Harte C. Crow	Parking & Transportation Rep.
Walter L. Eaton, Jr., Chairman	Planning Board Rep.
Peter J. Gartland	Administration Rep.
Emily M. Mead	School Rep.
Jan Olly	UVLSPC Rep.
Robert Schmid	Conservation Rep.
Stephen V.F. Waite	Selectmen Rep.
 <i>Parking and Transportation Board</i>	
Nancy H. Mitchell	1983
Lillian Bailey	1984
David M. Cioffi	1984
Dennis E. Logue	1984 *
Louis B. Ely, Jr.	1985
Frank A. Logan, Chairman	1985
Stephen V.F. Waite	Selectmen Rep.

* Resigned 4/28/82

<i>Parks and Recreation Board</i>	<i>Term Expires</i>
John R. Hughes	1983
Lita D. Morrison	1983
William P. Ogden	1983
John F. Creagh, Chairman	1983
Pamela K. Hunt	1984
R. Michael Hemmert	1985
Cindy Price	1985
Sharon L. Nordgren	Selectmen Rep.

<i>Planning Board</i>	
Peter W. Runstadler, Jr.	1983
Frances G. Wales	1983
Walter L. Eaton, Jr., Chairman	1984
Brian F. Walsh	1986
Nina K. Banwell	1987
Helen W. Lacoss	1987
Elizabeth P. Storrs	Alternate 1984
James F. Walk	Alternate 1987
Stephen V.F. Waite	Selectmen Rep.

<i>Recycling Committee</i>	
Robin Wagner-Birkner	1983
Margaret L. Culp, Chairman	1984
Alice O. Jackson	1985
Elizabeth M. Sherrard	1985
Alan Bradford	College Rep.

<i>Senior Citizen Steering Committee</i>	
Mary B. Major, Chairman	1983
Dorothy Strong	1984
Madlyn R. Munger	1985

<i>Zoning Board of Adjustment</i>	
Bruce M. Dresner	1983
Charlotte H. Bernini	1984
Marcia H. Baldwin, Chairman	1985
Katherine S. Connolly	1986
Dominick J. Zappala	1987
G. Nield Mercer	Alternate 1987
Richard F. Winters	Alternate 1987

WARRANT FOR ANNUAL TOWN MEETING

GRAFTON, ss

TOWN OF HANOVER

TO THE INHABITANTS OF THE TOWN OF HANOVER, NEW HAMPSHIRE, who are qualified to vote in Town affairs.

TAKE NOTICE AND BE WARNED that the Annual Town Meeting of the Town of Hanover, New Hampshire will be held in Webster Hall, Wentworth Street, Hanover, New Hampshire on Tuesday, March 8, 1983 at 8 a.m. to act upon the following subjects:

(THE MEETING WILL BE FORMALLY CONVENED AT 8 A.M. AT WHICH TIME THE POLLS IN WEBSTER HALL WILL OPEN FOR VOTING BY BALLOT FOR THE ELECTION OF TOWN OFFICERS AND VOTING BY BALLOT ON REFERENDUM QUESTIONS.)

(ALL OTHER ARTICLES WILL BE PRESENTED, DISCUSSED AND ACTED UPON BEGINNING AT 7 P.M. THE POLLS WILL CLOSE AT 8 P.M. OR ONE QUARTER HOUR AFTER COMPLETION OF VOTING ON THE LAST ARTICLE IN THE WARRANT, WHICHEVER IS LATER UNLESS THE TOWN VOTES TO KEEP THE POLLS OPEN TO A LATER HOUR.)

ONE: (To vote by non-partisan ballot) for the following Town Officers:

- One Selectman to serve for a term of one year.
- One Selectman to serve for a term of three years.
- One Town Clerk to serve for a term of three years.
- One Treasurer to serve for a term of one year..
- One Library Trustee to serve for a term of three years.
- One Trustee of Town Trust Funds to serve for a term of three years.
- And such other Town Officers as may be required by law.

TWO: (To vote by ballot) To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Planning Board concerning Planned Residential Developments in Amendment No. 1.

The official copy of Amendment No. 1 is filed and available to the public at the Office of the Town Clerk and will be on display on the date of the Meeting. The following question is listed on the printed ballots:

“Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Hanover Zoning Ordinance?”

The purpose of Amendment No. 1 is to change the requirements for Planned Residential Developments. In a Planned Residential Development (PRD) buildings are grouped together so as to leave a large percentage of the land open and reserved for the use of all of the occupants of all of the buildings. The amendment takes out the present zoning provisions which govern internal setbacks. These distances between buildings and between buildings and roads in a Planned Residential Development will be determined by the Planning Board under the Subdivision Regulations. The amendment reduces the maximum number of dwelling units in a single building in the Rural Residential District. None of these changes affect the density allowed in Planned Residential Developments.

THREE: (By Petition) (To vote by ballot) To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by petition of Town voters so as to change the definition of the word "hotel".

The official copy of Amendment No. 2 is filed and available to the public at the Office of the Town Clerk and will be on display on the date of the Meeting. The following question is listed on the printed ballots:

"Are you in favor of the adoption of Amendment No. 2 as proposed by a petition of the voters for this Town?"

The purpose of Amendment No. 2 is to redefine the term "hotel" in the Zoning Ordinance such that the term encompasses any building or group of buildings containing two or more living accommodations for six or more persons, with or without kitchens, in which persons whose primary residence is elsewhere reside for thirty days or less. Hotels are permitted by the Ordinance in the B (Retail Business) District, and allowed by special exception in the BM (Service and Manufacturing), I (Institution), and RR (Rural Residential) Districts.

The Planning Board is required by RSA 31:63-b to note its approval or disapproval of Amendment No. 2. The Planning Board approves of Amendment No. 2.

FOUR: (To vote by ballot) To see if the Town will vote to appropriate \$550,000 for the construction of a parking platform on the Marshall Lot located on the corner of School Street and West South Street; and further, to authorize the Selectmen to borrow said sum by the issuance of bonds and/or notes under the Municipal Finance Act; and further, it shall be the intent that all payments of principal and interest shall be made from parking receipts in such manner as the Selectmen deem appropriate.

(THIS ARTICLE WILL BE VOTED ON BY BALLOT. THE POLLS WILL BE OPEN FOR AT LEAST ONE HOUR FOLLOWING THE COMPLETION OF DISCUSSION OR UNTIL ALL PRESENT HAVE CAST THEIR BALLOT, WHICHEVER IS LATER. APPROVAL REQUIRES TWO THIRDS MAJORITY VOTE.)

FIVE: (To vote by ballot) To see if the Town will vote to appropriate \$267,000 for the purpose of constructing recreation fields on the so-called "Old Dump Site" at the Gile Tract off Route 120; and further, to authorize the Selectmen to borrow \$167,000 by the issuance of bonds and/or notes under the Municipal Finance Act; and further, authorize the Selectmen to apply, negotiate and do all things necessary to obtain Federal assistance as may be available for this project; and/or to incur indebtedness in anticipation of the receipt of such assistance as provided under the Municipal Finance Act and further to accept and expend gifts of money and/or personal property for the purpose of this project.

(THIS ARTICLE WILL BE VOTED ON BY BALLOT. THE POLLS WILL BE OPEN FOR AT LEAST ONE HOUR FOLLOWING THE COMPLETION OF DISCUSSION OR UNTIL ALL PRESENT HAVE CAST THEIR BALLOT, WHICHEVER IS LATER. APPROVAL REQUIRES TWO THIRDS MAJORITY VOTE.)

SIX: (To vote by ballot) To see if the Town will vote to appropriate funds for the purpose of financing expanded, or the construction of substitute Police facilities, including the acquisition of land and easements as may be necessary; and further, to authorize the Selectmen to borrow said sum by the issuance of bonds and/or notes under the Municipal Finance Act; and further, authorize the Selectmen to apply, negotiate, and do all things necessary to obtain Federal assistance as may be available for this project; and/or to incur indebtedness in anticipation of the receipt of such assistance as provided under the Municipal Finance Act and to receive and expend such assistance for the purpose of this project.

(THIS ARTICLE WILL BE VOTED ON BY BALLOT. THE POLLS WILL BE OPEN FOR AT LEAST ONE HOUR FOLLOWING THE COMPLETION OF DISCUSSION OR UNTIL ALL PRESENT HAVE CAST THEIR BALLOT, WHICHEVER IS LATER. APPROVAL REQUIRES TWO THIRDS MAJORITY VOTE.)

(THE SELECTMEN DO NOT INTEND TO ASK THE TOWN MEETING TO TAKE SPECIFIC APPROPRIATION ACTION ON THIS ARTICLE AT THIS TIME, BUT ARE PREPARED TO PROVIDE THE TOWN MEETING WITH A PROGRESS REPORT ON THE STUDY OF THE POLICE FACILITIES AND INDICATE THAT SPECIFIC ACTION WILL BE REQUESTED AT AN ADJOURNED TOWN MEETING.)

SEVEN: (To vote by ballot) To see if the Town will vote to appropriate funds for the purpose of financing the transition to a June/July fiscal year and further to authorize the Selectmen to borrow said sum by the issuance of bonds and/or notes under the Municipal Finance Act, and pursuant to the authority under RSA 31:94-d.

(THE SELECTMEN RECOMMEND THAT THE TOWN MEETING TAKE NO ACTION UNDER THIS ARTICLE UNTIL IT ACTS ON ARTICLE TWENTY).

(THIS ARTICLE WILL BE VOTED ON BY BALLOT. THE POLLS WILL BE OPEN FOR AT LEAST ONE HOUR FOLLOWING THE COMPLETION OF DISCUSSION OR UNTIL ALL PRESENT HAVE CAST THEIR BALLOT, WHICHEVER IS LATER. APPROVAL REQUIRES TWO THIRDS MAJORITY VOTE.)

EIGHT: To receive reports from the Selectmen, Town Clerk, Treasurer, Auditor, Collector of Taxes and other Town Officers and to vote on any motion relating to these reports and to receive any special resolutions that may be appropriate and to vote thereon.

NINE: To choose the following Town Officers to be elected by a majority vote:

Two Auditors each for a term of one year.

One member of the Advisory Assessors Board for a term of three years.

Three Fence Viewers each for a term of one year.

Two Surveyors of Wood and Timber for a term of one year.

One Park Commissioner for a term of three years.

And such other Officers as the Town may judge necessary for managing its affairs.

TEN: To see if the Town will vote to apply the unexpended balance of the 1982 appropriation for the Sidewalk Special Service Area to reduce the appropriation for this service area in a 1983 by \$12,724.

ELEVEN: To see if the Town will vote to apply the unexpended balance of the 1982 appropriation for the Fire Protection Special Service Area to reduce the appropriation for this service area in 1983 by \$22,328.

TWELVE: To raise and appropriate such sums of money as the Town judges necessary to pay the expenses of the Town during the 1983 fiscal year for the purposes set forth in the Town Budget, and further, to accept and expend gifts of money and/or personal property for the purposes intended by any donor and, in addition, to authorize the Board of Selectmen to apply for, accept and expend without further action by the Town Meeting, money from the State, Federal, or other governmental unit or a private or public source which becomes available during the fiscal year in conformity with RSA 31:95-b.

THIRTEEN: To see if the Town will vote to appropriate and authorize payments into the Capital Reserve Funds in the following amounts for the purposes as set forth in the Town Budget: Administration - \$1,100; Code - \$488; Fire - \$35,338; Police - \$17,105; Highway - \$5,300; Equipment - \$1,500; Sidewalks - \$3,200 and Sewer - \$12,000; and to make withdrawals from such Capital Reserve Funds in the following amounts for the purpose as set forth in the Town report: Recreation - \$7,200; Police - \$14,624; Fire - \$21,800; Buildings and Grounds - \$7,000; Highway - \$14,000 and Sewer - \$8,200, and name such agents as required by RSA 35:15.

FOURTEEN: To see if the Town will vote to appropriate and authorize withdrawal from the Revenue Sharing Fund established under the provisions of the State and Local Assistance Act of 1972 as amended for use as setoffs against budget appropriations in the amounts indicated, namely General Fund - \$61,394; Fire Fund - \$44,934; Sidewalk Fund - \$1,231 and further, to authorize the Selectmen to make pro rata reductions in the amounts if estimated entitlements are reduced or take any other action hereon.

FIFTEEN: To see if the Town will vote to appropriate a sum not to exceed \$57,600 for the purchase of software and hardware data processing systems and further to authorize the Board of Selectmen to borrow said sum by the issuance of bonds and/or notes under the Municipal Finance Act. (A $\frac{2}{3}$ majority vote is required for adoption.)

SIXTEEN: To see if the Town will vote to authorize the Selectmen to enter into contracts with any permanent employee or independent contractor designated as eligible to defer compensation, in whole or in part, pursuant to RSA 101-B:5-a.

SEVENTEEN: To see if the Town will vote to appropriate the sum of \$25,496 and to raise, through taxes, the sum of \$20,336 for the operation of a Community Center at 10 School Street and further to authorize the Selectmen to accept and expend gifts of money and /or personal property for the purposes intended by any donor.

EIGHTEEN: To see if the Town will vote to adopt the provision of RSA 31:94-a and b which allows a change in the Town's fiscal year from January through December to July through June; and further allows the Town to enact an 18 month budget beginning in January of 1984 to implement the transition to the new fiscal year.

NINETEEN: To see if the Town will vote to adopt the provisions of RSA 76:15-a and b to allow for the semi annual collection of property taxes to be initiated as of July 1, 1984.

TWENTY: To see if the Town will vote to raise and appropriate the sum of \$5,000 for the purpose of contributing to the cost of the construction of a runway extension at the Lebanon Municipal Airport.

TWENTY-ONE: (By petition) To see if the Town will vote to raise and appropriate the sum of \$17,000 for the purpose of financing the first year of a planned three year Elm Tree Maintenance Program within an area designated by a radius of one half mile from the intersection of North and South Main Streets and East and West Wheelock Streets and further to authorize the Selectmen to apply for, negotiate, and do all other things necessary to obtain such Federal, State or other assistance as may be available for this project and to receive and expend such assistance for the purpose of this project.

TWENTY-TWO: (By petition) To see if the Town will vote to urge the President, and the New Hampshire Congressional Delegation, to end immediately all military and economic aid to the governments of El Salvador, Honduras and Guatemala, and to cease the training of Salvadoran, Guatemalan and Honduran personnel in the United States.

TWENTY-THREE: (By petition) To see if the Town will vote to go on record in support of immediate actions by the Federal Government to control and reduce acid rain which is harmful to the environment and economy of Hanover and the health and welfare of the people of Hanover. These actions shall include: 1) Reduce by at least half the major cause of acid rain, sulfur dioxide emissions, by the year 1990; 2) Conclude negotiations and adopt a treaty with the government of Canada that will commit both na-

tions to this same goal. The record of the vote on this article shall be transmitted to the New Hampshire Congressional Delegation and to the President of the United States.

TWENTY-FOUR: To transact any other business that may legally be brought before this Town Meeting.

Given under our hands and seal of the Town of Hanover this fourteenth day of February, 1983.

BOARD OF SELECTMEN

Sharon L. Nordgren, Chairman

Benjamin Thompson, Jr.

Stephen V.F. Waite

Marilyn W. Black

Thomas E. Bryne, III

A True Copy, Attest:

Sharon L. Nordgren, Chairman

Benjamin Thompson, Jr.

Stephen V.F. Waite

Marilyn W. Black

Thomas E. Bryne, III

BOARD OF SELECTMEN

HANOVER FINANCE COMMITTEE

Much of the time of your Finance Committee during the early part of 1982 was spent with the Selectmen and School Board on the budgets that were presented to the voters in March 1982. The Committee's detailed statement in support of such budgets is included in its report of last year which was printed in the 1981 Town Report. The voters adopted such budgets as presented with little debate.

For the first time in recent memory, the Finance Committee took public positions on most of the special articles on the Town Warrant that involved expenditure of Town funds. The general reaction of voters—including some who did not concur with all positions taken by the Committee—was that the Committee's presentation of its views on the special articles at the Town Meeting was helpful to voters unfamiliar with the pending proposals and helped to focus debate on the relevant issues in each case. It is likely that the Finance Committee will again this year take positions on most of the special articles involving the expenditures of Town funds.

The Finance Committee has over the past year continued to work with the Selectmen and the Town Manager on the related proposals (1) to change the Town's fiscal year from a calendar year to a fiscal year beginning July 1 (the Dresden and Hanover School Districts have been on a July 1 fiscal year for many years) and (2) to institute semi-annual billing of real estate taxes (the Town now collects such taxes once a year on December 1). These two proposals will appear as special articles on the Warrant for this year's Town Meeting and will be supported by the Selectmen and the Finance Committee. For reasons which will be elaborated on at the Town Meeting, the Finance Committee strongly feels that the adoption of both these proposals is in the best interests of the Town and its taxpayers.

During the year, the Finance Committee has begun to focus on its own role in Hanover's local government and in particular on its role in the budget reviews of the Town and the school districts. It is possible that such self-examination will in the next year result in a proposal to the voters to make certain revisions in the Committee's Constitution.

The members of the Hanover Finance Committee have spent much of their time in recent months attending meetings of the Selectmen and the School Board having to do with the annual budgets and special articles to be presented at the Town and School District Meetings to be held in March. The positions that the Finance Committee will take on these matters will be determined and announced at or prior to such meetings.

Cary P. Clark, Chairman

REPORT OF SELECTMEN

On April 7, 1982, the Town of Hanover lost a dear friend, Jim Campion. His vitality, his quotable "comments" often made at Selectmen's meetings, and his love for the Town and those around him have been greatly missed by many, but especially by this board. He will not be forgotten.

One of Jim's last struggles was the 1982 budget. The end product was a budget the Selectmen cut by almost \$300,000 from the original requests. State revenue losses precipitated that drastic action, and it was a trying, painful process. Some areas of the budget that felt the cuts included: road repairs (overlay program), sidewalk reconstruction, capital reserves for equipment replacement, and more noticable to library users - the closing of the Library on Friday evenings and Sunday afternoons.

The 1983 proposed budget addresses many of these cuts; and, after careful analysis of road repairs and vehicle replacement schedules, sidewalks, etc., the budget was increased in these basic areas. Also included in the library budget is an appropriation enabling the reopening of the Library on Sunday afternoons for a portion of the year.

The Public Works Department completed the final phase on North Park Street in 1982 and the finishing touch to a satisfactory project was the improvement of the Park-Wheelock intersection. Sewer reconstruction was completed along Girl Brook and North Balch Street with further refinements to the system planned for the 1983 construction season. Federal and State monies contributed to the costs of the 1982 project and will also fund the 1983 completion of this total project. Dartmouth College contributed the cost for materials after they requested reconstruction to Webster Avenue that was not projected in our 1982 budget. We contributed labor and equipment and were able to make needed drainage and sewer improvements also at that time. The end product, we think, will benefit both the Town and the College. We will continue sewer improvements in that area in 1983.

New England Telephone requested and received permission to upgrade their underground installation during the fall of 1982 along Allen Street, Main Street and Lebanon Street. Unfortunately, winter arrived before sidewalks and roadways were properly replaced, so temporary asphalt was used with promises that the Telephone Company would return in the spring to complete the job to our specifications.

The Planning Board initiated a Master Plan update in 1982 and that process is approaching its final stages. Its Master Plan was most recently updated in 1975 and resulted in our 1976 Zoning Ordinance. Various citizen committees have been meeting regularly

for the past few months and have submitted their final reports for review by the Master Plan Executive Committee. Public meetings will be held soon, and we urge participation in the last stages of this project. Thanks should be given to those committee members who have spent many hours to make positive suggestions toward the completion of this process.

During the summer of 1982, Dartmouth College President, David McLaughlin, encouraged the formation of a "Community Parking and Traffic Committee" with membership drawn from the College, Medical Center, Chamber of Commerce, Town officials and boards. The discussions of this Committee have covered a varied number of proposed solutions for our collective parking problems: peripheral parking lots, public transit, van pooling, shuttle bus systems, and parking platforms. We would hope that the coming year will provide some long needed answers to our parking situations. The Selectmen as a group feel that this is a priority for 1983.

Last year's Town Meeting appropriated \$12,000 for the purpose of conducting a Police Facilities Needs and Site Evaluation Study. The Selectmen appointed a community represented committee in the spring and they have been meeting regularly with Police representatives, court personnel and a consulting architect. Their study is not in its finished form at this time, but an update is anticipated at the March Town Meeting.

The Community Center at 10 School Street was given approval for the third time at the 1982 Town Meeting. It will again be placed as a special Warrant Article. The Selectmen concurred with a suggestion from the Parks and Recreation Board that an evaluation committee be established to conduct an outside survey of the functioning of the facility. That process is now taking place, and we anticipate a report ready for Town Meeting.

A Data Processing Committee met throughout the year after the defeat of a Warrant Article to appropriate money for a computer at the 1982 meeting. It has come to the Selectmen with a proposal recommending an expenditure of \$57,000 toward a cost-saving purchase of computer equipment for the Town. We are at present time continuing to pay for services being provided at Kiewit, but the committee recommended that in the long run, the Town would be better served having its own equipment (despite the excellent services at Kiewit). An article will be on the Warrant proposing such an expenditure.

The Recreation Board has been concerned for many years over the shortage of recreation facilities owned by the town. Dartmouth College has been most generous in providing fields wherever possible, but the increasing pressures on their own athletic

facilities makes it necessary for them to ask that we no longer plan to use at least one field at Lyme Road. The Recreation Board has worked long hours to bring a proposal to the 1983 Town Meeting utilizing land at the Town-owned Gile Tract on the former site of the town dump. The pressures on the recreation programs and also school athletic facilities will only become greater, and the Recreation Board considers this a plan for the future.

Tom Byrne was appointed to fill Jim Campion's term until Town Meeting in 1983. It was with a great deal of thought that Tom accepted our appointment, and his dedication to the Town of Hanover should be recognized. We thank him for his year of valuable contributions and caring service to the Town and the Board of Selectmen.

The Selectmen realize this opportunity to thank the many people who serve on Boards and Commissions and who serve without compensation. The Town of Hanover is indeed fortunate to have approximately sixty such citizens who feel such concern for the future of the Town. The Selectmen are grateful for their advice and counsel.

We also take this opportunity to thank the Town employees who have been understanding and worked patiently within the budget restraints; they continue to be conscientious in their service to the Town. The citizens of the Town should also be thanked for their patience in accepting budget cuts as it affected services.

Sharon Nordgren
Chairman
Board of Selectmen

TOWN ACTIVITIES BUILDINGS AND GROUNDS DEPARTMENT

This department maintains all buildings owned by the Town except for the Fire Station and Sewer Plant.

Major projects this year were painting the Highway Garage and replacing one overhead door with a new energy efficient door. With the assistance of the Highway personnel, the garage parking area was rebuilt and the grounds regraded.

Cemetery activity included 26 funerals, 7 cremations, and the sale of 48 grave sites.

The 1983 Budget includes painting and caulking the exterior of the Municipal Building, the installation of a security gate at the Highway Garage and replacement of the large mower.

CODE ENFORCEMENT DEPARTMENT

A breakdown of activity in the department, compared to 1981, is as follows:

	<u>1981</u>		<u>1982</u>	
	<u>No. of Permits</u>	<u>Cost</u>	<u>No. of Permits</u>	<u>Cost</u>
Institution & Town	24	\$4.5M	18	\$.5M
Singlefamilydwellings	31	3.2	31	2.3
Commercial	12	.5	36	.5
Residential Alter & Add.	<u>189</u>	<u>1.5</u>	<u>125</u>	<u>1.2</u>
Totals	246	\$9.7M	210	\$4.5M
	<u>1981</u>		<u>1982</u>	
Zoning Hearings	42		43	
Zoning Permits	98		90	

It is no surprise that there was a large drop in construction value of building permits in 1982. With the exception of the new single family dwellings and a few residential accessory structures, there were no new construction permits approved last year. Alterations which must include improvements, while very good for the Town, are extremely time consuming with small revenues for the department.

The Zoning program was unusually busy. While the number of permits and hearings did not increase, there was an increase in re-hearings which involve a lot of time reviewing and printing for abut-tors and other interested persons for numerous controversial cases. These conditions did not permit us to do as well as we could with the time available from the transfer of the Planning Board work to other personnel in late April.

We look forward to 1983 and due to the cyclical nature of our work we could have a different kind of year.

COMMUNITY COUNSELOR

The Community Counselor provides counseling for adolescents and families, social service referrals and casework for adults, administration of Town Welfare assistance programs, and assistance to high school teachers in social studies and physical education. The Counselor is a shared employee of the Town of Hanover and the Dresden School District.

As in previous years, the Community Counselor worked with the Behavioral Science classes, particularly in those units covering parenting and child development. The Counselor is responsible for the alcohol/drug curriculum that, for the second year, is being presented as part of the ninth grade, physical education class. Mr. Kreinbring also initiated the high school's role in the non-alcohol graduation celebration at Waterville Valley and coordinated the event.

The Town Welfare caseload fell by 44% from 1981, and the local expenditures were down by more than 25%. In contrast to the four previous years, the Town was not required to pay for any juvenile court foster care or institutional placements in 1982. Of the year's 14 welfare cases, three actually received Town assistance, four were processed for Grafton County or the State of New Hampshire, and seven requested only information or were found ineligible. In addition to the local welfare cases listed below, six Hanover residents in nursing homes received old age assistance.

STATISTICAL INFORMATION

	<u>No. of Cases</u>	<u>Total Clients</u>
Youth & Family Services	49	74
Community Services	22	29
Welfare Services	14	19
Total	85	122

CONSERVATION COMMISSION

The Conservation Commission continues its primary responsibilities pursuant to New Hampshire Revised Statutes Annotated Chapter 36-A "for the proper utilization and protection of the natural resources and for the protection of watershed resources" of the Town. To this end, in 1982 the Commission did the following: supervised the completion of the Town's first timber harvest on a portion of the Gile Tract; continued updating surveys of greenways and Class VI highways; instituted an inventory and mapping project for prime wetlands in the Town of Hanover; made a study and recommended to the Planning Board the establishment of an overlay zoning district for the Connecticut River; requested the adoption by the Selectmen of an ordinance for the regulation of public land; investigated several requests for dredge and fill permits on behalf of the Town and the State Wetlands Board; acquired two trail easements; advised developers and the Planning Board on open space lands in proposed subdivisions; and carried out its other duties as required by state statutes and local ordinances. All these things were done with limited funds and without staff, but with the help of many volunteers who oversee selected public lands and maintain trails. For their services and for the continuing support of the Hanover Conservation Council the Commission here acknowledges its deep appreciation.

STATISTICAL INFORMATION

	Number	Acreage	Miles
Town-owned open space lands	13	637	
Volunteer observers	9		
Greenways	12	67	9
Maintained trails on Town land	15		16
Trail easements	3		1
Conservation restriction lands	6	240	

EQUIPMENT DEPARTMENT

The function of this department is to service and maintain all Town vehicles and equipment. The personnel also paints and rebuilds equipment when it is economically feasible. The emphasis placed on preventive maintenance has greatly assisted in extending the life of the equipment.

The department also purchases repair parts and distributes most of the fuel used by Town equipment. Operating on a self-funding basis, all user departments are charged for labor and parts.

FIRE DEPARTMENT

In 1982 the Fire Department handled 1,213 incidents, including emergency medical. The breakdown is as follows:

	<u>1981</u>	<u>1982</u>
Fire incidents	65	82
Emergency medical	789	698
False alarms	16	29
Non-fire emergency	376	383
Special service	12	21

The fire loss for the year was \$121,000 and \$95,700 of that loss was directly related to solid fuel burning appliances. There were 32 chimney fires and 14 vehicle fires amounting to more than half of the total number of actual fires for the year.

In fire prevention, 497 people toured the fire station; there were 86 building inspections, 282 burning permits issued, and 103 fire drills.

In May the new Mack engine arrived, replacing the 1952 Maxim. This is a small, lighter weight unit, giving us more flexibility to maneuver in traffic and narrow places.

GENERAL ADMINISTRATION

The year 1982 ended on a much smoother note than it began. A stormy budget process, the tragic loss of our dear friend and supporter, Jim Campion, several personnel changes, maternity and extended sick leaves all contributed to the many chaotic days that this department experienced during the year. Through it all, there did not appear to be any noticeable inconvenience or interruption of service to the public and the vote at Town Meeting to restore the wage increase that had been cut during the budget deliberations proved to be a much needed moral booster for the staff.

In the Town Clerk's Division, 103 less motor vehicle permits were issued than in 1981; although the revenue increased 16%, totaling \$218,288 for the year. This increase is attributed in part to the change in fee structure enacted by the 1981 legislature and also the spiraling cost of motor vehicles. The number of vital statistics recorded was up 98 or 7% more than last year. The total fees received in 1982 from vital statistics, motor vehicle title applications and hunting and fishing licenses was \$13,143, an increase of 13% over the previous year. In addition to Town Meeting, elections held were the Primary and the State Biennial Election held in conjunction with a Special Town Meeting. The upper level of Thompson Arena was used on a trial basis for the fall elections and the consensus was that during warm weather and when a business meeting is not mandatory the facility has many advantages over Webster Hall.

Tax collections at year end were 94.6% of total levy as compared to 93.5% in 1981 leaving a balance of \$312,809 uncollected of a \$5,914,370 total tax commitment. The conversion of the real estate and resident tax programs to the Town's existing data processing system was completed this year, and will facilitate the change to semi annual tax billing which the 1983 Town Meeting will be asked to approve.

Despite staffing problems during the summer months, the secretarial staff has provided for fifteen Boards, Committees, Commissions and nine sub-committees of the Master Plan Executive Committee in addition to several of the Town departments, Board of Selectmen and Manager.

Town Meeting will again vote on the purchase of a new data processing system for the Town and the staff is hopeful it will be approved. A new system will have the potential to expand to meet the needs of the Town government for future years.

Plans for 1983 also include the initiation of a management and preservation program for Town records which is long overdue. A proposal has been developed by the Howe Library Reference Librarian to study and evaluate existing storage facilities, inventory all Town records, and begin the process of microfilming records which are to be permanently retained. Professional assistance will also be obtained from the New England Documents Conservation Center and the New Hampshire State Archivist.

HANOVER HOME HEALTH ADVISORY BOARD

The Advisory Board met ten times during the period October 1, 1981 through September 30, 1982. This board has been most active in reviewing plans and projects of the Home Health/Visiting Nurse program, providing assistance to the Director in many areas. Some of the highlights of the past year where the Advisory Board had specific input were:

- * Rate Changes — Two rate changes occurred during the year; one effective October 1, 1981, and a second effective August 1, 1982. The board reviewed and approved these changes and helped establish a format to notify patients of the change and its impact on them.
- * Community Needs Assessment Questionnaire — A survey was conducted which included the Lebanon, Mascoma and Hanover home health agencies. The responses from this survey will be used to guide the agencies in developing their programs.
- * Monthly Status Reports — These are prepared monthly by the Director and are reviewed by the board to help determine the direction the board should take.
- * Lifeline — This program went into existence in July 1982 and links people at home with a hospital. The board reviewed this service, recommended its use and was instrumental in indentifying sources of funding.
- * Joint Commission on Accreditation — During the year, the program was reviewed by the commission. The commission had no recommendations for improvement or changes but released only commendations.

- * Personnel — In order for the board to be more familiar with the staff and the services provided, each staff member gave a short talk to the board about the work that they were specifically involved with and the kind of case load being handled.
- * Medicare — A re-evaluation took place on September 27, 1982 by Medicare which continued to approve of programs and activities.
- * The following projects were carried out or discussed during the year:
 1. The feasibility of 24-hour service on a trial basis — the board decided not to initiate this program at this time.
 2. Determine that the Town and Hospital would continue its support beyond the original two-year agreement.
 3. Various subcommittees and task forces were established to help the Director carry out the programs and services.
 4. The aide contract with Lebanon was reviewed and terminated, and the aide service was established as a part of the Hanover agency.
 5. The Director and one member of the Board met with other agencies in the area to discuss mutual problems in an effort to open communication among the agencies.
 6. Mary Major, a past member of the board, was nominated by the board for recognition of her volunteer efforts. Mary was selected as a recipient of the Certificate of Appreciation by the Governor of New Hampshire. We are all very proud of Mary's contribution to the board.

The major focus of refinement aims to reverse the financial position of the service. Emphasis for 1983 must be to look closely at new markets in terms of populations or services. Several proposals are under consideration at this time. Any changes in service must respect the Letter of Agreement between the Town of Hanover and Mary Hitchcock Memorial Hospital. Any changes proposed must also be looked at for possible impact on the quality of service currently being delivered. The quality of service and the ability of the staff to be readily responsive to the home care needs of Hanover residents should not be compromised.

HIGHWAY DEPARTMENT

The department spent most of the early months of the year fighting snow and ice storms; a total of 870 tons of salt and 4,000 cubic yards of sand were used for the year. In the spring, gravel was hauled and placed during the freeze-thaw cycle. All unpaved roads received some gravel.

Construction then commenced on North Park Street. Clifford Construction Company excavated the roadway and the Highway Department completed all other aspects of the project.

A total of 11,500 square yards of pavement was placed on Conant, Tyler, Chase, Hilltop, Woodrow, Ledge and Smith Roads. Maple and Sargent Streets were shim-coated and a total of 8 miles were sealed including Dogford Road, King Hill and a part of Hanover Center Road.

The construction program concluded in the fall with the rebuilding of Webster Avenue. This was accomplished by an agreement between Dartmouth College and the Selectmen whereby the College supplied all of the necessary materials and subcontracting and the Town used its equipment and manpower.

An ongoing bridge maintenance program has been established which includes periodic painting, sealing and minor concrete and steel repairs. This year all bridge beams were scraped and painted and all concrete was sealed.

An unusual number of elm trees had to be taken down this year due to Dutch Elm Disease. A total of 45 trees were removed and 34 new trees of different species planted. The Town has won the Tree City Award three years running and has applied for recertification for 1982.

The main expenditure for sidewalks was at the Wheelock-Park Intersection and the North Park Street sidewalk.

Next year, the department plans to rebuild Grasse Road and Summer Street. Pavement will be placed on Brockway, Haskins, Parkway, Webster Terrace, West Street and on either Reservoir Road or Lebanon Street between Crosby and Park Street. Maple and Sargent Streets will receive final resurfacing and the four year seal program will continue on River Road, Trescott Road, Hardy Hill and Cross Road. New sidewalks will be built on Summer and North Balch Streets and pavement will be placed on the sidewalk between Smith Road and Verona Avenue on East Wheelock Street.

The only equipment planned for replacement is two four wheel drive pick-ups with plows.

HOWE LIBRARY

The Howe Library was an active place in 1982, as indicated by the following statistics for the year:

	<u>1981</u>	<u>1982</u>
Items circulated	148,166	157,520
Interlibrary loan transactions	1,553	1,553
Reference questions handled	5,088	5,603
Reserves processed	4,864	4,626
Overdue notices sent	9,068	8,846

Circulation increased by 6% over 1981, even though Friday evening and Sunday afternoon hours were eliminated in 1982. In 1983 the library will again be open on Sundays from 2 to 5 p.m.

3,528 volumes were added to the book collection (728 of these were gifts) and 2,088 volumes were withdrawn. The total book collection now numbers 43,669 volumes. Because of crowded conditions in the non-fiction area, 180 feet of new shelving were added in December.

The library now receives 183 magazines (of which 43 are gifts) and 11 newspapers. The audiovisual collection includes 1,720 records, 483 cassette tapes, 168 filmstrips, 21 slide sets, and 43 rolls of microfilm.

There are 6,438 registered borrowers, 76% of whom are adults. 236 non-resident borrowers paid an annual fee of \$35 during 1982; 260 non-resident borrowers paid a quarterly fee of \$10.

During 1982 there were 43 lectures, films and other programs for adults, attended by 1,463 people, and 11 special art exhibits. Story hours and other programs for children numbered 186, and were attended by 4,223 children. 35 visits were made to Hanover classrooms by the Children's Librarian. 25 groups of children came to the library for special tours or instruction.

The library's Mayer Room and Elden Murray Room were used 600 times by 103 different groups. Although use of these meeting rooms is free to non-profit organizations, several of the groups made generous contributions in appreciation. These will be used to purchase needed equipment for the rooms.

Money contributed to the library for the book fund during 1982 totaled \$5,237, much of this in memorial funds or as gifts to honor individuals on birthdays or other special occasions. Each memorial or "honor" book is given a specially inscribed bookplate. Sizable memorial funds were established in 1982 for three recently deceased and greatly missed members of the Howe Library Corporation, Jean Dodds, Robert Fletcher and Martin Segal.

Gifts to the book fund allow the library to purchase books over and above the sum allocated in the Town budget. Also used for this purpose is money earned from the library's on-going sale of discarded or duplicate books, \$1,156 during 1982. In addition to this private revenue used for book purchases, 21% of the library's total budget for the year was raised from non-tax sources: \$22,998 from fines and fees, and \$30,517 in Howe Library Corporation endowment income used to service the debt on the building. Gifts to the Corporation also provided special funds to reupholster several badly worn chairs in the browsing rooms, an item not included in the regular budget.

Private support for the Howe Library includes not only these gifts of money but the gift of time given by our regular library volunteers. In 1982 these volunteers gave 2,566 hours to the library — assisting at the circulation desk, processing books, shelfreading, typing and filing, delivering books to the homebound or to our paperback racks throughout the community, and helping to plan and present special programs and exhibits. Their total hours provide, free to the community, the equivalent of approximately 1½ full-time staff.

In December, a mural of Hanover's Main Street in earlier days was installed in the Murray Room of the library. On long-term loan from the Hanover Improvement Society, the four-by-sixteen-foot picture was painted by Bernard Chapman in 1951 and was removed from the Nugget Theatre lobby when that building was remodeled. We are pleased to have this historic painting in a room dedicated to the memory of Elden Murray, whose contributions to the life of downtown Hanover are well known to all.

ETNA LIBRARY

The circulation figures for the Etna Library for 1982 are as follows:

Records and tapes	41
Magazines	601
Adult books	249
Children's material	<u>1,321</u>
Total	2,212

This represents an increase over the previous year in every category except adult books. During the year 298 new titles were added to the library collection. Of these, 126 were donations and the bulk of the remainder were children's paperback books. Ten weekly film and story hours were held during the summer months.

Storm windows were installed on the two northern windows as an energy conservation measure. We hope in the next few years to have storm windows on all of the windows.

In November a crabapple tree was planted on the front lawn of the library and dedicated to the memory of James Campion. A large number of people attended the dedication. The North Country Community Theatre also donated a sum for the purchase of a book in James Campion's memory. With this donation we purchased a volume of photographs of the Civil War.

A generous donation from the Hanover Garden Club has enabled us to add several attractive gardening books to the collection.

PARKING AND TRANSPORTATION

The Parking and Transportation Board was established by the Board of Selectmen in 1976 "to advise the Selectmen and other Boards and Commissions of the Town on all matters relating to public parking and public transportation." In March of 1982 a survey sponsored by the Master Plan Executive Committee included the following question: "What do you dislike most about Hanover at the present time?" Sixty-four percent of the respondents cited "traffic and parking"; no other response was mentioned more frequently, including taxes. It is therefore quite evident, painfully so, that progress with respect to downtown parking and traffic congestion has been slow.

1982 was a year of consolidation and renewed planning. Reserved parking places for handicapped drivers in the downtown business district were approved. Guidelines for increased bus traffic in front of the Hanover Inn were established, guidelines that addressed the separate requirements of the Hanover Shuttle bus, Advance Transit, Vermont Transit, and guests of the Inn. New policies were approved regarding regulations for parking around the College Green for special events. In February, the Selectmen endorsed a new fee structure for parking violations as part of a program to increase the rate of turnover for prime parking spaces in the downtown business district.

The Hanover Shuttle Bus began its sixth year of operation in September. By offering free parking in the Thompson Arena Parking Lot and free shuttle bus service, more than 125 employee/employer cars are "stored" each day, thus creating additional parking spaces downtown for customers and visitors. The Shuttle Bus increased its ridership during 1982, thanks in large measure to the support of the Hanover Chamber of Commerce. Advance Transit, the Upper Valley's public transit system, continued to make encouraging progress as well, and regular commuters to Hanover in increasing numbers found the system to be convenient and financially attractive. Local patronage of Vermont Transit's intra-state bus service also increased last year, aided by an expanded Hanover schedule.

The community-wide approach to the dual problem of parking and traffic congestion which was aborted in 1981 was happily reincarnated in 1982 with the formation of the *Community Parking and Traffic Committee*. This planning and action group, with representation from the Town, Dartmouth College, and the Dartmouth Hitchcock Medical Center, is jointly committed to the concept of instituting a "mix" of parking and transportation alternatives, including ride sharing and van pooling, dispersed parking platforms, public transit, and expanded peripheral parking. The concept is based on a system of higher parking fee rates, and this is the prerequisite step to be taken in 1983 by all three entities.

1982 closed on a note of optimism for parking and traffic. People are concerned and involved as never before. There is a climate for change. 1983 could very well mark the turning point with regard to parking and traffic as we endeavor to maintain the viability of our downtown business district and major work centers without compromising the quality of our lives and the natural beauty of our historic Town.

PLANNING BOARD

The duties of the Planning Board are basically two-fold.

- A. The administration of existing ordinances and regulations, i.e., subdivision applications, site plan review;
- B. Long-range planning

The Board currently meets weekly, reserving at least two meetings per month for long-range planning.

In February 1982 the Planning Board adopted a revised set of Site Plan Review regulations. Multi-family dwellings as well as non-residential development now require Board review.

The November 1982 Special Town Meeting approved an article amending the Zoning Ordinance permitting subdivisions consisting exclusively of mobile homes. The approval brings the Hanover Zoning Ordinance into conformity with the New Hampshire Enabling Laws with regard to manufactured housing.

Progress on a complete revision of the Master Plan has been slow. Attendance was disappointing at the public meeting at which the results of the citizen attitude survey were presented. Fortunately enough volunteers have come forth to form nine committees charged with establishing current deficiencies and projected needs for Hanover with a projected population growth of 17% by the year 2000.

The committees include Housing, Recreation, Land Use, Agriculture, Parking and Transportation, Schools, Business, In-

stitutions and Municipal Services. By December 1982 seven of the reports had been received and reviewed by the Master Plan Executive Committee. The findings and recommendations of the compiled reports will be presented at a public meeting in February or March. It is hoped that greater public awareness and interest can be generated for that meeting. Following completion and adoption of the Master Plan by the Planning Board, appropriate zoning changes will be developed and recommendations for adoption at a subsequent town meeting.

Two long serving members rotated off the Planning Board in 1982. In addition to being dedicated workers, both offered unique qualities to the Board; Don Cutter's ability to give a historical perspective to deliberations and Dick McGaw's ability to develop and draft appropriate formats for new regulations. The Town is fortunate to have such citizens.

PARKS AND RECREATION DEPARTMENT

In 1982 the Parks and Recreation Board's goal was to develop a realistic plan for the future of recreation in the Town of Hanover. The Board has fulfilled this goal with the presentation of the plans to develop the former Town Dump site into a recreation facility which will include two soccer fields, one baseball field and one softball field.

The Board has revised the department's 5 year plan to cover the period 1983-87. The main emphasis is on the continued development of Town-owned facilities which became an important priority when it was learned that in the spring of 1983 the Lyme Road Field owned by the College will no longer be available for use by the Town. Another location must be found for girls' softball and lacrosse programs.

Special events were held again this year, with even greater success. The Pedal-Paddle-Run, Basketball Tourney and the Girls' Basketball Camp all increased in attendance over the previous year. Because of the interest in camps, the department will be expanding its girls' camp to two weeks and will be investigating the possibility of conducting a soccer camp for girls during the summer months.

The 1983 Winter Games will be conducted by the Parks and Recreation Board with all proceeds being divided between the Community Center and the Recreation Department. The Recreation Board hopes to use the department's share to establish a Capital Fund for the development of Town recreation facilities.

The department takes pride in recognizing Thomas Byrne as the recipient of the Volunteer Service Award for 1982.

POLICE DEPARTMENT

The Annual Report of the Hanover Police Department for the year 1982 shows that 144 persons were convicted of criminal offenses in the Hanover District Court. Complaints for Negligent Manslaughter (1), Rape (3), Assaults (7), Burglary (2), Larceny (45), Drug Laws (5), DWI (22), and Liquor laws (29) topped the list of convictions. There were 659 criminal complaint reports in 1982 compared to 834 in 1981 indicating a 20% decrease in criminal activity within the community. Juveniles handled in the department reflected a .09% decrease in 1982 over the previous year. Criminal complaints cleared amounted to 41% with 70% of these by arrest and convictions. Personal property valued at \$174,556 was reported stolen. The department recovered \$48,350, a 27% recovery rate.

We again urge all homeowners to notify the Hanover Dispatch Center when their residence will be vacant for extended periods of times. It is important that the Police be notified immediately when citizens observe suspicious persons or activity around any property.

Patrol Officers investigated 295 motor vehicle accidents this year. There was one fatality and three pedestrians were injured. Our pedestrian safety record of 33 years without a pedestrian fatality is unmatched in the state. Patrol Officers issued 425 traffic violations; 70% of the violations were speeding violations. Patrol Officers handled 6,079 complaints and provided 3,354 hours of service-related activity.

There were 31,850 parking tickets issued in 1982. Parking fines amounted to \$72,259 which is a 21% increase over 1981 fines.

The Hanover Dispatch Center handled 48,159 telephone calls, 57,407 radio transmissions, and served 12,099 persons at the walk-up window. Total figures show about 11% drop over 1981 totals.

The Animal Control Officer answered 696 complaints. There were 41 citations issued for various violations. In addition, the Animal Control Officer dealt with 206 complaints involving animals other than dogs.

ANALYSIS OF MOTOR VEHICLE OFFENSES

Yellow line	21
Stop sign	5
Traffic light violation	6
Uninspected vehicle	18
Unregistered vehicle	18
Operating without a license	16
Speeding	298
Miscellaneous Offenses	<u>51</u>
	433

PARKING VIOLATIONS

Parking Tickets Issued	31,850
------------------------	--------

ANALYSIS OF MOTOR VEHICLE ACCIDENTS

Fatalities	1
Pedestrians injured	3
Personal injury and property damage	32
Property damage only	<u>259</u>
	295

ANALYSIS OF COMMITMENTS

New Hampshire Hospital	34
Grafton County Jail	8
Grafton County House of Correction	<u>3</u>
	45

ANALYSIS OF COMPLAINTS AND SERVICES

Complaints answered	2,291
Services rendered	3,767

ANALYSIS OF AUTO THEFTS AND RECOVERIES

Motor vehicles reported stolen in Hanover	6
Recovered in Hanover	4
Recovered by other jurisdictions	2
Percent of stolen vehicles recovered	100%
Recovered for other jurisdictions	1

ANALYSIS OF PROPERTY VALUE REPORTED STOLEN AND RECOVERED (AUTOS NOT INCLUDED)

Property value reported stolen	\$162,356
Property value recovered	\$ 38,914
Percent of value recovered	23%

ANALYSIS OF CRIMINAL ARRESTS AND CONVICTIONS

Negligent Manslaughter	1
Rape	3
Assault (no injury)	7
Burglary	2
Larceny	45
Auto theft	1
Forgery	4
Fraud	6
Vandalism	1
Drug laws	5
Offenses against family	1
D.W.I.	22
Liquor laws	29
Disorderly conduct	2
Other offenses	<u>15</u>

144

ANALYSIS OF BICYCLES STOLEN AND RECOVERED

Bicycles reported stolen	48
Bicycles recovered	8
Value of bicycles stolen	\$10,947
Value of bicycles recovered	\$ 2,534

ANALYSIS OF ACTIVITIES

Activated alarms answered	292
Animal complaints	281
Assistance to other agencies	202
Accidental drownings	1
Suicides	2
Unattended deaths	2
Ambulance escorts	3
Money movements	431
Private vehicle escorts	9
Building escorts	4
Fire alarms answered	288
Ambulance assist	82
Blood & drug relays	73
Emergency transportation of ill persons	20
Medical assistance	8
Persons reported missing	50
Persons located	42
Attempt to locate	41
Fingerprints taken	96
Funeral details	10
Lost & found property	68
Message relays	232
Motor vehicle unlocks	388
Parking courtesies issued	17
Vehicle identification numbers checked	15
House unlocks	25
Administrative relays	111
Road/sidewalk defects reported	19
Reported missing signs	9
Reported streetlights out	21
Reported traffic light defects	30
Unsecured business found	72
Vacant residences checked	409
Vehicles towed for snow removal	136
Vehicles towed for traffic obstructions	17
Patrol miles covered	117,963
Total number of prisoners detained	105

DISPATCH CENTER

Telephone calls	48,159
Radio transmissions	57,407
In Person contact	<u>12,099</u>
	117,665
+ 10% non-essential items not logged	
during peak traffic periods	<u>11,766</u>
TOTAL FOR 1982	129,431 *
1981	147,076
1980	130,195
1979	125,785
1978	108,025

* Average of one call every 4.1 minutes, 24 hours a day.

Even though phone and radio items are down, more emergency service calls were dispatched in 1982 than the previous year.

EMERGENCY SERVICE CALLS DISPATCHED BY TOWN

<i>Town</i>	<i>Fire</i>	<i>Ambulance</i>	<i>Fast-Squad</i>
Hanover	515	571	0
Bradford	57	79	66
Thetford	56	43	75
Strafford	12	15	9
Fairlee	22	23	36
W. Fairlee	15	9	0
Norwich	0	56	0
Vershire	19	8	8
Piermont	21	18	19
Orford	27	30	35
Lyme	36	31	22
Grafton	23	37	37
Grantham	25	0	0
Springfield	<u>24</u>	<u>0</u>	<u>0</u>
TOTAL	852	920	307

TOTAL FIRE, AMBULANCE & FAST SQUAD	2,079
Hanover Ambulance (no transport)	127
Police Alarms	<u>288</u>
TOTAL EMERGENCY CALLS DISPATCHED	2,494
(Average of 6.8 calls per day)	
Complaint and Service Reports	6,850

ANIMAL CONTROL

	1981	1982
Complaints Received:		
Dog Related*		
Compact Area	616	450
Rural Area	69	40
	685	490
Other Animals		
Bats	3	3
Cats	24	3
Racoons	27	58
Skunks	222	76
Woodchucks	7	5
Misc.	152	56
	435	206
TOTAL	1,120	696
*Dog Bite Cases	20	22
*Dogs Chasing Deer	2	5
*Lost Dogs Found & Returned Owners	82	72
*Dogs Hit By Cars	9	6
*Dogs Destroyed	1	0
*Dogs Taken To Shelter:		
Unclaimed	27	35
Placed In New Homes	10	12
Returned to Owners	19	20
Called In After Hours	70	63

The number of calls relating to racoons increased this year while the skunk population was not as prevalent in the urban area.

RECYCLING COMMITTEE

The new Hanover Recycling Center building has been open for a little more than a year. The volume of recycled materials collected is much larger than in past years. The following amounts have been collected since November of 1981:

Glass	102 Tons
Cans	5 Tons
Newspapers	78½ Tons

Noel Vincent of White River Junction, Vermont, continues to collect our recyclables. It has been a difficult year for him due to the nationwide economic slump. Many materials move slowly and sell for much lower prices than one and two years ago. But materials are moving and with his continued and determined efforts, the Hanover recycling program progresses.

The Center is no longer collecting food cans (no market) but still accepts clear, green and brown glass; newspapers, good quality white paper and computer paper (no magazines or glazed paper); various grades of cardboard; beverage cans, aluminum pie pans and aluminum foil; waste motor oil; and scrap metal.

The main focus of the recycling committee this year has been public education and assisting Mr. Vincent in seeking out new markets.

Recycling updates appear regularly in the *Coop News*, the *Valley News Forum*, *The Dartmouth*, bulletins of churches and various organizations in Town, and on radio stations WDCR, WFRD, WTSL and WNHV. Committee members were interviewed this year on *Voter's Insight*, *Environmental Insight*, and *Breakfast at the Hanover Inn* radio programs.

We had "I'm a Recycler" automobile stickers printed for distribution and organized a recycling tour available to schools in the area. (The tour includes the Lebanon Landfill, the sewage treatment plant, Noel Vincent's recycling operation, and the Hanover Recycling Center).

The Food Coop education committee has been very supportive of our efforts and stickers labeling recyclable articles and returnable bottles appear throughout the store. Dartmouth Outing Club students continue to collect materials weekly in the college area. Other outreach programs include involving the schools in recycling their beverage cans.

A continuing area of concern has been the inevitable problem of keeping the Center tidy. Committee members have been spending time weekly in this effort and are now assisted by Buildings and Grounds personnel.

Our future plans include continuing to seek out new markets, conducting a survey to determine how many residents use the Center, supporting the passage of the beverage container bill, increasing public education, and expanding our efforts to involve more college and community participation.

We wish to thank Hanover citizens for their enthusiasm and support. We encourage everyone to try recycling. It's habit forming! Recycling extends the life of the landfill, conserves our resources and makes economic sense.

SEWER DEPARTMENT

1982 was a busy and productive year for the Sewer Department.

Construction projects completed by the department's personnel included a joint effort with the Highway Department and the support and cooperation of Dartmouth College, to completely reconstruct Webster Avenue. During the rebuilding, a new sewer line was installed along Webster Avenue which replaced three existing lines. This new line will also serve the Rockefeller Science Center. With sewer work within the limits of Webster Avenue completed, we plan during next year to continue this new line from Webster Avenue across Tuck Drive thence onto and along Tuck Mall. This will complete our objective of rerouting a large amount of wastewater flow, which is at present being pumped through pumping stations, to gravity flow.

Department personnel also completed the 8" sewer line across the golf course to the Dewey property, raising or replacing manholes and short sections of sewer lines where necessary.

Munson Earth Moving Company of South Burlington, Vermont worked on the replacement of sewer lines along the Girl Brook area, North Balch Street and a portion of East Wheelock Street. Work remaining to be done in the spring of 1983 by Munson is the blacktop overlay of North Balch Street and Parkway, as well as final grading and seeding along the entire project.

Sewer Department personnel will be working in the North Balch Street area replacing some of the existing surface drains and connecting existing cellar drains.

There were sewer line extensions installed by developers also this past year: Dartmouth College on Grasse Road; Putnam Blodgett (Berrill Farms Condominiums) on Greensboro Road and John McNamara on Gibson Road.

Plant and equipment maintenance was carried on regularly. The wood burning equipment installed in 1980 continues to be a large cost savings factor in that no fuel other than wood and methane gas has been burned at the plant since the wood boilers were installed.

Through the efforts of the Sewer Department in the area of energy conservation, Treatment Plant Improvement Award was given to Hanover by the New England Water Pollution Control Association.

The department continued to perform outside community services by assisting other towns with manpower and equipment in emergencies for which we were adequately reimbursed.

VISITING NURSE SERVICE

The Hanover Home Health/Visiting Nurse Service completed its second full year as a hospital-based home care agency. The HHH/VNS is certified by Medicare, accredited by the Joint Commission on Accreditation of Hospitals. Both Town and Hospital responsibilities outlined in the Memo of Understanding are being met and are overseen by the Advisory Board.

This year the HHH/VNS participated in the following activities:

(1) Self Care for Senior Citizens Program.

This program was designed to focus on various skills to aid individuals in caring for themselves as well as others, and also health promotion within the community.

a. Lebanon Area Health Council and HHH/VNS co-sponsored a program - April 1982.

b. HHH/VNS - September 1982.

(2) Health Promotion Activities - July 1, 1981 - June 30, 1982.

1,882 people were served - Blood Pressure and Adult Screening, Immunizations, Pre-School Vision and Hearing Screening.

(3) Medicare Survey conducted September 1982. No deficiencies were cited.

(4) New Rate Structure initiated October 1982.

(5) Home Health Aide Contract with Lebanon Area Health Council was dissolved. HHH/VNS employs its own Aides effective July 1982.

(6) Orford Contract - December 1982

HHH/VNS is providing skilled services to the people of Orford and Piermont in their homes.

(7) Medicare and Medicaid rules and regulations readjusted effective July 1982.

(8) The Self Care Study results will be evaluated and acted upon this year.

Town funds were used to offset the general costs of operation. The new regulations from Medicare and Medicaid have had a direct impact on the services and financial support. This will continue to be monitored as well as to explore ways to contain costs while continuing to provide needed services.

The following statistics are inclusive of July 1, 1981 to June 30, 1982:

VISITS

Nursing	1,922
Physical Therapy	340
Nursing Aide	2,104
Social Work	5
Occupational Therapy	41
Speech Therapy	3
Total Visits	<hr/> 4,315

CASE LOAD

Patients Admitted	92
Patients Discharged	93
Average Cases/Month	42

PAYMENT SOURCE

Medicare	1,980
Medicaid	71
Full Fee	438
Part Fee	722
No Charge	737
Other	314

ZONING BOARD OF ADJUSTMENT

The Zoning Board of Adjustment held hearings on 32 cases during 1982 in its role as arbitrator of conflicts between the Zoning Ordinance and individual property owners. The largest single group of cases (about 1/3 of the total) involved residential development - either in new buildings or in expansion of existing buildings for more residential space. Proposals for expansion of business and institutional uses, including five applications for home-based businesses, accounted for almost as many. Applications for off-site business parking form a constant small share of ZBA considerations. Four cases in 1982 were of that type.

The ZBA lost an experienced and valued member in the resignation of David Holbrook during the year. His place on the Board was filled by the appointment of Charlotte Bernini, and Nield Mercer and Richard Winters were appointed as alternates.

The work of the Zoning Board is greatly facilitated by the assistance of the Code Office. Its initial review of applications and determination of the zoning requirements in each case assures a consistent and careful preparation of each applicant for a ZBA hearing, and provides for the Board the basic information it needs as the case begins.

Note: The 1982 Auditors' Report by Killion, Plodzik, & Sanderson is not printed in this report. Copies of the report are available at the Town Office.

MEMORANDUM ON ACCOUNTING PROCEDURES AND INTERNAL CONTROLS RELATIVE TO 1981 AUDIT

March 15, 1982

Members of the Board of Selectmen
Town of Hanover
Hanover, New Hampshire

Members of the Board:

As part of our examination of the various funds and groups of accounts of the Town of Hanover for the year ended December 31, 1981, we reviewed and tested the Town's systems of internal accounting control to the extent we considered necessary to evaluate the systems as required by generally accepted auditing standards. Under these standards the purpose of such evaluation is to establish a basis for reliance thereon in determining the nature, timing and extent of other auditing procedures that are necessary for expressing an opinion on the financial statements. It was not designed for the purpose of expressing an opinion on the internal accounting control and would not necessarily disclose all weaknesses in the system.

As a result of such review and in an effort to be of assistance to the Town, we are submitting for your consideration a number of comments and observations intended to improve operations and internal control. These deal exclusively with the Town's operations and controls and should not be regarded as reflecting upon the integrity or capabilities of any Town employee.

We recognize that practical considerations are an important factor in instituting changes in accounting procedures and the system of internal control. The Town must weigh the possible additional costs of such changes against the risks inherent in the present procedures and systems.

After you have had an opportunity to consider our comments and observations, we would be pleased to discuss them with you.

Very truly yours,
KILLION, PLODZIK & SANDERSON

COMMENTS AND OBSERVATIONS

In addition to our annual certified examination and audit, we will continue to recommend certain bookkeeping and internal control procedures intended to improve Town operations. Some of our past recommendations have been implemented while others remain to be considered in the future.

All accounting and finance procedures of the Town constitute the system of internal control for the safeguarding of its assets. Reliance should not wholly be made upon the function of examination and audit. The duties and responsibilities of governing officials and management constitute a most important part of internal control. Although financial procedures involving municipalities are incorporated in State Statutes and others adopted through local ordinances, a greater portion of financial procedures have been formulated over the years to assist in good internal control. Without constant review, especially in governmental operations, a gradual erosion may occur in the centralized accounting, receiving and treasury functions so important to proper internal control.

The following comments and observations should be reviewed for improving the financial accounting and record keeping of the Town.

A. Computer Services

We have been assisting the Town of Hanover in its efforts to expand computer services. Town management and staff feel constrained by the limits of the existing computer and software support.

We performed a needs assessment study covering current and anticipated department problems, the growing effort to meet regulations, and reporting accountability. We looked for areas of probable cost savings and improved management information.

The identified needs were categorized into high, medium and low priorities. The priorities were used as the basis for a formal Request For Proposal for computer assistance. The subsequently received proposals are currently being evaluated.

B. Need for Complete Ledger System and Monthly Financial Reporting

The financial reports being generated for management consist of basically cash receipt and disbursement journals with a limited attempt to produce a general ledger system (double-entry system). We recommend the implementation of a complete general ledger system and monthly reporting system for all funds to include an additional revenue and expenditure report which is completely integrated and reconciled with the existing monthly general ledger report.

C. Formal Accounting Policies and Accounting Procedures Manual

We recommend that formal accounting policies be established for the accounting office. An accounting procedures manual will serve as the support for the accounting policies.

As a minimum, the manual should contain 1) a description of all departments' accounting and bookkeeping records, 2) an organization chart and job description for each accounting and bookkeeping function by department, 3) a detailed chart of accounts and their description, 4) a policy statement with reference to document files, document filing, and records retention, 5) a listing of the various accounting reports needed for the governmental entity and, 6) a description of accounting checks and proofs to be performed regularly and procedures for accounting for all recurring types of financial transactions.

D. Standard Purchase Order System

At present, the Town does not utilize a standard purchase order system on a regular basis for obtaining goods and services. We suggest the Town develop written purchasing procedures to include the use of prenumbered purchase order forms for all purchases, except small items, in order to strengthen the internal control over goods and services purchased.

The benefits of such a system are numerous and include the following:

- a. Control over all disbursements, including contracted services, thereby creating better management over department appropriations.
- b. Assurance that all encumbrances are recorded in the proper period and that all unexpended appropriations are returned to the general fund balance to be available for use in determining the subsequent year's tax rate.
- c. Provide a basis for verifying the price agreed upon between the Town and vendors.
- d. Provide additional verifications and evidence of receipt of goods.

E. Enterprise Fund (Sewer Department)

The enterprise funds of a governmental entity are established to account for the financing of self-supporting activities of governmental units which render services on a user charge basis to the general public. Fixed assets are of primary importance in the operation of an enterprise fund and proper account-

ing for them is essential to a fair presentation of the enterprise's financial position and proper determination of operating results. In most enterprise funds, fixed assets constitute a very large percentage of total assets and the source of the enterprise's earnings power, and their valuation is of paramount importance in the determination of rate structures under which consumers are charged for services rendered.

The Town does not record fixed assets or related depreciation in the enterprise fund. When depreciation expense is excluded from the budget, these costs are not recovered when rates are determined using budgeted expenditures. The impact of depreciation expense cannot be determined until adequate fixed asset records are maintained.

Inventory is not recorded in the general fund, which is common accounting practice for municipalities in the State. However, the Enterprise Fund (Sewer Department) should record the expense for inventories when the inventory is consumed rather than when it is purchased, similar to commercial accounting. We do not know the materiality of the inventory in these funds. We recommend that the accounting procedures be reviewed to determine the feasibility of establishing basic inventory records.

F. Fixed Assets Records

All fixed asset acquisitions are listed as expenditures in the general fund. This procedure is standard in municipalities. However, these fixed assets should be accounted for in a separate self-balancing group of accounts. The purpose of recording general fixed assets is primarily stewardship needs to provide for physical and dollar value control and secondary for an accountability for general government capital expenditures over the years.

G. Capital Projects Funds

At December 31, 1981, there are project deficits in the various capital projects funds of the Town as indicated below:

Park Street Design	\$ 31,374
Park Street Construction	133,067
Mink Brook Construction	1,067,032
Sewer Facilities Plan	3,350
Girl Brook Construction	<u>9,060</u>
TOTAL PROJECT DEFICITS	<u>\$1,243,883</u>

Generally, these deficits arise because of the application of generally accepted accounting principles to the financial reporting for such funds. Bonds or notes authorized to finance construction of the projects are not recognized in the financial statements until issued. Also, Federal and State funds are due on these projects. The following discloses the probable sources of funding for these deficits. Any increase or reduction in Federal and/or State Aid will affect the amount of local funds required.

Federal Funds (EPA)	\$ 465,082
State Funds (Water Pollution Aid)	161,139
Local Funds	<u>617,662</u>
TOTAL FUNDING SOURCES	<u>\$1,243,883</u>

The Town will have to consider the method of financing the local share of the deficits on these projects.

H. Budgeting For Capital Acquisitions Financed From Capital Reserve Funds

The Town should adopt a budget annually for the acquisition of capital items to be financed from the capital reserve funds. The designated amounts should be budgeted and included with the other appropriations on the budget form with the source of funding (Capital Reserve Fund, Sale of Used Equipment, Donations, etc.) offset as a revenue. This would better disclose the Town's intent of acquiring capital items and also the method of financing them.

I. Litigation

In connection with the construction of the Mink Brook sewer connector, one of the project contractors filed an arbitration claim for damages. The case was settled in 1981 and the Town was held liable for damages in the amount of \$313,643 plus interest and other costs, for a total of \$339,085. This amount is reflected in the Mink Brook Construction deficit of \$1,067,032 referred to in G above.

J. Trust Funds

Our examination of the Town Trust Funds revealed that permanent individual fund ledgers are not maintained. In addition, the principal and income portions of the funds have not been accounted for separately on a continuing basis.

We recommend the trustees establish a permanent record of all trust funds (Common, Capital Reserve and Restricted), distinguish between principal and income of each fund, and record all transactions affecting them on a current basis.

BUDGET DISCUSSION 1983

1983 FINANCIAL PROGRAM DISCUSSION OF ALL DEPARTMENTS

The 1983 budget process began with the establishment of an objective set by the Selectmen which would restrict any proposed tax rate increase resulting from the budget to 5% or less than the 1982 Town portion of the tax rate less special articles adopted at the 1982 Annual Town Meeting. A 5% or less tax increase was considered by the Selectmen to be reasonable in light of the fact that over \$100,000 had to be added to the 1983 budget to finance equipment reserves which had been eliminated from the 1982 budget in order to minimize the 1982 tax rate increase. The reader will recall that the 1982 budget was reduced by over \$300,000 due to substantial reductions in State aid.

Fortunately, due primarily to increased revenues from areas other than State aid sources and local taxes, the Selectmen and the Manager have been able to restore most of the 1982 budget service and equipment reductions and still stay within the 5% tax guideline.

Total spending as proposed in the 1983 budget is \$4,438,713 for all funds. This is made up of: General Fund, \$2,834,382; Fire Fund, \$726,404; Sidewalk Fund, \$28,958; Sewer Fund, \$627,224; and the Parking Fund, \$221,745. The total proposed appropriation is 9% higher than the 1982 spending plan as adopted by the 1982 Annual Town Meeting. The bulk of the increase is a result of planned Sewer Department capital projects, the full funding of the equipment reserves, and a 5% wage adjustment for employees.

Governance and Coordination

This service group includes the Court, General Administration, Legal, Planning Board, General Revenues and Debt and Interest Departments.

The Court budget shows a decrease as a result of decreased personnel costs as established by the State reflecting decreased Court activity. The Planning Board budget contains funds for the provision of planning administrative assistance to be provided by a contract with the regional planning council. The Legal budget reflects increased use of counsel by Boards and Committees and Administration due to the increasing complexity of Town business. The increase in the Debt and Interest department is the result of erratic interest rates on tax anticipation note borrowing and reinvestment.

Human Services

This service group is made up of Counseling, Health and Welfare, Conservation Commission, Recreation, and the Howe and Etna Library Departments. Collectively these departments show a 4% increase. The Howe Library received added personnel funds to open on Sunday afternoons for part of the year in response to public demand for this service.

Safety Services

This service group contains the Code, Police, Fire and Parking Departments. With increased building permit rates planned, the Code Department shows a net decrease in operating costs. The Police Department increased less than 1% and the Fire Department includes a proposal to reduce the work week for firefighters from 48 to 42 hours. The firefighters agreed to forego a cost of living increase in order to minimize the financial impact of the reduced work week.

Public Works

This service group contains the Highway, Buildings and Grounds, Equipment, Sidewalk and Sewer Departments. This group shows a 16% net increase over the 1982 budget because equipment reserves which were deferred in 1982 have been funded for 1983. In addition, the Sewer Department which is user fee supported and not tax supported, has appropriated funds to complete various capital projects. Sewer user charges have been increased by 25% in 1983. This is the first such increase since 1976 and will increase the average sewer bill by about seventeen dollars per year.

REVENUE-EXPENDITURE COMPARISON

	1982 Budget	1982 Actual	1983 Budget
<i>Revenues</i>			
Property Taxes	47	48.0	47.0
Other Local Taxes	1	1.0	1.0
Licenses and Permits	5	6.0	6.0
Fines and Forfeits	0.3	0.4	0.4
Use of Property and Money	4	4.0	4.0
Revenue from Other Government			
Agencies	18.3	17.0	17.0
Department Revenues	12.4	12.0	13.0
Sundry Revenues	5	4.6	4.6
Service Charges	7	7.0	6.0
Total	100%	100%	100%
<i>Expenditures</i>			
Governance & Coordination	9	13	10
Human Services	12	11	11
Safety Services	38	37	36
Public Works	41	39	43
Total	100%	100%	100%

BUDGET SUMMARY

	1982 Budget	1982 Actual	1983 Budget
<i>Revenues</i>			
Property Taxes	\$1,906,276	\$2,070,315	\$2,102,428
Other Local Taxes	54,400	50,923	49,100
Licenses & Permits	221,914	241,656	264,584
Fines & Forfeits	11,000	19,037	16,000
Use of Property & Money	168,766	186,147	182,764
Revenue from Other			
Government Agencies	747,840	730,251	794,927
Department Revenues	506,979	535,536	589,752
Sundry Revenues	183,842	197,043	211,643
Service Charges	288,938	306,957	270,313
Total Current Revenues	\$4,089,955	\$4,337,865	\$4,481,511

	1982 Budget	1982 Actual	1983 Budget
<i>Expenditures</i>			
<i>Governance & Coordination</i>			
District Court	\$ 41,458	\$ 40,160	\$ 39,918
General Administration	106,828	96,820	114,409
Legal	16,805	24,992	24,007
Planning Board	7,630	17,742	23,291
Debt and Interest	205,099	303,660	239,722
Total	\$ 377,820	\$ 483,374	\$ 441,347
<i>Human Services</i>			
Counseling	\$ 13,580	\$ 13,334	\$ 14,720
Health & Welfare	128,333	113,725	122,203
Health Council	200	350	0
Conservation Commission	3,242	7,611	4,773
Recreation	63,928	64,600	68,071
Howe Library	255,277	250,723	275,568
Etna Library	5,798	4,774	5,323
Total	\$ 470,358	\$ 455,117	\$ 490,658
<i>Safety Services</i>			
Code	\$ 65,183	\$ 61,216	\$ 64,146
Police	569,719	558,621	571,619
Parking	205,321	222,926	221,745
Fire	676,020	659,048	726,404
Total	\$1,516,243	\$1,501,811	\$1,583,914
<i>Public Works</i>			
Highway	\$ 820,042	\$ 765,170	\$ 961,673
Buildings & Grounds	239,143	239,412	250,004
Equipment	0	20,452	16,517
Sidewalks	23,168	11,616	28,958
Sewer	565,154	530,969	627,224
Total	\$1,647,507	\$1,567,619	\$1,884,376
<i>Special Articles</i>			
Oak Hill	\$ 0	\$ 7,974	
Headrest	4,000	4,000	
Upper Valley-Lake Sunapee Council	6,422	6,422	
Community Center-1981	0	5,047	
Community Center-1982	24,550	18,484	
Police Study	12,000	8,521	
Total	\$ 46,972	\$ 50,448	\$ 0
Appropriation	\$4,058,900	\$4,058,369	\$4,400,295

GENERAL REVENUES

	1982 <i>Budget</i>	1982 <i>Actual</i>	1983 <i>Budget</i>
Current Year Levy	\$1,338,050	\$1,069,979	\$1,429,344
Prior Year Levy	0	316,585	0
Interest on Delinquent Taxes	10,000	15,508	10,000
Land Use Tax	0	29,450	14,500
Property Taxes	\$1,348,050	\$1,431,522	\$1,453,844
Resident Taxes	\$ 42,000	\$ 40,910	\$ 40,400
National Bank Stock Taxes	2,400	2,498	2,400
Yield Tax	10,000	7,069	6,000
Resident Tax Penalties	0	446	300
Other Local Taxes	\$ 54,400	\$ 50,923	\$ 49,100
Motor Vehicle Permits	\$ 170,000	\$ 189,475	\$ 200,000
Trust Funds	\$ 385	\$ 385	\$ 0
Hanover Water Works Div.	4,392	4,392	4,392
Use of Property & Money	\$ 4,777	\$ 4,777	\$ 4,392
Interest & Dividends Tax	\$ 140,310	\$ 162,773	\$ 162,773
Savings Bank Tax	65,000	65,646	65,000
Rooms & Meals Tax	77,414	73,223	75,000
Business Profits Tax	60,879	45,531	55,000
Revenue Sharing	42,234	42,235	61,394
Highway Fees	22,464	19,938	20,000
Housing Tax	16,357	16,130	17,582
Railroad Tax	0	1	1
State Forest Lands	0	194	194
Revenue from other Government Agencies	\$ 424,658	\$ 425,671	\$ 456,944
Miscellaneous	\$ 0	\$ 363	\$ 350
Prior Year Revenue	68,600	68,600	60,000
Storrs Pond	2,174	2,174	2,174
Insurance Credit	16,156	18,210	22,747
Sundry Revenue	\$ 86,930	\$ 89,348	\$ 85,271
Total Revenues	\$2,088,815	\$2,191,716	\$2,249,551

EXPENDITURES

Hanover District Court

	1982 <i>Budget</i>	1982 <i>Actual</i>	1983 <i>Budget</i>
<i>Revenues</i>			
District Court Fines	\$ 11,000	\$ 19,037	\$ 16,000
<i>Expenses</i>			
Personal Services	\$ 39,363	\$ 38,566	\$ 37,726
Auto Allowance	\$ 459	\$ 57	\$ 459
Communications	486	467	516
Insurance & Bonding	0	4	5
Training	60	35	72
Office Supplies	90	131	140
Supplies & Materials	\$ 1,095	\$ 694	\$ 1,192
Contract & Services	1,000	900	1,000
Total Expenses	\$ 41,458	\$ 40,160	\$ 39,918
Net Department	\$ 30,458	\$ 21,123	\$ 23,918

General Administration

<i>Revenues</i>			
Licenses & Fees	\$ 38,812	\$ 44,665	\$ 43,500
Miscellaneous	5,500	3,826	5,000
Inter-Dept. Charges	230,696	230,696	242,532
Total Revenues	\$275,008	\$279,187	\$291,032
<i>Expenses</i>			
Personal Services	\$251,496	\$234,889	\$261,390
Auto Allowance	\$ 500	\$ 128	\$ 500
Communications	10,955	9,364	10,770
Insurance & Bonding	3,127	2,462	2,660
Printing & Publications	9,560	7,319	8,650
Training	2,195	2,090	2,595
Dues & Subscriptions	3,385	3,413	3,950
Office Supplies	4,740	4,036	5,400
Data Processing Supplies	2,350	1,945	1,900
Office Equipment	2,000	1,604	2,200
Fuel & Lubrication	400	535	800
Manager's Expense	400	459	550
Finance Committee	50	34	50
Recording Fees	350	584	600
Supplies & Materials	\$ 40,012	\$ 33,973	\$ 40,625
Inter-Dept. Charges	7,666	8,339	7,976
Capital Outlay	150	160	2,000
Contract Services	37,200	49,155	43,850
Equipment Reserve	1,000	1,000	1,100
Total Expenses	\$337,524	\$327,516	\$356,941
Total Less Charges	106,828	96,820	114,409
Net Dept. Total	\$ 62,516	\$ 48,329	\$ 65,909

Legal Department

	1982 <i>Budget</i>	1982 <i>Actual</i>	1983 <i>Budget</i>
<i>Revenues</i>			
Inter-Dept. Charges	\$ 0	\$ 123	\$ 0
<i>Expenses</i>			
Inter-Dept Charges	\$ 1,055	\$ 1,055	\$ 1,507
Contract Services	15,750	24,060	22,500
Total Expenses	<u>\$ 16,805</u>	<u>\$ 25,115</u>	<u>\$ 24,007</u>
Total Less Charges	0	24,992	0
Net Dept. Total	\$ 16,805	\$ 24,992	\$ 24,007

Planning Board

	1982 <i>Budget</i>	1982 <i>Actual</i>	1982 <i>Budget</i>
<i>Revenues</i>			
Fees	\$ 0	\$ 4,650	\$ 4,000
<i>Expenses</i>			
Personal Services	\$ 1,062	\$ 1,009	\$ 8,200
Communications	\$ 550	\$ 1,267	\$ 700
Insurance & Bonding	1,176	1,176	1,176
Printing & Publications	1,500	1,546	1,550
Training	150	50	150
Office Supplies	260	646	625
Recording Fees	0	137	100
Upper Valley-Lake Sunapee Council	<u>0</u>	<u>0</u>	<u>6,867</u>
Supplies & Materials	\$ 3,636	\$ 4,822	\$ 11,168
Inter-Dept. Charges	932	9,836	1,423
Contract Services	2,000	2,075	2,500
Total Expenses	<u>\$ 7,630</u>	<u>\$ 17,742</u>	<u>\$ 23,291</u>
Net Dept. Total	\$ 7,630	\$ 13,092	\$ 19,291

Debt and Interest

<i>Revenues</i>			
Temporary Invest. Int.	\$120,000	\$136,476	\$134,000
Inter-Dept. Charges	<u>394,316</u>	<u>391,076</u>	<u>387,273</u>
Total Revenues	\$514,316	\$527,552	\$521,273
<i>Expenses</i>			
Interest on Tax Notes	\$155,000	\$250,761	\$191,000
Interest on Debt	90,007	91,202	87,419
Principal on Debt	<u>354,408</u>	<u>352,773</u>	<u>348,576</u>
Total Expenses	<u>\$599,415</u>	<u>\$694,736</u>	<u>\$626,995</u>
Total Less Charges	205,099	303,660	239,722
Net Dept. Total	\$ 85,099	\$167,184	\$105,722

Counseling

	1982 <i>Budget</i>	1982 <i>Actual</i>	1983 <i>Budget</i>
<i>Revenues</i>			
Dresden School District	\$ 372	\$ 335	\$ 344
Inter-Dept. Charges	<u>11,833</u>	<u>11,846</u>	<u>13,130</u>
Total Revenues	\$ 12,205	\$ 12,181	\$ 13,474
 <i>Expenses</i>			
Personal Services	\$ 23,851	\$ 23,691	\$ 26,260
Auto Allowances	\$ 204	\$ 116	\$ 140
Communications	285	303	317
Training	120	113	115
Office Supplies	115	139	115
Office Equipment	<u>20</u>	<u>0</u>	<u>0</u>
Supplies & Materials	\$ 744	\$ 671	\$ 687
Inter-Dept. Charges	<u>818</u>	<u>818</u>	<u>903</u>
Total Expenses	\$ 25,413	\$ 25,180	\$ 27,850
Total Less Charges	13,580	13,334	14,720
Net Dept. Total	\$ 13,208	\$ 12,999	\$ 14,376

Health and Welfare

<i>Revenues</i>			
Business Licenses	\$ 0	\$ 0	\$ 2,150
Trust Funds	30	27	28
Sawyer Trust Income	1,275	1,103	1,275
Accounts Receivable	<u>0</u>	<u>2,314</u>	<u>0</u>
Total Revenues	\$ 1,305	\$ 3,444	\$ 3,453
 <i>Expenses</i>			
Health Inspection	\$ 2,250	\$ 1,742	\$ 2,230
Housing Deficit	30,821	25,236	21,406
Senior Citizens Center	4,345	4,345	4,350
Old Age Assistance	5,000	5,720	10,800
Ambulance Service	33,917	33,882	31,917
Town Welfare	17,000	7,800	12,000
Headrest	0	0	4,500
Contract Services-MHMH	<u>35,000</u>	<u>35,000</u>	<u>35,000</u>
Total Expenses	\$128,333	\$113,725	\$122,203
Net Dept. Total	\$127,028	\$110,281	\$118,750

Health Council

	1982 <i>Budget</i>	1982 <i>Actual</i>	1983 <i>Budget</i>
<i>Expenses</i>			
Printing & Publications	\$ 50	\$ 0	\$ 0
Office Supplies	50	0	0
Program Materials	100	350	0
Supplies & Materials	\$ 200	\$ 350	\$ 0
Total Expenses	\$ 200	\$ 350	\$ 0
Net Dept. Total	\$ 200	\$ 350	\$ 0

Conservation Commission

<i>Revenues</i>			
Sale of Timber	\$4,000	\$12,090	\$3,700
<i>Expenses</i>			
Personal Services	\$ 125	\$ 939	\$1,600
Communications	\$ 100	\$ 55	\$ 60
Insurance & Bonding	392	392	392
Training	100	23	100
Maintenance Fund	0	5,500	0
Dues & Subscription	140	136	136
Office Supplies	75	103	75
Grounds-Materials	100	61	100
Program Materials	50	0	50
Supplies & materials	\$ 957	\$ 6,270	\$ 913
Inter-Dept. Charges	160	160	260
Contract Services	2,000	242	2,000
Total Expenses	\$3,242	\$ 7,611	\$4,773
Net Dept. Total	\$ (758)	\$ (4,479)	\$1,073

Recreation

	1982 <i>Budget</i>	1982 <i>Actual</i>	1983 <i>Budget</i>
<i>Revenues</i>			
Recreation Fees	\$25,000	\$25,747	\$26,600
<i>Expenses</i>			
Personal Services	\$36,932	\$37,609	\$39,576
Auto Allowance	\$ 425	\$ 488	\$ 600
Communications	1,300	1,306	1,500
Insurance & Bonding	550	129	600
Printing & Publications	1,200	996	1,260
Training	300	438	350
Office Supplies	800	894	900
Fuel & Lubrication	1,000	364	500
Equipment Repair	50	25	50
New Op. Equipment	50	349	150
Program Materials	3,500	4,390	4,000
Supplies and Materials	\$ 9,175	\$ 9,379	\$ 9,910
Inter-Dept. Charges	5,386	5,542	6,000
Capital Outlay	300	0	300
Contract Services	12,135	12,070	12,285
Total Expenses	\$63,928	\$64,600	\$68,071
Net Dept. Total	\$38,928	\$38,853	\$41,471

Howe Library

	1982 <i>Budget</i>	1982 <i>Actual</i>	1983 <i>Budget</i>
<i>Revenues</i>			
Investment Income	\$ 30,517	\$ 30,517	\$ 30,517
Fees	20,300	22,998	23,500
Inter-Dept. Charges	1,115	1,128	1,845
Total Revenues	\$ 51,932	\$ 54,643	\$ 55,862
 <i>Expenses</i>			
Personal Services	\$135,119	\$132,598	\$151,148
Auto Allowance	\$ 185	\$ 68	\$ 150
Communications	3,420	3,550	3,762
Insurance & Bonding	4,460	3,761	4,200
Printing & Publications	600	650	600
Training	900	718	900
Dues & Subscriptions	225	224	240
Office Supplies	2,915	3,024	3,095
Office Equipment	655	672	790
Equipment Repair	340	411	350
Utilities	9,145	7,912	9,132
Heat	4,900	3,743	4,470
Buildings - Repair & Maint.	1,850	2,884	2,200
Books & Magazines	31,489	31,474	36,212
Supplies & Materials	\$ 61,084	\$ 59,091	\$ 66,101
Inter-Dept. Charges	17,687	17,129	18,262
Capital Outlay	0	624	0
Contract Services	11,985	11,892	11,385
Debt Service	30,517	30,517	30,517
Total Expenses	\$256,392	\$251,851	\$277,413
Total Less Charges	255,277	250,723	275,568
Net Dept. Total	\$204,460	\$197,208	\$221,551

Etna Library

	1982 Budget	1982 Actual	1983 Budget
<i>Revenues</i>			
Trust Funds	\$ 175	\$ 174	\$ 175
<i>Expenses</i>			
Personal Services	\$ 2,135	\$ 1,914	\$ 2,196
Insurance & Bonding	\$ 121	\$ 201	\$ 216
Printing & Publications	50	0	20
Training	30	0	20
Office Supplies	100	98	150
Utilities	138	121	150
Heat	1,000	687	850
Buildings-Repair & Maint.	250	182	250
Books & Magazines	950	808	950
Supplies & Materials	\$ 2,639	\$ 2,097	\$ 2,606
Inter-Dept. Charges	1,024	763	521
Total Expenses	\$ 5,798	\$ 4,774	\$ 5,323
Net Dept. Total	\$ 5,623	\$ 4,600	\$ 5,148

Code Enforcement

<i>Revenues</i>			
Permits and Fees	\$28,617	\$19,026	\$29,647
<i>Expenses</i>			
Personal Services	\$50,766	\$49,883	\$54,923
Communications	\$ 2,024	\$ 955	\$ 460
Insurance & Bonding	1,536	1,474	1,532
Printing & Publications	3,113	2,355	1,100
Training	55	27	55
Dues & Subscriptions	166	148	166
Office Supplies	342	281	242
Office Equipment	40	40	14
Fuel & Lubrication	193	102	147
Rep. & Maint. Op. Equip.	10	0	10
Clothing	100	48	50
Recording Fees	200	27	0
Supplies & Materials	\$ 7,779	\$ 5,457	\$ 3,776
Inter-Dept. Charges	4,342	4,357	4,309
Contract Services	1,319	542	650
Equipment Reserve	977	977	488
Total Expenses	\$65,183	\$61,216	\$64,146
Net Dept. Total	\$36,566	\$42,190	\$34,499

Police Department

	<i>1982 Budget</i>	<i>1982 Actual</i>	<i>1983 Budget</i>
<i>Revenues</i>			
Fees, Licenses & Permits	\$ 29,878	\$ 26,028	\$ 28,070
Service Charges	30,234	35,436	29,065
Inter-Dept. Charges	143,650	144,580	145,116
Total Revenues	\$203,762	\$206,044	\$202,251
<i>Expenses</i>			
Personal Services	\$521,942	\$518,442	\$534,699
Auto Allowance	\$ 3,640	\$ 3,383	\$ 3,360
Communications	14,504	15,999	16,184
Insurance & Bonding	5,110	4,818	5,312
Printing & Publications	869	1,030	1,268
Training	1,622	1,584	1,821
Dues & Subscriptions	480	275	430
Office Supplies	1,562	1,288	1,457
Office Equipment	100	48	250
Fuel & Lubrications	13,049	11,784	13,945
Rep. & Maint. Op. Equip.	4,580	4,687	3,770
Clothing	7,610	6,859	7,845
Operational Equip.	2,655	2,637	3,950
Traffic Control	11,880	7,588	9,205
Supplies & Materials	\$ 67,661	\$ 61,980	\$ 68,797
Inter-Dept. Charges	78,092	77,095	77,164
Capital Outlay	11,500	11,700	4,750
Contract Services	19,457	19,267	14,220
Equipment Reserve	14,717	14,717	17,105
Total Expenses	\$713,369	\$703,201	\$716,735
Total Less Charges	569,719	558,621	571,619
Net Dept. Total	\$509,607	\$497,157	\$514,484

Fire Department

	1982 <i>Budget</i>	1982 <i>Actual</i>	1983 <i>Budget</i>
<i>Revenues</i>			
Current Year Levy	\$618,531	\$622,520	\$633,581
Revenue Sharing	31,290	31,290	44,934
Fees and Dividends	14,909	17,163	17,457
Service Charges	2,370	1,483	1,250
Prior Year Revenue	2,066	2,066	22,328
Insurance Credit	6,854	6,854	6,854
Ambulance Charge	69,233	69,233	74,603
Total Revenues	\$745,253	\$750,609	\$801,007
 <i>Expenses</i>			
Personal Services	\$446,024	\$433,440	\$477,460
Communications	\$ 100	\$ 58	\$ 231
Insurance & Bonding	5,164	6,321	7,446
Printing & Publications	200	166	200
Training	2,515	1,978	2,540
Medical Insurance	345	426	465
Dues & Subscriptions	675	591	715
Office Supplies	110	178	200
Office Equipment	50	16	50
Fuel & Lubrication	5,627	4,936	5,332
Rep. & Maint. Op. Equip.	7,035	6,990	7,540
Utilities	7,990	6,647	8,245
Clothing	3,942	3,885	5,802
Chem., Drug & Lab. Supplies	200	294	500
Fire Alarm	450	534	850
Equip. Repair	425	109	315
Heat	11,700	10,590	11,500
Buildings-Repair & Maint.	3,185	2,653	3,300
Grounds-Materials	50	6	50
Supplies & Materials	\$ 49,763	\$ 46,378	\$ 55,281
Inter-Dept. Charges	61,636	61,130	64,874
Capital Outlay	2,200	2,275	7,450
Contract Services	97,729	97,157	104,631
Equipment Reserve	29,570	29,570	35,338
Debt Service	58,331	58,331	55,973
Total Expenses	\$745,253	\$728,281	\$801,007
Total Less Charges	676,020	659,048	726,404
Net Dept. Total	\$ 0	\$ (22,328)	\$ 0

Buildings and Grounds

	1982 <i>Budget</i>	1982 <i>Actual</i>	1983 <i>Budget</i>
<i>Revenues</i>			
Licenses & Permits	\$ 2,000	\$ 2,512	\$ 2,300
Trust Funds	7,600	8,682	7,985
Cemetery Income	5,500	16,102	9,000
Solid Waste Permits	60,000	61,471	60,000
Inter-Dept. Charges	24,100	32,982	31,403
Total Revenues	\$ 99,200	\$121,749	\$110,688
<i>Expenses</i>			
Personal Services	\$113,090	\$103,896	\$112,482
Communications	\$ 300	\$ 357	\$ 380
Insurance & Bonding	1,442	2,390	2,489
Printing & Publications	50	101	50
Training	0	10	0
Office Supplies	25	63	50
Fuel & Lubrications	3,503	2,388	2,724
Rep. & Maint. Op. Equip.	100	0	100
Utilities	12,645	11,151	14,088
Clothing	457	570	585
Heat	16,275	18,601	18,000
Operational Equip.	2,600	2,250	1,600
Buildings-Repair & Maint.	15,000	18,226	13,000
Grounds-Materials	2,000	3,362	2,125
Public Relations	500	600	550
Supplies & Materials	\$ 54,897	\$ 60,069	\$ 55,741
Inter-Dept. Charges	25,361	34,523	29,040
Capital Outlay	1,500	1,765	9,850
Contract Services	68,395	72,141	68,994
Equipment Reserve	0	0	5,300
Total Expenses	\$263,243	\$272,394	\$281,407
Total Less Charges	239,143	239,412	250,004
Net Dept. Total	\$164,043	\$150,645	\$170,719

Highway

	1982 <i>Budget</i>	1982 <i>Actual</i>	1983 <i>Budget</i>
<i>Revenues</i>			
State Compact Area	\$ 0	\$ 515	\$ 5,000
Town Road Aid	13,865	6	13,852
Highway Subsidy	58,935	61,130	68,505
Fees & Permits	200	180	200
Service Charges	2,000	4,649	2,100
Miscellaneous	0	12	0
Inter-Dept. Charges	21,100	39,291	29,159
Total Revenues	\$ 96,100	\$105,783	\$118,716
<i>Expenses</i>			
Personal Services	\$308,930	\$310,581	\$337,183
Communications	\$ 1,600	\$ 1,707	\$ 1,893
Insurance & Bonding	7,216	5,934	7,193
Training	0	196	0
Printing & Publications	25	0	50
Office Supplies	100	142	100
Utilities	49,385	57,500	59,600
Clothing	3,031	2,216	2,415
Street Maint. Materials	133,000	105,094	131,152
TRA A & B	6,640	6,640	6,638
Drainage & Bridge Materials	35,000	17,603	24,875
Grounds-Materials	100	44	100
Winter Road Support	40,000	38,675	40,500
Traffic Support	800	530	800
Supplies & Materials	\$276,897	\$236,282	\$275,316
Inter-Dept. Charges	238,083	234,322	261,500
Capital Outlay	2,000	1,915	1,000
Contract Services	15,230	21,361	19,433
Equipment Reserve	0	0	96,400
Total Expenses	\$841,140	\$804,461	\$990,832
Total Less Charges	820,040	765,170	961,673
Net Dept. Total	\$745,040	\$698,678	\$872,116

Equipment

	1982 <i>Budget</i>	1982 <i>Actual</i>	1983 <i>Budget</i>
<i>Revenues</i>			
Sevice Charges	\$ 0	\$ 150	\$ 0
Inter-Dept. Charges	206,388	195,245	225,214
Total Revenues	\$206,388	\$195,395	\$225,214
<i>Expenses</i>			
Personal Services	\$ 54,069	\$ 49,981	\$ 56,279
Communications	\$ 900	\$ 713	\$ 747
Office Supplies	0	5	25
Fuel & Lubrication	43,585	41,789	52,920
Rep. & Maint. Op. Equip.	94,500	107,283	107,163
Clothing	770	915	1,050
Supplies & Materials	\$139,755	\$150,705	\$161,905
Inter-Dept. Charges	12,564	15,011	22,047
Equipment Reserve	0	0	1,500
Total Expenses	\$206,388	\$215,697	\$241,731
Total Less Charges	0	20,452	16,517
Net Dept. Total	\$ 0	\$ 20,302	\$ 16,517

Sidewalks

<i>Revenues</i>			
Current Year Approp.	\$15,102	\$16,273	\$15,003
Revenue Sharing	854	854	1,231
Prior Year Revenues	7,212	7,212	12,724
Total Revenues	\$23,168	\$24,339	\$28,958
<i>Expenses</i>			
Personal Services	\$ 4,300	\$ 4,266	\$ 3,950
Supplies & Materials	500	189	518
Inter-Dept. Charges	2,000	3,790	3,990
Capital Outlay	13,368	371	17,300
Equipment Reserve	3,000	3,000	3,200
Total Expenses	\$23,168	\$11,616	\$28,958
Net Dept. Total	\$ 0	\$(12,724)	\$ 0

Sewer

	1982 <i>Budget</i>	1982 <i>Actual</i>	1983 <i>Budget</i>
<i>Revenues</i>			
State Aid-Water Pollution	\$217,866	\$210,450	\$204,117
Sewer Fees & Connections	301,292	304,741	376,989
Service Charges	3,000	5,448	3,000
Miscellaneous	9,000	0	5,000
Prior Year Revenue	48,839	48,839	57,336
Insurance Credit	1,042	1,042	1,558
Accounts Receivable	12,593	10,507	10,293
Hypertherm Note	7,279	7,279	7,279
Inter-Dept. Charges	0	38	6,250
Total Revenues	\$600,911	\$588,344	\$671,822
<i>Expenses</i>			
Personal Services	\$154,595	\$147,679	\$164,710
Auto Allowance	\$ 200	\$ 0	\$ 200
Communications	1,700	1,612	1,700
Insurance & Bonding	5,000	4,972	5,000
Printing & Publications	300	314	500
Training	1,750	1,030	1,750
Dues & Subscriptions	250	243	250
Office Supplies	500	485	500
Office Equipment	500	555	500
Fuel & Lubrication	6,600	5,818	7,200
Rep. Maint. Op. Equip.	7,000	6,904	7,000
Utilities	28,000	26,258	28,000
Clothing	2,000	1,939	2,000
Chem., Drug & Lab. Supplies	12,000	9,788	10,000
Heat	500	346	500
Buildings-Repair & Maint.	400	355	400
Grounds-Materials	2,000	1,886	500
Sewer Maint. Materials	10,000	9,864	10,000
Repair & Maint. Plant Equip.	6,000	5,994	6,000
Supplies & Materials	\$ 84,700	\$ 78,363	\$ 82,000
Inter-Dept. Charges	26,410	26,180	26,410
Capital Outlay	33,000	16,353	101,000
Contract Services	500	123	4,125
Equipment Reserve	12,000	12,000	12,000
Debt Service	253,949	250,309	243,229
Total Expenses	\$565,154	\$531,007	\$633,474
Total Less Charges	565,154	530,969	627,224
Net Dept. Total	\$(35,757)	\$(57,337)	\$(38,348)

Special Articles

	1982 <i>Budget</i>	1982 <i>Actual</i>	1983 <i>Budget</i>
<i>Revenues</i>			
1981 Oak Hill Unex.		\$ 7,974	
Community Center - 1981		5,047	
Community Center - 1982	\$ 4,610	0	
	\$ 4,610	\$ 13,021	\$ 0
<i>Expenses</i>			
Oak Hill		\$ 7,974	
Upper Valley Lake Sunapee Council	\$ 6,422	6,422	
Headrest	4,000	4,000	
Community Center - 1981		5,047	
Community Center - 1982	24,550	18,484	
Police Study	12,000	8,521	
Total Expenses	\$ 46,972	\$ 50,448	\$ 0
Net Dept. Total	\$ 42,362	\$ 37,427	\$ 0
Total Departmental Expenditures	\$3,771,997	\$3,835,443	\$4,178,550
Parking Fund	205,321	222,926	221,745
	\$4,058,900	\$4,058,369	\$4,400,295

PROPOSED 1983 CAPITAL OUTLAY ALL DEPARTMENTS

General Administration		
File Cabinets	\$ 465	
Records Management Program	<u>1,535</u>	\$ 2,000
Recreation		
Etna Playground Apparatus		300
Police		
Typewriter	850	
2 Radio Hand Sets - Replacements	1,400	
Dispatch Radio Repeater Update	<u>2,500</u>	4,750
Fire		
Insulated Overhead Doors - 3	3,800	
Station Appliance Replacement	700	
Radio Pager Replacements	1,240	
Hose and Equipment	<u>1,710</u>	7,450
Parking		
Radio Handset	350	
Parking Lot Improvements	<u>650</u>	1,000
Highway		
Street Trees		1,000
Buildings & Grounds		
Overhead Doors at Highway Garage - 2	3,600	
Payment to Sewer Dept. for Purchase of Bay at Town Garage	<u>6,250</u>	9,850
Sidewalk		
Sidewalk Construction		17,300
Sewer		
Sewer Line Improvements	23,000	
North Balch Street	37,000	
Dana Road	21,000	
Storage Facility	<u>20,000</u>	101,000
TOTAL		<u>\$143,650</u>

PROPOSED 1983 CAPITAL RESERVE EXPENDITURES

Recreation		
Replace Vehicle		\$ 7,200
Police		
Replace Two Patrol Vehicles		14,624
Fire		
Replace Pickup	\$ 9,000	
Replace Car 1	7,500	
Replace Tractor	<u>5,300</u>	
		21,800
Building & Grounds		
Replace 60" Mower		7,000
Highway		
Replace Two Pickups		14,000
Sewer		
Replace Truck #21	6,000	
Replace Radio	1,200	
Replace Ditch Pump	<u>1,000</u>	
		<u>8,200</u>
TOTAL		\$72,824

FEDERAL REVENUE SHARING

Proposed Allocation for 1983

General Fund		
Housing Subsidy		\$ 14,394
Visiting Nurse Service		25,000
Ambulance		<u>22,000</u>
		\$ 61,394
Fire Fund		
Debt Service		44,934
Sidewalk Fund		
Capital Projects		<u>1,231</u>
		\$107,559

1982 TAX RATES

<i>Unit of Government</i>	<i>Total Appropriation</i>	<i>Revenue or Credit</i>	<i>To Be Raised By Taxes</i>	<i>Net Valuation</i>	<i>Tax Rate</i>
Town	\$4,058,898	\$2,672,413 ^b	\$1,428,646**	\$168,898,069	\$ 8.50
County	460,457	9,355	451,102		2.70
Hanover School	1,403,808	128,980	1,274,828		7.50
Dresden School	<u>2,148,823^a</u>	- 0 -	<u>2,148,823</u>		<u>12.70</u>
	\$8,071,986	\$2,810,748	\$5,303,399	\$168,898,069	\$31.40
Special Service Area					
Fire Area No. 1			\$ 20,060	\$ 22,539,548	.89
Fire Area No. 2			30,989	17,409,547	1.78
Fire Area No. 3			7,438	2,089,350	3.56
Fire Area No. 4			<u>564,525</u>	<u>126,859,624</u>	4.45
			\$ 623,012*	\$168,898,069	
Sidewalk			\$ 16,287*	\$125,281,844	.13
GRAND TOTAL			<u>\$5,942,698</u>		

Notes: ** Includes overlay of \$18,036 which applies to Town, County and School appropriations, and Veteran's Exemptions of \$24,125.

* Includes overlay: Fire \$4,481, Sidewalk \$1,185.

a Includes only Hanover's share 70.37% of Dresden appropriation.

b Includes \$68,600 cash surplus from 1981.

SUMMARY OF ASSESSMENTS 1982

REAL ESTATE

Code		
01	Land - Improved and Unimproved	\$ 47,907,485
02	Buildings Only	115,340,000
08	Public Utilities	
	(Electric & Water Works)	<u>6,262,234</u>
		\$169,509,719

EXEMPTIONS

Institution - Dining Room, Dormitory & Kitchen	\$150,000
Blind	46,850
Elderly Persons	<u>414,800</u>
	<u>611,650</u>
TOTAL NET VALUATION	\$168,898,069

Total Number of Residents listed at \$10.00 - 4,118

TAX COLLECTOR'S REPORT

DECEMBER 31, 1982

	<i>Prior Years</i>	<i>1982</i>	<i>Total</i>
Property Tax	\$317,808	\$5,914,370	\$6,232,178
Bank Stock Tax		2,498	2,498
Yield Tax	309	7,581	7,890
Land Use Tax		34,600	34,600
Additions:			
Property Tax	4,088	50	4,138
Interest	7,127	1,045	7,566
	\$329,332	\$5,960,144	\$6,288,870

	<i>Prior Years</i>	<i>1982</i>	<i>Total</i>
Remittance to Treasurer:			
Property Tax	\$316,585	\$5,601,561	\$5,918,146
Bank Stock Tax		2,498	2,498
Yield Tax	309	6,761	7,070
Land Use Tax		29,450	29,450
Interest	7,127	1,045	7,566
Abatements:			
Property Tax	4,658	7,406	12,064
Yield Tax		78	78
Land Use Tax		2,150	2,150
Uncollected:			
Property Tax	653	305,452	306,105
Yield Tax		743	743
Land Use Tax		3,000	3,000
	\$329,332	\$5,960,144	\$6,288,870

**SUMMARY OF RESIDENT TAX WARRANT
DECEMBER 31, 1982**

	<i>Prior Years</i>	<i>1982</i>	<i>Total</i>
Original Warrant		\$41,180	\$41,180
Uncollected as of 1/1/82	\$8,020		8,020
Added Taxes	810	4,450	5,260
Penalties	376	70	446
	\$9,206	\$45,700	\$54,906
	<i>Prior Years</i>	<i>1982</i>	<i>Total</i>
Remittance to Treasurer:			
Resident Taxes	\$3,920	\$36,990	\$40,910
Penalties	376	70	446
Abatements:			
Resident Taxes	4,480	3,620	8,100
Uncollected:			
Resident Taxes	430	5,020	5,450
	\$9,206	\$45,700	\$54,906

**SUMMARY OF TAX SALE ACCOUNTS
DECEMBER 31, 1982**

	<i>1981</i>	<i>Prior Years</i>
(a) Taxes Sold to Town During Current Fiscal Year	\$73,626	
(b) Balance of Unredeemed Taxes January 1, 1982		\$27,880
Interest Collected After Sale	2,527	4,448
Redemption Costs	230	131
	\$76,383	\$32,459
	<i>1981</i>	<i>Prior Years</i>
Remittances to Treasurer:		
During Year	\$45,980	\$21,244
Unredeemed Taxes at close of Year	30,199	10,291
Abatements During Year		729
Deeded to Town	204	195
	\$76,383	\$32,459

TOWN CLERK'S REPORT
December 31, 1982

Motor Vehicle Permits Issued			
1982	5,273		\$208,309
1983	<u>226</u>		<u>9,979</u>
	5,499		\$218,288
Dog Licenses Issued	523		\$ 2,757
Kennel Licenses Issued	9		<u>132</u>
			\$ 2,889
Fees received from Vital Statistics, Motor Vehicle Title Applications, Hunting and Fishing Licenses, etc.			\$ 13,143

REPORT OF THE TOWN TREASURER

The Treasurer of the Town of Hanover for the year ending December 31, 1982 submits the following condensed report of receipts and disbursements applicable to calendar 1982 activity.

Balance per cash book, January 1, 1982			\$ 201,995
Receipts from all sources applicable to 1982			<u>18,930,174</u>
			\$19,132,169
Less Selectmen's Orders paid relating to 1982			<u>18,457,324</u>
Balance per cash book, December 31, 1982			<u><u>\$ 674,845</u></u>

John F. Kavanagh
Treasurer

SPECIAL FUNDS

December 31, 1982

	9/27/82 <i>Balance</i>	1982 <i>Interest</i>	1982 <i>Deposits</i>	1982 <i>Withdrawals</i>	12/31/82 <i>Balance</i>
Conservation Commission					
Land Acquisition	\$ 59,277	\$1,358	\$	\$	\$ 60,635
Land Maintenance			5,060		5,060
Sewer Advance Reserve	64,217	1,470			65,687
Town Forest Parks & Recreational Reserve	357	7			364
Town Self Insurance Reserve	<u>28,970</u>	<u>665</u>		<u>2,769</u>	<u>26,866</u>
TOTAL	<u>\$152,821*</u>	<u>\$3,500</u>	<u>\$5,060</u>	<u>\$2,769</u>	<u>\$158,612</u>

*Received from Trustees of Trust Funds 9/27/82

TRUST FUNDS

December 31, 1982

	1/1/82 Balance	1982 Interest	1982 Deposits	1982 Transfers	12/31/82 Balance
Common Trust Funds					
Schools	\$ 6,652	\$ 890	\$	\$ 890	\$ 6,652
Poor	200	26		26	200
Cemeteries	64,872	8,681		8,681	64,872
Library	1,300	173		173	1,300
Subtotal	\$ 73,024	\$ 9,773	\$ 0	\$ 9,773	\$ 73,024
Capital Reserve Funds					
Cemetery Expense Reserve	\$ 9,546	\$ 1,277	\$ 0	\$ 2,000	\$ 8,824
Conservation Comm. Reserve	50,802	5,474	3,000	59,277	0*
Fire Reserve	65,206	8,726	29,570	41,622	61,880
Highway Reserve	98,880	13,233	0	39,125	72,988
Police Reserve	11,337	1,517	14,716	22,745	4,825
Sewer Advance Reserve	58,143	6,073	0	64,216	0
Sewer Rental Reserve	220	29	12,000	4,497	7,751
Sidewalk Reserve	2,800	374	3,000	0	6,174
Town Forest, Park and Recreational Reserve	323	33	0	357	0
Town Self-Insurance Reserve	26,229	2,739	0	28,969	0*
Vehicle Fund					
Code Administration	4,295	574	977	0	5,847
Recreational Equipment	6,122	819	1,160	0	8,102
Town Government Reserve	4,405	589	1,000	4,600	1,395
Subtotal	\$338,314	\$41,464	\$65,423	\$267,411	\$177,790

Restricted Purpose Funds					
Etna Town Library	\$ 8,816	1,179	\$ 0	\$ 9,996	
Fierro Memorial	2,339	313	0	2,652	
Bruce Essay Prize	1,000	133	133	1,000	
Jeremiah Ice Hockey Fund	2,025	271	271	2,025	
Sawyer Trust	8,238	1,102	1,102	8,238	
Stockbridge Fund	4,334	580	0	4,914	
Subtotal	\$ 26,755	\$ 3,580	\$ 1,507	\$ 28,828	
GRAND TOTAL	<u>\$438,093</u>	<u>\$54,818</u>	<u>\$278,691</u>	<u>\$279,643</u>	

*Transferred to the Town Treasurer on September 27, 1982 per instructions from N.H. Dept. of Revenue Administration.
 See Special Fund Report on page 74.

STATEMENT OF GENERAL DEBT
December 31, 1982

		<i>Principal</i>	<i>Interest to Maturity</i>	<i>Total</i>
Sewer Bonds	1963 ¹	\$ 15,000	\$ 435	\$ 15,435
Sewer Bonds	1970 ¹	150,000	12,750	162,750
Sewer Bonds	1978 ¹	90,000	4,860	94,860
Fire Station & Municipal				
Building Renovation	1977	270,000	66,975	336,975
Senior Housing Bonds	1977	325,000	81,075	406,075
Ladder Tower bonds	1978	100,000	18,132	118,132
Howe Library Note	1975 ²	266,610	122,548	389,158
Hypertherm Note	1981 ³	56,540	41,722	98,262
Park Street Constr. Note	1981	84,000	13,650	97,650
Total		\$1,357,150	\$362,147	\$1,719,297

- Notes:
1. Water Pollution Aid is received from the State annually to apply against the debt service.
 2. Howe Library Corp. is now reimbursing the Town annually for the total cost of debt service.
 3. Hypertherm, Inc. reimburses the Town annually for total cost of debt service.

Parking System 1982-1983

	1982 <i>Budget</i>	1982 <i>Actual</i>	1983 <i>Budget</i>
<i>Revenues</i>			
Parking - Previous Years	\$ 96,695	\$ 96,696	\$ 76,323
Metered Parking	60,500	68,990	62,000
Parking Fines	57,000	72,148	68,000
Permit Parking	50,000	44,410	45,000
Use of Property & Money	15,800	16,505	13,290
Total Revenues	\$279,995	\$299,249	\$264,613
<i>Expenses</i>			
Personal Services	\$ 87,066	\$ 89,211	\$ 96,337
Communications	\$ 2,000	\$ 2,190	\$ 2,300
Insurance & Bonding	1,012	868	975
Printing & Publications	250	503	250
Data Processing Supplies	0	195	200
Office Supplies	1,200	5,197	1,000
Office Equipment	200	150	150
Fuel & Lubrication	6,500	5,255	5,940
Rep. & Maint. Op. Equip.	2,500	541	2,000
Utilities	3,200	3,413	4,065
Clothing	400	442	450
Buildings-Repair & Maint.	500	335	500
Grounds-Materials	2,500	3,984	2,500
Parking Meter Supplies	2,500	10,203	3,000
Public Transportation	15,000	19,000	16,000
Other Charges - Administration	20,000	20,000	20,000
Other Charges - Highway	10,000	8,815	10,000
Other Charges - Communications	13,132	13,132	13,210
Other Charges - Buildings & Grounds	5,500	4,200	5,500
Other Charges - Equipment	6,500	3,844	6,500
Capital Outlay	1,000	0	1,000
Contract - Data Process	0	7,409	4,000
Contracts - Lot Rental	16,361	16,039	16,868
Equipment Reserve	8,000	8,000	9,000
Total Expenses	\$205,321	\$222,926	\$221,745
Fund Balance	\$ 74,674	\$ 76,323	\$ 42,868

**HANOVER HOUSING AUTHORITY
SECTION EIGHT**

Balance Sheet - 12/31/82

Assets

Cash	\$ 248
Reserve Funds	41,075
Accounts Receivable	5,409
Development Costs	639,704
Total Assets	<u><u>\$686,436</u></u>

Liabilities

Accounts Payable - Town of Hanover	\$ 4,808
Donation Fund	682
Reserve Funds	41,075
Prepaid Rents	167
Grant - Town of Hanover	639,704
Total Liabilities & Reserves	<u><u>\$686,436</u></u>

HANOVER HOUSING AUTHORITY

1982 - 1983

	1982 Budget	1982 Actual	1983 Budget
<i>Revenues</i>			
Housing Subsidy	\$ 63,348	\$ 62,904	\$ 66,300
Rents Housing Authority	31,836	34,224	37,092
Miscellaneous	50	65	50
Total Revenues	<u>\$ 95,234</u>	<u>\$ 97,195</u>	<u>\$103,442</u>
<i>Expenses</i>			
Communications	\$ 515	\$ 427	\$ 529
Insurance & Bonding	1,333	1,327	1,403
Office Supplies	50	8	25
Utilities	25,575	22,389	27,753
Heat	1,408	1,193	1,628
Buildings - Repair & Maintenance	500	903	700
Grounds - Materials	200	282	200
Program Materials	25	25	25
In Lieu of Taxes	16,357	16,130	17,582
Interest on Debt	16,920	16,920	15,275
Principal on Debt	35,000	35,000	35,000
Other Charges - Administration	8,155	8,155	8,155
Other Charges - Highway	1,000	680	750
Other Charges - Equipment	100	0	100
Other Charges - Buildings & Grounds	4,000	6,976	6,930
Capital Outlay	3,000	833	0
Contract Services	3,867	3,134	3,793
Equipment Reserve	8,050	8,051	5,000
Total Expenses	<u>\$126,055</u>	<u>\$122,433</u>	<u>\$124,848</u>
Net Expenses	\$ 30,821	\$ 25,238	\$ 21,406

HANOVER DISTRICT COURT

Statement of Revenues and Expenditures

Balance on Hand January 1, 1982 \$ 7,944

Receipts During Period

Fines/Forfeitures	\$38,307	
Penalty Assessments	3,736	
Fees	3,028	
Restitution	677	
Bail	7,947	
Other	11	
Total Receipts		53,706
		\$61,650

Expenditures During Period

Division of Motor Vehicles	\$14,381	
Treasurer Penalty Assessment	3,955	
Fish and Game	572	
Town	19,035	
Witness Fees	2,815	
Operating Expenses	13,892	
• Postage/Supplies	1,864	
• Telephone	697	
• Other	626	
Total Expenditures		57,837
Ending Balance December 31, 1982		3,813
		\$61,650

1982 Activity

Criminal	1,160
Writs	123
Tenant & Landlord	10
Juvenile	29
Small Claims	149
Total Cases	1,471

UPPER VALLEY REGIONAL EMERGENCY MEDICAL CARE SERVICE

The Upper Valley Regional Emergency Medical Care Service responded 698 times for medical aid in 1982. Of the 698 responses, 18% resulted in no patient transport.

The ambulance attendants continue to receive training in all facets of the job, as well as maintaining present skills.

The following is a comparison of the run activity by Town for the past four years. The run activity for 1982 was down about 12% compared to 1981.

	1979	1980	1981	1982
Bradford	71	97	92	79
Fairlee	29	25	50	23
Hanover	182	216	287	246
Lyme	25	33	45	31
Norwich	33	56	46	56
Orford	21	31	23	30
Piermont	13	20	25	18
Strafford	15	8	8	15
Thetford	39	36	46	43
Vershire	*0	*0	*0	8
West Fairlee	6	16	11	9
Other	6	14	13	13
Total	440	552	646	571

*0 not in service

The per capita fee and user fee will remain unchanged for 1983.

**UPPER VALLEY REGIONAL EMERGENCY
MEDICAL CARE SERVICE FUND**

**Statement of Revenues and Expenditures
for the Year Ended December 31, 1982
and Proposed Budget for 1983**

	<i>Actual 1982</i>	<i>Budget 1983</i>
Revenues:		
Prior Year's Revenue	\$ 7,057	\$ 8,895
Service Charges	29,086	34,320
Community Contributions	74,336	73,463
Outside Billing	387	375
Accounts Receivable	<u>15,647</u>	<u>\$ 10,000</u>
Total Revenues	\$126,513	\$127,053
Expenditures:		
Personal Services	\$ 69,247	\$ 74,603
Communications	620	500
Insurance & Bonding	1,693	1,959
Printing & Publications	0	75
Training	1,478	4,000
Dues & Subscriptions	256	325
Office Supplies	311	500
Fuel & Lubrication	3,529	4,000
Repair & Maintenance -		
Operational Equipment	2,325	2,500
Clothing	407	1,320
Chemical, Drug & Lab Supplies	2,164	1,500
Equipment Repair	521	500
Travel	16	550
Operational Equipment	971	1,500
Other Charges - Administration	7,182	7,644
Other Charges - Communicaitons	10,102	10,161
Other Charges - Equipment	296	500
Equipment Reserve	<u>16,500</u>	<u>9,597</u>
Total Expenditures	\$117,618	\$121,734
Surplus	<u>\$ 8,895</u>	<u>\$ 5,319</u>
Capital Reserve Balance	\$37,381	

HEADREST

Headrest, the Upper Valley's 24 hour crisis and information hotline and emergency shelter requests \$4,500 from the Town of Hanover in 1983. This amount reflects the proportionate use of Headrest's services by Hanover residents and the cost of maintaining and operating Headrest. Hanover residents contacted Headrest regarding many different situations in 1982.

Over the past year, Headrest served Hanover residents in the following ways:

<i>Situations</i>	<i>Contacts</i>
Assault/abuse, children	4
Assault/abuse, women	1
Alcohol	10
Caring listener	42
Child care	5
Consumer	7
Counseling requested	13
Depression/anxiety	7
Drug related	12
Energy related	2
Lodging request-not used	6
Lodged at Headrest	4
Family related	11
Handicapped	5
Health related	26
Housing	9
Job related	9
Legal	5
Information/referral	51
Suicide	8
Transportation	9
Volunteer, donation	21
Collaboration	94
TOTAL SITUATIONS	361

As expected we saw an increase in the number of people in distress in 1982 and the decrease in government subsidized services continues. Headrest is available for immediate support to individuals and families. Headrest also refers callers to resources most appropriate for helping them cope with different kinds of crises and distress. These resources include agencies, support groups, skilled individuals and organizations.

Much of Headrest's support comes from local towns and local individuals who become trained volunteers. Volunteer training sessions cover the areas of suicide prevention, alcohol and drug abuse prevention, crisis counseling, community resources, domestic violence (including child and spouse abuse) and continuing training for experienced volunteers.

Special hotline training includes alcohol crisis intervention with trained medical technicians on call for emergencies, the Winter Home Emergency Network (WHEN) for fuel emergencies, drug abuse counseling for individuals and school groups, temporary emergency shelter and housing referrals.

Funds donated to Headrest will be used to support and publicize the availability of the hotline, to help train volunteers, and to maintain accurate, updated files on community resources.

Anyone who has a problem or who has a friend or family member with a problem may call the hotline 448-4400 anytime. Often the sound of a caring human voice carries a person through a time of crisis-many services are closed at night or on weekends, or may require an appointment or waiting period. Callers may express a need to be directed toward an appropriate resource for further assistance for counseling or a support group, for fuel emergency or housing information, for alcohol and drug abuse prevention programs, etc. Calls are anonymous and confidential.

UPPER VALLEY - LAKE SUNAPEE COUNCIL

The Upper Valley - Lake Sunapee Council has participated in many activities during the past year that benefited Hanover directly or indirectly. Some of these are described below.

During the last year, the UVLSC staff has been very busy assisting the Planning Board and Master Plan Executive Committee to update the *Hanover Master Plan*. The Executive Director sits as a member of the Hanover Master Plan Executive Committee and has attended several dozen committee and sub-committee meetings. In addition, the Council has provided professional assistance to the Planning Board in several proposed changes to the zoning text.

By chairing the Lebanon Airport Environmental Impact Statement Citizens' Advisory Committee, the Council has helped examine that facility's proposed expansion impacts on Hanover.

The staff monitors new and proposed planning related legislation to assess its impact on Upper Valley - Lake Sunapee Council communities and alerts town officials to the changes and possible impact the legislation may have on the community. Much time has been spent this past year in reviewing the new solid waste facilities rules proposed by the New Hampshire Solid Waste Management Board, alerting town officials to staff concerns about them, and testifying in Concord.

This Council, at the request of Upper Valley communities, has assumed the role of lead agency in establishing a solid waste management district(s) to serve our Grafton County municipalities. This is a requirement under New Hampshire RSA 149-M signed in May. Our Vermont towns across the river have also expressed keen interest in such a district. In June an informal meeting was held with Upper Valley officials, the staffs of the NH/VT Solid Waste Project and the Upper Valley - Lake Sunapee Council, and interested persons to discuss participation in the NH/VT Solid Waste Project as one alternative.

The Upper Valley - Lake Sunapee Council co-sponsored the Municipal Law Lecture series which was attended by a total of 194 persons from towns throughout the region.

The Council prepared a report, *Economic Profiles*, which analyzed employment, income and demographic trends throughout the region. To date, some three hundred copies have been distributed or purchased by communities, banks, real estate firms and consultants for use in fiscal studies, market analyses and grant applications.

As always, staff members have been available to assist town officials with planning related questions and problems.

**UPPER VALLEY
SENIOR CITIZENS COUNCIL, INC.**

Statistics for Town of Hanover

October 1, 1981 - September 30, 1982

Number of senior residents served 108 (of 1030 over 60 - 1980 census)

Number of residents served by Advance Transit 114 (of a total 944)¹

Number of volunteers 37: number of volunteer hours 1,128

<i>Services</i>	<i>Unit of Service</i>	<i>Number Units Of Service</i>	<i>Unit² Cost</i>	<i>Total Cost</i>
Center Meals	Meal	941	\$2.96	\$ 2,785
Meals-on-Wheels	Meal	2,064	3.58	7,389
Transportation	Trip	1,117 ³	3.11	3,474
UVSCC cost to provide services for Hanover				<u>\$13,648⁴</u>
Appropriated from Town of Hanover for 1982				\$ 4,345
Request for senior services for 1983				\$ 4,345
Request for Advance Transit for 1983				\$16,000

In addition to the above services, the Upper Valley Senior Citizens Council, Inc., mails out a monthly newsletter to approximately 270 Hanover addresses. Several volunteers from Hanover participate in our craft programs generating money to assist our programs.

- Notes:
1. Some residents may be counted both as seniors and for Advance Transit. Number is based on sale of multiple trip tickets only as sales of single trip tickets do not record residence of passengers.
 2. Unit cost from Audit Report for July 1, 1981-June 30, 1982 .
 3. In addition Advance Transit logged a total of 117,676 trips in 1982 without counting these trips provided by demand-responsive senior wheels. Advance Transit had a per trip cost of \$2.07 in November.
 4. For the entire agency, services were funded by: federal programs, 56 %; municipalities and county, 13%; in-kind donations, 13%; donations by recipients, 9%; fares paid for Advance Transit, 4%; misc. (Arts & Crafts sales, etc) 3%; and United Way, 2%.

GRAFTON COUNTY COMMISSIONERS' REPORT

In our continued effort to communicate more directly with the taxpaying citizens of Grafton County, we take this opportunity to reach you through your annual town report.

Budgeting becomes more complex each year due to variables and unfunded state mandates. Until authority accompanies funding, our local governments will have little control over spiralling taxes. Counties encounter funding problems similar to towns/cities. We are continually absorbing more costs of state/federal programs. This year local governments picked up a 25% increase in their share of the OAA/APTD/ICF grants. Child placement costs are increasing dramatically with the private foster homes rapidly being replaced by more expensive group homes, some costing \$25,000 to \$40,000 per year compared to private home rates of \$2,400 to \$3,600 per year.

Our new sewage system, tied in with Woodsville Precinct's treatment plant, was complete and operational in February 1982.

Many dollars are being saved in energy accounts through conservation measures. Fuel costs were reduced by 20% and electric costs by 8% in fiscal year ending June 30, 1982, saving \$41,800.

Finishing the second Superior Courtroom will cost approximately \$169,500. Bonding is approved and the project should be completed this spring.

The Jail & House of Correction had another busy year. Average census was 38. We continue to get inmates with mental or emotional problems requiring additional staff and medical treatment and higher medication costs. No change is foreseen in the admission pattern due to the continuing discharge policy of the N.H. State Hospital. Pending legislation requiring more severe sentencing for some crimes will increase duration of stay and census, proportionately increasing the burden on correctional staff.

The County Farm is a productive asset to the County through participation in Extension and Conservation Service programs and by creating meaningful work for House of Correction inmates. Volume of milk remains constant although the revenue dropped slightly due to decrease in federal parity. Quality of the Holstein herd is excellent. Revenue from livestock sales grossed \$25,092 last fiscal year, and produce grossed \$40,016 for the Farm.

The Commissioners meet Mondays at 9:30 AM at the Court-house, 1:30 PM at the Nursing Home. Meetings are open to the public.

GRAFTON COUNTRY COMMISSIONERS
Richard L. Bradley, Chairman
Arthur E. Snell, Vice Chairman
Dorothy Campion, Clerk

MINUTES OF THE ANNUAL TOWN MEETING

March 9, 1982

ARTICLE 1: The following Town Officers were elected:

For Selectmen (three years): Sharon L. Nordgren
Stephen V. F. Waite

For Moderator (two years): Harry H. Bird, Jr.

For Treasurer (one year): Joseph F. Cardoza

For Library Trustee (three years): Carol Ahern

For Trustee of Town Trust Funds (three years): Frederick T.
Bedford, III

For Supervisor of the Checklist (six years): Betty I. Fanelli

ARTICLE 2: To see if the Town will vote to amend the existing Urban Area Zoning Map as proposed by the Planning Board so as to change the zoning district in the Willow Spring-Butternut Lane area so that the following lots will lie within the SR-1 District: Lot No. 10 Culp, Lot No. 33 Scott, Lot No. 35 Murphy, Lot No. 36 Udy, and Lot No. 37 Byrne. (Lot Numbers refer to the Hanover Tax Map, Page 41)

PASSED

YES: 817

NO: 146

ARTICLE 3. To see if the Town will vote to amend the existing Urban Area Zoning Map as proposed by petition of Town voters so as to extend the Forestry and Recreation District southerly to include the parcel of land located near Ledyard Bridge at the western entrance to Town.

DEFEATED

YES: 452

No: 559

ARTICLE 4: "Shall we adopt the provisions of RSA 74:43-f for the adjusted elderly exemptions from property taxes? These statutes provide for the following exemptions, based on assessed value, for qualified taxpayers: for a person 65 years of age up to 75 years, \$10,000; for a person 75 years of age up to 80 years, \$15,000; for a person 80 years of age or older, \$20,000. To qualify, the person must have been a New Hampshire resident for at least five years; own the real estate individually or jointly; or if the real estate is owned by his spouse, they must have been married for at least 5 years. In addition the taxpayer must have a net income of less than \$10,000; or if married, a combined net income of less than \$12,000, and own net assets of \$30,000 or less, excluding the value of the person's residence."

PASSED

YES: 921

NO: 109

ARTICLE 5: Selectman Waite moved, and the motion was duly seconded and voted, "To receive reports from the Selectmen, Town Clerk, Treasurer, Auditor, Collector of Taxes, and other Town Officers and to vote on any motion relating to these reports and to receive any special resolutions that may be appropriate and to vote thereon."

SPECIAL RESOLUTIONS: Selectman Waite read the following resolution honoring Donald deJ. Cutter:

“In the early 1940’s, a young man joined the Hanover Precinct Volunteer Fire Department. An active member of the department, he was in due course called away to military service. About five years later, just after he returned to Town, there was a fire call. Rushing to the fire station on Main Street, he found his coat, a bit dusty, still on its hook. Since that return to local activity, Donald deJ. Cutter has served the Town in many capacities—fireman, acting fire chief, selectman, member of the ad hoc Parking Study Committee, and Planning Board among them. His long memory of town affairs and his willingness to speak out forthrightly have made him a valuable member of all these groups. This year, Don Cutter announced that he is attending his last meeting as a member of a town board. Don’t count on it, Don; we’ll be keeping your coat on its hook!”

Selectman Thompson read the following resolution honoring Roland M. Lee:

“On November 9, 1949, Roland M. Lee moved from Nashua, N.H., to Hanover to become the second Police Patrolman for the Town of Hanover. Over the past thirty-two years, Roland advanced through the ranks to become the Chief of Police in 1971. He has served the Department and the Town with distinction and effectiveness. Frequent public letters attest to the calibre and high quality of personnel during his tenure. On February 28, 1982, Roland M. Lee retired from the Department and is now enjoying his status as a private citizen. The Town of Hanover wishes him well in his retirement years.”

John Creagh read the following resolution honoring Bob Sparks:

“Bob began coaching Babe Ruth Baseball in 1957. He organized the Hanover Recreation Program in 1963, and has worked with the kids throughout his residency here in Hanover. We are presenting him with the Parks and Recreation Board’s Volunteer Service Award for 1981.”

ARTICLE 6: Selectman Nordgren moved nominations for the following offices:

Auditors - for a term of one year: Robert R. Costello and Robert G. Murphy, Jr.

Member of the Advisory Assessors Board for a term of three years: C. Bennett Brown.

Fence Viewers - for a term of one year: Walter S. Coutermarsh, Edward Latham and Howard Reed.

Surveyors of Wood and Timber for one year: Joseph C. Fogg and Willem M. Lange

The Clerk was asked to cast one ballot for the slate.

ARTICLE 7: Selectman Black moved, and it was duly seconded and voted, "That the Town apply the unexpended balance of the 1981 appropriation for the Sidewalk Special Service Area to reduce the appropriation for this service area in 1982 by \$7,212."

ARTICLE 8: Selectman Black moved, and it was duly seconded, and voted, "That the Town apply the unexpended balance of the 1981 appropriation for the Fire Protection Special Service Area to reduce the appropriation for this service area in 1982 by \$2,066."

ARTICLE 9: Selectman Nordgren moved and it was duly seconded and voted, "That the Town raise and appropriate the sum of Three Million, Nine Hundred Seventy-Seven Thousand, Three Hundred Eighteen Dollars (\$3,977,318) which includes Two Hundred Five Thousand, Three Hundred Twenty-one Dollars (\$205,321) for the general operations of the parking system, to pay the expenses of the Town during the 1982 fiscal year for the purposes set forth in the Town Budget; and further, that the Selectmen are authorized to accept and expend gifts of money or personal property for the purposes intended by any donor, and in addition to apply, receive, and expend any federal or state assistance for the purposes set forth in the Town Budget, not anticipated as of the Annual Town Meeting on the condition that the Selectmen shall account to the voters of the Town for all such additional receipts and expenses and shall hold a public hearing prior to taking any action thereon."

Martha Solow moved, and it was duly seconded,

"To amend budget to increase by \$38,000 for the purpose of restoring the highway overlay funds that had been deleted from budget."

The Motion was DEFEATED by a voice vote.

Richard McGaw moved and it was duly seconded and voted, "To amend Article 9 of the 1982 Budget by increasing it by \$5,000 as follows: (a) Increase line item: Highway, Capital Outlay by \$1,000 for the purpose of a minimum tree planting program *to replace 1981 street tree losses*; (b) Increase line item: Highway: Contract Services by \$4,000 for the purpose of *elm tree maintenance*. Breakdown: \$2,000 - pruning, takedowns, sanitation; \$1,000 - spraying; and \$1,000 - fertilizing. As recommended by the Town Tree Warden and the Tree Committee, these maintenance costs are to be applied to a selected population of 100 elm trees in the central town area. They represent the very minimum program that should be planned for each year on a continuing basis."

ARTICLE 10: Selectman Waite moved and its was duly seconded and voted, "That the Town authorize the Selectmen to make payments into the Capital Reserve Funds in the following amounts for the purpose as set forth in the Town Budget: Administration - \$1,000; Code - \$977; Fire - \$29,570; Police - \$14,717;

Sewer - \$12,000; and to make withdrawals from such Capital Reserve Funds in the following amounts for the purposes as set forth on Page 70 of the Town Report: Police - \$24,600; Administration - \$5,500; Fire - \$111,000; Sewer - \$4,500; and, Highway - \$55,000; and the Selectmen shall be the agents of the Town to expend these funds for the purposes thereof."

ARTICLE 11: Selectman Thompson moved and it was duly seconded and voted, "That the Town authorize the Selectmen to withdraw from the Revenue Sharing Fund established under the provisions of the State and Local Assistance Act of 1972 as amended for use as set-offs against budget appropriations in the following amounts: General Fund - \$42,234; Fire Fund - \$31,290; Sidewalk - \$854 as detailed on page 71 of the 1981 Town Report; and further to authorize the Selectmen to make pro-rata reductions in the amounts if established entitlements are not received or are reduced."

ARTICLE 12: Selectman Waite moved and it was duly seconded, "That the Town vote to raise and appropriate the sum of \$10,000 to be paid into the Hanover Conservation Fund for the purpose of acquiring property as recommended by the Conservation Commission."

Allen King "Moved to amend the article to raise \$12,000 for the same purpose as stated in the original motion." This amendment was DEFEATED by a voice vote."

The original Motion was DEFEATED.

ARTICLE 13: Selectman Black moved and it was duly seconded and voted by written ballot, "That the Town vote to appropriate the sum of \$24,500 and to raise, through taxes, the sum of \$19,940 for the operation of a Community Center at 10 School Street, and further to authorize the Selectmen to accept and expend gifts of money and/or personal property for the purposes intended by any donor for the Community Center."

ARTICLE 14: (By Petition) On Motion, duly seconded, "The Town voted to raise and appropriate the sum of \$6,422 for annual dues to the Upper Valley Lake Sunapee Regional Planning Council."

ARTICLE 15: Selectman Campion moved and it was duly seconded and voted, "That the Town appropriate the sum of \$12,767 and raise \$12,467 to provide for animal control services for the period beginning April 1, 1982 through December 31, 1982."

ARTICLE 16: No business was conducted under this Article.

ARTICLE 17: (By Petition) On Motion by Mrs. Emily Gould, duly seconded, "The Town voted to raise and appropriate the sum of \$4,000 to help support Headrest, Inc."

An amendment offered by Jim Rubens to increase the amount to \$6,000 was DEFEATED.

ARTICLE 18: Selectman Thompson moved and it was duly seconded and voted, "That the Town raise and appropriate a sum of money not to exceed \$12,000 for the purpose of conducting a Police facilities needs and site evaluation study."

ARTICLE 19: Selectman Campion moved and it was duly seconded, "That the Town appropriate \$44,579 for the purchase of a private telephone system, and further to authorize the Board of Selectmen to borrow said sum by the issuance of bonds and/or notes under the Municipal Finance Act."

The Motion was DEFEATED by voice vote.

ARTICLE 20: Selectman waite moved and it was duly seconded, "That the Town vote to appropriate a sum not to exceed \$75,000 for the purchase of software and hardware data processing systems and further to authorize the Board of Selectmen to borrow said sum by the issuance of bonds and/or notes under the Municipal Finance Act."

The Motion was DEFEATED.

ARTICLE 21: (By Petition) Bob Guest moved and it was duly seconded and voted, "That the Town raise and appropriate the sum of \$16,841 for the purpose of increasing the wage adjustment for Town employees from 5% to 7.1% as originally proposed in the 1982 Budget."

ARTICLE 22: Selectman Campion moved and it was duly seconded and voted, "That the Town discontinue that portion of roadway located at the intersection of Reservoir Road and Grasse Road, and being that part of the intersection as shown on a certain plan entitled, "Land Exchange, Town of Hanover-Hanover Water Company, Grasse & Reservoir Roads, Hanover, N.H., February 20, 1982, K.A. LeClair Assoc., Inc., Hanover, N.H." on the condition that the abutting owner convey to the Town that land on which the intersection is to be relocated."

ARTICLE 23: There was no other business under this Article.

The business meeting adjourned at 11:30 p.m.

Respectfully submitted,

Frances G. Wales
Town Clerk

MINUTES OF SPECIAL TOWN MEETING

November 2, 1982

Moderator Harry Bird convened the Special Town Meeting of the Town of Hanover at 8:00 a.m., Tuesday, November 2, 1982, at Thompson Arena, and announced that the polls would be open for voting on candidates running for State offices and on the changes being proposed in Hanover's Zoning Ordinance, from 8:00 a.m. until 7:00 p.m.

The one issue on which the Town of Hanover was specifically voting was a change to the Zoning Ordinance affecting the Mobile Home section of the Ordinance. The proposal is intended to bring the Town Zoning Ordinance into compliance with the new state law (RSA 31:119) by allowing for Mobile Home Subdivisions within the RR Zoning District. A Mobile Home Subdivision would be exclusively for mobile homes, allowing their placement on clustered, individually-owned lots. A Mobile Home Subdivision must be located on a parcel of land containing at least 15 acres. The number of mobile homes on the land would be the same number as for conventional homes.

The result of the balloting was that the zoning change, as proposed by the Planning Board, was adopted with 1,581 votes cast in favor and 568 opposed.

The meeting was adjourned at 10:45 p.m.

Respectfully submitted,
Frances G. Wales
Town Clerk

**ANNUAL REPORT
OF THE
HANOVER
SCHOOL DISTRICT
1982**

1982 HANOVER ANNUAL REPORT

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HANOVER SCHOOL DISTRICT SCHOOL DISTRICT OFFICERS

School Board

	<i>Term Expires</i>
Susan F. Boyle, Vice-Chairman	1984
John M. Curtis	1983
Mary Ann Harris	1983
Emily M. Mead, Chairman	1984
Brian E. Pattison	1985
Douglas A. Rupert	1984
Fay T. Sorenson, Secretary	1985

Lee K. Hurd, Moderator

Sybil B. Williamson, Clerk

Sybil B. Williamson, Treasurer

Errol L. Heisser, Auditor

Hugh Watson, Superintendent of Schools

Donald E. Campbell, Director of Plant

Jeanette I. Cook, Administrative Assistant

William H. Moorman, School Business Manager

Eugene A. Roddy, Director of Pupil Personnel Services

Stefan Vogel, Principal, Bernice A. Ray School

**HANOVER SCHOOL DISTRICT
SPECIAL WARRANT
STATE OF NEW HAMPSHIRE**

Grafton, S. S.

School District of Hanover

To the inhabitants of the School District of Hanover, in the County of Grafton and State of New Hampshire qualified to vote in District affairs:

You are hereby notified to meet at Webster Hall in Hanover, New Hampshire on Tuesday, March 8, 1983, at 8:00 in the morning, to act on the following subject:

To choose by ballot a Moderator, a Clerk, a Treasurer, and an Auditor, each to serve one year, and two members of the School Board, each to serve three years. (Polls will open at 8:00 A.M. and will close at 8:00 P.M. or one-quarter hour after completion of voting on the last article in the Town Warrant, whichever is later, unless the Town votes to keep the polls open to a later hour.)

NOTE: ALL OTHER BUSINESS WILL BE CONSIDERED AT THE SCHOOL DISTRICT MEETING TO BE HELD ON WEDNESDAY, MARCH 16, 1983, AT 7:30 P.M. IN THE HANOVER HIGH SCHOOL AUDITORIUM.

Given under our hands and seals at said Hanover this sixteenth day of February, 1983.

Susan F. Boyle, Vice-Chairman

John M. Curtis

Mary Ann Harris

Emily M. Mead, Chairman

Brian E. Pattison

Douglas A. Rupert

Fay T. Sorenson, Secretary

School Board, School District of Hanover

SCHOOL DISTRICT WARRANT STATE OF NEW HAMPSHIRE

Grafton, S. S.

School District of Hanover

To the inhabitants of the School District of Hanover in the County of Grafton and State of New Hampshire qualified to vote in District affairs:

You are hereby notified to meet at the Hanover High School Auditorium in Hanover, New Hampshire on Wednesday, March 16, 1983, at 7:30 in the evening, to act on the following subjects:

ARTICLE 1. To see what sum of money the District will vote to raise and appropriate for the support of schools, for the payment of salaries for school district officials and agents, and for the payment of statutory obligations of the District.

ARTICLE 2. To see if the District will vote to authorize the School Board to establish a contingency fund as part of the regular school district budget and to raise and appropriate Fifteen Thousand Dollars (\$15,000.00) for this purpose.

ARTICLE 3. To see if the District will vote to request from the New Hampshire State Department of Education a waiver from the requirement to provide a school lunch program.

ARTICLE 4. To see if the District will authorize the School Board to apply for, accept and expend, without further action by the School District meeting, money from any source which becomes available during the 1983-84 fiscal year.

ARTICLE 5. Shall the School District appropriate an additional \$8,000 (or such lesser amount as may be necessary) to retain a part time special education teacher? (Inserted by petition.) (Legal Counsel for the School District advises that this article, if passed, would be advisory only to the School Board.)

ARTICLE 6. To transact any other business that may legally come before this meeting.

Note: Election of school district officers will take place at the time of the School District Meeting held in conjunction with the Town Meeting to be held on Tuesday, March 8, 1983, at Webster Hall.

Given under our hands and seals at said Hanover this sixteenth day of February, 1983.

Susan F. Boyle, Vice-Chairman

John M. Curtis

Mary Ann Harris

Emily M. Mead, Chairman

Brian E. Pattison

Douglas A. Rupert

Fay T. Sorenson, Secretary

School Board, School District of Hanover

**HANOVER, NEW HAMPSHIRE
SCHOOL DISTRICT**

**Record of Election of
School District Officers**

March 9, 1982

The election of officers of the Hanover School District was conducted by separate ballot at the annual Hanover Town Meeting on March 9, 1982.

The meeting was called to order by the Town Moderator at 8 a.m. in Webster Hall, Hanover, N.H.

The Hanover School District Warrant, dated February 17, 1982, and the Return of Posting were read by School District Moderator, Lee K. Hurd.

The polls were declared open at 8:15 a.m. by the Moderator. The polls were declared closed at 10:30 p.m.

At the close of the polls, the town officials turned all School District ballots over to the School District officials who proceeded to count the ballots publicly with the assistance of ten (10) legal voters of the District.

The following officers were declared elected for the term indicated:

Moderator for one year	Lee K. Hurd
Clerk for one year	Sybil B. Williamson
Treasurer for one year	Sybil B. Williamson
Auditor for one year	Errol L. Heisser
School Board members for three years	Brian E. Pattison Fay T. Sorenson

Respectfully submitted,

Sybil B. Williamson
Clerk

Hanover, N.H. School District

MINUTES OF THE ANNUAL MEETING HANOVER SCHOOL DISTRICT

**Wednesday, March 17, 1982
7:30 p.m., Hanover High School Hanover, N.H.**

A legal meeting of the residents of the Hanover School District was called to order by the Moderator, Lee K. Hurd, at 7:35 p.m. As there was no objection, the moderator dispensed with the reading of the warrant.

ARTICLE I: The motion was made by Emily M. Mead that the District raise and appropriate the sum of One Million Six Hundred Thirty-two Thousand Dollars (\$1,632,000.00) for the support of schools, for the payment of salaries for school district officials and agents, and for the payment of statutory obligations of the District. It was duly seconded and *voted* in the affirmative.

ARTICLE II: The motion was made by Brian E. Pattison that the District authorize the School Board to establish a contingency fund as part of the regular school district budget and to raise and appropriate Fifteen Thousand Dollars (\$15,000.00) for this purpose. It was duly seconded and *voted* in the affirmative.

ARTICLE III: The motion was made by John Curtis that the District request from the New Hampshire State Department of Education a waiver from the requirement to provide a school lunch program. It was duly seconded and *voted* in the affirmative.

ARTICLE IV: The motion was made by Douglas Rupert that the District authorize the School Board to apply for, accept and expend, without further action by the School District meeting, money from any source which becomes available during the 1982-83 fiscal year. It was duly seconded and *voted* in the affirmative.

ARTICLE V: Under other business, Emily M. Mead read the following statement: "Because of declining enrollments - particularly at the Ray School - and increasing costs of tuitioning our 6th grade to Dresden (this year that figure is \$221,000), the Board wishes to study during the coming year the feasibility and advisability of keeping the 5th grade students at the Ray School for one more year. Citizens who wish to express any views on this question are invited to contact either a Board member or the Superintendent during the next two months."

An expression of appreciation was extended to Ann D. Bradley (read by Emily M. Mead). This was carried by acclaim. (Copy attached).

Upon motion, duly seconded, it was *voted* to adjourn the meeting at 7:50 p.m., as there was no further business to come before the meeting.

Respectfully submitted,
Sybil B. Williamson
Clerk
Hanover, N.H. School District

Let the record show the following about our retiring Hanover School Board member, Ann D. Bradley:

Like Sara Bernhardt, Ann Bradley will have more than one farewell. She has served on the Hanover School Board for the past six years but she was just elected to a one year term as Dresden member-at-large. She may miss the intimacy of our seven member board probably as much as we'll miss her. It wouldn't surprise me at all to find her in our audience one night when we discuss accountability or the health curriculum.

Ann has brought a different dimension to our Board than most members. She has had the inclination and ability to serve as first Vice President, then President of the New Hampshire School Boards Association. She is now serving as President of the Joint Educational Council - the umbrella group of School Administrators and Board Members. She has had the opportunity to attend national conventions and thereby bring back to us the big picture. Governor Gallen appointed her to a blue ribbon committee on revision of the Special Education law. She is the New Hampshire delegate to Federal Relations Network, and most recently Ann was appointed by President Handler of the University of New Hampshire and Commissioner Brunelle of the New Hampshire Department of Education to a committee to review and coordinate curriculum between secondary schools and the University, with an eye to quality and improvement.

This is a splendid and impressive record and we're proud of you.

HANOVER SCHOOL BOARD REPORT 1982

The Hanover School Board met on a monthly basis during 1982. After adoption of the budget in March, major agenda items included organization of the Board, setting of the goals for the ensuing year, receiving progress reports on those goals and reviewing budgets for adoption for the next year.

The enrollment in the Ray School on January 1 was 362, a decrease of 35 from the previous year. Classroom size remains small. The teaching staff consists of Principal Stefan Vogel, 26.6 certified personnel, one media generalist, and 6 educational assistants.

The Board is grateful for their continued support. In addition, Janet Hurd, Community Relations Director and her assistant, Dorothy Ogden report that 205 persons contributed time and talent to the school. The volunteer program has been awarded a Blue Ribbon Achievement Award by the N.H. School Volunteer Program.

The Parent Teacher Organization, under the Chairmanship of Carolyn Whitman, continued to meet and provide stimulating programs for parents and staff.

Three goals were set by the Board this year. The first was concerned with computers. An assessment of expectations for all grade levels in the Ray Schol is being formulated. Many teachers have undertaken computer training in order to prepare possible curriculum changes around computer literacy. Our second concern was the best maintenance and utilization of the school building in the coming years when the enrollment is declining. The third goal looked towards an ongoing self-evaluation and appraisal of the instructional program and community relations.

Results from all standardized testing continue to show that Ray School students perform well above the national mean expectation. The tests are also being used to modify curriculum where deficiencies have appeared. The Board continues to support the testing program as a measurement of success and accountability.

Eighteen teachers used funds from the Hanover/Dresden Staff Development program to take courses and attend workshops.

WEEKLY NEWSNOTES again have kept parents informed of school activity. PARENTS NIGHTS without youngsters were also continued this year as they proved to be an effective way to discuss progress and curriculum.

Hopkins Center Outreach remains a source of enrichment to many students.

Radio Station KAIHKB/P was inaugurated with thanks due to the Friends of Hanover School, Principal Vogel, and Trumbull-Nelson.

Special events included a Japanese Festival, production of Tom Sawyer, Young Authors Contest, Band and string Concerts.

Olympics of the Mind, projects designed to encourage creative problem solving, has engaged over 150 students in this national endeavor. In closing, the Board again wishes to extend to the community an open invitation to visit the School and attend meetings.

HANOVER SCHOOL BOARD

Susan F. Boyle, Vice-Chairman

John M. Curtis

Mary Ann Harris

Emily M. Mead, Chairman

Brian E. Pattison

Douglas A. Rupert

Fay T. Sorenson, Secretary

REPORT OF THE HANOVER SCHOOL DISTRICT AUDITOR

I have met with the Certified Public Accountants retained by the Hanover School District and have reviewed with them the results of their audit for the year ended June 30, 1982.

As elected auditor for the Hanover School District, I find the audit of the District's financial statements by Smith, Batchelder & Rugg for the year ended June 30, 1982 as represented in their audit certificate dated August 13, 1982 to be satisfactory in all respects.

Respectfully submitted,

Errol L. Heisser
AUDITOR

To the School Board and
Voters of the Hanover School District:

We have examined the combined balance sheet of the Hanover School District as of June 30, 1982, and the related combined statement of revenue, expenditures and changes in fund balance for the year then ended. Our examination was made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

The District has not maintained a record of its general fixed assets and, accordingly, a statement of general fixed assets, required by generally accepted accounting principles, is not included in the financial statements.

In our opinion, except that the omission of the statement of general fixed assets described in the preceding paragraph results in an incomplete presentation, the financial statements referred to above present fairly the financial position of the Hanover School District as of June 30, 1982, and the results of its operations and changes in fund balance for the year then ended, in conformity with generally accepted accounting principles applied on a consistent basis.

Smith Batchelder & Rugg

Hanover, New Hampshire
August 13, 1982

HANOVER SCHOOL DISTRICT COMBINED BALANCE SHEET - JUNE 30, 1982

	General Fund	Student Activities Fund	Milk Fund	Special Reserve Fund	Common Trust Funds for School Support	General Long-term Debt	Totals (Memorandum Only)
ASSETS:							
Cash	\$71,250	\$3,009	\$5,481	\$ 516	\$—	\$—	\$ 80,256
Accounts receivable	3,328	—	—	—	—	—	3,328
Due from other funds	1,298	—	282	—	—	—	1,580
Due from State	1,902	—	—	—	—	—	1,902
Investment (market value \$14,670) (Note 1)	—	—	—	14,140	—	—	14,140
Amount to be provided for payment of bonds	—	—	—	—	—	680,700	680,700
Debt payments to be provided by Dresden School District (Note 2)	—	—	—	—	—	48,300	48,300
Prepaid expenses	144	—	—	—	—	—	144
Assets held by Trustee of Trust Fund	—	—	—	—	6,653	—	6,653
	<u>\$77,922</u>	<u>\$3,009</u>	<u>\$5,763</u>	<u>\$14,656</u>	<u>\$6,653</u>	<u>\$729,000</u>	<u>\$837,003</u>
LIABILITIES AND FUND BALANCES:							
Accounts payable	\$19,439	—	—	—	—	—	\$ 19,439
Due to other funds	282	—	1,298	—	—	—	1,580
Due to other school districts	758	—	—	—	—	—	758
Bonds payable (Note 2)	—	—	—	—	—	729,000	729,000
Contingencies	—	—	—	—	—	—	—
Fund balance	57,443	3,009	4,465	14,656	6,653	—	86,226
	<u>\$77,922</u>	<u>\$3,009</u>	<u>\$5,763</u>	<u>\$14,656</u>	<u>\$6,653</u>	<u>\$729,000</u>	<u>\$837,003</u>

The accompanying notes to financial statements are an integral part of this statement.

HANOVER SCHOOL DISTRICT COMBINED STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES FOR THE YEAR ENDED JUNE 30, 1982

	General Fund Budget	Actual	Student Activities Fund	Milk Fund	Special Reserve Fund Principal	Income	Common Trust Funds for School Support	Totals (Memorandum Only)
REVENUES:								
Local sources -								
Taxes	\$1,368,179	\$1,368,179	\$—	\$—	\$—	\$—	\$—	\$1,368,179
Private tuition	2,472	2,898	—	—	—	—	—	2,898
Earnings on investments	25,000	30,757	—	—	816	4,296	1,062	36,931
Restricted	—	19,653	11,807	2,428	—	—	—	33,888
Rentals	6,350	6,904	—	—	—	—	—	6,904
Other	100	1,802	—	—	—	—	—	1,802
	<u>1,402,101</u>	<u>1,430,193</u>	<u>11,807</u>	<u>2,428</u>	<u>816</u>	<u>4,296</u>	<u>1,062</u>	<u>1,450,602</u>
State sources -								
Unrestricted grants-in-aid	19,810	19,810	—	—	—	—	—	19,810
Restricted grants-in-aid	77,109	85,221	—	4,116	—	—	—	89,337
	<u>96,919</u>	<u>105,031</u>	<u>—</u>	<u>4,116</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>109,147</u>
Federal sources -								
Unrestricted grants-in-aid	—	2,472	—	—	—	—	—	2,472
Restricted grants-in-aid	2,700	3,141	—	—	—	—	—	3,141
	<u>2,700</u>	<u>5,613</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>5,613</u>
Total revenue	<u>1,501,720</u>	<u>1,540,837</u>	<u>11,807</u>	<u>6,544</u>	<u>816</u>	<u>4,296</u>	<u>1,062</u>	<u>1,565,362</u>

HANOVER SCHOOL DISTRICT COMBINED STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES FOR THE YEAR ENDED JUNE 30, 1982

	General Fund		Student Activities Fund	Milk Fund	Special Reserve Fund	Common Trust Funds for School Support	Totals (Memorandum Only)
	Budget	Actual			Principal	Income	
EXPENDITURES:							
Instructional services -							
Regular education programs	728,884	730,524	—	—	—	—	730,524
Special programs	97,279	109,396	—	—	—	—	109,396
	826,163	839,920	—	—	—	—	839,920
Supporting services -							
Pupils including lunch program	59,088	57,607	10,421	9,260	—	—	77,288
Instructional staff	8,856	8,517	—	—	—	—	8,517
General administration	21,600	16,943	—	—	335	—	17,278
School administration	172,502	170,887	—	—	—	—	170,887
Operations and maintenance	158,904	151,770	—	—	—	—	151,770
Transportation	85,610	85,447	—	—	—	—	85,447
	506,560	491,171	10,421	9,260	—	335	511,187
Community services	2,850	2,956	—	—	—	—	2,956
Building improvements	13,350	13,352	—	—	—	—	13,352
Debt service	162,780	162,780	—	—	—	—	162,780
Total expenditures	1,511,703	1,510,179	10,421	9,260	—	335	1,530,195
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	(9,983)	30,658	1,386	(2,716)	816	3,961	1,062
							35,167

HANOVER SCHOOL DISTRICT COMBINED STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES FOR THE YEAR ENDED JUNE 30, 1982

	General Fund Budget	Actual	Student Activities Fund	Milk Fund	Special Reserve Fund Principal	Income	Common Trust Funds for School Support	Totals (Memorandum Only)
OTHER FINANCING SOURCES								
Transfers in -								
Special Reserve Fund (Notes 1 and 3)	20,000	35,740	—	—	—	—	—	35,740
Dresden School District share of principal and interest	27,880	27,880	—	—	—	—	—	27,880
Dresden appropriation	—	2,026,158	—	—	—	—	—	2,026,158
Milk Fund and state reimbursement	4,800	4,116	—	—	—	—	—	4,116
Common Trust Fund support	—	1,062	—	—	—	—	(1,062)	—
Transfers out -								
To General Fund (Notes 1 and 3)	—	—	—	—	(32,000)	(3,740)	—	(35,740)
Dresden School District appropriation	—	(2,026,158)	—	—	—	—	—	(2,026,158)
S.A.U. 22 assessment	(68,497)	(68,497)	—	—	—	—	—	(68,497)
Milk Fund - state reimbursement	(4,800)	(4,116)	—	—	—	—	—	(4,116)
	<u>(20,617)</u>	<u>(3,815)</u>	<u>—</u>	<u>—</u>	<u>(32,000)</u>	<u>(3,740)</u>	<u>(1,062)</u>	<u>(40,617)</u>
EXCESS OF REVENUE AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES								
FUND BALANCE, June 30, 1981	(30,600)	26,843	1,386	(2,716)	(31,184)	221	—	(5,450)
FUND BALANCE, June 30, 1982	<u>30,600</u>	<u>30,600</u>	<u>1,623</u>	<u>7,181</u>	<u>45,324</u>	<u>295</u>	<u>6,653</u>	<u>91,676</u>
FUND BALANCE, June 30, 1982	<u>\$ —</u>	<u>\$ 57,443</u>	<u>\$ 3,009</u>	<u>\$4,465</u>	<u>\$14,140</u>	<u>\$ 516</u>	<u>\$6,653</u>	<u>\$ 86,226</u>

The accompanying notes to financial statements are an integral part of this statement.

**HANOVER SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1982**

1. *Summary of significant accounting policies:*

Basis of presentation - The financial statements have been prepared on the modified accrual basis of accounting in accordance with generally accepted accounting principles, and, in compliance with governmental accounting and reporting guidelines. These guidelines were revised by the National Council on Governmental Accounting (NCGA) effective for fiscal years ended after June 30, 1980. Revenue is recognized when it becomes measurable and available as net current assets. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this general rule include accumulated unpaid sick pay (Note 3) and principal and interest on long-term debt which is recognized when due.

A general fixed asset account group has not been reported as required by generally accepted accounting principles, since records of the cost of fixed assets are not maintained.

Fund accounting - Financial activities are recorded in the individual funds or group of accounts described below, each of which is deemed to be a separate accounting entity. The financial affairs and operations of each fund are accounted for in separate self-balancing accounts which represent the fund's assets, liabilities, equity, revenue and expenditures.

General Fund - This is the primary operating fund, transactions related to revenues obtained and used for those services traditionally provided by a school district, which are not accounted for in other funds, are accounted for in the General Fund.

Student Activities Fund - This fund is used to record the revenue and expenditures of student run and extracurricular activities not handled through the General Fund.

Milk Fund - This enterprise fund is used to record revenue and state reimbursements from the sale of milk and ice cream to students and the related expenditures.

Special Reserve Fund - This Fund consists of the balance of the payment (\$311,700) received by the District from the Norwich School District in the creation of the Dresden School District in 1963. The principal is being transferred to the General Fund in yearly amounts of approximately \$16,000 together with interest. As indicated in Note 2, the purpose of the fund was to offset debt service payments. In 1964, the School Board, to this end, pur-

chased 19 U. S. Treasury obligations maturing over the next 19 years. Two of these instruments matured in fiscal 1981-1982 and the proceeds turned over to the general fund. This resulted in an unbudgeted receipt of \$17,500 in the General Fund in this year. The future shortfall will be reflected in the 1983-84 budget, the last year the Special Reserve Fund was to transfer money to the General Fund.

Common Trust Funds for School Support - This nonexpendable fiduciary fund is for the general support of the School District. The assets are held by the Town of Hanover Trustee of Trust Funds as required by State law.

Long-term Debt Account Group - Unmatured long-term bond obligations are accounted for in the Long-term Debt Group of Accounts.

Inventories - Supplies of materials are expensed as they are acquired.

Investments - Investments are stated at cost.

Pension plans - The School District's employees are covered under mandatory state-sponsored, retirement plans which are funded on a current basis. Pension expense for the year ended June 30, 1982 was \$16,187. The excess, if any, of the actuarially computed value of vested benefits over the total pension fund assets is not available.

Budget - Budget figures are presented in accordance with total appropriations voted and subsequently revised and approved by the State of New Hampshire.

2. *Bonds payable:*

Bonds payable consisted of the following at June 30, 1982:

	<i>Amount Due From Other Districts</i>	<i>Total Debt</i>
	<hr/>	<hr/>
High School Serial Bonds, 3.25%, 20-year, dated October 1, 1964, interest payable June 1, and December 1 principal payable \$30,000 each June 1 through 1979, then \$35,000 each June 1 through 1983 with a final payment of \$34,000 on June 1, 1984. Dresden School District is responsible for 100% of the interest on this bond and 70% of the principal payments which amounted to \$27,880 during the year	\$48,300	\$ 69,000

Grade School Serial Bonds, 6.00%,
 20-year, dated April 1, 1970, interest
 payable April 1 and October 1, prin-
 cipal payable \$80,000 each April 1
 through 1986, then \$85,000 each
 April 1 through 1990

—	660,000
<u>\$48,300</u>	<u>\$729,000</u>

Principal payments on this
 indebtedness over the next five years
 will be as follows:

1982-83	\$24,500	\$115,000
1983-84	23,800	114,000
1984-85	—	80,000
1985-86	—	80,000
1986-87	—	85,000

3. Contingencies:

Special Reserve Fund - As indicated in Note 1, the principal of the Special Reserve Fund consists of the balance remaining from the 1963 payment to the District by the Norwich School District in conjunction with the establishment of the Dresden School District. The District voted in 1963 to "hold and invest such sums for the purpose of creating a capital reserve for the payment of existing debts or for such other purposes as the District may hereafter vote". Counsel for the District has indicated that they are of the opinion that this Special Reserve Fund does not meet the requirements of New Hampshire state law pertaining to the establishment of a "capital reserve" fund. Therefore, it is possible that it may be necessary that the balance of the fund be transferred to the General Fund currently, although this fund has been operated in accordance with the intentions of the voters, as expressed in 1963.

Accrued sick leave - The District estimates that employees have accrued approximately 2,400 hours of sick leave time amounting to approximately \$200,000 at current year pay rates. While such accumulation is material, the amount that would actually be paid to substitutes to replace employees on sick leave would be substantially less than this amount. Further, many employees retire without using their accumulated sick leave. Therefore, the actual liability cannot be determined and is not reflected in the financial statements.

Employees earn 15 sick days per year, which may accumulate to a maximum of 150 days. In any year in which an employee's sick leave absences do not exceed accumulated sick leave, an employee receives no more than full wages, regardless of the amount of sick leave taken. It is very unlikely that any significant amount of the total accumulated sick leave would be taken within one fiscal year, and thereby materially impact the financial statements.

Litigation - The prime contractor repairing the Ray School roof is making a claim against the District for recovery of \$13,035 in unexpected costs. While a resolution of such claims in favor of the plaintiff is possible, the District feels that such an outcome is not probable.

**HANOVER SCHOOL DISTRICT
1983-1984 BUDGET SUMMARY**

ACCOUNT DESCRIPTION	1982-83	1983-84
Instructional Programs		
Grades 1-5	\$486,724	\$493,156
Kindergarten	45,289	48,800
Art	29,171	27,561
Music	31,872	34,207
Physical Education	31,866	31,768
Special Education	90,235	83,912
Media	46,111	41,719
Staff Development	9,416	8,800
TOTAL INSTRUCTION	\$770,684	\$769,923
Support Services		
Health Services	\$ 16,553	\$17,442
Building Administration	69,593	74,123
Plant Maintenance	25,938	24,582
Plant Operation	87,934	104,606
Heat and Utilities	40,700	42,050
Capital Outlay	10,000	5,000
TOTAL SUPPORT	\$250,718	\$267,803
Hanover District Budget		
Tuition to Richmond	\$221,520	\$236,134
Special Education Tuition	17,500	4,000
SAU #22 Support	73,199	76,000
General Control & Governance	12,320	13,520
Insurance	20,456	19,075
Transportation	93,220	95,100
School Milk	4,000	4,000
Community Activities	3,000	3,400
Reimbursable Grant Programs	8,540	8,140
Debt Service	156,843	149,905
Contingency	15,000	15,000
TOTAL DISTRICT	\$625,598	\$624,274
GRAND TOTAL BUDGET SUMMARY	\$1,647,000	\$1,662,000

TAX IMPACT SUMMARY

	1982-83	1983-84
Total Expenditures	\$1,647,000	\$1,662,000
Non-tax Revenue	<u>243,192</u>	<u>223,142</u>
To be Raised from Taxes	\$1,403,808	\$1,438,858
Less Business Profits Tax	<u>128,980</u>	<u>118,662</u>
Property Tax Impact	\$1,274,828	\$1,320,196

**HANOVER SCHOOL DISTRICT
BERNICE A. RAY SCHOOL
INSTRUCTIONAL STAFF, 1982-83**

(Date indicates first year employed by District)

Ann G. Atwood, Grade 5	1963
Shirleigh L. Barnes, Kindergarten	1968
Marilyn W. Black, Art	1969
Ruth L. Brown, Grade 2	1955
Donna G. Butler, Music	1977
Jenifer M. Decker, Grade 5	1976
Sara W. DeMont, Grade 1	1978
Louise D. Derrick, Grade 1	1974
Katharine Z. Eaton, Kindergarten	1981
Glenna E. Giveans, Learning Center	1979
Elaine K. Hawthorne, Grade 3	1965
Cynthia W. Hayes, Grade 5	1977
Pamela K. Hunt, Grade 3	1979
Jean M. Keene, Media Generalist	1970
Jill J. Kearney, Physical Education	1982
Frances W. Kelsey, Grade 4	1969
Joan S. Kidder, Resource Center	1975
Nancy H. Miles, Learning Center	1975
Marc L. Moss, Grade 4	1979
John E. Mullens, Grade 3	1981
Alice L. Nintzel, Grade 2	1979
Sharon S. Poulin, Grade 2	1976
Lois C. Roland, Learning Specialist	1975
Sigrid A. Salmela, Grade 4	1974
Robert L. Schmidt, Physical Education	1982
Anne W. Silberfarb, Learning Disabilities Specialist	1975
Margaret C. Thoms, Pre-First Grade	1975
Shirley K. Westhead, Grade 4	1966
John C. Wilde, Grade 5	1972
Bertha L. Woodward, Grade 1	1959

MEDICAL STAFF, 1982-83

Jane B. Graham, Nurse	1966
William E. Boyle, M.D., Doctor	1981

COMPARATIVE YEARLY ENROLLMENTS FOR OCTOBER FIRST OF EACH YEAR

	<i>K</i>	<i>Pre First</i>	<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>Total</i>
1971	94		88	90	94	98	115	91	670
1972	60		112	93	91	97	101	116	670
1973	71		71	110	91	93	100	98	634
1974	91		78	69	107	97	91	104	637
1975	64		90	81	67	105	95	95	597
1976	66		78	77	79	64	106	105	575
1977	59		78	89	77	83	66	106	558
1978	68		71	75	89	82	80	67	532
1979	48		71	67	74	94	90	90	534
1980	52	15	50	71	71	73	92	91	515
1981	50	13	56	51	76	75	76	87	484
1982	49	13	52	56	51	69	72	74	436

**ANNUAL REPORT
OF THE
DRESDEN
SCHOOL DISTRICT
1982**

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**DRESDEN SCHOOL DISTRICT
SCHOOL DISTRICT OFFICERS**

School Board

	<i>Term Expires</i>
Susan F. Boyle	1984
Ann D. Bradley	1983
Daniel G. Cook, Secretary	1985
John M. Curtis	1983
John L. Dunn, Chairman	1983
Mary Ann Harris	1983
Leslyn Hayden	1984
Emily M. Mead	1984
Brian E. Pattison, Vice Chairman	1985
Douglas A. Rupert	1984
Fay T. Sorenson	1982

Jonathan N. Brownell, Moderator
 Shirley K. Griggs, Clerk
 Sybil B. Williamson, Treasurer
 Robert R. Costello, Auditor
 William P. Davis, Auditor
 Errol L. Heisser, Auditor
 Hugh Watson, Superintendent of Schools
 Donald E. Campbell, Director of Plant
 Jeanette I. Cook, Administrative Assistant, SAU 22
 William H. Moorman, School Business Manager
 Eugene A. Roddy, Director of Pupil Personnel Services
 Edward T. Barry, Interim Principal, Dresden School District
 Linwood H. Bean Jr., Associate Principal, Hanover High School
 Patricia M. Davenport, Assistant Principal,
 Frances C. Richmond School
 Doris A. LeVarn, Administrative Assistant,
 Dresden School District

WARRANT FOR ANNUAL MEETING OF THE DRESDEN SCHOOL DISTRICT

Hanover, New Hampshire

Norwich, Vermont

The legal voters of the Norwich (Vermont) Town School District and the legal voters of the Hanover (New Hampshire) School district are hereby notified and warned to meet at the Norwich Congregational Church in Norwich, Vermont on Thursday, the tenth day of March, 1983, at 7:30 in the evening for the purpose of holding the Annual Meeting of the Dresden School District and for the purpose of transacting the following business:

ARTICLE 1. To elect a Moderator, a Clerk, and a Treasurer, each to serve for a term of one year, and one Auditor, to serve for a term of three years.

ARTICLE 2. To elect by written ballot the at-large member of the School Board to serve for a term of one year.

NOTE: the polls will open at 7:45 P.M. for the purpose of voting under this article and will close at 10:30 P.M. or one-quarter hour after completion of voting on the last article in the warrant, whichever is later, unless the District agrees to keep the polls open to a later hour.

ARTICLE 3. To see what sum of money the District will appropriate for the support of its schools and for other lawful expenses for the fiscal year beginning July 1, 1983, and to authorize the application against such appropriation of the estimated income of the District, the balance to be apportioned between and raised by the Hanover School District and the Norwich Town School District, in accordance with the legislation authorizing the District and with the Articles of Agreement.

ARTICLE 4. To see if the District will vote to authorize the School Board to establish a contingency fund as part of the regular school district budget and to raise and appropriate Twenty-five Thousand Dollars (\$25,000.00) for this purpose.

ARTICLE 5. To see if the District will authorize the School Board to apply for and accept grants and aid from the United States, the State of New Hampshire, the State of Vermont, and any agency or municipality thereof, or from private corporations and individuals for the construction, maintenance, reconstruction, operation, and financing of its schools, and to do any and all things necessary in order to avail the District of such aid and cooperation, or to take any other action relative thereto.

ARTICLE 6. To transact any other business that may legally come before this meeting.

Given under our hands and the seal of the District this eighth day of February, 1983.

Susan F. Boyle
Daniel G. Cook, Secretary
John L. Dunn, Chairman
Leslyn Hayden
Brian E. Pattison, Vice-Chairman

Ann D. Bradley
John M. Curtis
Mary Ann Harris
Emily M. Mead
Douglas A. Rupert
Fay T. Sorenson
DRESDEN SCHOOL BOARD

Shirley K. Griggs, Clerk, Dresden School District

MINUTES OF ANNUAL MEETING DRESDEN SCHOOL DISTRICT

**Thursday, March 11, 1982
Hanover High School, Hanover, New Hampshire**

The 1982 Annual Meeting of the Dresden School District was called to order by Moderator Jonathan N. Brownell at 7:35 p.m., Thursday, March 11, 1982. For the first time in the history of the Dresden School District, the meeting was held on its own property, in the newly renovated Hanover High School Auditorium. The warrant was read by the Clerk, proper posting having been confirmed in Hanover, New Hampshire, and Norwich, Vermont, by Dresden School Directors Douglas A. Rupert and Leslyn Hayden, respectively. Present were approximately 137 Dresden School district voters and Dresden Board of School Directors John L. Dunn, Chairman, Brian E. Pattison, Vice-Chairman, Mary Ann Harris, Secretary, Susan F. Boyle, Ann D. Bradley, John M. Curtis, Leslyn Hayden, Emily M. Mead, Susanna C. Reed, Douglas A. Rupert, and Fay T. Sorenson. Also present were Hugh Watson, Superintendent of Schools, Velma B. Saire, Dresden Principal, Linwood H. Bean, Jr., Hanover High School Associate Principal, Donald E. Campbell, Director of Plant, Jeanette I. Cook, Administrative Assistant (SAU 22), Lawrence E. Cornell, Assistant Superintendent, Karen W. Kendall, Secretary to the Superintendent, Lucy Bridges, Secretary to the Director of Special Education, William H. Moorman, Director of Accounting, Glyn Reinders, Athletic Director, Eugene A. Roddy, Director of Special Education, David H. Bradley, legal counsel.

ARTICLE I: The following officers were elected for the terms listed, the Clerk having been directed to cast a single ballot for each candidate after each nomination was moved by Douglas A. Rupert, with seconds by Ann D. Bradley, the motions being passed by unanimous voice votes:

- Moderator, for one year . . .Jonathan N. Brownell
- Clerk, for one year Shirley K. Griggs
- Treasurer, for one year . . . Sybil B. Williamson
- Auditor, for three years Robert R. Costello

ARTICLE II: John Curtis moved that the polls remain open until 10:30 p.m., or one-quarter hour after completion of voting on the last article in this warrant, whichever is later. His motion was duly seconded from the floor, and passed by unanimous voice vote, whereupon the Moderator declared the polls open for election of Dresden Board of School Directors Member-at-Large at 7:45 p.m.

ARTICLE III: After welcoming school district voters to their own auditorium, John Dunn moved that the District appropriate the sum of *Three Million Seven Hundred Sixty-six Thousand Dollars (\$3,766,000.00)* for the support of its schools and for other lawful expenses for the fiscal year beginning July 1, 1982, and to authorize the application against such appropriation of the estimated income of the District, the balance to be apportioned between and raised by the Hanover School District and the Norwich Town School District, in accordance with the legislation authorizing the District and with the Articles of Agreement. His motion was duly seconded by Ann D. Bradley. Dr. Dunn remarked that budgetary expenditures were expected to exceed those of the current year by 6.1 percent, with amounts to be raised by local taxes increasing by 5.9 percent. He stated that the athletic budget, in particular, had been closely scrutinized by the Dresden Athletic Advisory Council. He noted that a projected decline in student enrollment required budgetary cuts to achieve a per pupil cost satisfactory to the Board of School Directors, these cuts being made mainly by staff reductions in under-utilized programs. Dr. Dunn announced that these reductions allowed a saving of approximately \$60,000.

Dresden Finance Committee members Arthur Allen and Jay Bliss spoke in support of the motion. Mr. Allen commended the Board of School Directors and Superintendent Watson for their rigorous review of budgetary matters.

James Rubens moved to amend the article by reducing the amount to be appropriated by \$7,000, and his motion was duly seconded by Lucy Bridges. During ensuing discussion, a 68 percent student participation in the athletic program was noted. Carolyn Bird vigorously defended inclusion of support for the girls tennis team, which Mr. Rubens had suggested could be dispensed with, as well as the golf program. Dr. Dunn responded to a question from Charles Bean concerning increases in the guidance department budget. He explained that the current accounting system requires that block grants must be shown as income, with expenses noted as well. He also announced that no expenditures for placement of students in the Laconia State School were anticipated for the coming year.

J. Stewart Fraser requested a ballot vote for the amendment. The moderator declared that the request had sufficient support from the floor. The amendment failed, YES 29, NO 127. The main article was then voted on by written ballot, as requested by Beverly Bean and supported from the floor. This motion passed, YES 172, NO 18.

ARTICLE IV: Brian Pattison moved that the District authorize the School Board to establish a contingency fund as part of the regular school district budget and to raise and appropriate *Thirty-four Thousand Dollars (\$34,000.00)* for this purpose. His motion was duly seconded by Leslyn Hayden. Noting that unused funds would be returned to the school district to reduce next year's appropriation, Mr. Pattison explained that the motion was intended to provide funds for unexpected enrollment increases, and emergencies. In response to a question by Beverly Bean, he stated that the district's record of returning large percents of the contingency fund to the district had been excellent in the past several years. Mrs. Bean moved that the motion be amended to appropriate a sum of \$15,000. Her motion was seconded from the floor, but was overwhelmingly defeated by a voice vote. The main motion then carried by an affirmative voice vote, with two negative votes recorded.

ARTICLE V: Leslyn Hayden moved that the District authorize the School Board to apply for and accept grants and aid from the United States, the State of New Hampshire, the State of Vermont, and any agency or municipality thereof, or from private corporations and individuals for the construction, maintenance, reconstruction, operation, and financing of its schools, and to do

any and all things necessary in order to avail the District of such aid and cooperation, or to take any other action relative thereto. Her motion was duly seconded from the floor, and was passed by unanimous voice vote with no discussion.

The moderator asked for further business to come before the meeting. Mary Ann Harris moved that the Dresden School Board extend thanks to Vera S. LaClair for nineteen years of service to the Dresden School District. She has been a member of the Home Economics Department, teaching and interacting with students in both the Richmond Middle School and Hanover High School. Her work with the Future Homemakers of America is appreciated. Her warm interest in all students and willingness to talk with individuals, especially those who needed a friend, will be remembered.

Susan Boyle respectfully moved that the Dresden School Board extend thanks and recognition to Dr. Robert C. Storrs for his 14 years of service as school physician. For many years his name has been synonymous with children's health care in Hanover and Norwich, and his duties in the school represent only a small part of his contributions to the children and parents of our community. His skill, dedication, and common sense give us security in the midst of both educational and medical uncertainties. Rarely do we meet a physician who knows so much literature, a scholar so ready to seek action, a busy practitioner so committed to teaching, and a citizen who accomplishes so much while quietly smoking his pipe. Physician, scholar, teacher, and friend: we are grateful for your efforts on our behalf, and we hope you continue to include us in your ongoing career and achievements.

John Dunn moved the adoption of the following resolution: That the Dresden School District express special thanks to Susanna C. Reed for her three years' service to the District and its children as a School Director.

The Moderator declared the above motions passed by acclamation.

Judy Wagner moved that the 1983 annual meeting of the Dresden School District be held in Tracy Hall, Norwich, Vermont. Her motion was duly seconded by Lucy Bridges. An amendment by Barbara Payson that the use of Tracy Hall depend on provision of access to the handicapped was agreed on by consensus, after which the motions passed by a strong affirmative voice vote.

Ballot voting for the election of the Board of School Directors Member-at-Large continued until 10:30 p.m., at which time the Moderator declared the polls closed. The ballots having been duly counted, the Moderator announced the following results:

Ann Bradley	143
Virginia Winters	4
Donald Bartlett	1
Jeanne Childs	1
Harry Grieger	1
James Rubens	1
invalid ballots	<u>7</u>
Total ballots cast	158

Having declared Ann Bradley the winner of the election, Moderator Brownell declared the annual meeting adjourned at 10:40 p.m.

Respectfully submitted,

Shirley K. Griggs
 Clerk
 Dresden School District

DRESDEN SCHOOL DISTRICT ANNUAL REPORT

During the past year the Dresden School Board has met regularly every fourth Tuesday of the month, at 7:30 p.m. in the home economics area of the renovated Hanover High School. Additional meetings, particularly during budget discussions and workshops were held on the second Tuesdays as necessary. The Board has met with Selectmen to discuss matters of common concern to the towns and school district, and to coordinate planning. We have met with the administrators of the Hartford Vocational School and toured their facility to better understand its programs. The Board also met four times with the school boards of Lyme and Orford as the Board of School Administrative Unit 22, the employer of our superintendent, Dr. Hugh Watson, and his staff. In addition, Board members have served as liaison representatives to town committees, met regularly on Board sub-committees, and attended workshops and meetings sponsored by the New Hampshire School Boards Association.

The Board, school personnel, students, and the community were saddened to receive the resignation of our beloved principal, Dr. Velma B. Saire. Her excellent management skills and friendly man-

ner set an excellent standard for use in our administration's current recruitment effort. For the 1982-83 school year, the district has been ably served by Edward T. Barry as interim principal. Additional duties were assumed by Associate Principal Linwood H. Bean, Jr. at Hanover High School and Assistant Principal Patricia M. Davenport in the Frances C. Richmond School.

Dorothy E. Merriman retired at the end of the 1981-82 school year after 27 years of service to the district. Many classes benefited from her skills as a physical education teacher and coach of women's sports.

All three stages of the renovation of the athletic fields have now been completed. The soccer field was rebuilt in 1980 and extensive improvements to the field hockey field occupied 1981. The 1982, and final part of the project, dealt with the baseball-football field. All portions of this project were financed under a single appropriation granted by the voters in April, 1980.

The intensive self-evaluation of Hanover High School by students, staff, administration, board and community has been completed in preparation for evaluation by the New England Association of Colleges and Secondary Schools. The basic philosophy statement developed as part of this preparation has been adopted by the Board as the background against which its annual goal statements will be prepared. This spring we will be visited by a team of professionals representing the Association who will provide a skilled outside evaluation of our school, hopefully leading to continuation of our accreditation.

The Center for Educational Field Services at the University of New Hampshire has finished its evaluation of our schools with funds provided by voters at the 1981 District Meeting, at the suggestion of the Dresden Finance Committee. A number of areas were identified for board consideration. Sub-committees have studied and made recommendations on several issues raised in the report in the light of the aspirations of our communities:

- 1) Better staff involvement in goal setting;
- 2) budget development by programs for more informed decisions;
- 3) Direct impact of goals on budget;
- 4) Expansion of the role of department coordinators for better correlation of curriculum in all grades of the Richmond and High Schools;
- 5) Class size;

- 6) Greater use of the Hartford Vocational School with orientation of all 10th grade students to available programs and staff workshops.

Discussions of guidance has begun including the advisor system and the Dresden Plan. A parent questionnaire is planned this spring. Also due for discussion this spring are programs to challenge academically talented students and a school wide testing program comparable to other similar school districts.

A new contract was negotiated this fall with the Hanover Education Association. This contract runs through June, 1985, and was negotiated without the professional mediation necessary in previous years. It has been accepted by the full Association and by the Board. We also have a satisfactory new contract for our service personnel through June, 1984, with the American Federation of State, County, and Municipal Employees, AFL-CIO.

The Board wishes to express its deep and continuing appreciation to Dartmouth College for allowing, through grants-in-aid, qualified Hanover High School students to enroll in college courses, and for frequently providing athletic facilities. We thank the Friends of the Hanover-Norwich Schools, whose fund drives provide support for pilot and innovative projects by our teachers. Our schools continue to be enriched daily by the contributions of skilled and interested school volunteers to whom we are deeply indebted. We gratefully recognize the enormous contribution of skill, energy, and enthusiasm given by our students, teachers, and administrators.

Finally, the Board thanks most sincerely, the voters and taxpayers of Norwich and Hanover for their support. We seek to represent them fairly in the coming year while overseeing the management of the Dresden School District.

Susan F. Boyle
Ann D. Bradley
Daniel G. Cook, Secretary
John M. Curtis
John L. Dunn, Chairman
Mary Ann Harris
Leslyn Hayden
Emily M. Mead
Brian E. Pattison, Vice-Chairman
Douglas A. Rupert
Fay T. Sorenson
DRESDEN SCHOOL BOARD

REPORT OF THE DRESDEN SCHOOL DISTRICT AUDITORS

We have met with the Certified Public Accountants retained by the Dresden School District and have reviewed with them the results of their audit for the year ended June 30, 1982.

As elected auditors for the Dresden School District, we find the audit of the District's financial statements by Smith, Batchelder & Rugg for the year ended June 30, 1982 as represented in their audit certificate dated August 13, 1982 to be satisfactory in all respects.

Respectfully submitted,

Robert R. Costello
William P. Davis
Errol L. Heisser
AUDITORS
DRESDEN SCHOOL DISTRICT

To the School Board and Voters of
Dresden School District:

We have examined the combined balance sheet of Dresden School District as of June 30, 1982, and the related combined statement of revenues, expenditures and changes in fund balances for the year then ended. Our examination was made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

The District has not maintained a record of its general fixed assets and, accordingly, a statement of general fixed assets, required by generally accepted accounting principles, is not included in the financial statements.

In our opinion, except that the omission of the statement of general fixed assets described in the preceding paragraph results in an incomplete presentation, the financial statements referred to above present fairly the financial position of Dresden School District as of June 30, 1982, and the results of its operations and changes in its fund balances for the year then ended, in conformity with generally accepted accounting principles applied on a consistent basis.

Smith, Batchelder & Rugg

Hanover, New Hampshire
August 13, 1982

DRESDEN SCHOOL DISTRICT COMBINED BALANCE SHEET - JUNE 30, 1982

	General Fund	Hanover High School Athletic Field Fund	Cafeteria Fund	Student Activity Funds	Trust and Agency Funds	Long-term Debt Account Group	Totals (Memorandum Only)
ASSETS:							
Cash	\$139,117	\$17,662	\$28,001	\$29,924	\$—	\$—	\$ 214,704
Accounts receivable	6,862	—	—	—	—	—	6,862
Due from other districts	20,264	—	—	—	—	—	20,264
Due from other funds	17,651	2,924	268	—	—	—	20,843
Due from federal and state programs	10,248	—	—	—	—	—	10,248
Amount to be provided for retirement of general long-term debt	—	—	—	—	—	2,501,894	2,501,894
Prepaid expenses	1,775	—	—	—	—	—	1,775
Assets held by trustee of trust funds	—	—	—	—	3,025	—	3,025
Total assets	<u>\$195,917</u>	<u>\$20,586</u>	<u>\$28,269</u>	<u>\$29,924</u>	<u>\$3,025</u>	<u>\$2,501,894</u>	<u>\$2,779,615</u>
LIABILITIES AND FUND BALANCES:							
Contracts payable	\$—	\$14,348	\$—	\$—	\$—	\$—	\$ 14,348
Accounts payable	52,037	—	—	—	—	—	52,037
Due to other funds	3,192	6,238	11,413	—	—	—	20,843
Unexpended project balances (Note 4)	5,072	—	—	—	—	—	5,072
Notes and bonds payable (Note 3)	—	—	—	—	—	2,501,894	2,501,894
Total liabilities	<u>60,301</u>	<u>20,586</u>	<u>11,413</u>	<u>—</u>	<u>—</u>	<u>2,501,894</u>	<u>2,594,194</u>
Contingencies (Note 2)							
Fund balances	135,616	—	16,856	29,924	3,025	—	185,421
Total liabilities and fund balances	<u>\$195,917</u>	<u>\$20,586</u>	<u>\$28,269</u>	<u>\$29,924</u>	<u>\$3,025</u>	<u>\$2,501,894</u>	<u>\$2,779,615</u>

The accompanying notes to financial statements are an integral part of this statement.

**DRESDEN SCHOOL DISTRICT
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES FOR THE YEAR ENDED JUNE 30, 1982**

REVENUES:	General Fund		Hanover High School Athletic Field Fund	Cafeteria Fund	Student Activity Funds	Trust and Agency Funds	Totals (Memorandum Only)
	Budget	Actual					
Local sources -							
Appropriations -							
Hanover School District	\$2,026,158	\$2,026,158	\$—	\$—	\$—	\$—	\$2,026,158
Norwich School District	915,936	915,936	—	—	—	—	915,936
Tuition - private	8,076	27,078	—	—	—	—	27,078
Tuition from other districts	401,334	423,589	—	—	—	—	423,589
Earnings on investments	7,000	8,061	6,238	1,526	1,573	492	17,890
Other	29,365	41,508	—	126,817	113,850	—	282,175
	<u>3,387,869</u>	<u>3,442,330</u>	<u>6,238</u>	<u>128,343</u>	<u>115,423</u>	<u>492</u>	<u>3,692,826</u>
State sources -							
Restricted grants in aid	85,533	107,675	—	—	—	—	107,675
Federal sources -							
Revenue in lieu of taxes	—	1,863	—	—	—	—	1,863
Restricted grants in aid	15,500	18,880	—	5,198	—	—	24,078
	<u>15,500</u>	<u>20,743</u>	<u>—</u>	<u>5,198</u>	<u>—</u>	<u>—</u>	<u>25,941</u>
Total revenues	<u>3,488,902</u>	<u>3,570,748</u>	<u>6,238</u>	<u>133,541</u>	<u>115,423</u>	<u>492</u>	<u>3,826,442</u>

DRESDEN SCHOOL DISTRICT COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES FOR THE YEAR ENDED JUNE 30, 1982

	General Fund		Catereria Fund	Student Activity Funds	Trust and Agency Funds	Totals (Memorandum Only)
	Budget	Actual				
EXPENDITURES:						
Instructional services -						
Regular education programs	1,442,533	1,438,895	—	—	—	1,438,895
Special education programs	133,111	116,357	—	—	—	116,357
Student activities	95,679	104,823	—	—	—	104,823
	<u>1,671,323</u>	<u>1,660,075</u>	—	—	—	<u>1,660,075</u>
Supporting services -						
Pupils including nutrition	114,103	113,539	129,011	103,524	—	346,074
Media services	95,989	97,616	—	—	—	97,616
Other instructional staff	23,044	24,143	—	—	—	24,143
General administration	15,450	25,167	—	—	—	25,167
School administration	568,891	554,336	—	—	—	554,336
Operation and maintenance	496,155	472,397	—	—	—	472,397
Transportation	32,715	36,465	—	—	—	36,465
	<u>1,346,347</u>	<u>1,323,663</u>	<u>129,011</u>	<u>103,524</u>	—	<u>1,556,198</u>
	2,000	3,677	—	—	—	3,677
Community services						
Facilities acquisition and instruction services	28,150	74,365	—	—	—	76,727
Debt services (Note 3)	334,879	334,879	—	—	—	334,879
Contingencies	30,000	—	—	—	—	—
Total expenditures	<u>3,412,699</u>	<u>3,396,659</u>	<u>2,362</u>	<u>103,524</u>	—	<u>3,631,556</u>

DRESDEN SCHOOL DISTRICT COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES FOR THE YEAR ENDED JUNE 30, 1982

	General Fund Budget	Actual	Hanover High School/ Athletic Field Fund	Cafeteria Fund	Student Activity Funds	Trust and Agency Funds	Totals (Memorandum Only)
EXCESS OF REVENUES OVER EXPENDITURES	76,203	174,089	3,876	4,530	11,899	492	194,886
OTHER FINANCING SOURCES (USES):							
Proceeds from note for truck and van (Note 3)	—	23,000	—	—	—	—	23,000
Transfers in - From other funds	—	25,048	—	—	2,516	—	27,564
Transfers out - S.A.U. #22 assessment	(125,275)	(125,275)	—	—	—	—	(125,275)
Hanover School District Debt Service (Note 3)	(27,880)	(27,880)	—	—	—	—	(27,880)
Norwich School District Debt Service (Note 3)	(6,146)	(6,146)	—	—	—	—	(6,146)
To other funds	(8,000)	(5,198)	(19,358)	—	(2,516)	(492)	(27,564)
	(167,301)	(116,451)	(19,358)	—	—	(492)	(136,301)
EXCESS OF REVENUES AND OTHER FINANCIAL SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES	(91,098)	57,638	(15,482)	4,530	11,899	—	58,585
FUND BALANCES, July 1, 1981	91,098	77,978	15,482	12,326	18,025	3,025	126,836
FUND BALANCES, June 30, 1982	\$ —	\$ 135,616	\$ —	\$ 16,856	\$ 29,924	\$ 3,025	\$ 185,421

The accompanying notes to financial statements are an integral part of this statement.

DRESDEN SCHOOL DISTRICT NOTES TO FINANCIAL STATEMENTS JUNE 30, 1982

1. *Summary of significant accounting policies:*

Basis of presentation - The financial statements have been prepared on the modified accrual basis of accounting in accordance with generally accepted accounting principles, and in compliance with governmental accounting and reporting guidelines. These guidelines were revised by the National Council on Governmental Accounting (NCGA), effective for fiscal years ended after June 30, 1980.

Revenues are recognized when they become measurable and available as net current assets. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this general rule include accumulated unpaid sick pay (see Note 2) and principal and interest on long-term debt which is recognized when due.

A general fixed asset account group has not been reported as required by generally accepted accounting principles, since records of the cost of fixed assets are not maintained.

Fund accounting - Financial activities are recorded in the individual funds or group of accounts described below, each of which is deemed to be a separate accounting entity. The financial affairs and operations of each fund are accounted for in separate self-balancing accounts which represent the fund's assets, liabilities, equity, revenues and expenditures.

General Fund - This is the primary operating fund. Transactions related to revenues obtained and used for those services traditionally provided by a school district, which are not accounted for in other funds, are accounted for in the General Fund.

Hanover High School Athletic Field Fund - This fund is for the improvement, reconstruction and alteration of athletic fields on the Hanover High School site, approved by the voters at the District Meeting of April 7, 1980.

Cafeteria Fund - This fund is for operation of the High School cafeteria. Revenues and expenditures for the student food service and milk are handled in this fund.

Student Activity Fund - This combines the High School and Richmond School Activity Funds' revenues, expenditures and transfers for student run and extracurricular activities not covered by other funds.

Long-term debt account group - Unmatured long-term bond obligations are accounted for in the long-term debt group of accounts.

Trust and Agency Funds - These fiduciary funds are comprised of the Bruce Essay Prize Fund and the Jeremiah Ice Hockey Fund. The assets are held by the Town of Hanover Trustee of Trust Funds. The income generated by the Fund is turned over to the School District annually for student essay prizes and the district's ice hockey program.

Inventories - Supplies of materials are expensed as they are acquired.

Pension plans - The School District's employees are covered under mandatory state-sponsored, retirement plans which are funded on a current basis. Pension expense for the year ended June 30, 1982 was \$28,860. The excess, if any, of the actuarially computed value of vested benefits over the total pension fund assets is not available.

Budget - Budget figures are presented in accordance with appropriations voted and subsequently revised and approved by the State of New Hampshire.

2.Contingencies:

Accrued sick leave - The District estimates that employees have accrued approximately 7,600 hours of sick leave time amounting to approximately \$680,000 at current year pay rates. While such accumulation is material, the amount that would actually be paid to substitutes to replace employees on sick leave would be substantially less than this amount. Further, many employees retire without using their accumulated sick leave. Therefore, the actual liability cannot be determined and is not reflected in the financial statements.

Employees earn 15 sick days per year, which may accumulate to a maximum of 150 days. In any year in which sick leave absences do not exceed accumulated sick leave, an employee received no more than full wages, regardless of the amount of sick leave taken. It is very unlikely that any significant amount of the total accumulated sick leave would be taken within one fiscal year and, thereby, materially impact the financial statements.

Litigation - Former employees of the District are being sued by a former teacher for \$3,000,000. Although the School District is not technically a party to this suit, the District is liable to indemnify, and save harmless, its former employees from any costs involved with this suit. The District has an insurance policy which covers

these former employees up to \$1,500,000. Thus, the District has an uninsured exposure of \$1,500,000. It is counsels' opinion that it is unlikely that any liability will be assessed against the District.

3. *Notes and bonds payable:*

The Dresden School District is liable for various notes and bonds detailed below. Following the listing of the debt is a description of the purpose and authorization for each note or bond (see references).

	<u>Total</u>	<u>Dresden Share</u>
Norwich School Serial Bonds, 3.25%, 20-year, dated October 1, 1964, interest payable June 1 and December 1, principal payable \$15,000 each June 1 through 1983 with a final payment of \$13,000 on June 1, 1984. Dresden contributes 37.48% of the yearly servicing of these bonds (A)	\$28,000	\$ 10,494
Hanover High School Serial Bonds, 3.25%, 20-year, dated October 1, 1964, interest payable June 1 and December 1, principal payable \$35,000 each June 1 through 1983, with a final payment of \$34,000 on June 1, 1984. Dresden contributes 70% of the yearly principal payment with the balance paid by the State of New Hampshire (A)	<u>69,000</u> <u>\$97,000</u>	48,300
Dresden School District, New Hampshire - Vermont Serial Bonds, 6%, 20-year, dated December 1, 1974, interest payable June 1 and December 1, principal payable \$65,000 each December 1, through 1985, then \$60,000 through 1994 (B)		800,000
Unsecured note, due to bank, 5%, dated September 15, 1976, interest payable March 15 and September 15, principal payable \$4,200 each September 15 through 1986 (C)		21,000

Dresden School District General Obligation Bonds, 5.60%, 20 year, dated June 1, 1979, interest payable December 1 and June 1, principal payable \$75,000 each June 1 through 1998, with a final payment of \$50,000 on June 1, 1999 (D)	1,250,000
Dresden School District, 6.75%, promissory note, payable in 40 quarterly installments of \$5,875, plus interest, first payment due July 15, 1980, through 1990 (D)	188,000
Dresden School District, 5.75%, promissory note, payable in 10 annual installments of \$17,900, plus interest, beginning June 30, 1981 (E)	161,100
Dresden School district, 9%, due February 12, 1983, renewable for two more years, secured by van and truck (F)	<u>23,000</u>
Total Dresden long-term debt, June 30, 1982	<u><u>\$2,501,894</u></u>

(A) *Norwich and Hanover School Districts bonds* - In accordance with the legislation and other agreements setting up the Dresden School District, Dresden is responsible for providing the debt service on Hanover and Norwich serial bonds.

(B) *Frances C. Richmond School renovation* - At a special meeting of the Dresden School District on July 22, 1974, the School Board was authorized to borrow \$1,257,355 under the New Hampshire - Vermont Inter-state School Compact for the renovation, reconstruction and alteration of the Frances C. Richmond School and Hanover High School.

(C) *Thompson terrace fields* - Bank notes payable to finance the development of the Thompson Terrace property. The Bureau of Outdoor Recreation approved federal matching assistance of \$46,000 for the project, which has been received by the District.

(D) *High School renovation* - At the March 9, 1978 Dresden School District meeting, as reconvened on June 7, 1978, it was voted to appropriate the sum of \$1,488,937 for the improvement, reconstruction and alteration of the Hanover High School building and for the acquisition of instructional equipment related hereto. It was further voted that such appropriation be raised by borrowing through the issuance of notes or bonds in accordance with the New

Hampshire - Vermont Inter-state School Compact. At the special Dresden School meeting of October 29, 1979, the voters appropriated additional monies for extra renovations.

(E) *Athletic field improvement* - At the April 7, 1980 Dresden School District special meeting, it was voted to appropriate the sum of \$179,000 for the improvement, reconstruction and alteration of athletic fields on the Hanover High School site. It was further voted that such appropriation be raised by borrowing through the issuance of notes or bonds in accordance with the New Hampshire - Vermont Inter-state School Compact.

(F) *Van and truck* - At the October 27, 1982 Dresden School Board meeting, the administration was authorized to purchase a van and a truck and borrow necessary funds to pay for the vehicles over a three-year period. This expenditure was authorized as a replacement for vehicle lease expense.

Principal payments on this indebtedness over the next five fiscal years will be as follows:

	<i>To Other</i>	
	<u><i>District</i></u>	<u><i>Total</i></u>
1982-83	\$30,122	\$238,722
1983-84	28,672	214,272
1984-85	—	185,600
1985-86	—	185,600
1986-87	—	180,600

4. *Unexpended project balances:*

The District receives monies from the Federal and State governments, as well as from other funds and other local sources for specific purposes, the receipt of which is recorded in the General Fund. In some cases, the project or special purpose expenditures have not fully utilized the funding, resulting in an unexpended project balance.

**DRESDEN SCHOOL DISTRICT
ANALYSIS OF
PROPOSED BUDGET APPROPRIATION**

	1982-83	1983-84
Instruction	\$1,752,203	\$1,921,180
Special Education	163,545	220,020
Guidance Services	134,053	133,615
Curriculum and Staff Development	23,140	20,200
Media Services	116,745	119,440
Student Activities	142,085	142,860
Health Services	17,710	21,700
School Administration	249,166	253,585
Heat and Utilities	202,715	203,800
Operation and Maintenance	393,828	424,450
Vocational Tuition	21,600	27,300
Transportation Services	21,200	25,180
School District Services	18,970	18,540
SAU 22 Central Office	139,381	150,160
School Milk Program	8,000	8,000
New England Association Evaluation	5,000	— 0 —
Debt Service	356,659	342,970
Contingency	<u>34,000</u>	<u>25,000</u>
Grand Total	<u>\$3,800,000</u>	<u>\$4,058,000</u>

TAX IMPACT SUMMARY

	1982-83	1983-84
Total Expenditures	\$3,800,000	\$4,058,000
Non-Tax Revenue	<u>746,393</u>	<u>812,016</u>
To be raised from Taxes	<u>\$3,053,607</u>	<u>\$3,245,984</u>
Norwich Tax Impact	904,784	1,038,455
Hanover Tax Impact	2,148,823	2,207,529

**DRESDEN SCHOOL DISTRICT
HANOVER HIGH SCHOOL
INSTRUCTIONAL STAFF, 1982-83**

(Date indicates first year employed by the District)

K. Sandra Anderson, French	1969
Diane E. Forsyth Andreas, Business Education	1980
Lillian K. Bailey, Reading Specialist	1948
Marilyn M. Blight, Media Generalist	1981
Deborah B. Boettiger, English	1975
Cynthia Cook Bognolo, Latin	1972
Charles W. Bohi, Social Studies	1971
Harry H. Braeuler, Foreign Languages Coordinator	1965
Constance E. Carey, Mathematics	1978
Marilyn A. Cate, Guidance Counselor	1976
Katherine W. Chase, Latin and English	1981
William R. Cogswell, Mathematics Coordinator	1963
Susan N. Cohen, English	1980
Stanley P. Crane, Mathematics	1981
Hayward B. Crewe, English	1967
Elizabeth Ann Crisp, English	1980
Ford A. Daley, Dresden Plan Coordinator	1964
Joel B. Dalton, Mathematics	1965
Cornelis (Keith) J. deLange, German and French	1975
Warren D. DeMont, Science	1968
Neil C. Duprey, French	1967
Clarke P. Dustin, Guidance Counselor	1964
James W. Eakin, Learning Specialist	1981
Deborah L. Ells, Mathematics	1978
Martha T. Ethersky, Social Studies	1978
Heddy L. Fantl, German	1973
Barbara P. Hirai, Science	1976
James F. Hunt, English	1968
John E. Hutchins, Science	1966
Mary H. Hutchins, Mathematics	1967
Douglas H. Jenisch, Social Studies	1969
David G. Johnson, Industrial Technology	1972
Bruce M. Koloseike, Science Cordinator	1971
James L. Kreinbring, School Youth Counselor	1976
Patricia J. Lang, Business Education	1972
Peter A. Lange, Art	1978
John E. Lincoln, English	1980
Frank Miles, Jr., Social Studies Coordinator	1969
Patricia L. Minter-Powell, French	1981
J. Richard Murphy, Science	1967
William N. Murphy, Social Studies	1961

Richard O. Norman, Mathematics	1967
Valjeane M. Olenn, Leave of Absence	1973
Glyn E. Reinders, Director of Physical Education and Athletics	1977
Crista R. Renza, English	1981
Dale F. Rowe, Science	1961
Richard C. Saturley, Industrial Technology (Second Semester)	1983
John K. Scanlan, Vocational Counselor	1981
Melinda K. Stucker, Acting Coordinator of English	1982
Reeve C. Williams, Social Studies	1970
Barbara E. Zeck, Learning Specialist	1980

**DRESDEN SCHOOL DISTRICT
FRANCES C. RICHMOND SCHOOL
INSTRUCTIONAL STAFF, 1982-83**

(Date indicates first year employed by District)

Ronald N. Bailey, South Team, Science	1966
Henry K. Becker, East Team, Mathematics	1970
Scott D. Butchart, French	1977
Sarah A. Carver, North Team, Mathematics	1979
Norman F. Chapman, East Team, Social Studies	1966
Nancy H. Cressman, West Team, English	1981
Bruce A. Curtis-McLane, West Team, Social Studies	1975
Jennifer S. Davis, South Team, English	1982
Janice L. Hall, Home Economics	1971
Susan C. Hastings, Home/School Liaison	1973
Mildred J. Hayes, Sabbatical	1951
Deborah B. Hicks, French	1981
John J. Jestude, Counselor	1976
Eileen R. Kell, North Team, English	1977
Jean S. Klibanoff, Learning Specialist	1982
Nancy Leavitt-Chaney, East Team, English	1980
George E. Merrill, Physical Education	1970
Christine S. Petrosemolo, East Team, Science	1978
Alfred A. Ponce, Jr., South Team, Mathematics	1970
Janet P. Rae, Art	1974
Virginia A. Rankin, Media Generalist	1977
Herbert R. Roland, West Team, Mathematics	1971
Kathleen K. Shepherd, Learning Specialist	1979
Richard L. Starr, Woodworking	1972
Terry F. Thompson, North Team, Science	1972
Frank R. Thoms, North Team, Social Studies	1962
Charles L. Townsend, West Team, Science	1970
Roger F. Wilson, South Team, Social Studies	1959

SHARED STAFF

John C. Carter, Music and Director of Bands	1977
Doug Coe, Music	1982
Deborah A. Franzoni, Physical Education	1974
Helen E. Goodwin, Music	1952
Charles O. Hunnewell III, Physical Education	1965
Constance S. Klefos, Nurse	1970
William E. Boyle, Jr., M.D., Doctor	1981

DRESDEN SCHOOL DISTRICT COMPARATIVE YEARLY ENROLLMENTS FOR OCTOBER FIRST OF EACH YEAR

<i>Year</i>	<i>7</i>	<i>8</i>	<i>9</i>	<i>10</i>	<i>11</i>	<i>12</i>	<i>Total</i>
1971	150	148	159	149	150	131	887
1972	137	151	158	163	160	147	916
1973	161	142	170	155	170	148	946
1974	153	160	162	164	168	161	968
1975	156	151	171	158	170	183	989
1976	125	153	168	173	165	173	957
1977	154	132	165	165	178	185	979
1978	160	149	146	161	160	175	951
1979	115	164	171	152	167	157	926
1980	143	124	178	176	158	165	944
1981	145	135	140	172	164	147	903
1982	135	150	158	138	176	176	933

HANOVER HIGH SCHOOL 1982 GRADUATES

- | | |
|---|--|
| <p>Ransom James Ackerman, Jr.
Anne T. Avery
Mark John Balch
Paula Rhae Balch
Theresa May Balch
Bradley Garland Ball
David R. Barlow
Elizabeth Frances Bilello
David Gerard Blanchette
Gerald David Borovick
Clifford G. Brodsky
Robert Strickland Byrne
Julie Campbell
** Ellen Elizabeth Carey
** Kimberly Ann Carpenter
Sherry Lee Carr
Terry Lynn Carr
Scott Edward Chapman
Christine Elizabeth Charman
* Francis Alexander Cleland
Dana L. Colt
Laurie Beth Cornell
** Ellen Barbara Corson
** Alison Curphey
** Mary Eileen Daschbach
Linda Elizabeth Day
Rene Joseph Demers
* Susan DePippa
Jay Brooks DeWitt
Hope Walker Duncan
Lynn Ellen Edson
Lori Lynn Elder
** Jane Eldred
Kimberly Anna Elliott
* Jean Marie Essex
Cristy Lynn Farmer
Meighan Gale
Fredric S. Gardner, Jr.
Samuel Case Gardner
* Alexander Thomas Garthwaite
Timothy Scott Gernhard
Jonathan Samuel Geurkink
Robert Geoffrey Goldsmith
Peter Gene Goodrich</p> | <p>* Mitchell Frederick Hall
Thomas B. Hall
* Regan Marie Hargraves
Thomas Hayward Harris
Christopher Scott Hastings
Peter Fredrick Heins, Jr.
Jeffrey Southwick Helms
Charles Hall Hinsley
Lisa Hope Hirsch
Pamela Hayward Holbrook
Michelle Mary Hughes
* Vanessa James
Lyn Jeffery
Marlie Claude Joseph
Tyler Garrett Jupp
Margaret Anne Kavanagh
Caron Beth Keenhold
Heidi Jean Kendall
Lysette Elise Klarich
Aaron Lamperti
Hope Leigh LaRoche
Sharon Lorraine Lewis
Gregory Stewart Lopp
Laurie Anne Lord
Dimitry L. Loseff
** Sheila C. Lunardini
** Michael Andrew MacDonald
Laura J. Maguire
* Dawn Renee Maillet
** Katharine Elizabeth Mann
Christine Marcuse
Jacqueline Marcuse
Daniel Michael Maxwell
* Anna Hyatt Mayor
Kevin B. McDonald
William Russel McFadden
Ellen Dianne McFarland
William A. McGrath
Deborah Sue Menard
Peter Guy Merchant
** Deborah Clarke Miles
Elisa Lynn Mitofsky
David Aiken Neville
** Gregory Alan Norman</p> |
|---|--|

Jeffrey Seaton North
 Yago Alexander Northern
 Edward Ou
 Emily Ou
 Thomas Robert Owen
 Elizabeth Page
 William Ridler Page
 * Billy Kee-Hum Park
 Charles A. Parsons, II
 Jeffrey Scott Pierson
 Michael Joseph Pietkiewicz
 Lisa Sheryl Pifer
 Rhonda Dolores Piper
 Elizabeth Abbie Pippin
 Thomas George Porter
 Timothy J. Pushee
 * Daniel J. Randall
 Donna Lynn Reed
 Lynn Marie Rich
 Evelyn Rivera
 * Jennifer Winthrop Roby
 Rebecca Lee Roebuck
 * Christopher Davie Sailer
 Robert Winslow Schell
 Marcus Erland Schulson
 Sara Logan Schwedland
 Wendy Parker Schweizer
 Kristen Shepherd
 David Conant Skewes

Bjorn Erik Smith
 Jeffrey Lancaster Smith
 * Whitney Leete Smith
 Kenneth Byron Snelling
 Heidi Ann Stinson
 Edwin Strand
 ** Charlene Anne Suprenant
 Kathy Lyn Swift
 Tracey Louise Taylor
 ** Diane Marie Tetreault
 Bernard Thompson
 Geanine Dorothea Thompson
 William John Thompson
 Holly Thoms
 Todd R. Toensing
 Anne Kajsa Troften
 ** Adam Tucker
 Ruth Elizabeth Van Horn
 Louis Smith Votto, Jr.
 Brian Alan Wallace
 Donald Pierce Wheeler
 Catherine Ann White
 Anne Karin Woerner
 Mary Frisbie Wood
 George Denny Wright
 ** High Honors
 * Honors

SENIOR CLASS COMMITTEE

Bradley Ball
 Ellen Corson
 Mary Daschbach
 Jean Essex
 Vanessa James
 Caron Keenhold

Jeffrey North
 Elizabeth Pippin
 Charlene Suprenant
 Diane Tetreault, Chairperson
 William Thompson

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Christine Charman
 Elizabeth Pippin
 Thomas Harris
 Gregory Norman

INDE EDITORS

Lisa Hirsch
 Whitney Smith

BROADSIDE EDITORS

Kristen Shepherd

Daniel Maxwell

