

## **Etna Library Trustee Meeting**

August 25, 2025 at 5pm

Location: Etna Library, 130 Etna Road, Etna, NH 03750

For more information, call 603-643-3116 or email [etna.library@hanovernh.org](mailto:etna.library@hanovernh.org)

### **Agenda**

#### **Attendees:**

Jeff Metzler: Library Director  
Sarah Moleworth: Assistant Librarian  
Elizabeth Storrs: Trustee  
John Collier: Trustee  
Sharry Baker: Trustee

#### **July Minutes Approved**

#### **Librarian's Report**

##### **Patron Visits July :**

- July 2025: 1,020
- June 2025 1,031
- July 2024: 1,027
- July 2023: 673

##### **July Programs:**

- Cookbook Club : 1 session , 8 attendees
- Story Time : 2 sessions, with 2 -11 attendees at each
- Knitting : 2 sessions, 3 to 4 attended each
- Volunteer Appreciation Event: 25 attendees
- VNS Program: 76 attendees
- Lindsay & Her Puppet Pals: 150 attendees

##### **July Circulation:**

- Items Owned by Etna
  - July: 1,353
  - June :1,276
  - July 2024: 1,332
  - July 2023:994
- Items Circulated at Etna
  - July: 1,254
  - June: 1,182
  - July 202: 1,291
  - July 2023: 1,013

##### **July Website Visits:**

- Site session July 546, June 496
- Unique visitors July 370, June 341

## Old Business

### Gazebo Updates:

- Gazebo and Nature Walk Path to be shifted 10 feet from the Havrda property
- John Collier mowed the area for the Gazebo site work
- Revised plans were submitted (no concrete) to Hanover Town Planning and Zoning ;building permit in process
- Hanover DPW evaluated the site and indicated they could do the site work in early October
- Hoping for Gazebo to be installed shortly thereafter;many small details to be completed

### Facility Updates

- A donated Antique telephone was installed, on wall, by the stairs case; it is a unique, attractive piece with much history
- New shelves were installed by Art Stacy. The shelves beautifully matches the current wood work and are complete with ladder for staff to get books down from the upper shelves
- A closet shelf was repaired
- The area carpet and small couch were cleaned
- Pending task is to have holes in wall above main room doorway repaired
- Jeff is installing a new acrylic shelves for audio books, new location will be on the back side of the first standalone book self across from the. Circulation desk Audiobook shelving is being installed.

### New Book Purchases

Jeff will continue to purchase books from Baker and Taylor, the Norwich Book Store, Micro Marketing ( which provides the lamination in the purchase price for both hardcover and paperback), and a small number from Amazon

### Programs

- SPICE OF MONTH will be back in September
- Tonie Boxes are gaining popularity and Jeff will be purchasing another box and has recently purchased additional Tonie figures
- Books going from Etna collection to Howe for patron requests outnumber books going to Etna from Howe patrons' request. Jeff has designed and created a very nice book marker he is placing in the books going to Howe to advertise and provide awareness of what Etna library has to offer
- Raffle prizes for the summer reading program doubled from last year. Thank you to all the business who donated gift card raffle prizes!
- In 2026 there will be a new raffle prize plan, with prizes awarded more frequently during the summer
- After school activities starting Sept 1:
  - Lego Club
  - Arts and Crafts
  - Move and Groove Story Time with Sarah
  - Movie Night
  - Universal Yums
  - Stories with Scooter

## **New Business**

- Future needs for building expansion are being considered.
- Jeff met with Town of Hanover Selectboard member Jenny Chamberlain. The conversation covered many topics, including the Etna Library's growing usage and its budget needs for the future.
- The way that the library's Fundraising account is being managed was discussed
- Sarah will be attending a New England Library Association Conference in Rhode Island, October 26-28

## **Programs are being planned for September and October.**

- **Talks at Trumbull Hall Sponsored by Etna Library and Etna Ladies Aid Society**
  - September 3rd.: **Hidden History of Lake Winnepesaukee**
  - October 6<sup>th</sup>: **Redcoats & Rebels**
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- **Family Fun**
  - September 26, 4 - 6 P M, **Storrs Pond , Fall Fest ,** Etna Library Craft Activity Table (volunteers needed )
  - October 18th, 11 to 1 PM , at Etna Library **Fall Apple Cider Festival** (volunteers needed )
  - October 13th : Pumpkin Decorating begins, Pumpkins will be available on first come basis , at the library with decorating kits
  - October 24 and 25: **Haunted Story Walk Returns** (possibly for two nights) (volunteers needed )

**September Trustee Meeting Date/Time will be on the 17th at 5 PM**