

Etna Library Trustee Meeting Minutes
May 10, 2022 at 4:00 pm
Location: Etna Library, 130 Etna Rd., Etna, NH 03750

Present: Kathleen Chaimberg, Elizabeth Cornell, Liz Marshall, Jeff Metzler

The April minutes were accepted.

Librarian's Report

April Programs: Story Times are being held twice a week. The Monday story time at 4:30pm is now being held in-person at the library. The Friday story time at 10am is being offered via Zoom. The book group will meet May 25th at 7:30pm, at the library.

April Circulation: Etna patrons borrowed 785 items. Etna's own collection circulated 724 items through Etna, Howe Library and inter-library loans.

April Patron Visits: Visits to the library totalled 298

Old Business:

Updated Hours: New schedule: Monday 1-6pm, Tuesday 9am-4pm, Wednesday 1-6pm, Thursday 1-6pm, Friday 9am-4pm, Saturday 10am-3pm will be posted to the website.

Book Bingo: Book Bingo participants will be entered into a drawing. The winner will receive a \$75 gift card to a local bookstore.

Memorial Plaque: The plaque has been installed by the Etna Ladies Aid. Members are planning a dedication ceremony.

Book Index Writer Contact Info: Local resident Michelle Guiliano has offered to lead an upcoming program.

Substitute, Volunteers, Book Group Binders: Jeff has completed the update of resources to assist with library procedure.

New Business

Upcoming Programs: Programs will resume in May.

Whales and Seals Program: Jeff proposed an online program about New Hampshire's offshore mammals offered by the UNH Marine Studies department.

In-Person Programs: The library hopes to resume event gatherings on site this summer. With COVID numbers currently soaring in Hanover, Zoom remains the best option.

Story Walk: Options for repairing/updating the story walk were discussed.

Interlibrary Loan Process: Jeff is making small changes to the ILL process to streamline it, including paperclipping new ILL slips to outgoing books instead of taping them to the back of the book.

Library Postcards: Jeff has designed postcards to be sent to Etna residents, detailing library information and welcoming newcomers.

Library Mission Statement: Trustees reviewed an updated mission statement for publication on the website.

Next meeting: June 10 – Friday – 4pm.

Respectfully submitted, Elizabeth Cornell, Secretary