



TOWN OF HANOVER

NEW HAMPSHIRE

ANNUAL REPORT FOR THE FISCAL YEAR ENDING JUNE 30, 2021 & 2022 TOWN MEETING



Photo Credit: Dan Weeks – Revision Energy

ANNUAL TOWN MEETING

Tuesday, May 10, 2022
Voting: 7:00 a.m. to 7:00 p.m.
Business Meeting: 7:00 p.m.
Hanover High School Gymnasium
41 Lebanon Street

TABLE OF CONTENTS

Town Directory, Phone, Office Location, Email and Hours.....	3
Mission Statement & Town Management Staff.....	4
Town Elected & Appointed Officials, Boards & Committees.....	5
Town Organizational Chart.....	10
Town Employees & Employee Milestones List.....	11
WARRANT FOR 2022 TOWN MEETING & TOWN MODERATOR’S MESSAGE – (Yellow pages)	18
WARRANT BACKGROUND INFORMATION AND ZONING AMENDMENTS – (Green pages)	29
➤ Appendix A	40
➤ Appendix B	53
<u>BUDGET & FINANCIAL REPORTS</u>	
Report of the Selectboard and Town Manager.....	57
Finance Committee Statement on Proposed FY 2023 Budget.....	70
Budget Overview FY 2022-2023.....	72
Budget Departmental Summary.....	73
Budget Functional Presentation.....	77
Pie Charts: Proposed Budget Uses of General Fund Resources & Sources of General Fund Resources....	80
Projected Property Tax Rates (for tax rates overseen by the Selectboard).....	82
Ten-Year Tax Rate History – Fire Districts 1 & 2.....	83
Independent Auditor’s Report & Balance Sheet for Fiscal Year ending 6/30/2021...See Supplement	
Statement of General Indebtedness for Fiscal Year ending June 30, 2021.....	86
Trust Fund Report for Fiscal Year ending June 30, 2021.....	87
Treasurer Report for Fiscal Year ending June 30, 2021.....	88
Tax Collector’s Report for Fiscal Year ending June 30, 2021.....	89
Town Clerk’s Report for Fiscal Year ending June 30, 2021.....	90
Town Clerk’s Office.....	91
➤ Supervisors of the Checklist.....	92
<u>REPORTS OF DEPARTMENTS</u>	
Assessing Department.....	93
➤ Town Owned Property.....	95
➤ Advisory Board of Assessors.....	98
Etna Library & Hanover Town Library Trustees.....	99
➤ Hanover Town Library (Etna) Trustees.....	101
Fire Department.....	102
Howe Library.....	108
➤ Howe Library Corporation.....	110
Human Resources Department.....	114
Community Nurse Report.....	116
Parks & Recreation Department.....	117

TABLE OF CONTENTS

REPORTS OF DEPARTMENTS – *Continued*

Planning & Zoning Department.....	124
➤ Building Inspections & Code Enforcement.....	124
➤ Health Officer	125
➤ Rental Housing	125
➤ Zoning Board.....	125
➤ Planning Board.....	127
➤ Conservation Commission.....	130
(Includes Trails Committee, Stewardship Committee and Biodiversity Committee Reports)	
Police Department	134
➤ Parking Division.....	139
Public Works Department.....	141
➤ Water	151
➤ Water Reclamation.....	153

REPORTS OF BOARDS & COMMITTEES

Hanover Bike Walk Committee.....	157
Sustainable Hanover Committee.....	158

REPORTS FROM OTHER ORGANIZATIONS

Advance Transit.....	156
Connecticut River Joint Commissions.....	163
Hanover Improvement Society.....	165
Public Health Council of the Upper Valley.....	166
CATV.....	167
Town Meeting Minutes for 2021.....	171
Town Rate & Fee Schedule.....	186
➤ Parking Rates.....	201
➤ Parks & Recreation Rates.....	205
➤ Water Rates.....	208
➤ Sewer Rates.....	210
2022 Household Hazardous Waste Collections.....	214

TOWN OF HANOVER DIRECTORY

<u>Department</u>	<u>Phone</u>	<u>Address</u>	<u>Email</u>	<u>Hours</u>
Ambulance, Fire, Police..... EMERGENCY	911			24 hours/day --- 7 days/week
Animal Control - Police	643-2222	46 Lyme Rd		24 hours/day --- 7 days/week
Assessing Department (Town Offices)	640-3207	41 South Main St	assessor@hanovernh.org	Monday – Friday 8:30am - 4:30pm
Cemetery Department (lot maintenance and sales)	640-3376	194 Lebanon St Route 120	asa.metcalf@hanovernh.org	Monday – Friday 7:00am - 3:30pm
Cemetery Department (deed administration, historic records)	640-3202	41 South Main St	donna.stender@hanovernh.org	Monday – Friday 8:30am – 4:30pm
Etna Library	643-3116	130 Etna Rd Etna	etna.library@hanovernh.org	Monday 2:00pm - 7:00pm; Tuesday 9:00am - 3:00pm; Wednesday 2:00pm - 7:00pm; Thursday 2:00pm – 7:00pm; Friday 9:00am - 3:00pm; Saturday 10:00am - 3:00pm Closed on Sundays
Fire Department (Non-Emergency)	643-3424	48 Lyme Rd	firedept@hanovernh.org	24 hours/day --- 7 days/week
Howe Library	643-4120	13 South St.	circulation@thehowe.org	Monday - Thursday 9:00am - 7:00pm; Friday 12:00pm - 5:00pm; Saturday 10:00am - 5:00pm; Sunday 12:00pm - 5:00pm
Human Resources (Town Offices)	640-3208	41 South Main St	humanresources@hanovernh.org	Monday - Friday 8:30am - 4:30pm
Information Technology (Town Offices)	640-3222	41 South Main St	corey.stevens@hanovernh.org	Monday – Friday 8:30am - 4:30pm
Parking Division (Town Offices)	640-3220	41 South Main St	parking@hanovernh.org	Monday – Friday 8:30am - 4:30pm
Parks & Recreation Department (Richard W. Black Center)	643-5315	48 Lebanon St	recdept@hanovernh.org	Monday - 9:00am - 5:00pm Tuesday – Friday 9:00am – 6:00pm Saturday 10:00am - 6:00pm; Closed Saturdays in July & August. Open by appointment Sundays and summer Saturdays.
Planning & Zoning (Town Offices)	643-0708	41 South Main St	planning@hanovernh.org	Monday - Friday 8:30am - 4:30pm
Police Department/Dispatch (Non-Emergency)	643-2222	46 Lyme Rd		24 hours/day --- 7 days/week
Public Works/ Highway	643-3327	194 Lebanon St Route 120	dpw@hanovernh.org	Monday – Friday 7:00am - 3:30pm
Senior Center (Richard W. Black Center)	643-5531	48 Lebanon St	liz.burdette@hanovernh.org	Monday – Friday 12:30pm - 4:30pm

TOWN OF HANOVER DIRECTORY (CONTINUED)

Town Clerk & Tax Collector <i>(Town Offices)</i>	640-3201	41 South Main St	townclerk@hanovernh.org	Monday - Friday 8:30am - 4:30pm
Town Manager <i>(Town Offices)</i>	643-0701	41 South Main St	townmgr@hanovernh.org	Monday - Friday 8:30am - 4:30pm
Trees & Public Gardens <i>(Parks and Recreation)</i>	640-3376	194 Lebanon St Route 120	asa.metcalf@hanovernh.org	Monday – Friday 7:00am - 3:30pm
Water Treatment Facility	640-3236	41 Grasse Rd	dylan.mcdermott@hanovernh.org	Monday – Friday 7:00am - 3:30pm
Water Reclamation Facility	643-2362	121 South Main St Route 10	kevin.maclean@hanovernh.org	Monday – Friday 7:00am - 3:30pm
Welfare Assistance Coordinator	640-3209	41 South Main St <i>(Town Offices)</i>	jen.gantrish@hanovernh.org	Monday - Friday 8:30am - 4:30pm <i>(by appointment)</i>

MISSION STATEMENT & TOWN MANAGEMENT STAFF

The government of the Town of Hanover exists to provide public services for all the citizens of Hanover. To this end, the mission of the management of the Town of Hanover is to provide guidance and direction to all town employees to:

- Provide responsive, friendly, and courteous service to the public and encourage open communication between all citizens and all public employees and officials.
- Encourage them to regularly improve their professional skills to enable them to provide efficient, high quality, and fiscally responsible service.
- Dedicate themselves to the highest standards of ethical behavior in all dealings with the public and each other.

**Administrative Services -
Finance Director**

Tina Stearns

tina.stearns@hanovernh.org

Assessing Director

Norm Bernaiche

norm.bernaiche@hanovernh.org

Fire Chief

Martin McMillan

martin.mcmillan@hanovernh.org

Deputy Fire Chief

Michael Gilbert

michael.gilbert@hanovernh.org

Health Officer

Ryan Borkowski

ryan.borkowski@hanovernh.org

Human Resources Director

David Stewart

david.stewart@hanovernh.org

Information Technology

Corey Stevens

corey.stevens@hanovernh.org

Librarian – Etna Library

Jeffrey Metzler

jeff.metzler@hanovernh.org

Library Director – Howe

Rubi Simon

rubi.simon@thehowe.org

Parks & Recreation Director

John Sherman

john.sherman@hanovernh.org

Planning & Zoning Director

Rob Houseman

robert.houseman@hanovernh.org

Police Chief

Charlie Dennis

charlie.dennis@hanovernh.org

Public Works Director

Peter Kulbacki

peter.kulbacki@hanovernh.org

Town Manager

Julia N. Griffin

townmgr@hanovernh.org

Town Officials Boards and Committees

Elected Officials (by ballot vote)

Etna Library Board of Trustees

3 year term - Ballot Vote

Kathleen Chaimberg	5/2022
Elizabeth Marden Marshall	5/2023
Elizabeth Cornell	5/2024

Moderator

2 year term - Ballot Vote

Jeremy Eggleton	5/2022
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Selectboard

3 year term - Ballot Vote

<i>VChr</i>	Athos J. Rassias	5/2022
	William V. Geraghty	5/2023
<i>Chr</i>	Peter L. Christie	5/2023
	Nancy A. Carter	5/2024
<i>Sec</i>	Joanna Whitcomb	5/2024

Supervisors of the Checklist

6 year term - Ballot Vote

Alison Gorman	5/2026
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4 year term - Ballot Vote

Patricia Dewhirst	5/2024
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2 year term - Ballot Vote

Sarah Schweitzer	5/2022
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Town Clerk

3 year term - Ballot Vote

Elizabeth A. McClain	5/2022
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Trustees of Trust Funds

3 year term - Ballot Vote

	Sally J. Boyle	5/2022
<i>Chr</i>	Paul Gardent	5/2023
	Judson (Jay) Pierson	5/2024

Elected Officials (nominated at Town Meeting)

Advisory Board of Assessors

3 year term - Nominated at Town Mtg by Majority Vote

Judson (Jay) Pierson	5/2022
Joe Roberto	5/2023
H. McIntyre Gardner	5/2022
John Brighton - ALT (appt by Selectboard)	5/2023
Joanna Whitcomb - Selectboard Rep	

**Town Officials
Boards and Committees**

Peter L. Christie - Selectboard Rep - ALT

Fence Viewers

1 year term - Nominated at Town Mtg by Majority Vote

Robert Grabill	5/2021
Matt Marshall	5/2021
Sarah Packman	5/2021

Pine Park Commissioner

3 year term - Nominated at Town Mtg by Majority Vote

Robert Houseman	5/2022
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Surveyors of Wood and Timber

1 year term - Nominated at Town Mtg by Majority Vote

John Richardson	5/2022
Robert Keene	5/2022

Appointed Officials (by the Selectboard)

Advanced Transit Board

Appointed by the Selectboard

Mark Beliveau	*6/2022
Robert Houseman	*6/2023

**to align with fiscal year of the Advance Transit Board*

Hanover Bike Walk Committee

Appointed by the Selectboard

Tim Cox
David Dostal
Scot Drysdale
Ann Bracken
Hugh Mellert
Joanna Whitcomb - Selectboard - ALT
Bill Young
Patrick Luckow
Lara Acker

Chair

Jennie Chamberlain

Representatives & Others

Athos J. Rassias - Selectboard Rep
Carolyn Radisch - *Consultant*
Robert Houseman, P&Z Director
James Martin, HPD

Town Officials Boards and Committees

Conservation Commission

3 year term - Appointed by the Selectboard

Full Members

<i>Chr</i>	Whit Spaulding	9/2023
<i>VChr</i>	Hugh Mellert	
	Vacancy	
	Joel Wood	9/2023
	John Donovan	10/2024

Alternate Members

<i>Alt.</i>	John M. Trummel	9/2017
<i>Alt.</i>	Vacancy	
<i>Alt.</i>	Vacancy	
	Peter L. Christie - Selectboard Rep	

Hanover Finance Committee

3 year term - Appointed by Town Moderator (Jeremy Eggleton) &

Hanover School District Moderator (Tom Csatari)

	Jeff Ives	6/2022
	Carey Callaghan	6/2022
<i>Chr</i>	Kari Asmus	7/2024
	Herschel S. Nachlis	7/2024
	H. McIntyre Gardner	9/2023
	Kim Hartmann - <i>Hanover School Board Rep</i>	
	William Geraghty - Selectboard Rep	
	Peter L. Christie - Selectboard Rep - ALT	

Hanover Improvement Society

Peter L. Christie - Selectboard Rep

Building Code Advisory Board

	John Wilson	9/2023
	Randy Mudge	9/2023
	Bruce Williamson	9/2023
	John Vasant	9/2023
	H. Sloane Mayor	9/2023

Planning Board

3 year term - Appointed by the Selectboard

Full Members

	Iain Sim	9/2022
<i>Chr</i>	Brian Edwards	9/2020
	Paul Simon	9/2023
	April Salas	9/2023
	Elizabeth Esinhart	9/2023
	Jarett Berke	9/2024

Alternate Members

**Town Officials
Boards and Committees**

Joel Wood	5/2024
Jack O'Toole	5/2024
Catherine Reike	6/2024

Representatives

Nancy A. Carter - Selectboard Rep
Peter L. Christie - Selectboard Rep - ALT

Sustainable Hanover Committee

3 year term - Appointed by the Selectboard

	Chris Kennedy	9/2022
	Susan Edwards	9/2023
	Stowe Beam	9/2023
	David McManus	9/2023
<i>Co-Chr</i>	Marjorie Rogalski	9/2023
	April Salas	9/2023
	Dennis Robison	9/2023
<i>Co-Chr</i>	Yolanda Baumgartner	10/2024
	Barbara Calloway	10/2024
	Emily Rogers	9/2023
	Kate Salamido	9/2023
	Judith Colla	3/2025
	Nancy Serrell	9/2024
	Marcus Welker, Dartmouth College Rep	
	Peter Kulbacki, <i>Director of Public Works</i>	
	Rob Houseman, <i>Director of Planning, Zoning & Codes</i>	

Trescott Company Board

Chair Peter L. Christie - Selectboard
Vice Chair Jessica Nylund - *Dartmouth College*
Treas Josh Keniston - *Dartmouth College*
Sec Julia Griffin - *Town Manager*
Richard Mills
Athos Rassias - Selectboard

Upper Valley Lake Sunapee Council

Representatives

Christopher Kennedy	12/2023
Jennie Chamberlain	12/2023

Zoning Board of Adjustment

3 year term - Appointed by the Selectboard
5 members (per RSA 673:3) up to 5 alt members

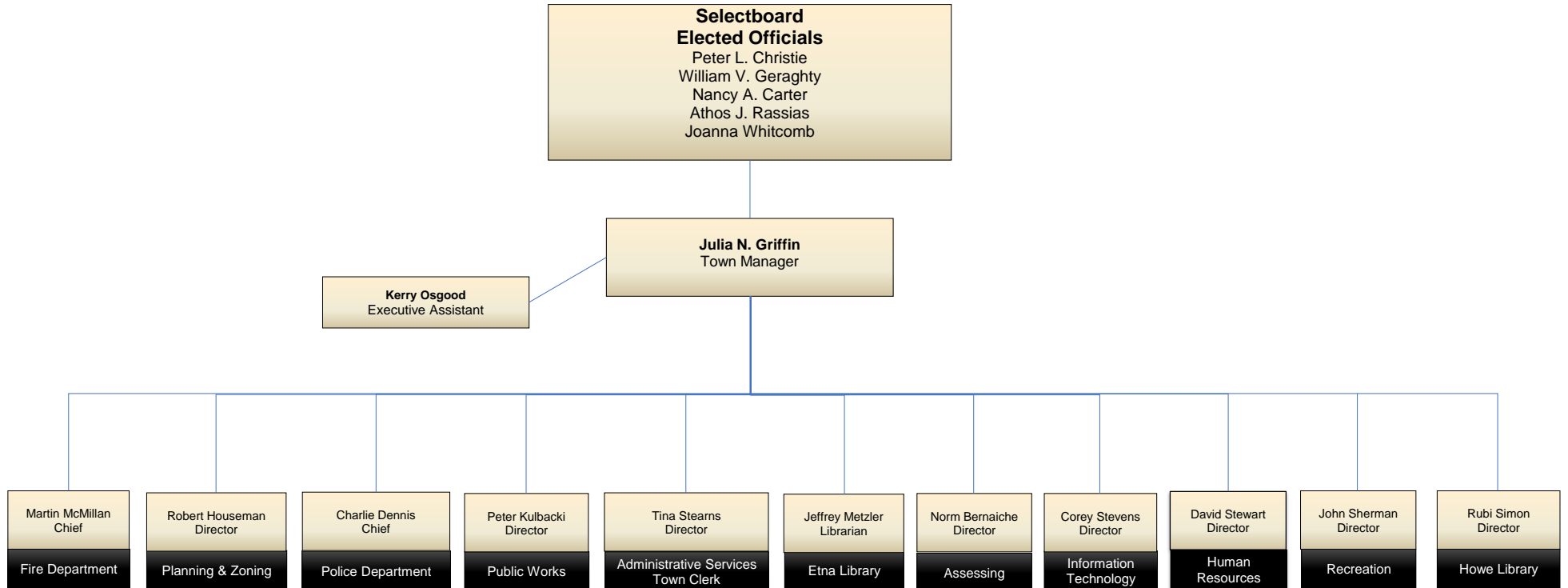
Full Members

<i>Clerk</i>	Stephen R. Marion	9/2022
<i>Chr</i>	H. Bernard Waugh	9/2022

**Town Officials
Boards and Committees**

V. Chr	William Fischel	9/2022
	Jeremy Eggleton	9/2022
	Arthur Gardiner	9/2020
	Elizabeth Esinhart, Planning Board Rep	9/2023
	<u>Alternate Members</u>	
Alt.	Richard Green	9/2023
Alt.	Christopher Ng	
Alt.	George Stanger	
Alt.	Vacancy	
Alt.	Vacancy	

Town of Hanover



Town of Hanover Employees

<u>Department / Employee</u>	<u>Position Title</u>	<u>Date of Hire</u>
TOWN MANAGER		
Julia Griffin	Town Manager	8/5/1996
Kerry Osgood	Executive Assistant to Town Manager	8/27/2018
ADMINISTRATIVE SERVICES		
Tina Stearns	Administrative Services Director	8/30/2021
Elizabeth McClain*	Administrative Services Director	4/23/2001
Jennifer Cashman*	Tax Collector/Associate Town Clerk	6/21/2021
Patricia Coutermarsh	Accounting Coordinator/Treasurer	9/30/2003
Melissa Heino	Tax Collector/Associate Town Clerk	11/1/2021
Karen McCusker	Accounting Assistant	6/13/2005
Donna Stender	Deputy Tax Collector/Assistant Town Clerk	5/21/2007
ASSESSING		
Normand Bernaiche	Assessing Director	3/2/2020
Sue Girouard	Financial & Information Analyst	5/23/1994
Adrienne Summers	Field Appraiser	4/6/2020
FIRE		
Martin McMillan	Fire Chief	5/5/2014
Joseph Amato	Firefighter/AEMT	5/24/2018
Nicholas Baker*	Firefighter/AEMT	4/5/2021
Sheri Clifford	Administrative Assistant	5/31/2018
Robert Diehm	Fire Lieutenant I	9/27/2007
Christopher Doolan	Captain/Paramedic	3/14/2004
Wayne Dunham	Firefighter/AEMT	8/15/2006
Brian Ellstein	Firefighter/Paramedic	8/13/2006
John Emerson	Fire Lieutenant I	2/7/2007
Michael Gilbert	Deputy Fire Chief	9/10/1998
Leif Jopek	Firefighter/Paramedic	8/2/2016
Jeremy Labombard	Fire Lieutenant I	2/14/2012
Kevin LaHaye	Firefighter/AEMT	6/21/2021
Scott Letson	Captain/Paramedic	9/7/2008
Jeremiah Linehan	Fire Lieutenant I	1/2/2005
Joshuah Lounsbury	Captain/Paramedic	6/29/2009
Joshua Merriam	Captain/AEMT	10/3/2008
Robert Mousley	Firefighter/Paramedic	2/24/2003
Christopher Sweitzer	Firefighter/AEMT	9/19/2013
Jeremy Thibeault*	Captain/Paramedic	3/16/2003
Blair Weathers	Firefighter/Paramedic	11/16/2012
Ebben Whitehair	Firefighter/AEMT	3/12/2018
Jay Whitehair	Firefighter/AEMT	7/22/2006
Jon Wilkinson	Firefighter/AEMT	9/23/2013

Town of Hanover Employees

HANOVER TOWN LIBRARY - ETNA LIBRARY

Barbara Prince*	Etna Librarian – Part Time	3/3/2000
Jeffrey Metzler	Etna Librarian - Part Time	9/27/2021

Sarah Johnson Molesworth	Circulation Assistant - Part Time	7/1/2014
Mary Ellen Rigby	Substitute Circulation Assistant - Part Time	2/4/2017
Stephanie Snelling	Substitute/Circulation Assistant - Part Time	11/3/2008

Town of Hanover Employees

<u>Department / Employee</u>	<u>Position Title</u>	<u>Date of Hire</u>
HOWE LIBRARY		
Rubi Simon	Howe Library Director	9/19/2016
Peter Appleton	Public Services Librarian	10/20/2014
Gary Barton	Youth Services Assistant - Part Time	7/5/2005
Charlotte Bernini	Circulation Assistant - Part Time	1/1/1984
Marilyn Blight	Reference Assistant - Part Time	7/5/2005
Megan Coleman	Public Relations/Outreach Librarian	9/7/2012
Gail (Pat) Cook	Circulation Assistant - Part Time	7/30/2015
Rachel Donegan*	Emerging Technologies Librarian	11/28/2018
Kristen Giebutowski	Circulation Assistant - Part Time	11/4/2019
Mary Gould	Reference Assistant - Part Time	1/5/2009
Samuel Glueck	Library Page - Part Time	8/25/2013
Janice Grady	Office and Facility Manager	6/27/1988
Frances Hinck	Library Page - Part Time	6/19/2017
Jared Jenisch	Public Services Librarian	6/1/2015
Michael Morris	Public Services Librarian	2/22/2011
Rhys Morris	Circulation Assistant - Part Time	11/6/2019
Margaret Ramel	Circulation Assistant – Part Time	7/29/2021
Denise Reitsma	Head of Youth Services - Part Time	9/8/1998
Kate Root	Youth Services Assistant - Part Time	12/2/2011
Mary Ryan	Technical Services Librarian	8/8/1994
Kelly Sennott	Circulation Assistant - Part Time	6/18/2019
Pamela Smith	Head of Technical Services/Systems Manager	1/10/1994
Amelia Talbert	Technical Services Library Assistant	10/17/1994
Cynthia Taylor	Youth Services Assistant - Part Time	6/30/2003
Eric Ticehurst	Library Page - Part Time	4/1/2000
Sondra VanderPloeg	Head of Circulation	11/26/2018
Austin Walsh	Reference Assistant - Part Time	3/12/2020

Town of Hanover Employees

HUMAN RESOURCES

David Stewart	Human Resources Director	12/3/2012
Deborah Maurer	Human Resources Coordinator	5/18/2020
Jen Gantrish	Welfare Coordinator / Elder Advocate	8/14/2012
Doris Yates	Community Nurse	1/2/2018

INFORMATION TECHNOLOGY

Corey Stevens	Information Technology Director	8/16/1999
Michael Hartell	Information Technology Technician	5/30/2017

Town of Hanover Employees

<u>Department / Employee</u>	<u>Position Title</u>	<u>Date of Hire</u>
PARKS & RECREATION		
John Sherman	Parks and Recreation Director	9/14/2015
Brianne Barnes	Athletics Program Manager	4/16/2018
Andrew Beaton*	Maintenance Worker	1/25/2021
Elizabeth Burdette	Parks and Recreation Assistant Director	3/21/2008
Amelia Clause	Out of School Time Program Coordinator	1/2/2018
Sierra Decker	Out of School Time Program Specialist	11/15/2021
Tyler Howard	Maintenance Worker	1/27/2020
Cassie Hutchinson	Out of School Time Program Coordinator	8/15/2016
Christopher Koloski	Grounds Crew Leader	8/15/2016
Nicole Leonard	Out of School Time Program Director	8/18/2008
Skylar McNally*	Out of School Time Program Specialist	9/7/2021
Asa Metcalf	Grounds Supervisor	11/12/2013
Susannah Pomas	Out of School Time Program Specialist	7/1/2019
Camille Ricciardelli	Community Center Program Manager	7/31/2018
Judith Stevens	Adult/Senior Program Manager - Part Time	1/2/1994
Xandra Wishnefsky	Out of School Time Program Specialist	8/16/2021
PLANNING & ZONING		
Robert Houseman	Planning and Zoning Director	9/8/2016
Amber Barsaleau*	Administrative Clerk	5/26/2020
Ryan Borkowski	Building Inspector	2/22/1999
Catheryn Hembree	Planner	9/4/2018
Michael Hinsley*	Health Officer/Rental Housing Inspector	11/23/2020
Beth Rivard	Administrative Assistant	4/8/1999
April Salas	Sustainability Director	4/16/2018
Victoria Smith	Senior Planner	4/5/1999
POLICE		
Charles Dennis	Police Chief	6/9/2014
Michael Alterisio	Police Officer	10/27/2014
Ethan Ball*	Police Officer	12/17/2018
Jeffrey Ballard	Sergeant	5/15/2001
Michael Benson*	Police Officer	11/14/2016
Jawara Conde*	Police Officer	4/16/2018
Robert DiPietro*	Police Officer	8/7/2017
Daniel Fowler	Sergeant	5/31/2016
Aaron Frank	Police Officer	12/22/2021
Ryan Kennett	Police Officer	6/1/2008
Joseph Landry	Police Officer	4/11/2016
Mary Magee	Police Officer	12/10/2018
Ethan Martin	Police Officer	4/16/2018
James Martin	Police Captain	2/8/2021
Timothy Meenagh	Police Officer	11/27/2017
Christopher O'Connor*	LGCPA/Prosecutor	10/4/2004
Elizabeth Rathburn	Administrative Secretary	9/4/2002

Town of Hanover Employees

<u>Department / Employee</u>	<u>Position Title</u>	<u>Date of Hire</u>
<i>POLICE (Continued)</i>		
Christopher Swain	Sergeant	5/14/2012
Sheryl Tallman	Records Coordinator	4/28/1997
Matthew Ufford	Sergeant	3/13/2006
Audra Weber	Police Officer	4/1/2020
James Zablisky	Police Officer	8/16/2021
Richard Paulsen	Police Officer - Part Time	4/18/1991
G. Vince Cunningham	Police Officer - Part Time	10/1/2016
POLICE - COMMUNICATIONS		
E. Douglas Hackett	Communication Services Coordinator	7/26/1999
Lisa Camarra	Communications Officer	12/18/1991
Timothy Goodwin	Communications Officer	2/17/2000
Kevin LaHaye*	Communications Officer	10/23/2006
Diana Marx	Communications Officer	2/27/2017
Brian Paine	Communications Officer	7/15/2013
David Saturley	Communications Officer	2/15/1998
Michael Trottier	Communications Officer	11/9/2020
Fred Cummings*	Communications Officer – Part Time	8/2/2005
Duane Egner	Communications Officer - Part Time	8/6/2013
Gail Egner	Communications Officer - Part Time	7/27/2006
Caitlyn Town	Communications Officer - Part Time	7/21/2020
POLICE - PARKING		
Christopher McEwen	Parking Control Operations Supervisor	12/8/1992
Albert Bowen	Parking Facility Cashier - Part Time	5/9/2015
Marylou Cartier	Parking Cashier	1/15/2015
Sean Grady	Parking Control Officer	2/24/2020
Mark Greenan	Parking Cashier - Part Time	11/5/2008
Lorraine Hennessy	Administrative Clerk	4/8/2020
Douglas Lantz	Parking Control Officer	11/28/2016
Jodi Lenning	Parking Control Office - Part Time	7/22/2017
Richard Sorochak	Parking Facility Cashier - Part Time	4/30/2018
PUBLIC WORKS – ADMINISTRATION		
Peter Kulbacki	Public Works Director	12/22/1997
Michael Chase*	Operations Manager	5/1/1983
Adriane Coutermarsh	Administrative Assistant	9/10/2007
Gary Searles	Administrative Coordinator	6/21/2010
PUBLIC WORKS - BUILDING MAINTENANCE		
<u>Department / Employee</u>	<u>Position Title</u>	<u>Date of Hire</u>
Ross Farnsworth	Facilities Maintenance Superintendent	7/12/2010
Mark Curulla	Building Crew Worker	9/10/2007
Wayne Piekarski	Building Crew Leader	1/20/2006
Robert Sumner	Building Crew Worker	6/21/2010

Edward Woodbury	Building Maintenance Technician	5/24/2012
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PUBLIC WORKS - FLEET MAINTENANCE

Donald Foster	Fleet Maintenance Superintendent	5/11/1998
Mark Bean	Mechanic	2/13/2006
David Brown	Mechanic	6/7/2021
Larry Holmes	Mechanic	3/31/2012
Michael Kidder*	Mechanic	12/7/2015

PUBLIC WORKS - HIGHWAY

Randall MacDonald	Highway Operations Supervisor	3/3/1997
Christopher Berry	Heavy Equipment Operator/Hwy Maintenance	3/17/2003
Christopher Chilton	Heavy Equipment Operator/Hwy Maintenance	4/8/2019
Roger Darisse	Heavy Equipment Operator/Hwy Maintenance	8/13/2003
Moses Delphia	Heavy Equipment Operator/Hwy Maintenance	1/26/2004
David Field	Heavy Equipment Operator/Hwy Maintenance	4/21/2008
Bernie Hazlett	Heavy Equipment Operator/Hwy Maintenance	9/16/1982
Robert Henry, Jr.	Heavy Equipment Operator/Hwy Maintenance	1/26/2004
Christopher Jordan*	Heavy Equipment Operator/Hwy Maintenance	4/1/2019
Daniel Morancy*	Heavy Equipment Operator/Hwy Maintenance	1/2/2019
Steve Perry	Sr. Heavy Equipment Operator/Hwy Maintenance	5/29/2002
Bruce Sanborn	Heavy Equipment Operator/Hwy Maintenance	4/18/2008
Hunter Stebbins	Light Equipment Operator/Hwy Maintenance	7/1/2019
Steven Williams	Heavy Equipment Operator/Hwy Maintenance	8/23/2021

PUBLIC WORKS - SEWER MAINTENANCE & CONSTRUCTION

James Cray	Sewer Maintenance & Construction Supervisor	12/12/2011
Todd Bragg	Sewer Maintenance & Construction Worker	7/1/1988

PUBLIC WORKS - WATER

William Brown	Water Distribution Technician	4/29/2013
Dylan McDermott	Senior Water Technician	7/1/2015
James Messier	Water Distribution Technician	8/14/2003
Matthew Walker	Water Distribution Technician	7/17/2000

PUBLIC WORKS - WATER RECLAMATION

Kevin MacLean	Wastewater Treatment Superintendent	8/18/2003
Jason Goodrich	Wastewater Treatment Technician	3/2/2015
Mark Roper	Pretreatment Coordinator	8/28/2006
Richard Scheuer	Laboratory Technician	6/18/2007
Dennis Smith	Wastewater Maintenance Technician	5/9/2000
Wyatt Ullman	Wastewater Treatment Technician	9/5/2017

* Indicates employee termed (resigned/retired) during 2021

TOWN OF HANOVER
2021 MILESTONES LIST (as of December 31, 2021)
20+ YEARS OF TOWN SERVICE

# of years	Employee Name	Department	Hire Date
39	Bernard Hazlett	Public Works	9/16/1982
38	Michael Chase*	Public Works	5/1/1983
37	Charlotte Bernini	Howe Library	1/1/1984
33	Janice Grady	Howe Library	6/27/1988
33	Todd Bragg	Public Works	7/1/1988
30	Lisa Camarra	Police - Communications	12/18/1991
29	Christopher McEwen	Police - Parking	12/8/1992
27	Judith Stevens	Parks & Recreation	1/2/1994
27	Pamela Soren Smith	Howe Library	1/10/1994
27	Sue Bragg Girouard	Assessing	5/23/1994
27	Mary Ryan	Howe Library	8/8/1994
27	Amelia Jane Talbert	Howe Library	10/17/1994
25	Julia Griffin	Town Manager	8/5/1996
24	Randall MacDonald	Public Works	3/3/1997
24	Sheryl Tallman	Police	4/28/1997
24	Peter Kulbacki	Public Works	12/22/1997
23	David Saturley	Police	2/15/1998
23	Donald Foster	Public Works	5/11/1998
23	Denise Reitsma	Howe Library	9/8/1998
23	Ryan Borkowski	Planning & Zoning	7/3/1998
23	Michael Gilbert	Fire	9/10/1998
22	Victoria Smith	Planning & Zoning	4/5/1999
22	Beth Rivard	Planning & Zoning	4/8/1999
22	E. Douglas Hackett	Police – Communications	7/26/1999
22	Corey Stevens	Information Technology	8/16/1999
21	Timothy Goodwin	Police	2/17/2000
21	Barbara Prince*	Etna Library	3/3/2000
21	Eric Ticehurst	Howe Library	4/1/2000
21	Dennis Smith	Public Works	5/9/2000
21	Matthew Walker	Public Works	7/17/2000
20	Jeffrey Ballard	Police - Parking	5/15/2001
20	Elizabeth McClain*	Administrative Services	4/23/2001

By Department:

Assessing	1	Parks & Recreation	1
Administrative Service	1	Planning & Zoning	3
Fire	1	Police	7
Howe Library	7	Public Works	8
IT	1	Town Manager	1
Etna Library	1		

** Retired during 2021*

TOWN OF HANOVER

TOWN MODERATOR'S
MESSAGE

&

2022
TOWN MEETING
WARRANT

TOWN MODERATOR'S MESSAGE

Town Meeting is an expression of pure democracy in which the voters directly act as the legislative body which approves the Town's budget and determines its other major policies. Registered voters meeting as a body have the power to pass, amend, or defeat any of the warrant articles which have been put forward by the Select Board or by voter petition. Polling on ballot questions will be conducted at Hanover High School Gym from 7:00 AM to 7:00 PM on Town Meeting Day. The business meeting portion follows in the Gym starting at 7:00 PM.

In 2022, the COVID-19 threat, while still present, has subsided to a sufficient degree that the Town has begun holding indoor public meetings. Our local and district school boards held their polling inside Hanover High School this spring, and we are excited to return to the gym for a town meeting for the first time since 2019. While our experiments in open-air democracy were bracing, it will be good to convene in familiar surroundings for our May 10, 2022 Town Meeting.

The current lull in the pandemic has allowed us to gather indoors, but people should be aware that some of the voting provisions intended to accommodate COVID-19 may no longer be in effect. Please contact our Town Clerk's office as soon as possible to check your eligibility if you think you will need an absentee ballot for the balloting portion of Town Meeting. You may also contact me directly if you have any questions or concerns: jeggleton@orr-reno.com. As always, the Moderator's Rules for Town Meeting:

- Please wait for the microphone and state your name clearly before making your statement.
- Non-voters may not participate, except as recognized by the Moderator to offer information or answer a question.
- All substantive motions and amendments must be in writing. In all motions or proposed amendments, try to avoid phrasing where a negative vote is needed to express a positive intent.
- Only one amendment at a time may be considered and it must be voted upon before another is proposed.
- Votes may be manifest by voice vote, show of hands (holding colored cards for visibility) or by secret (yes/no) paper ballot, of a specified color, or marked with a specified letter, for voter clarity.
- A request for secret ballot may be made in writing by at least five registered voters delivered to the Moderator before the voice vote is called for. The Moderator may call for a secret paper ballot at any time.
- Any ruling by the Moderator may be challenged by any registered voter. The Moderator will then poll the house, with a simple majority controlling the outcome.
- Voters should make their remarks as brief and non-repetitive as possible and keep them germane to the article under consideration, so as to allow time for a full discussion of the article. The Moderator reserves the right to establish a time limitation for individual comments and to rule non-germane comments as out of order. A 2/3 vote is necessary to call the question, and a call itself is not debatable. The Moderator may himself call the question, subject to the right of the Meeting to vote to continue discussion.
- Voters will have the opportunity to speak once on a particular article, beginning with the presenter of the motion. The Moderator may give a voter a second chance to speak, but only after all others wishing to speak for the first time have spoken. The format is not a debate, and there is no right of "rebuttal."
- All speakers must address their comments to the Moderator, not to the Meeting. If administrative questions are raised by the Meeting, the Moderator shall call on the appropriate person to respond.
- Each article remains open for further action until the Moderator moves to the next warrant article. After that, the Meeting must vote to reconsider a previous article.
- No substantive actions or decisions having costs not already budgeted may be taken under the final "any other business" article. This final warrant is the place for votes of appreciation or recognition.

We look forward to seeing you at Town Meeting in May.

Respectfully submitted, *Jeremy D. Eggleton, Town Moderator*

WARRANT FOR THE ANNUAL TOWN MEETING

GRAFTON, SS

TOWN OF HANOVER

TO THE INHABITANTS OF THE TOWN OF HANOVER, NEW HAMPSHIRE, who are qualified to vote in Town affairs:

TAKE NOTICE AND BE WARNED, that the Annual Town Meeting of the Town of Hanover, New Hampshire, will be held as follows:

ON **TUESDAY, MAY 10, 2022**, IN THE GYMNASIUM OF HANOVER HIGH SCHOOL, 41 LEBANON STREET, HANOVER, NH THERE WILL BE VOTING BY OFFICIAL BALLOT FOR THE ELECTION OF TOWN OFFICERS AND ALL OTHER ARTICLES REQUIRING VOTE BY OFFICIAL BALLOT. **THE POLLS WILL OPEN AT 7:00 AM AND CLOSE AT 7:00 PM.**

ARTICLES TWELVE THROUGH TWENTY-SIX WILL BE PRESENTED, DISCUSSED AND ACTED UPON BEGINNING AT 7:00 PM IN THE GYMNASIUM OF HANOVER HIGH SCHOOL, 41 LEBANON STREET, HANOVER, NH.

OFFICIAL BALLOT

All-Day Voting 7:00 a.m. - 7:00 p.m.

Absentee Ballots Available for Qualifying Voters

ARTICLE ONE: To vote (by nonpartisan ballot) for the following Town Officers:

- One Selectboard Member to serve for a term of three (3) years.
- One Etna Library Trustee to serve for a term of three (3) years.
- One Trustee of Trust Funds to serve for a term of three (3) years.
- One Moderator to serve for a term of two (2) years.
- One Supervisor of the Checklist to serve for a term of six (6) years.
- One Town Clerk to serve for a term of three (3) years.

ARTICLE TWO: (to vote by ballot): To see if the Town will vote to amend the Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 1:

The following question is on the official ballot:

“Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 1 would amend Sections 504 Setbacks, 505 Height Standards and Section 718 Solar Energy Systems by:

- Modifying 504.1 C to clarify that ground-mounted solar energy systems are allowed no closer than ten feet to the side and rear lot line and to assign a height limit in section 505.2;
- Modifying 505.2 by adding a new section that states in all districts except the B, D and I districts, ground-mounted solar energy systems located in the side or rear setback may not exceed 18 feet in height and add a summary table which sets forth the height limits for building mounted and ground mounted solar energy systems by zoning district and by location in or out of the lot setbacks; and

- Modifying 718 to clarify that solar energy systems are not permitted in the front setback in most zoning districts and may be allowed in the side or rear setback subject to the height and setback standards in the modified Sections 504.1 and 505.2.

At a public hearing held on March 1, 2022, the Hanover Planning Board voted to recommend that Town Meeting **approve** this zoning amendment.

ARTICLE THREE: (to vote by ballot): To see if the Town will vote to amend the Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 2:

The following question is on the official ballot:

“Are you in favor of the adoption of Amendment No. 2 for the Hanover Zoning Ordinance as proposed by the Hanover Planning Board as follows?”

Amendment No. 2 would modify Section 702.2 C regarding the calculation of accessory dwelling unit floor area so as not to count areas with ceiling heights less than five feet.

At a public hearing held on March 1, 2022, the Hanover Planning Board voted to recommend that Town Meeting **approve** this zoning amendment.

ARTICLE FOUR: (to vote by ballot): To see if the Town will vote to amend the Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 3:

The following question is on the official ballot:

“Are you in favor of the adoption of Amendment No. 3 as proposed by the Hanover Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 3 would modify Section 702.2 G (3) by eliminating the requirement for an accessory dwelling unit to be setback from the front line of the principal building on lots in the RR zoning district where the principal building is greater than 150 feet from the front property line.

At a public hearing held on March 1, 2022, the Hanover Planning Board voted to recommend that Town Meeting **approve** this zoning amendment.

ARTICLE FIVE: (to vote by ballot): To see if the Town will vote to amend the Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 4:

The following question is on the official ballot:

“Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No 4 proposes to amend Article III Definitions, modify Tables 405.7 (GR), 405.8 (SR) and 405.9 (RR) and add to the Ordinance a new article, Affordable Nonprofit -Provided Workforce Housing by:

- Adding to Article III Definitions for “affordable nonprofit-provided workforce housing” and “recognized affordable nonprofit housing organization”;
- Adding “affordable nonprofit -provided workforce housing” to the list of special exceptions in Tables 405.7 and 405.8 and adding “affordable nonprofit-provided workforce housing on lots that are also part of the SR or GR districts” to the list of special exceptions in Table 405.8; and

- Adding a new article, Affordable Nonprofit-Provided Workforce Housing, that includes standards for development of this housing type.

At a public hearing held on March 1, 2022, the Hanover Planning Board voted to recommend that Town Meeting **approve** this zoning amendment.

ARTICLE SIX: (to vote by ballot): To see if the Town will vote to amend the Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 5:

The following question is on the official ballot:

“Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No.5 would amend the definition of structure in Article III to include as an exemption from that definition for retaining walls of four feet or less and amend the height limitations in Section 505.2 by adding a new subsection to address the combination of retaining walls and fences within a building setback.

At a public hearing held on March 1, 2022, the Hanover Planning Board voted to recommend that Town Meeting **approve** this zoning amendment.

ARTICLE SEVEN: (to vote by ballot): To see if the Town will vote to amend the Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 6:

The following question is on the official ballot:

“Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 6 would change the zoning district boundary between the Forestry District and the Rural Residential District to include Tax Map 5, Lot 82, 96 Dogford Road in the Rural Residential District.

At a public hearing held on March 1, 2022, the Hanover Planning Board voted to recommend that Town Meeting **approve** this zoning amendment.

ARTICLE EIGHT: (submitted by petition) (to vote by ballot): To see if the Town will vote to amend the Hanover Zoning Ordinance as proposed by petition in Amendment No. 7:

The following question is on the official ballot:

“Are you in favor of the adoption of Amendment No. 7 as proposed by petition for the Hanover Zoning Ordinance as follows?”

Amendment No. 7 would amend Section 302 definition of family by eliminating the existing definition and replacing it with: “Any number of persons related by blood or marriage or adoption. Alternatively, an amount of adult person (18 years or older) not to exceed two adult persons (not related by blood or marriage or adoption) per bedroom occupying a single dwelling unit.

At a public hearing held on March 1, 2022, the Hanover Planning Board voted to recommend that Town Meeting **disapprove** this zoning amendment.

ARTICLE NINE: (submitted by petition) (to vote by ballot): To see if the Town will vote to amend the Hanover Zoning Ordinance as proposed by petition in Amendment No. 8:

The following question is on the official ballot:

“Are you in favor of the adoption of Amendment No. 8 as proposed by petition for the Hanover Zoning Ordinance as follows?”

Amendment No. 8 would amend Section 302 definition of family by eliminating #4 defining a functional family and #5 defining groups that do not constitute a family, and modifying #3 as follows:

A cumulative total of up to ~~three~~ **one** adult persons (18 years old or older) **plus one person per bedroom of a shared dwelling unit.**

Amend Section 519 Rentals to:

- Allow a non-owner-occupied dwelling unit to be rented as a residence for one person plus one person per bedroom of a shared dwelling unit, or a family, instead of limiting the tenancy to a family or no more than three unrelated individuals:
- Allow rooms without separate cooking facilities to be rented in any owner-occupied dwelling unit to not more than one person plus one person per bedroom of a shared dwelling unit and eliminating the prohibitions against renting rooms to more than three non-transient persons and renting rooms in non-owner-occupied dwelling units.
- Allow short-term rentals, hosted and un-hosted, to be permitted for a total of 90 days in any calendar year eliminating the limit of 30 days for un-hosted rentals.
- Allow short-term rentals in investor-owned dwellings and remove the limitation that hosted and un-hosted short-term rentals be allowed only in a principal residence of its owner.

At a public hearing held on March 1, 2022, the Hanover Planning Board voted to recommend that Town Meeting **disapprove** this zoning amendment.

ARTICLE TEN: (submitted by petition) (to vote by ballot): To see if the Town will vote to amend the Hanover Zoning Ordinance as proposed by petition in Amendment No. 9:

The following question is on the official ballot:

“Are you in favor of the adoption of Amendment No. 9 as proposed by petition for the Hanover Zoning Ordinance as follows?”

Amendment No. 9 would amend Section 405.6 Institution by removing “ground-mounted solar energy system” and “student residence” from the list of uses allowed by special exception and adding these uses to the list of permitted uses.

At a public hearing held on March 1, 2022, the Hanover Planning Board voted to recommend that Town Meeting **disapprove** this zoning amendment.

ARTICLE ELEVEN: (submitted by petition) (to vote by ballot): To see if the Town will vote to amend the Hanover Zoning Ordinance as proposed by petition in Amendment No. 10:

The following question is on the official ballot:

“Are you in favor of the adoption of Amendment No. 10 as proposed by petition for the

Hanover Zoning Ordinance as follows?"

Amendment No. 10 would establish a new zoning district, the Main Wheelock District, which allows for higher density residential development, with some accessory commercial use along West Wheelock Street.

At a public hearing held on March 1, 2022, the Hanover Planning Board voted to recommend that Town Meeting **approve** this zoning amendment.

BUSINESS MEETING AGENDA

7:00 p.m.

ARTICLE TWELVE: To choose the following Town Officers to be elected by a majority vote.

Two Advisory Board of Assessors, one for a term of three (3) years and one for a term of two (2) years.

Three Fence Viewers, each for a term of one (1) year.

Two Surveyors of Wood and Timber, each for a term of one (1) year.

Such other Officers as the Town may judge necessary for managing its affairs.

Selectmen For 5 Against 0 Absent 0

ARTICLE THIRTEEN: To see if the Town will vote to modify the elderly exemption from property tax in the Town of Hanover, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, increase the exemption to \$96,000; for a person 75 years of age up to 80 years, increase the exemption to \$144,000; for a person 80 years of age or older, increase the exemption to \$198,000. To qualify, the person must have been a New Hampshire resident for at least 3 consecutive years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$36,800 or, if married, a combined net income of less than \$51,700 and own net assets not in excess of \$125,000 excluding the value of the person's residence. This article represents a recommended modification of the current exemption for the elderly from \$80,000 for a person 65 to 75 years of age, \$120,000 for a person 75 years of age up to 80, and \$165,000 for a person 80 years of age or older, from net income of not more than \$32,000 if single and \$45,000 if married, and from net assets not exceeding \$75,000. This article would be effective April 1, 2022, for the 2022 tax year.

Selectmen For 5 Against 0 Absent 0

ARTICLE FOURTEEN: Shall we modify the exemption for the disabled? The exemption, based on assessed value, for qualified taxpayers shall be increased to \$198,000. To qualify, the person must have been a New Hampshire resident for at least 5 years and own and occupy the real estate individually or jointly, or if the real estate is owned by a spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$29,900 or, if married, a combined net income of not more than \$40,200; and own net assets not in excess of \$125,000 excluding the value of the person's residence. This article represents a recommended modification of the current exemption for the disabled of \$165,000 and would be effective April 1, 2022, for the 2022 tax year.

Selectmen For 5 Against 0 Absent 0

ARTICLE FIFTEEN: Shall we adopt the provisions of RSA 72:37 for the exemption for the blind from the assessed value of residential real estate for property tax purposes? This statute provides that every inhabitant who is legally blind shall be exempt each year, for property tax purposes, from the assessed value on a residence to the value of \$35,000. This article represents a recommended modification of the current exemption for the blind of \$30,000 and would be effective April 1, 2022, for the 2022 tax year.

Selectmen For 5 Against 0 Absent 0

ARTICLE SIXTEEN: To see if the Town will vote to raise and appropriate \$5,000 for deposit into the Land and Capital Improvements Fund, and to fund this appropriation by authorizing the withdrawal of this amount from the Unassigned Fund Balance. The amount appropriated is the equivalent of 50% of the total collected in Land Use Change Tax in the fiscal year 2020-2021.

Selectboard For 5 Against 0 Absent 0

ARTICLE SEVENTEEN: To see if the Town will vote to raise and appropriate \$5,000 for deposit into the Conservation Fund, and to fund this appropriation by authorizing the withdrawal of this amount from the Unassigned Fund Balance. The amount appropriated is the equivalent of 50% of the total collected in Land Use Change Tax in the fiscal year 2020-2021.

Selectboard For 5 Against 0 Absent 0

ARTICLE EIGHTEEN: To see if the Town will vote to raise and appropriate \$32,000 for deposit into the Municipal Transportation Improvement Fund, and to fund this appropriation by authorizing the withdrawal of this amount from the Unassigned Fund Balance. This amount is equivalent to the total Transportation Fee surcharge for each motor vehicle registered in the Town of Hanover (\$5.00 per vehicle) during fiscal year 2020-2021.

Selectboard For 5 Against 0 Absent 0

ARTICLE NINETEEN: To see if the Town will vote to raise and appropriate \$23,600 for funding the construction of a sidewalk segment along Reservoir Road from Hemlock Road to the western entrance to the Strong Trail and to fund this appropriation by authorizing the withdrawal of this sum from the Municipal Transportation Improvement Fund. This will be a non- lapsing appropriation per RSA 32:7, VI and will not lapse until these improvements are complete or June 30, 2027, whichever occurs sooner.

Selectboard For 5 Against 0 Absent 0

ARTICLE TWENTY: To see if the Town will vote to raise and appropriate the sum of \$2,173,002 and authorize payment into existing capital reserve funds in the following amounts for the purposes for which such funds were established:

Ambulance Equipment Capital Reserve Fund <i>with funding to come from the Ambulance Fund</i>	\$ 82,567
Building Maintenance and Improvement Capital Reserve Fund <i>with funding to be raised through taxation</i>	\$174,300
Dispatch Equipment and Dispatch Center Enhancements Capital Reserve Fund <i>with funding to be raised through taxation</i>	\$ 34,181
Fire Department Vehicle and Equipment Capital Reserve Fund <i>with funding to</i>	\$243,500

come from the Fire Fund

Highway Construction and Maintenance Equipment Capital Reserve Fund	\$443,534
<i>with funding to be raised through taxation</i>	
Parking Operations Vehicles and Parking Facility Improvements Capital Reserve Fund	\$174,955
<i>with funding to come from the Parking Fund</i>	
Police Vehicles and Equipment Capital Reserve Fund	\$114,000
<i>with funding to be raised through taxation</i>	
Road Construction and Improvements Capital Reserve Fund	\$ 36,000
<i>with funding to be raised through taxation</i>	
Sewer Equipment and Facilities Improvements Capital Reserve Fund	\$388,757
<i>with funding to come from the Wastewater Treatment Facility Fund</i>	
Water Treatment and Distribution Equipment and System Capital Reserve Fund	\$481,208
<i>with funding to come from the Water Utility Fund</i>	

Selectboard For 5 Against 0 Absent 0

ARTICLE TWENTY-ONE: To see if the Town will vote to raise and appropriate \$1,541,051 for the purposes listed below, and to authorize funding these amounts by withdrawal from the listed capital reserve funds in the following amounts:

Building Maintenance and Improvement Capital Reserve Fund:	\$268,500
<i>RWB roof replacement; DPW security & parking improvements, flooring & window replacement; HPD flooring replacement and lighting replacement</i>	
Fire Department Vehicle and Equipment Capital Reserve Fund:	\$308,801
<i>Utility I vehicle purchase; HVAC improvements; metal door replacements; plumbing renovations.</i>	
Highway Construction and Maintenance Equipment Capital Reserve Fund:	\$263,100
<i>Bulldozer major repairs; construction of liquid calcium chloride storage building; Truck 5 replacement (6-wheel dump truck with plow)</i>	
Parking Operations Vehicles and Parking Facility Improvements Capital Reserve Fund:	\$ 94,650
<i>911 callboxes; cellular mesh network; parking facility and lot security cameras; facility joint repair</i>	
Police Vehicles and Equipment Capital Reserve Fund:	\$ 97,000
<i>police cruiser replacements (2)</i>	
Water Treatment and Distribution Equipment and System Capital Reserve Fund:	\$509,000
<i>Greensboro Rd tank repainting; SCADA & instrumentation upgrades; treatment module replacement; VFD & compressor head replacements; Utility Engineer electric vehicle purchase</i>	

This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until these specified purchases are complete or June 30, 2027, whichever occurs sooner.

Selectboard For 5 Against 0 Absent 0

ARTICLE TWENTY-TWO: To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Selectboard and the American Federation of State, County and Municipal Employees Council 93, Local 1348 (Public Works Department employees) on March 21, 2022, which calls for the following increases in salaries and benefits at the current staffing level:

<u>Year</u>	<u>Estimated Increase</u>
2022-2023	\$84,682

And further to raise and appropriate the sum of \$84,682 for the 2022-2023 fiscal year, such sum representing additional costs attributable to the increase in the salaries and benefits required by the proposed agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement.

Selectboard For 5 Against 0 Absent 0

ARTICLE TWENTY-THREE: To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Selectboard and the American Federation of State, County and Municipal Employees Council 93, Local 3657 (Police Department employees) on April 4, 2022, which calls for the following increases in salaries and benefits at the current staffing level:

<u>Year</u>	<u>Estimated Increase</u>
2022-2023	\$32,700

And further to raise and appropriate the sum of \$32,700 for the 2022-2023 fiscal year, such sum representing additional costs attributable to the increase in the salaries and benefits required by the proposed agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement.

Selectboard For 5 Against 0 Absent 0

ARTICLE TWENTY-FOUR: To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Selectboard and the International Association of Fire Fighters, Local 3288 on April 4, 2022, which calls for the following increases in salaries and benefits at the current staffing level:

<u>Year</u>	<u>Estimated Increase</u>
2022-2023	\$28,337

And further to raise and appropriate the sum of \$28,337 for the 2022-2023 fiscal year, such sum representing additional costs attributable to the increase in the salaries and benefits required by the proposed agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement.

Selectboard For 5 Against 0 Absent 0

ARTICLE TWENTY-FIVE: To see if the Town will vote to raise and appropriate \$28,239,746 to pay the operating expenses of the Town for the 2022-2023 fiscal year, for the purposes set forth in the Town budget. This sum does not include the funds voted in any of the preceding or succeeding articles.

Selectboard For 5 Against 0 Absent 0

ARTICLE TWENTY-SIX: To transact any other business that may legally be brought before this Town Meeting.

Given under our hands and seal of the Town of Hanover this 4th day of April 2022.

**TOWN OF HANOVER
SELECTBOARD**

Peter L. Christie, Chair

Athos J. Rassias, Vice Chair

Nancy A. Carter

William V. Geraghty

Joanna Whitcomb, Secretary

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Part II

Explanatory Information

CHAPTER 1: INFORMATION FOR TOWN MEETING

PART II: EXPLANATORY INFORMATION

What is Town Meeting? All Hanover citizens are encouraged to participate in the yearly Town Meeting, a living example of direct democracy. Town Meeting is a meeting of citizens who come together to form the legislative body of the town. It is held yearly, the second Tuesday in May, to elect town officers, adopt the town budget, and consider other issues that require Town Meeting approval. This year, Town Meeting will be held on Tuesday, May 10, 2022.

What is the Warrant? The Town Meeting agenda is called "the Warrant"; each agenda item is called an "article." The official Warrant precedes this document in Part I. The Warrant includes two sets of articles:

1. **Ballot voting** (Articles One through Eleven): Voting on Articles One through Eleven- which includes voting for candidates for office, for six amendments to the Hanover Zoning Ordinance proposed by the Hanover Planning Board and, this year, four articles to amend the Hanover Zoning Ordinance submitted by petition - is conducted by ballot during the day of Town Meeting (Tuesday, May 10, 2022) from 7:00 am to 7:00 pm, in the Hanover High School gym. The daytime ballot voting is held by secret ballot, referred to as the "Australian Ballot" or the "Official Ballot."
2. **Business meeting** (Articles Twelve through Twenty-Six): Discussion of and voting on Articles Twelve through Twenty-Six - including the proposed budget in Article Twenty-Five - takes place at an open meeting, called the "Business Meeting," which begins at 7:00p.m. on Tuesday, May 10th, in the Hanover High School gym. At the Business Meeting portion of Town Meeting, citizens sit down together and discuss, modify, and vote.

What if you cannot attend? *If you cannot attend Town Meeting ...*

1. **Ballot items:** You may vote by absentee ballot on the items decided by Australian or Official Ballot voting by requesting an absentee ballot from the Town Clerk's office at Town Hall and delivering it in person by 5:00 p.m. the day before Town Meeting or postmarked by mail by 5:00 p.m. on the day of Town Meeting.
2. **Business Meeting items:** You must be present, however, to vote on or contribute to discussion of any Warrant items to be discussed at the Business Meeting. By state law, no absentee balloting is allowed on these items.

How can you register to vote? To become a registered voter, you must be a U.S. citizen, eighteen years or older, and a Hanover resident. Information that must be provided at registration includes name, address (mailing and legal residence), place and date of birth, and proof of citizenship. You may register: (1) in advance at the Town Clerk's Office in Town Hall during regular business hours through Friday, April 29th; or (2) with the Supervisors of the Checklist whose public

voter registration sessions are advertised before any election; or (3) at the polls on Town Meeting Day.

What is explained in the rest of this chapter? The rest of this chapter, prepared by the Town staff, provides an explanation of all articles in the Warrant. The official Warrant precedes this document.

BALLOT VOTING ARTICLES ONE - ELEVEN

Voting on Articles One through Eleven will be conducted by official ballot on Tuesday, May 10, 2022, from 7:00 am to 7:00 pm in the Hanover High School gym.

Article One: Election of Town Officers

The **Selectboard**, so named because members are selected on Town Meeting Day, govern the Town and perform most of the Town's legislative functions as prescribed in the Town Charter, outside the legislative role granted voters at Town Meeting by state law. One three-year term position, currently held by Athos Rassias, is up for election in 2021. Athos Rassias has filed to run for an additional three-year term.

Both the Howe Library and the Etna Library are Town-supported. Each has a Board of Trustees that governs the respective library in areas of fundraising and some program functions, but they are elected differently based on the type of organization originally established. The **Howe Library Trustees** are elected by members of the Howe Corporation, which is a private, non-profit corporation. The Etna Library, which is the original Town Library, is governed by the **Etna Library Trustees**, elected by Town Meeting for a three-year term. One Etna Library Trustee is up for election and Kathleen Chaimberg, the incumbent, has field to run for an additional three-year term.

The **Trustees of Trust Funds** oversee the funds reserved for special purposes, and their responsibilities are governed by state statute. One Trustee position is up for election and the incumbent, Sally Boyle, has decided not to seek re-election.

The **Moderator** oversees all elections and presides over the business portion of Town Meeting. The term of the current Moderator expires this year and the incumbent, Jeremy Eggleton, has filed to seek re-election to an additional two-year term.

The **Supervisors of the Checklist** are legally responsible for overseeing the voter registration and certification process and for maintaining the updated voter checklist. The term of one Supervisor position expires this year and the incumbent, Sarah Schweitzer, has indicated that she will not run for re-election. Aileen Chaltain has filed to seek election to the position which has a six-year-term

The **Town Clerk** is responsible for overseeing the implementation of all elections and performs in an official legal capacity, responsible for several areas of Town administration related to motor vehicle registration, dog licensing and birth and death certificates. Elizabeth A. (Betsy) McClain, the current Town Clerk is not seeking re-election for another term. Roberta (Bobbie) Hitchcock has filed to seek election to the position for a three-year term.

*Note: The following Articles Two through Eleven are Amendments No. 1-10 to the Hanover Zoning Ordinance, which must be approved by Town Meeting. Amendments No. 1-6 to the Zoning Ordinance have been **approved** by the Planning Board. Amendments No. 7-10 were submitted by petition. Of the four petition amendments, Amendments No. 7-9 were **disapproved** by the Planning Board; Amendment No. 10 was **approved** by the Planning Board*

Article Two – Amendment No. 1 to the Hanover Zoning Ordinance: Enabling Siting of Solar Arrays Within Side and Rear Yard Setbacks

Amendment 1 was developed at the request of Sustainable Hanover in order to allow the siting of ground-mounted solar energy systems within side and rear setbacks with defined height and setback standards.

At a public hearing held on March 1, 2022, the Hanover Planning Board voted to recommend that Town Meeting **approve** this zoning amendment.

Article Three – Amendment No. 2 to the Hanover Zoning Ordinance: Calculation of Size of Accessory Dwelling Unit

Amendment 2 was developed to address a limitation in the calculation of the size of an accessory dwelling unit so that areas with ceiling heights less than five feet are not counted.

Appendix A immediately following this section provides the full amendment proposed for adoption.

At a public hearing held on March 1, 2022, the Hanover Planning Board voted to recommend that Town Meeting **approve** this zoning amendment.

Article Four – Amendment No. 3 to the Hanover Zoning Ordinance: Additional Flexibility in Siting Accessory Dwelling Unit in the RR Zone

Amendment 3 was developed to enable some flexibility in locating a new structure to be used as an accessory dwelling unit in the RR zoning district.

Appendix A immediately following this section provides the full amendment proposed for adoption.

At a public hearing held on March 1, 2022, the Hanover Planning Board voted to recommend that Town Meeting **approve** this zoning amendment.

Article Five – Amendment No. 4 to the Hanover Zoning Ordinance: Increased Density for Workforce Housing Developed by Non-Profit Affordable Housing Groups in SR, GR and Certain Lots in RR Zoning Districts

Amendment 4 was developed to address the lack of affordable workforce housing in Hanover and to enable non-profit groups that would produce and maintain affordable housing to create workforce housing at a density double that of the permitted density in the SR and GR zoning districts and certain lots in the RR zoning district.

Appendix A immediately following this section provides the full amendment proposed for adoption.

At a public hearing held on March 1, 2022, the Hanover Planning Board voted to recommend that Town Meeting **approve** this zoning amendment in a 5-1 vote.

Article Six – Amendment No. 5 to the Hanover Zoning Ordinance: Related to Combining Walls and Fences to Blockade Common Lot Boundary

Amendment 5 was developed to address the problem of combining walls and fences to create a blockade along a common lot boundary.

Appendix A immediately following this section provides the full amendment proposed for adoption.

At a public hearing held on March 1, 2022, the Hanover Planning Board voted to recommend that Town Meeting **approve** this zoning amendment.

Article Seven - Amendment No. 6 to the Hanover Zoning Ordinance): Rezone Property on Dogford Road to Correct Mapping Error

Amendment 6 is proposed to correct an error made by the Town in 1985 by permitting a year-round house in the F zoning district.

Appendix A immediately following this section provides the full amendment proposed for adoption.

At a public hearing held on March 1, 2022, the Hanover Planning Board voted to recommend that Town Meeting **approve** this zoning amendment in a 5-1 vote.

Article Eight - Amendment No. 7 to the Hanover Zoning Ordinance (Proposed by Petition): Modify Definition of Family

Amendment 7 proposes to eliminate the current definition of family and replace it with a new definition. The proposal would allow up to two adults per bedroom with no limit on the number or their relationship.

Appendix A immediately following this section provides the full amendment proposed for adoption.

At a public hearing held on March 1, 2022, the Hanover Planning Board voted to recommend that Town Meeting **disapprove** this zoning amendment.

Article Nine - Amendment No. 8 to the Hanover Zoning Ordinance (Proposed by Petition): Modifying Definition of Family and Section 519- Rentals

Amendment 8 proposes to modify the current definition of family and modifying it to allow a cumulative total of one adult person plus one person per bedroom of a shared dwelling unit while removing the qualifications of a functional family and the groups of people who do not constitute a family or functional family. This amendment also modifies Section 519 Rentals so that

- A non-owner-occupied dwelling unit could be rented as a residence for one person plus one person per bedroom of a shared dwelling unit, or a family, instead of limiting the tenancy to a family or no more than three unrelated individuals:

- Allow rooms without separate cooking facilities to be rented in any owner-occupied dwelling unit to not more than one person plus one person per bedroom of a shared dwelling unit and eliminating the prohibitions against renting rooms to more than three non-transient persons and renting rooms in non-owner-occupied dwelling units.
- Allow short- terms rentals, hosted and un-hosted, to be permitted for a total of 90 days in any calendar year eliminating the limit of 30 days for un-hosted rentals.
- Allow short-term rentals in investor-owned dwellings and remove the limitation that hosted and un-hosted short-term rentals be allowed only in a principal residence of its owner.

Appendix A immediately following this section provides the full amendment proposed for adoption.

At a public hearing held on March 1, 2022, the Hanover Planning Board voted to recommend that Town Meeting **disapprove** this zoning amendment.

Article Ten - Amendment No. 9 to the Hanover Zoning Ordinance (Proposed by Petition): Allowing Ground Mounted Solar Energy System and Student Residence in the Institution Zone by Right

Amend Section 405.6 Institution by removing “ground-mounted solar energy system” and “student residence” from the list of Uses allowed by special exception and adding these uses to the list of Permitted uses so that there would be no abutter notification, public hearing or Zoning Board review of these uses in the Institution zoning district.

Appendix A immediately following this section provides the full amendment proposed for adoption.

At a public hearing held on March 1, 2022, the Hanover Planning Board voted to recommend that Town Meeting **disapprove** this zoning amendment.

Article Eleven – Amendment No. 10 to the Hanover Zoning Ordinance (Proposed by Petition): Rezoning of West Wheelock Street

This article creates a new zoning district which will allow more housing to be built along West Wheelock Street.

Appendix A immediately following this section provides the full amendment proposed for adoption.

At a public hearing held on March 1, 2022, the Hanover Planning Board voted to recommend that Town Meeting **approve** this zoning amendment on a 3-2-1 vote.

**BUSINESS MEETING VOTING
ARTICLES TWELVE THROUGH TWENTY-SIX**

Article Twelve: Election of Additional Town Officers

This article includes election of additional Town Officers that do not need to be elected by official ballot. The officials are:

Two members of the **Advisory Board of Assessors**, one for a term of three (3) years and one for a term of two

(2) years. The Advisory Board of Assessors reviews requests for property abatements and makes recommendations for resolution to the Selectboard.

Three **Fence Viewers**, each for a term of one (1) year. The Fence Viewers, dating back to the colonial era, are available to adjudicate property line disputes. While no longer utilized, many New Hampshire towns still elect Fence Viewers to maintain this colonial tradition.

Two **Surveyors of Wood and Timber**, each for a term of one (1) year. The Surveyors of Wood and Timber also date back to the colonial era and are elected to adjudicate disputes regarding the sufficiency of a delivered cord of wood. While no longer utilized, many New Hampshire towns still elect Surveyors to maintain this colonial tradition.

Article Thirteen: Elderly Exemption from Property Taxes

State law (RSA 72:39-b) allows New Hampshire communities to adopt a partial exemption from local property taxes for elderly residents 65 years of age and over and allows communities to adjust the amount of the exemption and the qualifying income and asset levels periodically to keep up with inflation and local property values. Hanover has adopted such an elderly exemption. Town Meeting last voted to modify the exemption amount, income, and asset levels in 2008, just prior to the 2008 revaluation. Following on the heels of the 2021 revaluation update and in recognition of the cumulative impact of inflation since 2008, Town staff recommends an adjustment of the exemption, an adjustment in qualifying net income, and an increase in the net asset allowance. The Town granted 5 elderly exemptions in tax year 2021 with a total assessed value of \$610,000. The specific adjustments are outlined below:

• **Exemption (Assessed Value)**

	From	To
65-74 years of age	\$80,000	\$96,000
75-79 years of age	\$120,000	\$144,000
80 years or older	\$165,000	\$198,000

• **Net Income (Not to exceed)**

	From	To
Single	\$32,000	\$36,800
Married	\$45,000	\$51,700

• **Net Assets (Not to exceed)**

	From	To
Net less value of residence	\$75,000	\$125,000

The Board of Selectmen voted 5-0 to support this article after holding the first of two public hearings on April 4, 2022.

Article Fourteen: Disabled Exemption from Property Taxes

State law (RSA 72:37-c) allows New Hampshire communities to adopt a partial exemption from local property taxes for disabled individuals and also allows communities to adjust the amount of the exemption and the qualifying income and asset levels periodically to keep up with inflation and local property values.

Hanover adopted such a disabled exemption in 1994 and last modified the exemption, qualifying income, and net asset levels in 2008, just prior to the 2008 revaluation. On the heels of the 2021 revaluation, Town staff is recommending an adjustment of the exemption, an adjustment in qualifying net income, and an increase in the net asset allowance. The Town did not grant any disabled exemptions in tax year 2021. The specific adjustments are outlined below:

- **Exemption (Assessed Value)**

	From	To
	\$165,000	\$198,000

Net Income (Not to exceed)

	From	To
Single	\$26,600	\$29,900
Married	\$35,000	\$40,200

- **Net Assets (Not to exceed)**

	From	To
Net less value of residence	\$75,000	\$125,000

The Board of Selectmen voted 5-0 to support this article after holding the first of two public hearings on April 4, 2022.

Article Fifteen: Blind Exemption from Property Taxes

State law (RSA 72:36-b) allows New Hampshire communities to adopt a partial exemption from local property taxes for blind individuals and allows communities to adjust the amount of the exemption periodically to keep up with local property values. Hanover adopted such a blind exemption. Town Meeting last modified the exemption in 2008, just prior to 2008 revaluation. On the heels of the 2021 revaluation, Town staff is recommending an adjustment of the exemption related to the anticipated increase in assessed values of residential property. The Town granted The Town granted 2 blind exemptions in tax year 2021 with a total assessed value of \$60,000. The specific adjustments are outlined below:

- **Exemption (Assessed Value)**

	From	To
	\$30,000	\$35,000

The Board of Selectmen voted 5-0 to support this article after holding the first of two public hearings on April 4, 2022.

Article Sixteen: Distribution of Revenue into the Land and Capital Improvements Fund

The 1999 Town Meeting voted to create a Land and Capital Improvements Fund and a Conservation Fund, and then annually to consider taking the proceeds from the preceding fiscal year's Land Use Change Tax and distributing one-half to the Land and Capital Improvements Fund and one-half to the

Conservation Fund. This article distributes \$5,000, equal to one-half of the Land Use Change Tax revenue from the fiscal year 2020-2021 (total of \$10,000) into the Land and Capital Improvements Fund. The Land and Capital Improvements Fund can be utilized to purchase land for Town facilities or to assist in the construction or renovation of Town facilities, and has a current balance of roughly \$25,100, prior to action on this or any other article on this warrant.

The Selectboard voted 5-0 to support this warrant article during the Pre-Town Meeting public hearing held on April 4, 2022.

Article Seventeen: Distribution of Revenue into the Conservation Fund

Mirroring the action in the preceding warrant article, this article distributes one-half of the fiscal year 2020-2021 Land Use Change Tax revenue (\$10,000) into the Conservation Fund. This fund can be utilized to purchase conservation land, conservation easements, or to implement land conservation-related activities. The current balance in this Fund, some of it restricted for specific stewardship purposes, is approximately \$314,779, prior to action on this or any other article on this warrant.

The Selectboard voted 5-0 to support this warrant article during the Pre-Town Meeting public hearing held on April 4, 2022.

Article Eighteen: Transfer of Funds Collected into the Municipal Transportation Improvement Fund

State statute enables New Hampshire communities to establish a Municipal Transportation Improvement Fund, pursuant to RSA 261:153 VI. Such a fund is created by adopting a motor vehicle registration surcharge of up to \$5.00, which is collected each time a motor vehicle is registered within the municipality. Town Meeting voted to collect the additional \$5.00 surcharge at the May 2000 Town Meeting, as well as to establish the Municipal Transportation Improvement Fund. Proceeds from the Fund are to be used to support eligible local transportation improvement projects such as public transportation initiatives, roadway improvements, signal upgrades, and the development of bicycle and pedestrian paths. This article authorizes the transfer of this surcharge collected in fiscal year 2020-2021 totaling \$32,000 into the Municipal Transportation Improvement Fund. The projected balance in this fund at June 30, 2021 is approximately \$13,835.

The Selectboard voted 5-0 to support this warrant article during the Pre-Town Meeting public hearing held on April 4, 2022.

Article Nineteen: Withdrawal from Municipal Transportation Improvement Fund

Funds totaling \$23,600 are proposed to be withdrawn from the fund in fiscal year 2022-2023 to construct a section of sidewalk on the south side of Reservoir Road from Hemlock to the foot of the Strong Trail to enable students to safely walk to and from the Ray School from the Grasse Road residential neighborhoods. The sidewalk will connect students to a crosswalk at Hemlock and Reservoir Road to access the school property.

The Selectboard voted 5-0 to support this warrant article during the Pre-Town Meeting public hearing held on April 4, 2022.

Article Twenty: Payment into Capital Reserve Funds

The Town of Hanover has made a serious commitment to properly funding the capital budget on an annual basis to ensure that Town facilities, infrastructure and equipment are properly maintained, replaced, and improved as required by the needs of the community. Maintaining the discipline to contribute to the Town's various capital reserve funds annually helps to insure a stable growth in the tax rate over time. This article appropriates and authorizes the payment of \$2,173,002 into various Capital Reserve Funds. This action is taken as part of the recommended budget for fiscal year 2022-2023, after a careful review of the current funding status and the projected disbursements from each of the Capital Reserve Funds.

The Selectboard voted 5-0 to support this warrant article during the Pre-Town Meeting public hearing held on April 4, 2022.

Article Twenty-One: Withdrawals from Capital Reserve Funds

As noted above, there are several Capital Reserve Funds established to smooth out the budget impact of purchases of significant pieces of equipment and vehicles. Over the past few years, Town staff has made significant progress on the Capital Improvement Plan which now provides a more comprehensive view of future Town capital needs. These purchases are recommended as part of this Capital Improvement Plan. The previous warrant article authorizes the deposit into these several funds while this warrant article authorizes the withdrawal of \$1,541,051 from the specified Capital Reserve Funds for purchases of equipment and vehicles, or for other stipulated purposes of the Fund.

The Selectboard voted 5-0 to support this warrant article during the Pre-Town Meeting public hearing held on April 4, 2022.

Articles Twenty-Two, Twenty-Three and Twenty-Four: Bargaining Unit One-Year Contracts with Public Works, Police and Fire Union Employees

The Town has three collective bargaining units. Employees of the Public Works Department are represented by Local 1348 of the American Federation of State, County, and Municipal Employees (AFSCME), the Police Department by Local 3657 of AFSCME, and the Fire Department by Local 3288 of the International Association of Fire Fighters (IAFF).

This year, the Town reached agreement with AFSCME Local 1348, AFSCME Local 3657 and IAFF Local 3288 on one-year collective bargaining agreements for the period beginning July 1, 2022 and ending June 30, 2023. The proposed contracts call for a 2% merit step increase and a 3% cost of living adjustment. The expiring one-year agreements included no wage scale adjustment.

The Selectboard voted 5-0 to support all three warrant articles during the Pre-Town Meeting public hearing held on April 4, 2022.

Article Twenty-Five: Proposed Municipal Budget for Fiscal Year 2022- 2023

The table below outlines the net appropriation required by this warrant article, which when added to all the additional appropriation warrant articles outlined above, funds the Town's total budget for the fiscal year 2022-2023.

Appropriation for the Proposed Municipal Budget for FY 2022-2023	\$28,239,746
Appropriation for Purchases to be Funded from Municipal Transportation Improvements Fund (Article #19)	\$ 23,600
Appropriation for Payment into Various Capital Reserve Funds (Article #20)	\$ 2,173,002
Appropriation for Purchases to be Funded from Withdrawals from Various Capital Reserve Funds (Article #21)	\$ 1,541,051
Appropriation to Cover Impact of Public Works Department Union Contract (Article #22)	\$ 84,682
Appropriation to Cover Impact of Police Department Union Contract (Article #23)	\$ 32,700
Appropriation to Cover Impact of Fire Department Union Contract (Article #24)	\$ 28,337

Grand Total Appropriations All Funds – See Budget Overview	\$32,123,118

The Selectboard voted 5-0 to support this warrant article during the Pre-Town Meeting public hearing held on April 4, 2022.

Article Twenty-Six: Other Items

This warrant article allows attendees at Town Meeting to raise any other items for consideration.

APPENDIX A

Full Text of Proposed Amendments to the Hanover Zoning Ordinance. Reflecting the actions of the Hanover Planning Board at Public Hearing held on March 1, 2022.

(Text proposed to be amended is shown in *bold italic* and deletions are ~~erossed-out~~.

Full Text of Article Two, Amendment 1:

Modify Section 504 Setbacks and Section 505 Height standards for buildings and other structures as follows:

504 Setbacks

504.1 Every part of a required setback must be open from grade level to the sky, unobstructed, with the following exceptions:

- A. A garage, carport, or any accessory building, whether or not attached to the principal structure, not exceeding 15 feet in height and no part of which is used as a dwelling space, as well as a deck, a patio, an unenclosed and unscreened porch, a *ground-mounted solar energy system*, a swimming pool or tennis court, may be located within the side or rear setback, but ~~not~~ *with no part of the structure* closer than ten feet to the side or rear lot line. *For ground mounted solar energy systems, the height provisions of 505.2.I. apply.* This exception does not apply to any lot within the BM, B, D, OL, or I district that adjoins a residential district.

Add a new subsection I and summary table to Section 505.2

- I. In all districts except the B, D and I zoning district, a ground mounted solar energy system located in the side or rear setback is allowed no higher than eighteen feet.*

Add this table:

Table Summarizing Section 505 Height Limits for Solar Energy Systems

<i>ZONING</i>	<i>HEIGHT</i>		<i>HEIGHT IN SETBACK</i>
	<i>NOT IN SETBACK</i>	<i>HEIGHT</i>	
<i>District</i>	<i>Ground-mounted</i>	<i>Building-mounted</i>	<i>Ground-mounted</i>
<i>SR</i>	<i>Same as building height</i>	<i>No limit; must not be visible from any abutting public way</i>	<i>18 feet</i>
<i>GR</i>	<i>Same as building height</i>	<i>No limit; must not be visible from any abutting public way</i>	<i>18 feet</i>
<i>RR</i>	<i>Same as building height</i>	<i>No limit; must not be visible from any abutting public way</i>	<i>18 feet</i>
<i>RO</i>	<i>Same as building height</i>	<i>No limit; must not be visible from any abutting public way</i>	<i>18 feet</i>
<i>GP</i>	<i>Same as building height</i>	<i>No limit; must not be visible from any abutting public way</i>	<i>18 feet</i>

<i>F</i>	<i>Same as building height</i>	<i>No limit; must not be visible from any abutting public way</i>	<i>18 feet</i>
<i>I</i>	<i>18 feet</i>	<i>≤20 feet higher than building height limit</i>	<i>Not permitted</i>
<i>D</i>	<i>Not permitted</i>	<i>≤20 feet higher than building height limit</i>	<i>Not permitted</i>
<i>OL</i>	<i>Same as building height</i>	<i>No limit; must not be visible from any abutting public way</i>	<i>18 feet</i>
<i>B</i>	<i>Not permitted</i>	<i>No limit; must not be visible from any abutting public way</i>	<i>Not permitted</i>
<i>BM</i>	<i>Same as building height</i>	<i>No limit; must not be visible from any abutting public way</i>	<i>18 feet</i>

Modify Section 718 Solar energy systems as follows:

718 Solar energy systems

718.1 Building-mounted solar energy systems are permitted as accessory uses in every district subject to the height standards established for each zoning district as may be modified by Section 505.2 F.

718.2 Ground-mounted solar energy systems are permitted as accessory uses in the SR, GR, RR, GP, RO, I, F, OL, and BM zoning districts and may not be installed in the front, ~~side, or rear~~ setback.

Installations may be permitted in the side or rear setback subject to the setback standards set forth in Section 504.1.C. and the height standards in Section 505.2 I.

Full Text of Article Three, Amendment 2:

Modify section 702:2, C:

C. An accessory dwelling unit

- (1) May have not more than two bedrooms,
- (2) Must have a gross floor area of not less than 350 square feet and not more than 1000 square feet. *For the purposes of calculating the size of the unit, the unit must be configured such that it does not exceed 1000 square feet in size when using the following calculation (the gross floor area) less (the area of any space with a ceiling height less than five feet), and*
- (3) Must meet all applicable building and sanitation codes

Full Text of Article Four, Amendment 3:

Modify Section 702.2 G (3) For new construction,

e-a. Only one entrance may be located on the side(s) facing the street(s). Fire escapes or exterior stairs for access to an upper-level accessory dwelling unit must not be location on the side(s) of the accessory dwelling unit facing the street(s).

f. b. The exterior finish materials, roof pitch, windows, and eaves must maintain the aesthetic continuity of the principal dwelling.

g. c. Any accessory dwelling unit must be set back at least three feet from the building front line of the principal building *if located in*

- i) the D, GR, I, RO and SR zoning district; or*
- ii) the RR zoning district, where the principal building is within 150 feet of the front property line.*

Full Text of Article Five, Amendment 4:
Amend Article III by adding the following definitions:

affordable nonprofit-provided workforce housing

Housing development(s) constructed or rehabilitated to be affordable for rent or purchase solely by individuals or households whose incomes are less than 120% of the Area Median Household Income as published by the US Department of Housing and Urban Development (USHUD) for Grafton County. Developments must reserve a minimum of 50% of their units for low and/to moderate income households as defined by the USHUD. Affordable nonprofit workforce housing may include single family dwellings, duplex dwellings, and multifamily dwellings.

recognized affordable nonprofit housing organization

the municipality or an entity recognized as an Internal Revenue Service Code 501(c)(3) organization established for the purpose of providing workforce housing following the Town's definition of Affordable Nonprofit-Provided Workforce Housing.

Add a new article:

ARTICLE XII Affordable Nonprofit-Provided Workforce Housing

1201 Applicability of other regulations

Where specific development requirements are addressed in this article, they shall supersede any other Town regulation. Where specific development requirements are not addressed in this article, the most stringent of any other Town regulation shall apply. Affordable nonprofit-provided workforce housing shall also comply with the then current requirements established by the US Department of Housing and Urban Development.

1202 Districts permitted by special exception

Affordable nonprofit- provided workforce housing is permitted by special exception in the following districts on lots served by both municipal water and sewer:

- A. Single Residence Districts
- B. General Residence Districts
- C. Rural Residence Districts, but only for lots that are also part of the SR or GR districts

1203 Density and phasing

The density shall not be more than twice the permitted development density.

Affordable Nonprofit-Provided Workforce Housing projects shall be phased so that Town-wide no more than forty (40) dwelling units shall be permitted for building in any one calendar year.

1204 Lot requirements

All dimensional requirements of the individual district shall apply. Where a zoning district boundary line crosses a lot of record created prior to the adoption of this ordinance, the requirements of this Ordinance for a district apply to that portion of the lot included in that district, except that a less restrictive requirement may be extended not more than 1000 feet into the RR district.

1205 Management requirements

Any rental units shall be owned by a recognized non-profit affordable housing organization which shall be responsible for property management, including, but not limited to, tenant income means-testing.

The residential units available for sale shall be encumbered by the necessary deed restriction/covenant that preserves the long-term affordability of the unit in accordance with the funding source requirements and designates a recognized non-profit affordable housing organization to monitor affordability compliance.

Full Text of Article Six, Amendment 5:

Amend the definition of structure in Article III as follows:

structure

Anything constructed or erected with a fixed location on, above, or below the ground or attached to something having a fixed location on, above, or below the ground, including, but not limited to, buildings, swimming pools, manufactured housing, billboards, and poster panels and excluding minor installations such as ~~fences and safety fences~~, mail boxes, flagpoles, ***fences, safety fences, walls and retaining walls of a height of four feet or less as measured from the toe of the wall or fence to the top of the wall or fence at its tallest point.*** For the purposes of this Ordinance electrical transformers and the following essential services are not considered structures: underground or overhead gas, electrical, sewer, steam, or water transmission or distribution systems, including poles, wires, mains, drains, sewers, pipes, conduit-cables, and similar equipment and accessories in connection therewith.

Amend height limitations in Section 505.2 by adding a new subsection as follows:

505.2 The height of structures other than buildings is the vertical distance measured from the ground level at the base of the structure to the highest point of the structure, including any antenna on the structure.

- A. Flagpoles may extend no more than 20 feet above the building height limit established for the district.
- B. Chimneys, spires, and lightning rods located on a principal structure may extend above the building height limit established for the district but may not extend more than 20 feet above the roof of the principal structure.
- C. The total area of all towers, theatrical stage houses, mechanical penthouses or like superstructures not used for human occupancy, located on a principal structure, may not exceed 80 percent of the area of the floor immediately beneath and may not extend more than 20 feet above the building height limit established for the district.
- D. Free-standing chimneys over 15 feet in height are permitted only by special exception.
- E. ***The combination of wall(s), retaining wall(s) and fence(s) located within the building setback and within ten (10) feet of another wall, retaining wall or fence must not exceed 4 feet in height, as measured from original grade.***
- F. Radio or TV antennae for private, non-commercial reception may extend above the building height limit established for the district and may be located on the roof of a principal structure, but not be located in the required front, side, or rear setback.
- G. In the D and I zoning districts, building-mounted solar energy systems may extend no more than 20 feet above the building height limit established for the district.
- H. In all districts except the D and I zoning districts, building-mounted solar energy systems may exceed the height limit provided they are not visible from any abutting public way.
- I. In all districts except the D and I zoning districts, ground-mounted solar energy systems may not exceed the maximum building height established for the district.

Full Text of Article Seven, Amendment 6:

Change Zoning Map and the Rural Residential and Forestry zoning district boundaries in order to move one lot, Tax Map 5, Lot 82, 96 Dogford Road with an existing year-round single family dwelling, from the Forestry zoning district to the Rural Residential zoning district. (See Map in Appendix B)

Full Text of Article Eight, Amendment 7:

Amend Section 302 by removing the current definition of family:

Family

~~A person living alone, or any of the following groups living together as a single housekeeping unit and sharing common living, sleeping, cooking and eating facilities.~~

~~1. Any number of people related by blood, marriage, civil union, adoption, foster care, guardianship, or other duly authorized custodial relationship. (Related by blood shall include only persons having one of the following relationships with another individual(s) residing within the same dwelling unit: parents, grandparents, children, sisters, brothers, grandchildren, stepchildren, first cousins, aunts, uncles, nieces, and nephews);~~

~~2. Two (2) unrelated persons and any dependent(s) related to either of them;~~

~~3. A cumulative total of up to three (3) adult persons (18 years old or older);~~

~~4. Persons living together as a functional family as determined by the criteria listed below. To qualify as a functional family, all of the following criteria shall be met:~~

~~A. The occupants must share the entire dwelling unit living and cooking together as a single housekeeping unit; and~~

~~B. The group shares expenses for food, rent or ownership costs, utilities, and other household expenses; and~~

~~C. The group is permanent and stable and not temporary or transient in nature. Evidence of such permanency and stability must include:~~

~~(1) Members of the household have the same address for purposes of voter's registration, driver's license, motor vehicle registration, and filing of taxes;~~

~~And at least one of the following:~~

~~(2) The presence of dependent(s) regularly residing in the household;~~

~~(3) At least one member of the household is employed in the area;~~

~~(4) All members of the household have been living together as a unit for a year or more, whether in the current dwelling unit or other dwelling units.~~

~~5. The following groups do not constitute a family or functional family:~~

~~A. Occupancy in a student residence, residential institution, or similar group occupancy~~

- ~~B. Students enrolled at a college or university and groups of more than three (3) persons living together who do not qualify as a family based on categories one or two of this definition~~
- ~~C. Occupants who are separate roomers in the same dwelling~~

Replace the current definition of family with:

Any number of persons related by blood or marriage or adoption. Alternatively, an amount of adult persons (18 years or older) not to exceed two adult persons (not related by blood or marriage or adoption) per bedroom occupying a single dwelling unit.

Full Text of Article Nine, Amendment 8:
Amend Section 302 Definitions as follows:
family

A person living alone, or any of the following groups living together as a single housekeeping unit and sharing common living, sleeping, cooking and eating facilities.

1. Any number of people related by blood, marriage, civil union, adoption, foster care, guardianship, or other duly authorized custodial relationship. (Related by blood shall include only persons having one of the following relationships with another individual(s) residing within the same dwelling unit: parents, grandparents, children, sisters, brothers, grandchildren, stepchildren, first cousins, aunts, uncles, nieces, and nephews);
2. Two (2) unrelated persons and any dependent(s) related to either of them;
3. A cumulative total of up to ~~three (3)~~ **one** adult persons (18 years old or older) **plus one person per bedroom of a shared dwelling unit;**
- ~~4. Persons living together as a functional family as determined by the criteria listed below. To qualify as a functional family, all of the following criteria shall be met:~~
 - ~~A. The occupants must share the entire dwelling unit living and cooking together as a single housekeeping unit; and~~
 - ~~B. The group shares expenses for food, rent or ownership costs, utilities, and other household expenses; and~~
 - ~~C. The group is permanent and stable and not temporary or transient in nature. Evidence of such permanency and stability must include:~~
 - ~~(5) Members of the household have the same address for purposes of voter's registration, driver's license, motor vehicle registration, and filing of taxes;~~

And at least one of the following:

 - ~~(6) The presence of dependent(s) regularly residing in the household;~~
 - ~~(7) At least one member of the household is employed in the area;~~
 - ~~(8) All members of the household have been living together as a unit for a year or more, whether in the current dwelling unit or other dwelling units.~~
- ~~5. The following groups do not constitute a family or functional family:~~
 - ~~D. Occupancy in a student residence, residential institution, or similar group occupancy~~
 - ~~E. Students enrolled at a college or university and groups of more than three (3) persons living together who do not qualify as a family based on categories one or two of this definition~~
 - ~~F. Occupants who are separate roomers in the same dwelling~~

Amend Section 519 as follows:

519 Rentals

519.1 The owner of record of a property containing one or more rental units is solely responsible for compliance with the provisions of this section.

519.2 A non-owner-occupied dwelling unit may be rented as a residence for ~~an unrelated family limited to three persons~~ **one person plus one person per bedroom of a shared dwelling unit**; or a related family. ~~No tenant may rent any space to additional roomers.~~

519.3 Rooms without separate cooking facilities may be rented in any owner occupied dwelling unit to not more than **one person plus one person per bedroom of a shared dwelling unit** ~~three non-transient persons~~. ~~Rooms may not be rented in non-owner-occupied dwelling units.~~ Off-street parking adequate for occupants of the rented rooms must be provided pursuant to Article X.

519.4 Short-term rental is subject to the following provisions:

- A. The use of rooms without separate cooking facilities in a one-family dwelling unit for hosted short-term rental to transient guests is permitted.
- ~~B. The use of a one-family dwelling unit for un-hosted short-term rental to not more than **one person plus one person per bedroom of a shared dwelling unit**; three unrelated transient guests is permitted. Un-hosted short-term rental is not permitted in an accessory dwelling unit.~~
- C. Short-term rentals, hosted and un-hosted, are permitted for a total of 90 days in any calendar year, ~~except that un-hosted rentals may not exceed 30 days within the 90 days permitted.~~
- ~~D. Short-term rentals, hosted or un-hosted, are permitted only in a dwelling that is the principal residence of its owner. Short-term rentals, hosted or un-hosted, are not permitted in investor-owned dwellings.~~
- E. Seasonal short-term rental to transient guests is permitted only in seasonal dwellings and for not more than 182 days in any calendar year.
- F. All short-term and seasonal short-term rental uses must be duly registered by the Town.
- G. Off-street parking must be provided in accordance with Article X.

[Section 519.4 shall become effective only upon the Selectboard adoption of a rental housing ordinance that establishes occupancy standards, and a registration and inspection process for all rental properties.]

Full Text of Article Ten, Amendment 9:

Amend Table 405.6 as follows:

405.6 Institution (I)

A. Objective: The chief present land use in this district, and the use that can be expected in the future, is institutional. This use has certain peculiar needs that best can be met by identifying it as a special district. In addition to the normal institutional uses in this area, certain complementary and support facilities are desirable as special exceptions. Because of the specialized nature of these institutions, these support and complementary land uses involve a selective list of residential commercial and public uses which are desirable in such a district providing the necessary safeguards are incorporated. It is the intent of this provision to permit or allow institutions to use their land for uses related to the purposes of the institutions.

B. Uses: all uses in the I district, whether permitted or allowed only by special exception, must relate to the uses of the institution having ownership interest in land in the district.

Permitted uses:

1. Accessory dwelling unit, pursuant to Section 702.1
2. Child day care agency
3. Education
4. Governmental use: limited to office, public safety, education, recreation, parking
5. ***Ground-mounted solar energy system***
6. Hospital
7. Medical center
8. Office
9. Place of assemble
10. Recreation, outdoor
11. Residential institution
12. ***Student residence***
13. Warehouse
14. Use accessory to permitted use

Uses allowed by special exception:

1. Auto storage
2. Care and treatment of animals
3. Commercial service
4. Communication/tele-communication facility
5. Essential service
6. Forestry
7. Governmental use: limited to service
- ~~8. *Ground-mounted solar energy system*~~
9. Hotel
10. Institutional dining facility
11. One-family dwelling
12. Two-family dwelling
13. Multi-family dwelling
14. Park and ride facility
15. Parking facility
16. Passenger station
17. Publishing
18. Research laboratory
19. Restaurant
20. Retail sales
21. Sawmill, temporary
22. Structure associated with outdoor recreation
- ~~23. *Student residence*~~
24. Use accessory to special exception

Full Text of Article Eleven, Amendment 10:

Amendment to Section 401 Establishment of Districts:

Add to the existing list:

MWD Main Wheelock District

Amendment to Table 405.6 “I” Institution:

Setback Requirements:

For Buildings on lots adjoining residential districts the minimum side and rear setbacks adjoining the districts shall be 75 feet. The required front setback shall be 20 feet. For properties in the Institution District on which a setback line is shown on the Downtown Area Setback Line map, the minimum front setback shall be the distance established by the line shown on the Downtown Area Line map. In all other cases, ***including the Main Wheelock District***, there shall be no side or rear setback requirements.

Maximum Height:

Sixty(60) feet, except that the maximum height shall be 35 feet within 150 feet of a **GR, SR, RO and RR** residential district. ***The maximum height of sixty(60) feet is permitted for buildings at any distance from the Main Wheelock District.*** In cases where the land slopes downward from the street, the buiding height measured on any face other than the front shall not exceed 75 feet. See also Section 505.

Add a new section 405.13:

***Table 405.13
Main Wheelock District***

Objective:

The Main Wheelock District is established to promote increased residential use in and near downtown Hanover within transit, sidewalk, and water and sewer service areas. This is a pedestrian-oriented neighborhood served by both the Appalachian Trail and a high volume vehicular gateway to the College campus and Hanover’s commercial center.

The goal of the Main Wheelock District is to increase the number of residential units. Limited retail use is permitted as a convenience to the residents of the neighborhood.

A number of development tools are provided to allow flexibility in building massing, housing unit arrangement, and satisfaction of parking requirements. A variety of parking situations may satisfy the required parking.

Public and private investments will be used to improve safety for motorists, pedestrians and bicyclists and maintain the infrastructure needed to support the safe use of this busy place.

Architectural standards for the Main Wheelock District are included in the Site Plan Regulations in order to optimize the impact of the residential use of the area and reinforce the aesthetic standards of development in Hanover.

Uses:

Permitted Uses;

- 1. SingleFamily Dwelling***
- 2. Two- Family Dwelling***
- 3. Multi-Family Dwelling***
- 4. Parking Facility***
- 5. Use accessory to permitted use***

Allowed by Special Exception:

- 1. Neighborhood Retail Sales***
- 2. Restaurant***
- 3. Property Management Office***
- 4. Laundromat***
- 5. Use accessory to Special Exception***

Area and Dimensions:

Minimum lot size 10,000 square feet

Front setback 10’

Rear setback

-adjacent to “I” district 0’

-adjacent to a residential district 10’

Yard- Each building must have at least a 5-foot side yard.

Building front wall in build-to area- For every building, there is a requirement that part of the building front wall be constructed in the build- to area. The difference in the distance between the part

of the building front wall in the build- to area and the part of the building front wall out of the build-to area must be at least six feet.

	<i>Length of Building Front in Build-to Area</i>	
	<i>Minimum</i>	<i>Maximum</i>
<i>Building Length</i>		
<i>Less than or equal to 30 feet</i>	<i>75%</i>	<i>100%</i>
<i>Over 30 feet long</i>		
<i>With 4 stories in the Build-to area</i>	<i>50%</i>	<i>60%</i>
<i>With 3 stories in the Build-to area & 4th story not in Build-to area</i>	<i>50%</i>	<i>70%</i>
<i>With 4 stories: entire 1st story in Build-to area; no portion of the 4th story in the Build-to area; lengths of 2 and 3rd stories in Build-to area</i>	<i>60%</i>	<i>80%</i>

To avoid long, monotonous building fronts, the minimum number of sections of building fronts must be as follows:

<i>Building Length</i>	<i>Distribution of Building in Build-to Area</i>
	<i>Minimum number of sections of building fronts</i>
<i>Over 30 feet but less than 90 feet</i>	<i>2</i>
<i>90 feet or more, and less than 210 feet</i>	<i>3</i>
<i>210 feet or more, and less than 450 feet</i>	<i>5</i>

Building height- *Buildings may be no more than four stories above a garage or basement level. The maximum building height is 60 feet for lots fronting on on West Wheelock Street. Should a lot not have frontage on West Wheelock Street, the maximum building height is 35 feet.*

Elevator overruns and accessibility features on the roof are not counted in the determination of building height; however, these features may rise no more than 15 feet above the roof and may not be located in the build-to area.

Other Provisions:

1. Building Arrangement

- a) *With the adjacent property owner's permission and recorded easements, footings for a building on one lot may extend onto the adjacent property.*
- b) *More than one principal building and use may be located on a lot.*

2. Parking Standards

- a) *In-district parking facilities for use by residents, guests and businesses in the district must be provided as specified in Section 1002; and*
- b) *Out-of-district parking spaces located in the Institution (I) and Downtown (D) districts may be used to satisfy the parking requirements in Section 1002.*

3. Sheltered Bicycle Parking

One sheltered, secure bicycle parking space must be provided for every four bedrooms.

4. Non-residential Uses

Each non-residential use must:

- a) *not occupy more than 1000 square feet, except for Parking Facility which may be larger in size ; and*
- b) *be located only on lots that front on West Wheelock Street.*

Amendment to Section 604 Principal Buildings Including Dwellings on Lots

Except in the Institution (I), Service Business and Limited Manufacturing (BM), Office and Laboratory (OL), *Main Wheelock District (MWD)*, Downtown (D) and Business (B) districts, there shall be only one principal building on a lot unless otherwise approved under the Planned Residential Development, Continuing Care Retirement Community, or adaptive re-use provisions.

Amendment to Section 704 Location of Driveways

All driveways are to be located at least 75 feet from a street line intersection for all uses except for one and two family dwellings and uses in the Downtown (D) *and Main Wheelock District (MWD)* districts.

Amendment to Section 511 Obstruction of Vision

On a corner lot regardless of the district, within the triangular area formed by the intersection of two street property lines and a third line joining them at points twenty-five feet away from their intersection, there shall be no obstruction to vision between the height of three feet and ten feet above the average grade of each street. By a Special Exception, the Board of Adjustment may waive this requirement in the following districts: Service Business and Limited Manufacturing (BM), Retail Business (B), Downtown (D), Office and Laboratory (OL), *Main Wheelock District (MWD)*, and Institution (I).

Amendment to Section 514 Noise Standards

Modify the table in Section 514.1 as follows:

Districts	Maximum permissible A-weighted sound level measured at the adjoining property line	
	By day: 7 a.m. to 7 p.m.	By night: 7 p.m. to 7 a.m.

F, GP, GR, <i>MWD</i> , NP, RO, SR, RR	60 decibels	50 decibels
B, BM, D, I, OL	70 decibels	55 decibels

514.2 Measurement of Noise:

Add a new subparagraph as follows:

- A. *Along common boundaries of the Main Wheelock District and any SR or GR District, noise measurements must be taken at the elevation of the foundation of the closest residential structure in the SR or GR district.*

Amend Section 1002 Off Street Parking Requirements

Schedule of Requirements by adding the following uses and parking standards:

<u>Use Category</u>	<u>Minimum Parking Spaces Required</u>
<i>Laundromat in Main Wheelock District</i>	<i>1 space per business*</i>
<i>Multi-family in Main Wheelock District</i>	<i>.5 space per efficiency/studio /one bedroom unit; 1 space per two bedroom or larger unit; and 1 space assigned to a vehicle available for rent from a vehicle sharing service may replace any 4 required spaces.</i>
<i>Neighborhood Retail Sales in Main Wheelock District</i>	<i>1 space per business*</i>
<i>Property management Office in Main Wheelock District</i>	<i>1 space per business*</i>
<i>Restaurant in Main Wheelock District</i>	<i>1 space per business*</i>

Add after the table:

**This is also the maximum number of spaces that are allowed per business.*

Amend Section 302 Definitions

Add to the definition of family:

In dwelling units of three bedrooms or more in the Main Wheelock District, any group of not more than six persons not related by blood, marriage or adoption living together as a single housekeeping unit.

Add to the definition of “neighborhood retail sales”

Shop or store for the sale of retail goods designed to serve the *Main Wheelock District*, the Planned Residential Development or Continuing Care Retirement Community in which it is to be located.

Add a new definition of “build-to area”:

A continuous strip of land three feet in depth with its front edge contiguous with the front set back line.

Add a new definition of “laundromat”:

An establishment with machines available to the public for the purpose of washing and drying of clothing and linens.

Add a new definition of “property management office”:

The use of space for leasing and maintaining rental properties.

Add a new definition of “story”:

The vertical distance from top to top of two successive tiers of beams or finished floor surfaces; and, for the topmost story, from the top of the floor finish to the top of the ceiling joists, or, where there is not a ceiling, to the top of the roof rafters.

Where the floor of the first lowest level is at least five feet below the average finished grade along the building front, the sub-grade space shall not be counted as a story.

Add a new definition of “yard”:

The space immediately adjacent to a building not occupied by any structures or parking facilities.

Modify the zoning maps Town-Wide and Urban Area by replacing the current GR-2 zoning district on the north side of West Wheelock Street with the Main Wheelock District (MWD). The northern parts of Map 33, lots 19, 20, 21, 23, 24, 81, 82, 87, and 90 would also become part of the MWD district. In addition, a wedge of area north of the existing GR-2 portion of Map 33, Lot 22 and a portion of Map 33, Lot 83 north of lots 82 and 87 would become part of the MWD. The easternmost portion of the existing GR-2 district which is part of Map 33, Lot 83 would be zoned “I” district.

The GR-2 zoning district south of West Wheelock Street would be modified as follows: the northeast portion of Map 33, Lot 88 and the northwest corner of Map 33 Lot 7 would become part of the SR-1 zoning district; the northeast corner of Map 33, Lot 7, the southeast corner of Map 33, Lot 73 and the northern part of Map 33, lots 8, 13, 64, 65, 66, 67 and 68 would become part of the GR-1 zoning district. All of Map 33, lots 14, 15, 16, 17, 18, 71, 72, 73(except its southeast corner), 77, 78 and 79 would become part of the MWD district.

APPENDIX B

Maps for Amendments No. 6 and No. 10



Zoning Amendment Forestry to Rural Residential

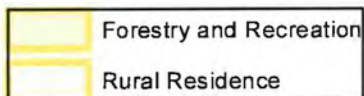
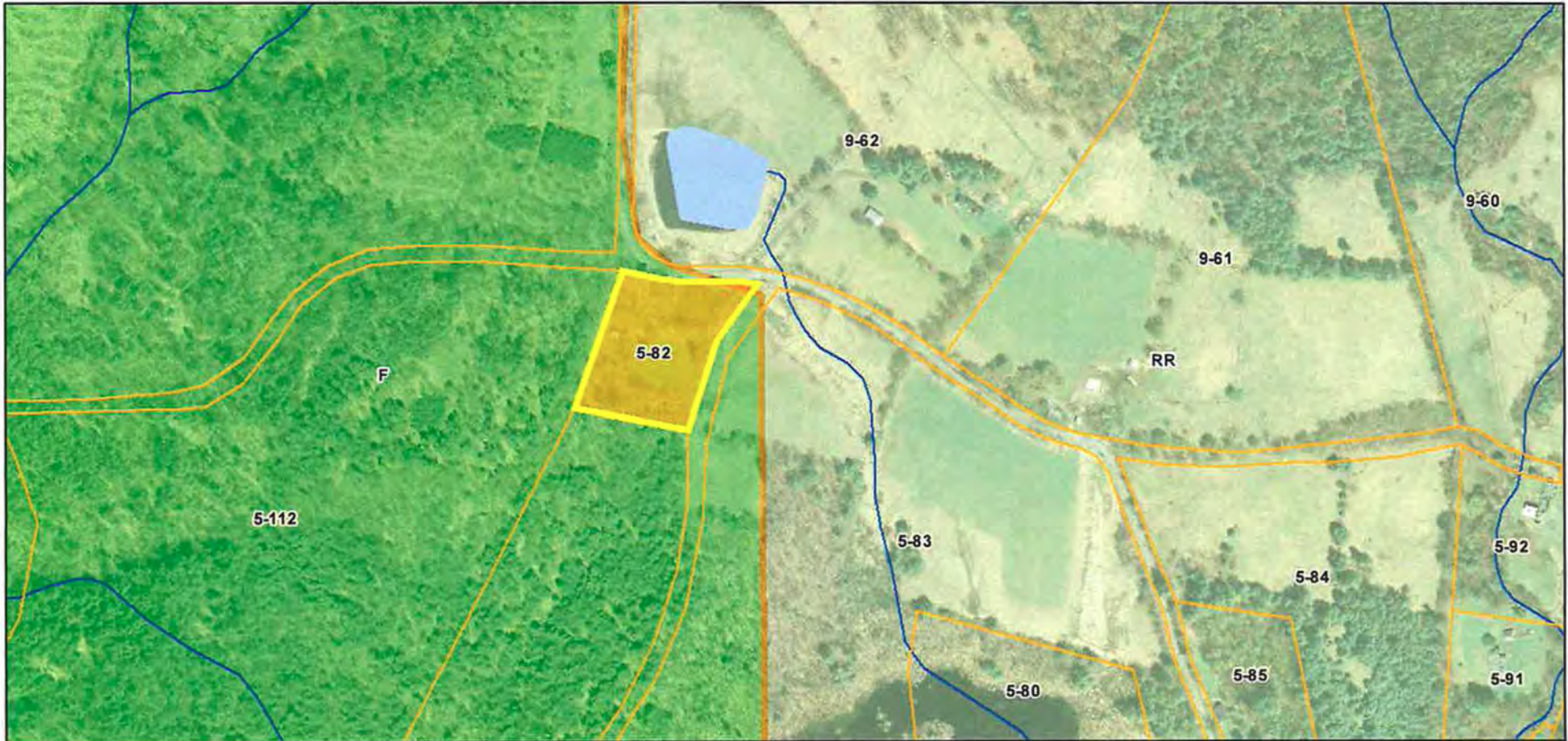
Hanover, NH



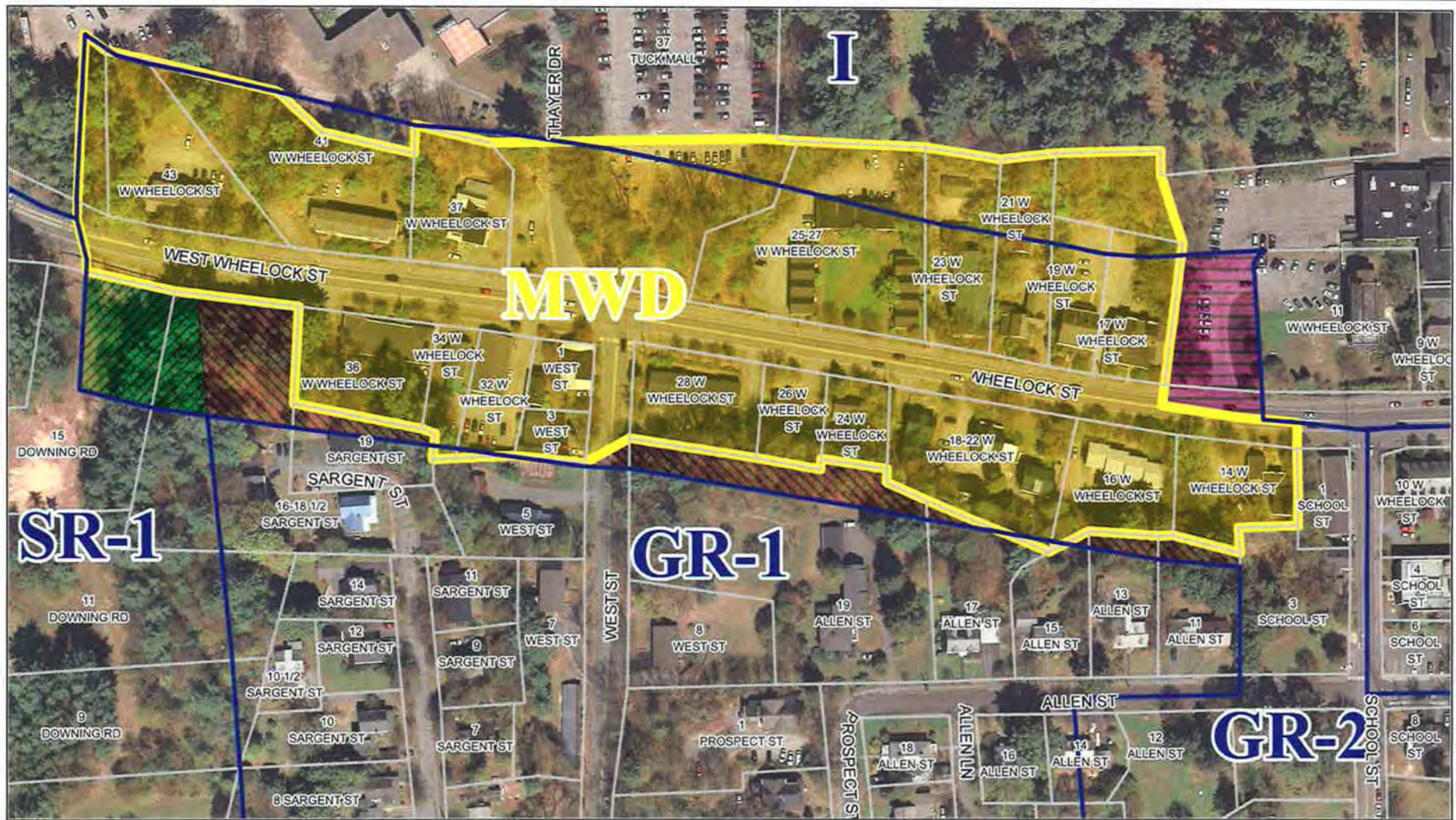
March 25, 2022

1 inch = 500 Feet

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Main Wheellock District (MWD)

Proposed Map Changes

-  Current Zone Boundaries
-  MWD District (GR-1, GR-2 & I to MWD)
-  Redistrict Area (GR-2 to I)
-  Redistrict Area (GR-2 to GR-1)
-  Redistrict Area (GR-2 to SR-1)



2022



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REPORT OF THE SELECTBOARD AND TOWN MANAGER

Covid Recovery = Federal Funding Opportunities

The federal government has been working feverishly to unlock pandemic relief, economic resuscitation, climate change mitigation and social welfare reform funding for state and local governments since February 2021, and cities and towns have been busily planning for expenditure options and opportunities. In this current situation, Hanover is fortunate to have staff watching closely for opportunities and with a demonstrated track record for both successfully assembling competitive grant applications and managing federal and grant funds.

In August 2021, Hanover received the first half of what will ultimately be \$1.2 million in **State and Local Fiscal Recovery Funds (SLFRF)**, a part of the **American Rescue Plan Act (ARPA)** adopted by Congress and signed into law in spring 2021. This funding is intended to aid directly in pandemic recovery. The second half of the funding will arrive in August 2022 and the funds must be fully obligated by the end of 2024 and fully expended by the end of 2026. Communities continue to receive refined federal guidance on just how we can utilize these funds and we recently learned that for any community receiving less than \$10 million in ARPA funds, literally all uses are eligible. Town staff has urged the Board to accrue the funds and wait to make final expenditure decisions, pending updates on the status of other federal funding programs including the recently adopted Infrastructure Investment and Jobs Act and the still pending and likely to be downsized Build Back Better Act.

In general, we anticipate that 2022 will be a busy year for grant-seeking on the part of Town staff. Cities and towns are beginning to receive policy briefings on the **Infrastructure Investment and Jobs Act** which was signed into law in late 2021. This act focuses on providing funding for a range of infrastructure programs including rural broadband extension; water, wastewater and stormwater transmission, collection, and treatment systems; and bridge, roadway, and related ROW improvement projects. Some of the programs will be administered as pass-through funding via the state and some will be administered directly by the relevant federal agencies. In addition, the proposed Build Back Better legislation contained multiple renewable energy and sustainability initiatives that were quite exciting for sustainability-minded communities like Hanover. While the original bill was not approved by the U.S. Senate, we hope that a somewhat smaller set of individual sustainability-related funding bills may ultimately gain support. The Town is poised to hop on several funding opportunities should they emerge on everything from installation of EV charging facilities to replacement of fossil fuel heating systems with central air source heat pump systems in our Public Safety and DPW Administration facilities.

The Town was also fortunate to receive approval for two projects funded via federal earmark funds thanks to support from our federal delegation, including \$271,000 to fund replacement of all Liberty-owned high pressure sodium streetlights with Town-owned LED fixtures (Congresswoman Kuster) and \$350,000 for construction of a multi-use path from Chase Field to the Ray School via neighborhood streets and along the Girl Brook trail from Verona Avenue to Reservoir Road (Senator Shaheen).

Town staff is also involved in regional working groups looking at options to resuscitate the struggling childcare sector in our region and to support renewed efforts at increasing the stock of both affordable and workforce housing. It is anticipated that federal funding may be available for initiatives on both fronts and the Town wants to be poised to step up to assist this region as funding opportunities emerge.

Sustainability Master Plan

The Hanover community is undertaking the development of a Sustainability Master Plan in accordance with New Hampshire statutes relating to master plans. This undertaking will be community driven — with a focus on broad and inclusive public engagement and guided by an Advisory Committee that is comprised of a diverse group of community representatives.

The Hanover Sustainability Master Plan will guide the Town to a more sustainable future, serving as a policy basis for decision-making, and conveying the intentions of the community to others wishing to live, play or do business in the Town. This guidance will be driven by a Vision Statement, which will articulate the community's long-term objectives and will highlight some of the major issues and opportunities that will need to be addressed within the planning horizon (typically 10 years), along with a supporting goal and policy framework.

Through the visioning process, the Plan will identify several sustainability principles that will serve as organizational elements of the Plan. The Hanover Sustainability Master Plan will integrate the following topics into these elements, recognizing and capitalizing on their synergies in the process.

- **Land Use:** This topic documents Hanover's current land uses and development patterns. Future land use patterns will be explored, and recommendations made about how Hanover could change and what could be conserved to move toward its sustainable vision.
- **Housing:** This topic reviews the Town's existing housing stock and assesses the need to supplement that inventory with diverse housing choices. Key to addressing housing in Hanover will be an understanding of population and household characteristics, economic conditions and climate migration.
- **Economic Development:** This topic summarizes the Town's economic profile and seeks to understand how the community might strengthen its economic base by looking at jobs, income, and local and regional employment opportunities.
- **Natural and Cultural Resources:** This topic addresses the Town's significant natural, cultural, and historic resources, and explores how the community can conserve, best honor and leverage these assets. It also covers the physical characteristics, severity, frequency, and extent of any potential natural and climate-related hazards facing the community.
- **Open Space and Recreation:** Referencing the Town's previous Open Space Priorities Plan, as well as the in-process update to that plan, this topic covers the open space and

recreation needs of the community. An important aspect related to this topic will be weighing the trade-offs between various land uses, competing demands, environmental quality, and climate resilience.

- **Public Facilities and Services:** This topic analyzes Hanover's public facilities and services, such as its municipal buildings and utility infrastructure. Related goals and recommendations will look at ways the Town could reduce, maintain, or expand services that are provided to the community, depending on anticipated needs.
- **Transportation and Mobility:** This topic addresses Hanover's existing traffic network and assesses the various transportation modes available now and needed in the future. Walking, biking, and transit will be explored, in addition to understanding vehicular traffic opportunities and constraints.
- **Energy:** This topic covers Hanover's existing programs and policies that address its energy supply and demand, as well as assess energy related challenges facing the Town. The Town's energy use reduction and decarbonization plans, as well as their relationship to equity and justice will be explored.
- **Public Health:** This topic looks at how local and regional facilities, services, and other resources support and promote active living, emergency preparedness, food justice, social cohesion and mental health. It also reviews how environmental exposures can be reduced and how health and human services can be provided to support a higher quality of life for all.

The Sustainable Master Plan implementation process consists of the following five phases, all of which give citizens who live, work and play in this community an opportunity to participate by providing their input at several points along the planning path:

1. **Identify Opportunities and Challenges:** In this phase, the Project Team will develop a deep understanding of Hanover and identify current and projected issues and opportunities through the collection of early stakeholder input, a review of existing reports and studies, and the analysis of quantitative and qualitative data.
2. **Set the Community Vision and Goals:** Building on Step 1, the community will set its own vision for the next 10 to 15 years. Goals will be developed to support the achievement of this vision and to guide the development of the policy framework. Sustainability principles will be identified through the visioning process that will serve as the organizational elements of the Plan.
3. **Prepare Recommendations:** In this phase, an inventory of actions will be developed and a set of recommendations will be prepared in consideration of their rationale for inclusion and potential trade-offs. Such actions may derive from recent planning efforts.

4. **Develop the Implementation Plan:** Following Step 3, an implementation plan will be crafted that will prioritize and schedule specific recommendations in line with implementation capacities, as well as identify responsible parties and partners along with available funding and technical assistance opportunities. Recommendations would be assessed for their potential to change existing regulatory structures and for their potential to have co-benefits.
5. **Implementation, Tracking and Continuous Improvement:** This final step involves celebrating the Plan by presenting it to the Planning Board and community at-large. The Hanover Sustainability Master Plan will be a living document, and accordingly, will require regular review and periodic updating. It is anticipated that the Planning Board or some other entity (e.g., an Implementation Committee) will be charged with overseeing the implementation of the Master Plan and related monitoring and progress tracking. As conditions change, and as various recommendations of the plan are implemented, the Town may find additional projects and/or strategies with which to achieve its goals and objectives.

Town Wide Revaluation Completed

2021 was an extremely busy year for the Town Assessor and Department staff as they worked to complete a full measure and list revaluation in conjunction with Vision Appraisal, a full-service municipal revaluation company that performs many municipal revaluations throughout New England. The revaluation team completed hundreds of individual property inspections, met with hundreds of property owners to review the preliminary results of the revaluation and respond to their questions, worked closely with Vision to review specific area values based on preliminary feedback received during the spring and summer, and released final values in the fall of 2021.

Ready for 100 Update - Year 5

The Town's Energy Plan, adopted as part of Hanover's 2017-initiated Ready for 100 Campaign, includes **four key elements** designed to help us reach the community's goal of 100% renewably generated electricity use town-wide by 2030 and 100% renewably generated heating and transportation fuel by 2050.

- **Town of Hanover Must Lead by "Walking the Talk"** - committed to leading by example, Town staff is continuing to implement energy efficiency and renewable energy improvements in all Town facilities with full support from the Selectboard and the Sustainable Hanover Committee. Solar panels were installed on the roof of the Police Department in 2016, Town Hall and the Water Reclamation Facility in 2019 and on the roofs of the Hanover Fire Department, the Public Works Department's Equipment Storage Building and the Salt Storage facility in 2020. On October 14, 2021, the Town of Hanover celebrated the completion of the two adjacent ground-mounted solar farms consisting of 4,560 panels adjacent to the Town Water Filtration Facility on Grasse Road. The 1.72 MW solar arrays will generate over 2 million kWh of clean electricity annually – enough to meet nearly 100% of municipal electricity needs through group net metering. At the time, it is the largest single-site municipal solar array in New Hampshire. According to the EPA, the

8-acre community solar farm will offset 3.2 million pounds of CO2 emissions per year, equivalent to the carbon sequestration of 1,816 acres of American forests and over 320 passenger cars driven for one year. By the January 1st of this year, the Town of Hanover is generating almost 95% of the electricity consumed by Town operations via solar panels located on Town property.

In addition, the Town continues to shift to electrification of its heating and cooling sources to reduce its overall fossil fuel consumption and shift heating and cooling to our solar panel-produced electricity. Town Hall, the Fire Department side of the Public Safety Building, the Howe Library and the Community Center are now served by networked heat pump systems while our older oil and propane furnaces remain simply as back-up. Next up will be tackling heat pump installation in the Etna Library (proposed for funding in this budget), the Police Department side of the Public Safety Building and the Public Works Administration Building, as well as energy efficiency improvements in the Howe Library and the Public Works Administrative building. In addition, with the receipt of federal earmark funds, we hope to pursue replacement of all the high-pressure sodium fixtures on Liberty-owned streetlights with Town-owned LED fixtures. The Town pays for the electricity consumed by these very outdated lighting fixtures. Sadly, while the electric utility should be initiating this work, they refuse to fund these sorts of projects and so the Town must step up to fund the replacements directly.

- Helping Hanover Residents and Businesses Through Solarize and Weatherize Through NH Saves: During the latter half of 2021, Sustainable Hanover implemented Solarize Hanover 2.0 for a third year, designed to help Hanover residents take advantage of the 26% federal tax credit which was due to expire in 2022 but has been extended by the Biden Administration. As a result of the program, more than 250 local homeowners have added over 1.7 megawatts of either rooftop, ground-mounted or ground tracker-mounted solar panels – representing the largest number of residential solar installations within a single NH municipality.

Sustainable Hanover volunteers were also gearing up to begin implementing another round of Weatherize Hanover in the fall of 2021, a program which had to be paused in 2020 due to the pandemic. Anything the Town can do to encourage residents and businesses to “button up” their homes and commercial buildings will reduce overall reliance on home heating fuels and reduce overall electricity consumption. Sadly, the NH Public Utilities Commission threw a monkey wrench in the works in November 2021, essentially freezing funding for the NHSaves program. This program was on hold throughout 2021, awaiting a stalled PUC decision, leaving many home and business owners waiting in a queue to participate in the program and forcing many of the energy efficiency contractors to lay-off staff and cancel their programs planned for the 2021-22 construction cycle. Hanover joined Clean Energy NH and many other interested parties in protesting the unanticipated freezing of the program, participating in a lawsuit filed in Superior Court in December, as well as a series of media stories intended to shed light on the draconian and shortsighted nature of the PUC decision. As of this writing, the NH Legislature has passed a bill reinstating the program by wrapping it into state statute and the Governor quickly signed that bill into law in March. In response to the Legislature’s actions, the PUC suddenly reversed their

decision and opted to reinstate the program in mid-February in exchange for an agreement with the Office of the Consumer Advocate to drop a lawsuit appealing the original PUC decision to the NH Supreme Court.

The Town has provided free office space in our Public Works complex for a contract employee with Liberty whose job is to help commercial entities utilize the NHSaves program to implement energy efficiency retrofits in their businesses. This program has been very successful, and many local Upper Valley business owners have been assisted in lighting, insulation, window replacement and more energy efficient heating and ventilating mechanical equipment installations, all designed to help businesses reduce their electricity consumption and migrate away from fossil fuels. This consultant has secured more than \$1.0 million in energy efficiency rebates for local businesses in the Upper Valley over the past three years.

- Establish Regional Community Power Aggregation: In July 2021, Hanover Town Meeting adopted Hanover Community Power, the state's second community-adopted electric aggregation plan (EAP) after Harrisville in May 2021. Lebanon quickly followed suit in September and the Community Power Coalition of NH was officially incorporated on October 1st. To date, 18 NH communities have voted to adopt the Joint Powers Agreement and several of the current members of CPCNH are in the final stages of drafting their own community EAPs. The Board of Directors is actively engaged in start-up activities while also participating in the NHPUC's consideration of formal rules for the operation of community electric aggregations which should be adopted in spring of this year. Current plans include issuance of an RFP for electricity purchase on behalf of participating CPCNH member communities in spring 2023, which is the optimal time to bid on electricity.
- Power Purchase Agreement to Purchase New England-Generated Renewable Power: Sustainable Hanover continues to pursue the potential for entering into a Power Purchase Agreement (PPA) with a New England-based renewable energy generator, to lock in very competitive green power electricity rates for up to 20 years for institutional and commercial large users in the community, including Dartmouth College, Hypertherm, Sheridan Printing, Kendal at Hanover, and the Co-op Food Stores. Participation in long-term PPAs provides funding for construction of new renewable energy generators such as large-scale solar arrays, onshore and offshore wind farms and geothermal generators. Once CPCNH launches its first large-scale purchase of green power for retail customers in the participating communities, we hope to pursue packaging of a large scale PPA on behalf of Hanover's large-scale electricity users. Town staff is currently working closely with a Tuck First Year Student project team to assist us in designing a PPA proposal based on input from our large customers.

The FY 2022-2023 Budget

The proposed budget detail reflects a municipal tax rate increase of 3.5%, which would take the current municipal tax rate of \$4.00 per \$1,000 of property valuation to \$4.16. This translates to a

4.0% increase in the tax levy and necessitates raising an additional \$533,756 in General Fund tax revenue above what is budgeted in the current fiscal year.

The combined totals for the seven funds included in the Proposed Budget for FY 2022-23 recommend expenditures of \$32,123,118 which is an increase of 4.8% above the total appropriations approved for FY 2021-22. Of the total, \$1,564,651 represents capital reserve and other reserve fund purchases which are fully offset by the appropriation of revenue to finance the purchases from their respective reserves. As such, the utilization of these reserved funds does not impact the proposed FY 2022-23 tax rate. The total capital reserve expenditure recommendations represent a \$407,251 or 35.2% increase over the FY 2021-22 Budget.

The actual expenditures for all funds net of capital projects funded from capital reserves and other reserve funds represent a total \$30,558,467 or 3.6% above the FY 2021-22 Budget. The expenditure details are outlined in detail below, by fund.

Highlights – Tax Supported Funds

General Fund

The General Fund Proposed Budget for FY 2022-23 recommends appropriations totaling \$19,035,066, which represents an increase of \$987,144 or 5.5% above the appropriation for FY 2021-22. After accounting for the benefit of the growth in total assessed valuation (projected to be \$19.3 million) and netting out the General Fund’s capital reserve expenditures totaling \$652,200 which are fully offset by the transfer in of revenue from various reserves, **a General Fund tax rate increase of 3.5% is required to fund this budget, taking the tax rate from the current \$4.00 to \$4.16, an increase of 16 cents per thousand dollars of valuation.**

Revenue

1. The Proposed Budget assumes an estimated \$19.3 million increase in total assessed valuation which generates an additional \$79,902 in General Fund revenue at the proposed tax rate.
2. For FY 2022-23 we anticipate generating short term interest revenue of only **\$100,000** which is clearly much lower than the \$360,000 we were realizing and that we had originally projected to generate in FY 20-21. This is, admittedly, a conservative estimate given the Fed’s announcement that they will begin a series of interest rate hikes in March of this year but given that we have under-realized our short-term interest revenue YTD, we have opted to be cautious in estimating this source of income.
3. NH Rooms and Meals tax revenue is budgeted to increase to **\$756,600** based on the increase in the State’s distribution to cities and towns for the 2021-22 biennium, in part as an offset to the .5% decrease in the overall Rooms and Meals tax to 8.5% from 9.0% during the 2021 Legislative session. This \$170,000 increase each year over the current biennial state budget, while nice while it lasts, is not likely to be continued beginning in FY 2023-24.

4. Certain other non-tax revenues are conservatively projected to perform at about the same level they did in FY 20-21. While motor vehicle registration revenue held its own in FY 21-22, despite the pandemic's impact on the general economy, the worldwide supply chain interruptions and resulting reductions in car inventories have resulted in a general flattening of registration revenue in FY 21-22 and is projected to remain flat in FY 22-23.
5. The Proposed Budget reflects use of **\$469,298** in Undesignated Fund Balance (UDFB) to: make the final payment on the Community Center bond issued in 2002 (\$79,312); fund the final phase of work by the Master Plan consulting team (\$50,000); purchase of updated Town website package (\$45,000); implementation of a comprehensive compensation study of the Town's employee compensation system (\$30,000); installation of a ground-mounted solar tracker adjacent to the Etna Library (\$28,500); fund design services to develop new Town logo (\$10,000), and; reserve a portion of UDFB to manage overall expenses in face of uncertain national and regional economy (\$226,486).
6. The proposed budget includes **\$465,141** to be utilized from the Bressett Fund: **\$100,000** for the first of two pledges totaling \$200,000 toward the Hanover Improvement Society's fundraising effort to substantially renovate and expand Campion Arena; **\$40,000** to help fund substantial trail improvements to Pine Park as part of a comprehensive Park plan including trail upgrades, construction of a formal park entrance, and parking area at the end of Rope Ferry Road; and **\$325,141** to be appropriated and made available for opportunities that may emerge during FY 22-23, ranging from temporary seasonal skating rinks, pickleball court construction or holiday and special events.
7. As a reminder, two key payments for Town facilities will expire in FY 22-23 and 23-24, which will free up additional expenditure capacity or offset tax rates. In FY 22-23 the Town will make its final bond payment on the Community Center which is currently about \$75,000. In FY 23-24, the Town will make its final \$100,000 payment to the Dresden School District to offset the cost of the bond payments for HHS and RMS.

Expenditures

1. In FY 2022-23, the total increase in General Fund Salaries and Benefits, reflects a year-to-year increase of 4.4%, representing an additional **\$527,805** of General Fund expenditures. The bulk of the increase is related to a recommendation to award a **3.0%** wage scale adjustment for all Town staff, along with the annual 2.0% step increases embedded in the Town's classification and compensation system. This increase also includes the impact of an 6.9% "guaranteed maximum price" increase in Town health insurance premiums; and factors in an increased amount budgeted for NHRS employer mandated contributions on behalf of employees based on FY 21-22 actuals. The recommendation to fund a 3.0% wage scale adjustment reflects consideration of both the Town's decision not to grant a COLA for FY 21-22 due to the uncertain impacts of the pandemic on the local economy, combined with the now 7.0% CPI increase experienced by New England, size B/C communities for 2021. All three bargaining units agreed to a one-year contract with no wage scale adjustment for FY 21-22 and agreed to successor one-year agreements for FY 2022-2023 with a 3.0% wage scale adjustment.

2. Additional funds (**\$15,000**) are budgeted in the Administrative Services Department as Town staff contemplates reorganization options for the Town Clerk function. Current elected Town Clerk Betsy McClain, who wore this functional hat as the Town's Administrative Services Director, has indicated she does not plan to run for re-election in May now that she has retired from the Town. Under NH statutes, cities may appoint the most qualified individual to serve as a full-time City Clerk and they need not be a resident of the city. Unfortunately, the NH Legislature and former Secretary of State Gardner, have repeatedly refused to extend that ability to NH towns. As such, our municipal Town Clerks must be elected and must reside in the community in which they serve. This is much easier said than done given both the cost of housing in Hanover and the difficulty of recruiting an individual to this professional position given the significant legal liability related to elections administration which falls on the shoulders of the Town Clerk function. In short, individuals who live in towns are not lining up to run as Town Clerk and work as a full-time staff member. As such, Town staff is currently debating how we might fulfill this elected requirement while still insuring we have available on staff the full-time expertise of a staff member acting in the critical Town Clerk function.
3. Funds are budgeted in the Planning and Zoning Department to hire a full-time Rental Housing Inspector position, designed to be fully offset by implementation of the proposed Rental Housing Inspection program which is projected to generate **\$100,000** in annual revenue. The launching of this program is dependent on adoption of an enhanced Rental Housing Inspection ordinance by the Selectboard.
4. Both the Howe Library and the Etna Library propose to eliminate late fee charges for overdue material, citing a prevailing trend in the world of public libraries (**\$11,500 Howe and \$150 Etna**).
5. Funds are budgeted for the construction of additional bookcases and the purchase of some additional furnishings to be placed in the recent rear addition to the Library (**\$4,000**) enable use as collection display.
6. An increase in full-time salaries is included for the Howe Library's previously full-time Head of Youth Services position, which was reduced to a .85 FTE position at the request of the incumbent several years ago (**\$5,000**).
7. The Parks and Recreation Department reinstates funding for the Community Center's Administrative Assistant position (**\$46,208**) after freezing the position in the current fiscal year upon the retirement of the previous incumbent in late 2020. The decision was made to freeze the vacancy at the time because the Community Center remained closed to the public and we opted to utilize the savings as one of our budget reduction decisions while we worked through the pandemic and could assess the long-term impact on the Town's financial condition. As the pandemic has begun to recede and the Community Center is moving toward a full reopening, this position is critical to the operation of the facility.
8. In the Grounds Division, funds are added for the anticipated need to begin removing some of the Town's ash trees given the arrival of the emerald ash borer (**\$12,500**). Beginning last summer, our Arborist contracted with a local tree company to begin prophylactic

treatment of many of our larger ash street trees in the Downtown area in the hopes of protecting those trees from this destructive beetle, but it is inevitable that street and park trees will now need to be removed as they are infected and begin to die.

9. Two police cruisers, both used by senior staff, are proposed for replacement in FY 22-23 as part of the regular 7-year replacement cycle for these two vehicles, which are not used as heavily or subjected to as much wear-and-tear as are the patrol cruisers typically replaced at the 4-year mark (**\$97,000**). Funds are available in the Police Vehicles and Equipment Capital Reserve Fund for these replacements. Funds are also budgeted to replace the old chairs and tables in the Town's Emergency Operations Center/Police Department Conference Room (**\$10,250**) but the purchase is offset by a 50% federal Homeland Security and Emergency Management grant administered by the NH Department of Safety (**\$5,125**).
10. Highway Equipment Capital Reserve Fund purchases total **\$263,100**, offset by a transfer in from reserve of that amount. This withdrawal will fund the replacement of the one of the Town's 6-wheel dump trucks (**\$210,000**), major repairs on the Town's bulldozer to extend the vehicle's life (**\$35,400**), and construction of a small calcium chloride storage shed (**\$17,700**). Calcium chloride is the liquid material utilized on Town roads and sidewalks in advance of a storm to reduce our road sand and salt applications during storm events.
11. Funds are withdrawn from the Municipal Transportation Improvement Reserve for installation of a sidewalk segment on Reservoir Road from Hemlock to the Strong Trail (**\$23,600**). This is a priority segment to enable children to walk more safely to and from the Grasse Road neighborhoods.
12. Funds are withdrawn from the Building Capital Reserve (**\$268,500**) for replacement of deteriorating flooring (**\$70,000**) and replacement of single pane windows with energy efficient windows (**\$22,000**) in the Public Works Administrative building; parking area repaving, installation of a security gate system and construction of a glass recycling drop-off area at the front entrance at the Public Works Department (**\$92,000**); and replacement of the membrane roof of the Community Center (**\$58,000**).
13. Revenue is received from Dartmouth College for the rebuild, with curbing and sidewalk, of College Street between E. Wheelock and Wentworth (**\$336,000**) and the offsetting expenditure is budgeted for the construction work that will be implemented by the staff of DPW. In addition, two federal earmark grants for replacement of outdated Liberty-owned high pressure sodium streetlight fixtures with Town-owned LED fixtures (**\$271,000**) and for construction of a Multi-Use Path from Chase Field to the Ray School via the Girl Brook corridor from Verona to Reservoir Road (**\$350,000**) are budgeted. These three projects along with the Reservoir Road/Strong Trail sidewalk segment construction will make up the bulk of the Public Works Department's major construction projects for the upcoming fiscal year.

Fire Fund

The proposed FY 2022-23 budget recommends Fire Fund expenditures of \$4,084,005, representing an increase of \$321,627 or 8.5% over the FY 2021-22 appropriations. Of this total increase, \$308,801 represents withdrawal from the Fire Department Vehicle and Equipment Capital Reserve Fund with no impact on Fire District taxes, netting a very small overall expenditure increase of \$12,826.

Funding for the Fire Department is substantially provided by property taxes assessed to three different fire districts: Fire District #1 serviced by fire hydrants; Fire District #2 not serviced by fire hydrants and west of Moose Mountain; and Fire District #3 not serviced by fire hydrants and east of Moose Mountain. The costs related to the fire hydrant system are borne only by those taxpayers in Fire District #1; all other costs are shared equitably among the property valuation in Fire Districts #1 and #2; and Fire District #3 pays one-half of the Fire District #2 rate in recognition of the delay in service delivery given their remote location.

The proposed Fire District tax levy for FY 2022-23 is projected to increase by 2.7% (or \$94,958; from \$3,511,156 to \$3,606,114). With growth in the Town's total assessed valuation of \$19.3 million, if the projected tax levy were recovered through one tax rate across all Town properties, there would be a 1.6% tax rate increase to fund the proposed Fire Fund budget, taking a "blended" Fire District rate up from the current \$1.32 to \$1.34.

There are several items of note in the Proposed Fire Fund Budget:

1. In FY 2022-23, there is an overall decrease in total Fire Fund Salaries and Benefits, reflecting the recommended 3.0% cost-of-living adjustment, the annual 2% step increases, and a 6.9% "guaranteed maximum" increase in health insurance premiums. These increases, however, are essentially fully offset by the departure of four more senior Firefighters who are replaced with four new staff at lower steps in grade.
2. Funds are proposed to be withdrawn from the Fire Capital Reserve Fund for the replacement of the reserve engine now stationed in the Etna Fire Station with a smaller and much more versatile and less expensive utility vehicle (**\$218,801**).
3. Additional funds are also withdrawn from the Fire Capital Reserve Fund for installation of air-to-air heat exchangers (**\$45,000**), additional plumbing repairs (**\$16,500**), the next phase of replacement of old, energy inefficient exterior metal doors (**\$15,000**) and replacement of the building's old garage door openers (**\$9,000**), all in the Main Station.

Parking Fund

Thee Parking Fund Budget for FY 2022-23 anticipates expenses and revenues of \$2,077,115 which is an increase of \$197,700 or 10.5% above the FY 2021-22 appropriation, reflecting a return to a more ambitious CIP agenda for the upcoming fiscal year.

The Parking operation was the hardest hit of our Town operations resulting from the pandemic. Our revenue projections for FY 22-23 are not as conservative they were for FY 21-22, and we

continue to be cautiously optimistic that we may begin to return to more normal revenue actuals as we head fully into FY 22-23.

Staff plans to implement several capital projects in FY 22-23, including five projects proposed to be funded with a withdrawal from the Parking Facility Capital Reserve of **\$94,650** to: install a 911 call box wireless mesh network in the facility to enhance user security (**\$38,650**); repair of a leaking joint in the structure (**\$20,000**); and installation of security cameras on the exterior of the parking garage and in parking lot 1 (**\$36,000**).

Highlights – Non -Tax-Supported Funds

Ambulance Fund

The FY 2022-23 budget for the Ambulance Fund recommends expenditures of \$1,049,112, which amounts to a net increase of \$23,503 or 2.5% above the FY 2021-22 budget. The minor increase results from the purchase of additional dive team equipment and provision of additional training for the dive rescue function which has become the specialty rescue function of the Hanover Fire Department as it serves the mutual aid area.

An 8.6% increase in the per capita support fee for the provision of ambulance services to our participating communities is recommended in FY 2022-23, increasing from \$40.22 to \$41.31.

Town	FY202-22 Contribution	Proposed FY2022-23 Contribution
Hanover	\$319,059	\$327,637
Lyme	\$ 69,025	\$ 72,0787
Norwich	\$137,326	\$149,195
Totals	\$525,409	\$548,912

Water Reclamation Facility Fund

The recommended expenditures in the WRF Fund for FY 2022-23 are \$3,247,278 representing a decrease of \$378,600 or 10.4%, resulting from the lack of capital projects planned for implementation in the upcoming fiscal year.

Town staff awaits completion of the second phase water reclamation plant upgrade study which is being completed for the Town by our consulting engineers, Wright Pierce. As staff has noted over the last several years, one issue we continue to watch very closely is the status of the EPA’s position on nitrogen and phosphorus removal through the wastewater treatment process. As the Board is aware, our most recent NPDES permit, issued four years ago and good for five years, requires us to test for nitrogen and phosphorous which we believed was a precursor to the EPA requiring the Town to implement removal technology as part of issuance of our next NPDES

permit in 2023. Town staff began a study of the options with Wright Pierce in 2020 and that work is now almost completed. It is anticipated that by fall of 2022, we will be ready to present to the Board both the rate recommendations and an assessment of future capital investments required in the WRF. With the recent transition from the Trump to Biden Administration, it is still too early to guess which direction the EPA is likely to take on the nitrogen and phosphorous removal front but initial conversations with EPA staff in late 2021 point to the need for the Town to fund a very expensive water reclamation facility upgrade in the next two years as part of the new NPDES permit to be issued for the facility in the next 12-24 months.

It should be noted that in FY 2026-27, the Water Reclamation budget will see the completion of bond principal and interest payments on the last plant upgrade, which will result in an additional \$500,000 expenditure savings. This will likely occur just in time to begin funding payments on a bond to install nitrogen and phosphorous removal technology at the plant if required by the EPA. In addition, the WRF Undesignated Fund Balance is very healthy, providing an additional cushion for future upgrades if required.

Water Utility Fund Highlights

The recommended expenditures in the Water Utility Fund for FY 2022-23 are \$2,630,543 which represents an increase of \$319,395 over the FY 2021-22 appropriation. Of this total appropriation, **\$509,000** is proposed to be funded by the Water Utility Capital Reserve Fund. No increase in water rates is anticipated.

In FY 2022-23, the capital projects to be funded by the Water Utility Capital Reserve Fund are: **\$311,300** for the draining and both interior and exterior repainting of the Greensboro Road tank, **\$111,000** for replacement of the third of four filtration modules in the filtration plant, **\$49,000** for purchase of an electric vehicle for the Utility Engineer position, and **\$32,700** for SCADA system and instrumentation upgrades.

In FY 2021-22 the Water Fund made its final principal and interest payments totaling \$304,708 for replacement of a water tank and in FY 2027-28 will make final principal and interest payments on the Water Filtration Plant totaling \$455,937. Expiration of the first bond now begins to free up additional expenditure capacity which will enable Town staff to begin planning for replacement of old secondary water distribution lines. Staff has developed a comprehensive secondary system replacement plan which they will be recommending for implementation combined with the roadway paving schedule. Staff will also be reviewing the eligibility of these projects for potential funding from the federal Infrastructure Investment and Jobs Act.

HANOVER FINANCE COMMITTEE

Position Statement on the Proposed Town of Hanover Bond and FY2023 Budget

The Hanover Finance Committee (HFC) is an appointed Town committee of Hanover residents¹ charged with reviewing financial matters of the Town and offering guidance on those matters to the Hanover Selectboard, the Hanover School Board, Town officials and residents. As part of its deliberations on the proposed Town budget, members of HFC reviewed projected revenue and expenditure data, attended public budget meetings of the Town, and discussed the details of the budget with Hanover Selectboard members and Town administrators.

During a public meeting on March 24, 2022, the Hanover Finance Committee voted unanimously to support both the proposed one-year contract with the Public Works employees, and also the proposed Town budget, representing a 3.6% (or 19 cents) increase in the combined Town General Fund and “blended” Fire Fund tax rates which currently stand at \$5.31 per \$1,000 of taxable assessed property value prior to this increase. After subtracting all revenues, the amount to be levied to taxpayers is \$14,812,614.

The Finance Committee supports the contract with the Public Works employees (Police and Fire contracts pending at the time of writing) – factoring in a 3% cost of living adjustment plus 2% “step” increases for most employees. Hanover is fortunate to have a dedicated and conscientious work force, both union and non-union alike, in the face of a challenging regional labor market in which certified and experienced personnel are in short supply.

For a second straight year, the Selectboard budget proposes use of one-time monies from the Undesignated Fund Balance to support on-going operational expenses and to temper what would otherwise be a 5.6% tax rate increase. Nonetheless, the HFC supports the proposal owing to: 1) a Fund Balance, even after this drawdown, that will still be above the high end of the 10-15% target range; 2) the prospect of Federal funds that may replenish the Fund; and 3) further Fund relief from unwanted – but very likely – savings that accrue from job vacancies, reflecting hiring challenges.

Long-term fiscal and operating challenges, such as employee recruitment and retention, are being conscientiously addressed by Town government and administration. We commend them for this effort. This work also includes affordable housing, renewable energy and conservation efforts, sustainability planning, and infrastructure upgrades. Essential to the vitality and resiliency of our community, these efforts will entail substantial investment and we urge the Selectboard and administrators to carefully plot the multi-year fiscal trajectory to keep it manageable to taxpayers. Relatedly, we recommend the Selectboard revisit and consider updating the parameters for elderly tax exemption, last revised in 2008.

In the near-term, fiscal pressures include an anticipated step-up in NH State Retirement System costs, a possible revenue hit from a mid-year hiatus in rooms and meals taxes, high and volatile fuel costs and overall soaring inflation. These suggest the need for careful fiscal management in the coming months. The Selectboard’s involvement in reviewing and potential revising fiscal outlays will be even more important in this highly uncertain environment.

The Finance Committee appreciates the opportunity to have been a part of the budget review process and thanks the Selectboard and Town administration for their hard work on the budget. The HFC is especially grateful for the longstanding service of Town Manager Julia Griffin, whose exemplary leadership and boundless good cheer will be sorely missed.

¹ Members this year have been Kari Asmus, Carey Callaghan, Mac Gardner, Jeffrey N. Ives, Herschel Nachlis, William V. Geraghty (Hanover Selectboard member), and Kimberly Hartmann (Hanover School Board member).



Kari Asmus chairs a covid-careful mid-October 2021 HFC outdoor meeting, with reindeer blanket.



October 2021: HFC members Bill Geraghty, Herschel Nachlis and Jeff Ives at a meeting “under the lights”.

Town of Hanover - Gross Appropriations Budget Overview

	2021-2022 Approved Budget	2022-2023 Proposed Budget	Incr/(Decr)	% Change
General Fund:				
General Government Administration	2,486,860	3,101,869	615,009	24.7%
Town Properties	991,467	1,284,576	293,109	29.6%
Police Department	3,014,541	3,313,819	299,278	9.9%
Public Works	5,104,901	4,717,857	(387,044)	-7.6%
Health and Social Services	435,500	460,915	25,415	5.8%
Parks and Recreation	1,260,756	1,473,563	212,807	16.9%
Libraries	1,428,888	1,336,318	(92,571)	-6.5%
Conservation Commission	30,700	29,800	(900)	-2.9%
Unallocated - Pooled Expenditures	3,294,308	3,316,349	22,040	0.7%
Total General Fund	18,047,922	19,035,066	987,144	5.5%
Tax Supported Funds:				
General Fund	18,047,922	19,035,066	987,144	5.5%
Fire Fund	3,762,378	4,084,005	321,627	8.5%
Parking Operations*	1,879,415	2,077,115	197,700	10.5%
Total Expenditures-Tax Supptd. Funds	23,689,715	25,196,186	1,506,471	6.4%
Tax Subsidy	14,155,391	14,897,614	742,223	5.2%
Tax Ratio	59.75%	59.13%		
Non-Tax Supported Funds:				
Water Reclamation Facility	3,625,878	3,247,278	(378,600)	-10.4%
Water Utility Fund	2,311,148	2,630,543	319,395	13.8%
Hanover Ambulance Services	1,025,609	1,049,112	23,503	2.3%
Total Non-Tax Funds	6,962,635	6,926,933	(35,702)	-0.5%
Grand Total Appropriations-All Funds	30,652,350	32,123,118	1,470,769	4.8%
Capital Projects Funded from Capital Reserve and Other Reserve Funds:				
General Fund	950,400	652,200	(298,200)	-31.4%
Fire Fund	-	308,801	308,801	-
Parking Operations	-	94,650	94,650	-
Water Reclamation Facility	-	-	-	-
Water Utility Fund	-	509,000	509,000	-
Hanover Ambulance Services	207,000	-	(207,000)	-100.0%
Total from Reserve Funds for Capital Projects	1,157,400	1,564,651	407,251	35.2%
Grand Total All Funds <i>Less</i>				
Reserve Funded Capital Projects	29,494,950	30,558,467	1,063,518	3.6%

Town of Hanover Budget Departmental Summary

	<u>FY19ACT</u>	<u>FY20ACT</u>	<u>FY21ACT</u>	<u>FY22BUDG</u>	<u>Proposed FY23BUDG</u>	<u>% Change FY22 Budget to FY23</u>	<u>\$ Change FY22 Budget to FY23</u>
<u>General Fund Revenues and Transfers from Reserve Funds</u>							
Administrative Svcs/Genl Govt	1,738,126	1,689,829	1,792,682	1,868,701	2,276,516	21.8%	407,815
Planning and Zoning	1,566,128	734,223	508,586	604,000	591,200	-2.1%	(12,800)
Town Properties	22,471	226,244	448,411	95,000	268,500	182.6%	173,500
Police	583,154	982,232	844,810	845,258	988,918	17.0%	143,660
Public Works	766,097	738,682	911,925	2,213,936	1,632,370	-26.3%	(581,566)
Parks and Recreation	835,403	762,256	514,321	721,577	861,350	19.4%	139,773
Libraries	115,499	103,951	23,434	105,705	21,000	-80.1%	(84,705)
Conservation Commission	11,100	37,580	255,205	10,000	10,000	0.0%	-
Municipality-Wide Unallocated Costs	10,737,243	11,007,920	10,699,517	11,583,746	12,385,212	6.9%	801,466
Total General Fund Revenues/Tsfrs	16,375,222	16,282,916	15,998,891	18,047,923	19,035,066	5.5%	987,144
<u>General Fund Expenditures</u>							
Personnel Costs							
Administrative Svcs/Genl Govt	1,107,495	1,184,494	1,273,739	1,223,865	1,325,088	8.3%	101,223
Planning and Zoning	495,316	520,921	556,823	648,013	694,253	7.1%	46,240
Town Properties	281,227	269,722	291,950	306,358	316,731	3.4%	10,373
Police	2,175,505	2,308,829	2,291,633	2,513,354	2,631,775	4.7%	118,421
Public Works	1,490,783	1,406,179	1,530,679	1,638,598	1,699,946	3.7%	61,348
Health and Social Services	31,870	30,612	31,699	20,000	24,680	23.4%	4,680
Parks and Recreation	928,697	949,712	805,078	1,025,017	1,196,580	16.7%	171,563
Libraries	1,160,829	1,204,947	1,181,092	1,358,983	1,258,819	-7.4%	(100,165)
Associated Employee Benefits	2,982,574	3,304,293	3,254,973	3,522,000	3,596,104	2.1%	74,103
Total Personnel	10,654,296	11,179,707	11,217,665	12,256,189	12,743,976	4.0%	487,787
Non-Personnel Costs							
Administrative Svcs/Genl Govt	387,358	352,083	345,193	532,208	951,482	78.8%	419,275
Planning and Zoning	48,658	156,715	(29,619)	82,774	131,045	58.3%	48,271

Town of Hanover Budget Departmental Summary

	<u>FY19ACT</u>	<u>FY20ACT</u>	<u>FY21ACT</u>	<u>FY22BUDG</u>	<u>Proposed FY23BUDG</u>	<u>% Change FY22 Budget to FY23</u>	<u>\$ Change FY22 Budget to FY23</u>
						<u>Budget</u>	<u>Budget</u>
Town Properties	813,715	1,093,427	704,899	685,108	967,845	41.3%	282,737
Police	227,061	573,305	327,503	501,187	682,045	36.1%	180,858
Public Works	2,278,027	2,407,139	1,699,869	3,466,303	3,017,911	-12.9%	(448,392)
Health and Social Services	354,941	366,726	385,858	415,500	436,235	5.0%	20,735
Parks and Recreation	345,105	307,341	201,180	235,738	276,983	17.5%	41,245
Libraries	107,932	110,049	119,173	69,905	77,499	10.9%	7,594
Conservation Commission	102,962	16,593	15,271	30,700	29,800	-2.9%	(900)
Municipality-Wide Unallocated Costs	(214,623)	(104,845)	(145,221)	(227,692)	(279,755)	22.9%	(52,063)
Total Non-Personnel	4,451,136	5,278,533	3,624,105	5,791,731	6,291,091	8.6%	499,360
Personnel and Non-Personnel							
Administrative Svcs/Genl Govt	1,494,853	1,536,577	1,618,931	1,756,073	2,276,570	29.6%	520,497
Planning and Zoning	543,974	677,636	527,204	730,787	825,299	12.9%	94,512
Town Properties	1,094,942	1,363,148	996,849	991,467	1,284,576	29.6%	293,109
Police	2,402,566	2,882,134	2,619,136	3,014,541	3,313,819	9.9%	299,278
Public Works	3,768,809	3,813,318	3,230,548	5,104,901	4,717,857	-7.6%	(387,044)
Health and Social Services	386,811	397,337	417,557	435,500	460,915	5.8%	25,415
Parks and Recreation	1,273,802	1,257,053	1,006,258	1,260,756	1,473,563	16.9%	212,807
Libraries	1,268,761	1,314,996	1,300,265	1,428,888	1,336,318	-6.5%	(92,571)
Conservation Commission	102,962	16,593	15,271	30,700	29,800	-2.9%	(900)
Municipality-Wide Unallocated Costs	2,767,951	3,199,449	3,109,752	3,294,308	3,316,349	0.7%	22,040
Total General Fund Expenditures	15,105,432	16,458,240	14,841,770	18,047,921	19,035,066	5.5%	987,144
General Fund Municipal Property Tax	9,937,331	10,057,685	10,215,105	10,559,235	11,206,500	6.1%	647,265
General Fund Tax Ratio	65.8%	61.1%	68.8%	58.5%	58.9%		

Percentage of General Fund Appropriations Paid for by Taxes

Town of Hanover Budget Departmental Summary

	<u>FY19ACT</u>	<u>FY20ACT</u>	<u>FY21ACT</u>	<u>FY22BUDG</u>	<u>Proposed FY23BUDG</u>	<u>% Change FY22 Budget to FY23</u>	<u>\$ Change FY22 Budget to FY23</u>
						<u>Budget</u>	<u>Budget</u>
<u>Special Funds Revenues</u>							
Fire Department	3,708,245	3,607,600	3,630,135	3,762,377	4,084,005	8.5%	321,628
Hanover Ambulance Services	1,224,508	1,296,917	1,149,842	1,025,609	1,049,112	2.3%	23,503
Water Reclamation Facility	3,530,702	3,139,844	3,401,089	3,625,878	3,247,277	-10.4%	(378,601)
Water Utility Fund	2,077,487	2,131,595	1,980,012	2,311,148	2,630,544	13.8%	319,396
Parking Operations	2,021,642	2,095,536	1,364,511	1,733,415	2,077,115	19.8%	343,700
Total Special Funds Revenues	12,562,584	12,271,493	11,525,589	12,458,428	13,088,053	5.1%	629,626
<u>Special Funds Expenditures</u>							
Personnel Costs							
Fire Department	2,173,093	2,302,023	2,340,647	2,529,492	2,473,941	-2.2%	(55,551)
Hanover Ambulance Services	693,727	675,353	696,544	729,556	730,351	0.1%	795
Water Reclamation Facility	585,490	609,694	618,544	709,969	754,417	6.3%	44,448
Water Utility Fund	352,761	392,196	394,553	457,513	500,019	9.3%	42,506
Parking Operations	380,683	474,182	474,182	554,944	559,982	0.9%	5,038
Total Personnel	4,185,754	4,453,448	4,524,470	4,981,474	5,018,710	0.7%	37,235
Non-Personnel Costs							
Fire Department	1,371,883	1,305,577	1,197,825	1,232,885	1,610,065	30.6%	377,180
Hanover Ambulance Services	522,103	631,305	363,174	296,053	318,761	7.7%	22,708
Water Reclamation Facility	2,874,751	2,471,310	2,553,554	2,915,909	2,492,861	-14.5%	(423,048)
Water Utility Fund	1,577,391	1,631,947	1,716,342	1,853,635	2,130,524	14.9%	276,889
Parking Operations	1,697,232	1,976,080	1,405,430	1,324,471	1,517,133	14.5%	192,662
Total Non-Personnel	8,043,361	8,016,219	7,236,325	7,622,955	8,069,343	5.9%	446,390
Personnel and Non-Personnel							
Fire Department	3,544,976	3,607,600	3,538,471	3,762,377	4,084,005	8.5%	321,628
Hanover Ambulance Services	1,215,830	1,306,658	1,059,718	1,025,609	1,049,112	2.3%	23,503

Town of Hanover Budget Departmental Summary

	<u>FY19ACT</u>	<u>FY20ACT</u>	<u>FY21ACT</u>	<u>FY22BUDG</u>	<u>Proposed FY23BUDG</u>	<u>% Change FY22 Budget to FY23</u>	<u>\$ Change FY22 Budget to FY23</u>
Water Reclamation Facility	3,460,241	3,081,004	3,172,098	3,625,878	3,247,278	-10.4%	(378,600)
Water Utility Fund	1,930,152	2,024,143	2,110,896	2,311,148	2,630,543	13.8%	319,395
Parking Operations	2,077,915	2,450,262	1,879,612	1,879,415	2,077,115	10.5%	197,700
Total Special Funds Expenditures	12,229,115	12,469,668	11,760,796	12,604,428	13,088,052	3.8%	483,625

Special Funds Tax Support

Fire District Taxes	3,255,466	3,272,417	3,403,343	3,511,156	3,606,114	2.7%	94,958
Fire Fund Tax Ratio	91.8%	90.7%	96.2%	93.3%	88.3%		
<i>Percentage of Fire Fund Appropriations Paid for by Taxes</i>							

Parking District and Tax Increment							
Financing District Taxes	85,395	88,803	88,504	85,000	85,000	0.0%	-
Parking Fund Tax Ratio	4.1%	3.6%	4.7%	4.5%	4.1%		
<i>Percentage of Parking Fund Appropriations Paid for by Taxes</i>							

Town of Hanover - Recast Budget Summary - Functional Presentation

	<u>FY2021 Year- End Actuals</u>	<u>FY2022 Adopted Budget</u>	<u>FY2023 Proposed Budget</u>	<u>% Incr Budget to</u>	<u>\$ Incr Budget to Budget</u>
General Fund					
Sources					
Property Taxes - Town Portion Only	10,215,105	10,559,235	11,206,500	6.1%	647,265
Motor Vehicle and Other Town Clerk Fees	1,661,098	1,601,400	1,701,400	6.2%	100,000
Charges for Services and Participant Fees	1,123,355	1,569,535	1,705,003	8.6%	135,468
State Appropriations and Federal and Other Grants	864,667	874,738	1,033,270	18.1%	158,532
Transfers from Capital Reserves, Trust Funds and Other Reserve Funds	1,930,649	1,168,899	1,132,016	-3.2%	(36,883)
Planning & Zoning Permits and Fees	422,056	601,500	591,200	-1.7%	(10,300)
Other Taxes and Related Items (Abatements, Land Use Change Tax, Yield Tax, Cable Franchise Fee)	(765,039)	(7,806)	(30,374)	289.1%	(22,568)
Other Miscellaneous Income	113,835	95,912	79,065	-17.6%	(16,847)
Transfer from General Fund Undesig Fund Balance	441,572	449,785	469,298	4.3%	19,513
Outside Project Revenue/Other Project Support	299	100,000	1,047,688	947.7%	947,688
Anticipated Bond Proceeds	-	950,000	-	n/a	(950,000)
Investment Income	67,999	96,000	100,000	4.2%	4,000
Total General Fund Sources	16,075,596	18,059,198	19,035,066	5.4%	975,868
Parks & Recreation Participant Fees and RWBC Rental	439,671	689,152	827,650		
Emergency Dispatch Services from Participating Towns	552,721	668,176	715,853		
Police Special Detail	40,495	111,000	111,000		
Outside Project Revenue and Project Support Contributions	299	100,000	1,047,688		
Transfers from Capital Reserve Funds	1,237,673	950,400	652,200		
Transfer from Conservation Fund	255,205	10,000	10,000		
Transfers from Trust Funds and Other Reserves	437,771	208,499	469,816		
Library Fees and Other Library Revenue	20,069	71,707	21,000		
Cemetery Plot Sales and Burial Fees	70,400	29,500	29,500		
Howe Corporation Maintenance Endowment Distribution	24,400	-	-		
Other Income - Public Works	22,083	15,830	12,000		
Human Resources Wellness Grant	1,625	2,000	2,000		
Community Nursing Grant	-	-	-		
Misc Income - Admin Services	6,132	12,000	-		
Other Income - Police	59,595	66,082	65,065		
Uses (w/Allocation of Facilities, Fringe Benefits and Other Costs)					
Public Works	4,153,362	6,117,675	5,912,615	-3.4%	(205,060)
Police Department	3,692,155	4,178,249	4,549,113	8.9%	370,864
General Town Government	3,078,694	3,548,209	4,152,348	17.0%	604,139
Libraries	2,098,775	2,154,789	2,133,147	-1.0%	(21,643)
Parks & Recreation	1,637,871	2,063,306	2,287,843	10.9%	224,537
Total General Fund Uses	14,660,857	18,062,229	19,035,066	5.4%	972,837
Fire Fund					
Sources					
Fire District Taxes	3,403,343	3,511,156	3,606,114	2.7%	94,958
Transfer from Fire Fund Capital Reserve Fund	6,113	35,000	308,801	782.3%	273,801
Hydrant Rentals (Pymts from Users of Private Hydrants)	109,560	112,847	116,200	3.0%	3,353
Charges for Services (e.g., Fire Alarms, Special Detail)	16,346	28,500	28,500	0.0%	-
Payment in Lieu of Taxes (former Water Co. Taxes)	25,078	25,938	23,890	-7.9%	(2,048)
Transfer from Fire Fund Undesignated Fund Balance	45,133	48,437	-	-	(48,437)
Miscellaneous Income	24,562	500	500	0.0%	-
Total Fire Fund Sources	3,630,135	3,762,378	4,084,005	8.5%	321,627
Uses					
Salaries and Benefits	2,340,647	2,529,492	2,473,941	-2.2%	(55,551)
Hydrant System Charges (transfer to Water Fund)	405,138	426,937	405,000	-5.1%	(21,937)
Fire Suppression	449,466	407,101	501,820	23.3%	94,719
Facilities Costs (Main and Etna Fire Stations)	50,238	99,555	158,213	58.9%	58,658
Fire Apparatus and Vehicle Replacement	218,533	215,100	462,301	114.9%	247,201
Administration	46,970	39,860	33,598	-15.7%	(6,262)
Hazardous Materials, Fire Prevention and Alarm Mtce.	20,695	28,785	32,685	13.5%	3,900
Training and Professional Development	6,785	15,548	16,448	5.8%	900

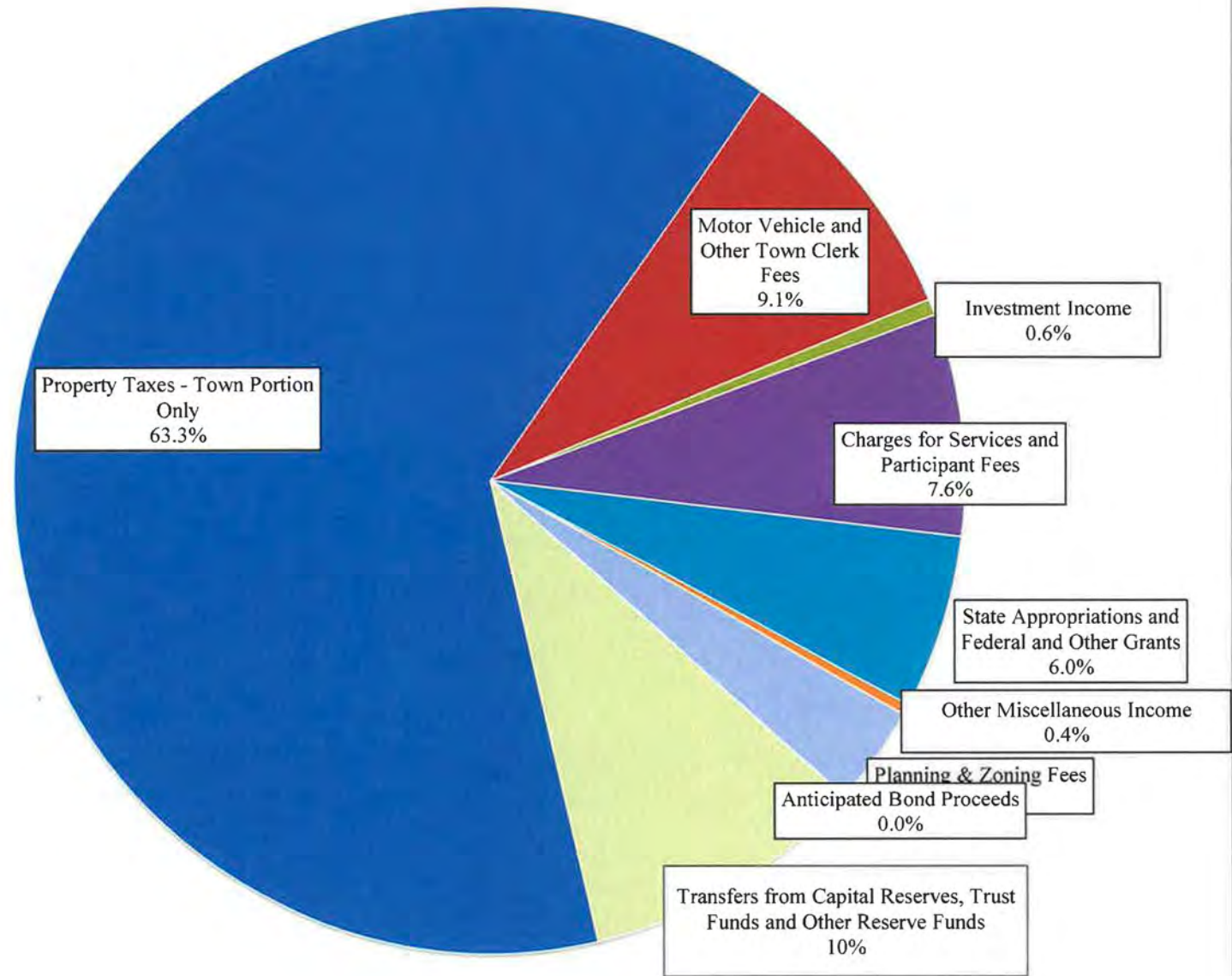
Town of Hanover - Recast Budget Summary - Functional Presentation

	<u>FY2021 Year- End Actuals</u>	<u>FY2022 Adopted Budget</u>	<u>FY2023 Proposed Budget</u>	<u>% Incr Budget to Budget</u>	<u>\$ Incr Budget to Budget</u>
Total Fire Fund Uses	3,538,471	3,762,378	4,084,005	8.5%	321,627
Ambulance Fund					
Sources					
Service Charges (net of uncollectibles)	548,413	480,000	480,000	0.0%	-
Community Per Capita Contributions	496,995	525,409	548,912	4.5%	23,503
Transfer from Ambulance Fund Undesig. Fund Balance	-	-	-	-	-
Other Income	19,054	20,200	20,200	0.0%	-
Transfers from Capital Reserve Fund	85,380	-	-	-	-
Total Ambulance Fund Sources	1,149,842	1,025,609	1,049,112	2.3%	23,503
Uses					
Salaries and Benefits	696,544	729,556	730,351	0.1%	795
Administration (includes G&A Overhead Allocation)	136,902	157,904	173,093	9.6%	15,189
Ambulance and Rescue Apparatus Replacement	167,947	82,567	82,567	0.0%	-
Operational Equipment and Supplies	58,325	55,582	63,101	13.5%	7,519
Total Ambulance Fund Uses	1,059,718	1,025,609	1,049,112	2.3%	23,503
Water Reclamation Facility (Sewer) Fund					
Sources					
Sewer Usage Billings	2,620,393	2,722,000	2,896,412	6.4%	174,412
Other Income	21,549	10,000	10,000	0.0%	-
Outside Projects	-	50,000	50,000	0.0%	-
NH DES Grant-in-Aid	105,889	104,874	104,874	0.0%	-
Sewer Connection Fees	153,758	54,804	54,804	0.0%	-
Transfers from Capital Reserves	499,500	502,000	-	-	(502,000)
Transfer from WRF Fund Undesignated Fund Balance	-	182,200	131,187	-28.0%	(51,013)
Total WRF Fund Sources	3,401,089	3,625,878	3,247,277	-10.4%	(378,601)
Uses					
Plant Operations	1,081,872	1,338,153	1,440,704	7.7%	102,551
Plant Improvements-Capital Investment, Debt Svc	1,470,224	1,527,756	1,002,157	-34.4%	(525,599)
Salaries and Benefits	618,544	709,968	754,417	6.3%	44,449
Outside Project Work	1,458	50,000	50,000	0.0%	-
Total WRF Fund Uses	3,172,098	3,625,877	3,247,278	-10.4%	(378,599)
Water Utility Fund					
Sources					
Water Customer Billings	1,905,642	2,028,917	2,046,314	0.9%	17,397
Transfer from Water Fund Undesig. Fund Balance	-	-	-	-	-
Outside Projects	6,500	50,000	50,000	0.0%	-
Transfers from Capital Reserves	51,340	207,000	509,000	145.9%	302,000
Water Connection Fees	1,267	16,530	16,530	0.0%	-
Other Income	15,263	8,700	8,700	0.0%	-
Total Water Fund Sources	1,980,012	2,311,147	2,630,544	13.8%	319,397
Uses					
Plant Improvements-Capital Investment, Debt Svc	1,067,091	1,272,751	1,496,153	17.6%	223,402
Plant Operations	709,218	713,328	784,659	10.0%	71,331
Salaries and Benefits	394,553	457,513	500,019	9.3%	42,506
Payment in Lieu of Taxes (former Water Co. Taxes)	267,556	267,556	249,712	-6.7%	(17,844)
Outside Project Work	72,478	-	-	-	-
Hydrant System Charges (transfer from Fire Fund)	(400,000)	(400,000)	(400,000)	0.0%	-
Total Water Fund Uses	2,110,896	2,311,148	2,630,543	13.8%	319,395
Parking Fund					
Sources					
Surface Lot and Street Metered and Permit Parking	605,492	811,223	1,064,325	31.2%	253,102
Parking Facility Permit, Leased and Short Term Parking	405,546	497,240	530,940	6.8%	33,700
Parking Fines	257,577	300,000	300,000	0.0%	-
Tax Increment Financing (TIF) District Levy	88,504	85,000	85,000	0.0%	-
Transfers from Capital and Other Reserve Funds	-	-	94,650	n/a	94,650
Miscellaneous Revenues	7,392	2,250	2,200	-2.2%	(50)

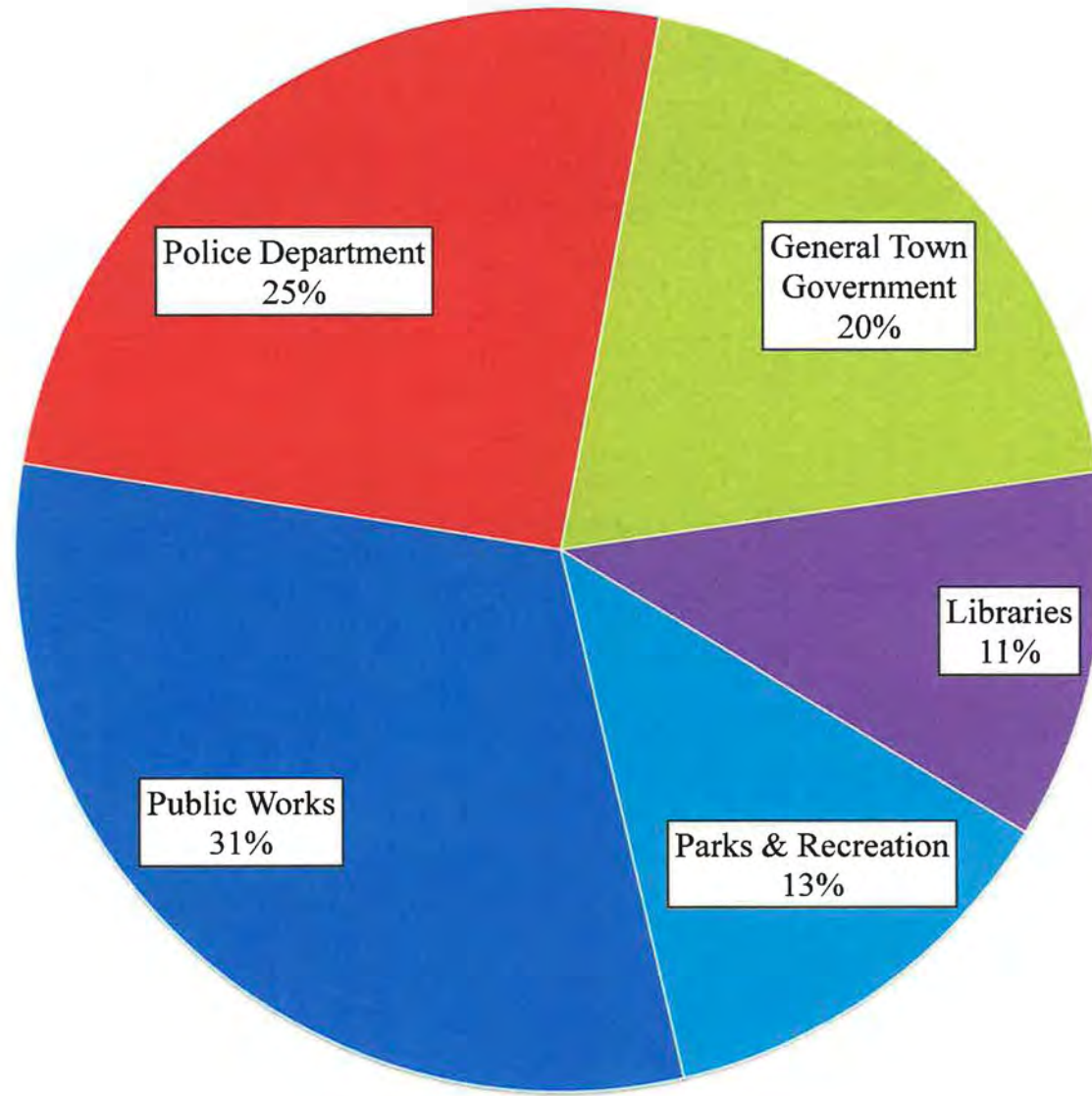
Town of Hanover - Recast Budget Summary - Functional Presentation

	<u>FY2021 Year- End Actuals</u>	<u>FY2022 Adopted Budget</u>	<u>FY2023 Proposed Budget</u>	<u>% Incr Budget to Budget</u>	<u>\$ Incr Budget to Budget</u>
Fund Balance and Designated Reserve Balance Used	-	37,702	-	-	(37,702)
Total Parking Fund Sources	1,364,511	1,733,415	2,077,115	19.8%	343,700
<i>Uses</i>					
Parking Facility Capital Costs	516,227	316,904	585,641	84.8%	268,737
Salaries and Benefits	474,182	554,944	559,982	0.9%	5,038
Administration (includes G&A Overhead Allocation)	163,412	154,184	154,213	0.0%	29
Surface Lot and Street Parking Operating Costs	306,837	304,600	352,433	15.7%	47,833
Advance Transit Shuttle Service, Municipal Contribution	247,644	254,393	275,783	8.4%	21,390
Parking Facility Operating Costs	171,310	148,390	149,063	0.5%	673
Total Parking Fund Uses	1,879,612	1,733,415	2,077,115	19.8%	343,700

FY2023 Proposed Budget - Sources of General Fund Revenues



FY2023 Proposed Budget - Uses of General Fund Resources



Town of Hanover - Tax Rates Overseen by the Select Board

Note - the School and County Tax Rates are not Overseen by the Select Board

	SB Adopted 2022 Tax Rate (4/1/22-3/31/23)				2021 Tax Rate (4/1/21-3/31/22)		
<u>Town Funds</u>	Estimated Net Valuation	Tax Levy	Rate	% Incr	Net Valuation	Tax Levy	Rate
General Municipal Tax Rate	2,693,202,600	11,206,500	4.16	4.00%	2,673,893,419	10,672,744	4.00
Fire District #1	1,953,813,152	2,697,560	1.38	0.73%	1,939,828,355	2,657,565	1.37
Fire District #2	722,354,160	895,222	1.24	3.33%	717,183,770	860,621	1.20
Fire District #3	21,514,532	13,332	0.62	14.81%	21,360,538	11,535	0.54
			5.54	3.17%			5.37
			5.40	3.85%			5.20
			4.78	5.29%			4.54

These tax rates are *ESTIMATES* only; the final tax rate will be set in early October 2022 by the NH Dept of Rev. Admin.

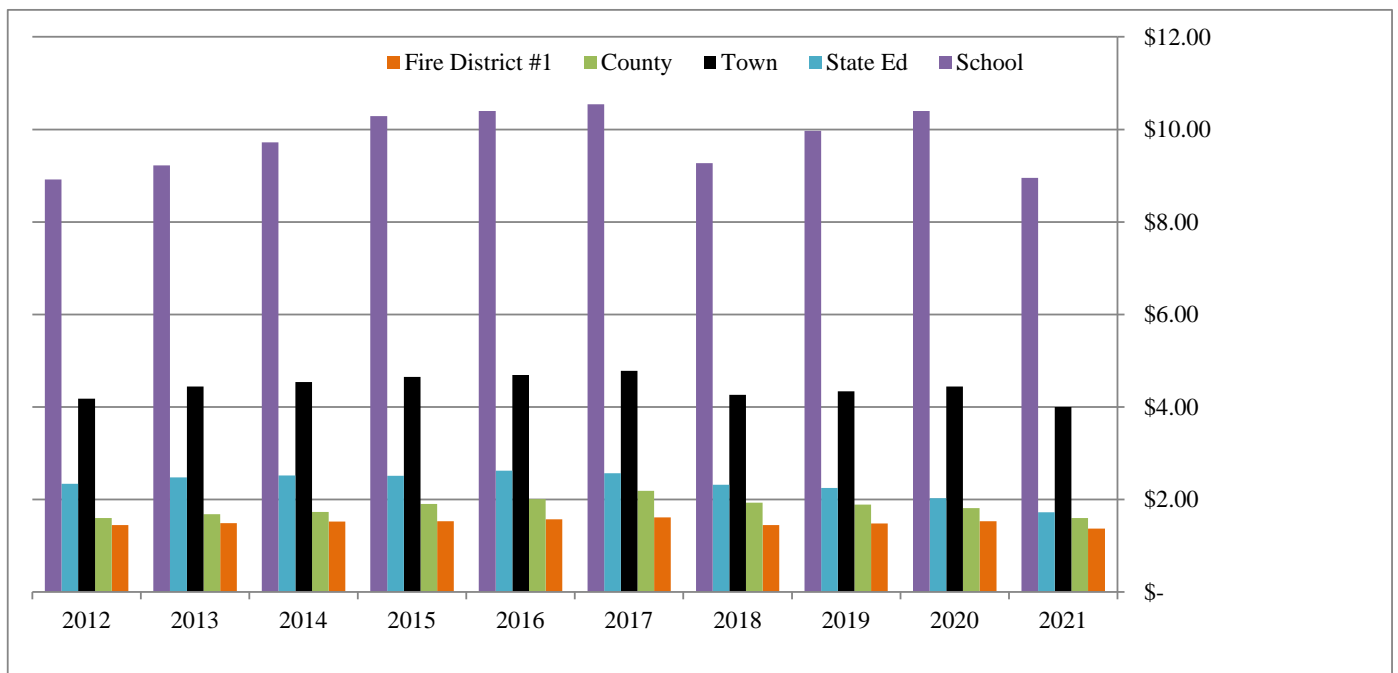
Town of Hanover - Tax Rate History of Municipal, School and County Combined Tax Rates

Fire District #1 (Properties w/in Hydrant System)

Tax Rate (per \$1,000 Taxable Valuation)
Breakdown

Tax Year	Town-wide Taxable Valuation	Change in Valuation from Previous Year	Tax Rate per \$1,000	% Increase from Previous Year	Fire Breakdown				
					Town	District #1	County	School	State Ed
2021	2,673,893,419	373,147,024 (*)	17.64	-12.7%	4.00	1.37	1.60	8.95	1.72
2020	2,300,746,395	15,756,315	20.21	1.4%	4.44	1.53	1.81	10.40	2.03
2019	2,284,990,080	(35,411,338)	19.93	3.6%	4.34	1.48	1.89	9.97	2.25
2018	2,320,401,418	310,403,718 (*)	19.23	-11.3%	4.26	1.45	1.93	9.27	2.32
2017	2,009,997,700	6,775,500	21.69	1.9%	4.78	1.61	2.19	10.54	2.57
2016	2,003,222,200	19,534,200	21.29	2.0%	4.69	1.57	2.01	10.40	2.62
2015	1,983,688,000	18,743,400	20.88	4.2%	4.65	1.53	1.90	10.29	2.51
2014	1,964,944,600	18,135,200	20.03	3.7%	4.54	1.52	1.73	9.72	2.52
2013	1,946,809,400	(45,211,100) (*)	19.31	4.4%	4.44	1.49	1.68	9.22	2.48
2012	1,992,020,500	17,255,400	18.49	1.6%	4.18	1.45	1.60	8.92	2.34

(*) Revaluation Year



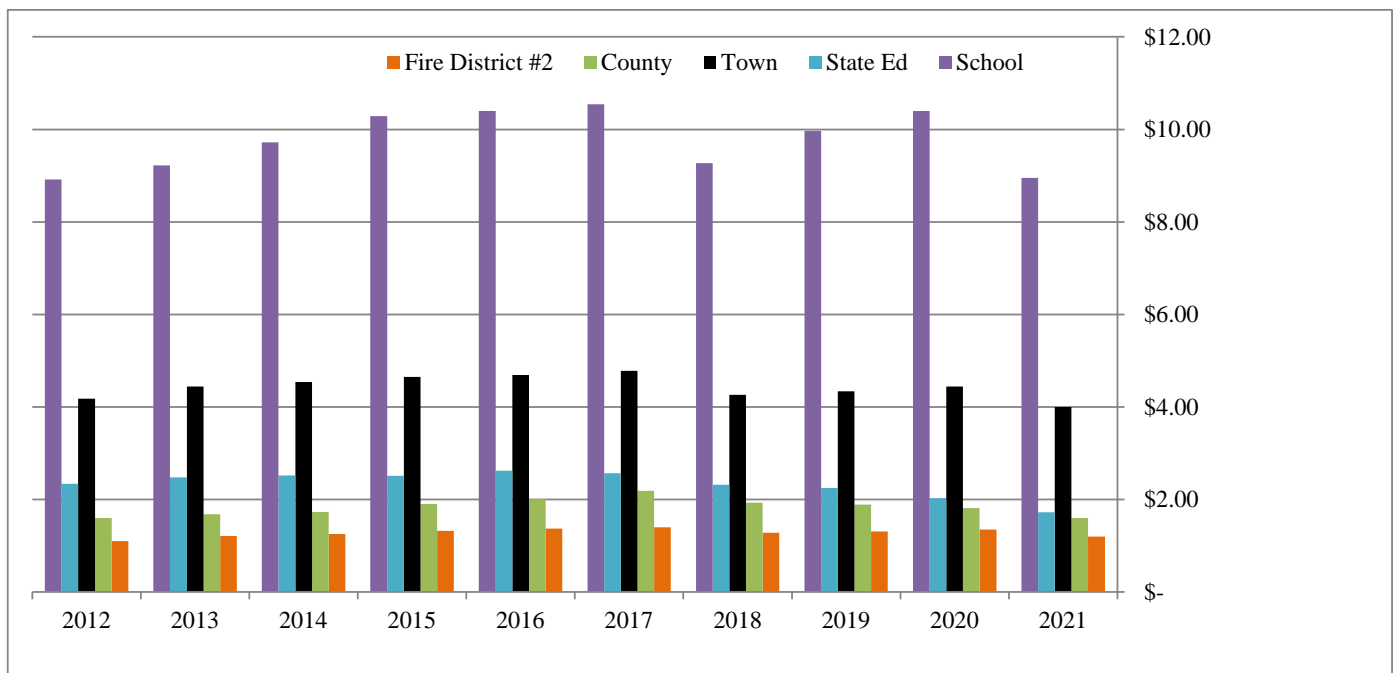
Town of Hanover - Tax Rate History of Municipal, School and County Combined Tax Rates

Fire District #2 (Properties w/o Hydrant-West of Moose Mtn)

Tax Rate (per \$1,000 Taxable Valuation)
Breakdown

Tax Year	Town-wide Taxable Valuation	Change in Valuation from Previous Year	Tax Rate per \$1,000	% Increase from Previous Year	Fire Breakdown				
					Town	District #2	County	School	State Ed
2021	2,673,893,419	373,147,024 (*)	17.47	-12.8%	4.00	1.20	1.60	8.95	1.72
2020	2,300,746,395	15,756,315	20.03	1.4%	4.44	1.35	1.81	10.40	2.03
2019	2,284,990,080	(35,411,338)	19.76	3.7%	4.34	1.31	1.89	9.97	2.25
2018	2,320,401,418	310,403,718 (*)	19.06	-11.3%	4.26	1.28	1.93	9.27	2.32
2017	2,009,997,700	6,775,500	21.48	1.8%	4.78	1.40	2.19	10.54	2.57
2016	2,003,222,200	19,534,200	21.09	2.0%	4.69	1.37	2.01	10.40	2.62
2015	1,983,688,000	18,743,400	20.67	4.6%	4.65	1.32	1.90	10.29	2.51
2014	1,964,944,600	18,135,200	19.76	3.8%	4.54	1.25	1.73	9.72	2.52
2013	1,946,809,400	(45,211,100) (*)	19.03	4.9%	4.44	1.21	1.68	9.22	2.48
2012	1,992,020,500	17,255,400	18.14	1.9%	4.18	1.10	1.60	8.92	2.34

(*) Revaluation Year



Town of Hanover - Historic Tax Levies plus Projected*

	FY2013- Tax Year 2012	FY2014- Tax Year 2013	FY2015- Tax Year 2014	FY2016- Tax Year 2015	FY2017- Tax Year 2016	FY2018- Tax Year 2017	FY2019- Tax Year 2018	FY2020- Tax Year 2019	FY2021- Tax Year 2020	FY2022- Tax Year 2021	FY2023* Tax Year 2022
Town Tax Levy	8,329,334	8,665,194	8,938,366	9,215,611	9,392,777	9,630,522	9,894,974	9,927,986	10,215,105	10,672,744	11,149,859
Fire District #1	2,091,677	2,100,509	2,165,363	2,211,775	2,291,757	2,365,173	2,475,862	2,470,811	2,569,512	2,657,565	2,532,204
Fire District #2	590,077	624,160	646,904	692,487	725,797	743,674	768,999	790,896	822,789	860,621	834,088
Fire District #3	7,178	7,417	7,751	8,892	9,333	9,695	10,605	10,710	11,042	11,535	12,421
Total Town Tax Levies	11,018,266	11,397,280	11,758,384	12,128,765	12,419,664	12,749,064	13,150,440	13,200,403	13,618,448	14,202,465	14,528,572
	5.38%	3.44%	3.17%	3.15%	2.40%	2.65%	3.15%	0.38%	3.17%	4.29%	2.30%
School Tax Levy	22,397,425	22,732,780	24,012,931	25,374,991	26,051,191	26,370,263	26,861,911	27,873,007	28,564,014	28,515,377	
	0.32%	1.50%	5.63%	5.67%	2.66%	1.22%	1.86%	3.76%	2.48%	-0.17%	
County Tax Levy	3,187,711	3,264,175	3,393,236	3,764,130	4,028,704	4,412,016	4,468,371	4,326,543	4,170,246	4,291,403	
	9.58%	2.40%	3.95%	10.93%	7.03%	9.51%	1.28%	-3.17%	-3.61%	2.91%	
GRAND TOTAL ALL TAX LEVIES	36,603,402	37,394,235	39,164,551	41,267,886	42,499,559	43,531,343	44,480,722	45,399,953	46,352,708	47,009,245	
	2.56%	2.16%	4.73%	5.37%	2.98%	2.43%	2.18%	2.07%	2.10%	1.42%	

Town of Hanover Statement of General Indebtedness FY 2021-22
Projected Balances Due - including Principal and Interest

		FY2021-22 Debt		FY2021-22 Debt	
	Matures	Balance Due @ 7/1/2021	Service Payments	Incurred or (Refinanced)	Balance Due @ 6/30/2022
General Fund					
2003 Community Center Bond	1/15/2023	\$ 155,989	\$ (80,912)	\$ -	\$ 75,077
2004 Dresden Note for HHS Property Option	8/15/2023	300,000	(100,000)	-	200,000
2020 Security and Video System Equipment	7/15/2022	25,475	-	-	25,475
2020 Trackless Sidewalk Machine	2/12/2025	123,809	-	-	123,809
2021 Caterpillar Loader	6/30/2026	106,560	-	106,560	213,120
Total General Fund		\$ 711,833	\$ (180,912)	\$ 106,560	\$ 637,480
Fire Fund					
2019 E-One Cyclone Emax Pumper	7/23/2021	132,533	(132,533)	-	-
Total Fire Fund		\$ 132,533	\$ (132,533)	\$ -	\$ -
Water Utility Fund					
2002 Hanover Water Works SRF#1071010	7/1/2021	304,706	(304,708)	-	(2)
2007 Hanover Water Works SRF#1071010-04	7/1/2027	3,191,566	(455,938)	-	2,735,628
2013 Water Meter Replacement Project	10/14/2021	157,211	-	-	157,211
Total Water Utility Fund		\$ 3,653,483	\$ (760,646)	\$ -	\$ 2,892,837
Water Reclamation Facility (Sewer) Fund					
2008 Hanover Sewer Plant SRF#CS-330197-03	12/1/2027	1,371,672	-	-	1,371,672
2013 Hanover Sewer Plant SRF#CS-333197-05	8/1/2026	444,667	(74,111)	-	370,556
2013 Hanover Sewer Plant SRF#CS-330197-04	7/1/2027	2,403,138	(343,305)	-	2,059,833
Total Water Reclamation Facility Fund		\$ 4,219,477	\$ (417,416)	\$ -	\$ 3,802,060
Parking Fund					
1999 Parking Facility Bond	1/15/2029	2,479,440	(312,224)	-	2,167,216
Total Parking Fund		\$ 2,479,440	\$ (312,224)	\$ -	\$ 2,167,216
Total Outstanding Indebtedness All Funds		\$ 11,196,765	\$ (1,803,731)	\$ 106,560	\$ 9,499,594

Town of Hanover Trust Funds

	7/1/2020 Market Value Balance (per Investment Stmt)	Fund Additions (Includes Realized Capital Gains)	Income (net of mgmt fees)	Change in Market Value	Withdrawals	6/30/2021 Market Value Balance (per Investment Stmt)	Appropriated for Disbursement Before 6/30/21 but not yet Disbursed	6/30/2021 Adjusted Balance
Common Trust Funds								
Cemeteries	\$ 193,573	\$ 695	\$ 2,284	\$ 43,699	\$ (4,250)	\$ 236,001	\$ -	\$ 236,001
Library	2,373	9	18	551	(25)	2,925	-	2,925
Citizens in Need	363	1	4	82	(5)	446	-	446
Subtotal Common Trust Funds	\$ 196,310	\$ 704	\$ 2,306	\$ 44,332	\$ (4,280)	\$ 239,373	\$ -	\$ 239,373
Capital Reserve Funds								
Ambulance Equipment	\$ 24,943	\$ 82,567	\$ 18	\$ -	\$ -	\$ 107,528	\$ (85,380)	\$ 22,148
Bridge Replacement and Renovation	347,184	103,271	246	-	-	450,701	(263,392)	187,309
Building Maintenance and Improvements	413,556	155,000	289	-	(51,000)	517,846	(454,765)	63,080
Dispatch Center Eqpt. And Renovations	160,618	89,197	114	-	-	249,929	(140,000)	109,929
Fire Department Vehicle and Equipment	220,951	86,000	156	-	-	307,107	(6,113)	300,994
Highway Construction and Mtce. Eqpt.	473,257	394,505	337	-	-	868,099	(501,806)	366,293
Municipal Transportation Improvement Fund (note 2)	4,042	9,781	13	-	-	13,835	(41,621)	(27,786)
Parking Vehicles and Facility Improvements	748,170	174,955	506	-	(349,944)	573,687	-	573,687
Police Vehicles and Equipment	104,605	100,766	70	-	(77,220)	128,220	(52,000)	76,220
Property Revaluation	27,079	-	19	-	-	27,098	(26,000)	1,098
Road Construction and Improvements	159,527	68,825	113	-	-	228,465	(71,696)	156,769
Sewer Eqpt. And Facilities Improvements	1,098,076	363,757	762	-	(225,482)	1,237,113	(1,042,475)	194,639
Water Treatment and Distrib Eqpt.	304,040	176,650	216	-	-	480,906	(51,340)	429,566
Subtotal Capital Reserve Funds	\$ 4,086,047	\$ 1,805,274	\$ 2,859	\$ -	\$ (703,646)	\$ 5,190,534	\$ (2,736,588)	\$ 2,453,946
Restricted Purpose Funds								
Lou and Ann Bressett Memorial Endowment Fund	\$ 5,018,278	\$ 43,188	\$ 60,695	\$ 1,062,366	\$ (409,286)	\$ 5,775,240	\$ -	\$ 5,775,240
Bridgman Trust Fund (*)	1,602,954	6,075	19,016	342,529	(10,861)	1,959,713	-	1,959,713
Bruce Essay Prize (+)	2,085	7	23	417	-	2,531	-	2,531
Dagmar's Place Fund	19,631	59	215	3,731	-	23,637	-	23,637
Ernest B. Dana Trust	89,446	312	1,081	19,630	(1,500)	108,969	-	108,969
Dartmouth '58 Clock Maintenance Fund	2,001	-	1	-	-	2,002	-	2,002
Education of Persons with Disabilities Fd. (*)	222,134	-	157	-	-	222,291	-	222,291
Etna Library Expendable Fund	39,719	6,816	28	-	(1,839)	44,724	-	44,724
Adelaide Hardy Trust for Etna Library	40,686	123	427	7,761	-	48,998	-	48,998
Jeremiah Ice Hockey Fund (+)	6,908	19	66	1,208	-	8,201	-	8,201
Land & Capital Improvements Fund	122,177	5,550	81	-	(121,500)	6,308	-	6,308
Murphy Lamp of Learning Prize Fund (+)	8,454	28	98	1,776	-	10,355	-	10,355
Norris Dartmouth Cemetery Fund	1,126	-	1	-	-	1,127	-	1,127
Pleasant St. View and Slope Mtce. Fund	39,007	124	451	7,817	-	47,400	-	47,400
Recreation Camp Scholarship Fund	4,712	243	3	-	-	4,959	-	4,959
Rueb Photography Prize Fund (+)	17,866	65	225	4,081	(210)	22,026	-	22,026
Sawyer Trust Fund	18,043	65	216	4,071	(400)	21,995	-	21,995
School Building Maintenance Fund (*)	158,558	-	112	-	-	158,670	-	158,670
Sixth Grade Tuition Fund (*)	279,207	-	197	-	-	279,404	-	279,404
Frank B. and Edith R. Tenney Trust	79,319	276	923	17,366	(1,118)	96,766	-	96,766
Termination Benefits Fund	95,086	-	67	-	-	95,153	-	95,153
Welfare Assistance Fund	-	-	-	-	-	-	-	-
Wicker Fdn. Cemetery Improvements Fd.	2,111	-	1	-	-	2,112	-	2,112
Subtotal Restricted Purpose Funds	\$ 7,869,507	\$ 62,950	\$ 84,087	\$ 1,472,751	\$ (546,714)	\$ 8,942,580	\$ -	\$ 8,942,580

*Hanover School District Funds, +Dresden School District Funds

^ Beginning Balance Restated

Grand Total Trust Funds	\$ 12,151,865	\$ 1,868,928	\$ 89,252	\$ 1,517,083	\$ (1,254,641)	\$ 14,372,487	\$ (2,736,588)	\$ 11,635,899
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note1: Totals may be off slightly due to allocation formulas and rounding.

TOWN TREASURER'S REPORT
GENERAL FUND
for Fiscal Year 2021 (July 1, 2020 - June 30, 2021)

General Fund Cash Balances at July 1, 2020	\$ 22,491,582
Plus: Receipts from all sources	145,179,469
Plus: Transfers from Investment Account	5,000,000
Plus: Interest earned	65,107
Less: Authorized Disbursements	(149,689,798)
Less: Transfers to Investment Account	(2,000,000)
General Fund Cash Balances at June 30, 2021	<u>\$ 21,046,360</u>

Investment Account (CDAR's) Balance at July 1, 2020	\$ 10,002
Plus: Transfers from Operating Account	-
Plus: Interest earned	5
Less: Transfers to Operating Account	-
Investment Account Balance at June 30, 2021	<u>\$ 10,007</u>

NH PDIP(*) General Fund Balance at July 1, 2020	\$ 4,173,255
Plus: Transfers In	2,000,000
Plus: Interest earned	2,885
Less: Transfers out	(5,393,136)
NH PDIP General Fund Balance at June 30, 2021	<u>\$ 783,004</u>

Respectfully Submitted,
Patricia B. Coutermarsh

Town of Hanover Treasurer

(*) New Hampshire Public Deposit Investment Pool
(CDAR's) Certificate of Deposit Account Registry Service

Tax Collector's Report for the Fiscal Year Ended June 30, 2021

	2020 Tax Year	2021 Tax Year
Uncollected Taxes at July 1, 2020		
Property Taxes	4,303,036	
Yield Taxes		
Property Tax Credit Balances		
Taxes Committed During Fiscal Year 2020		
Property Taxes	23,427,572	23,342,387
Land Use Change Taxes	39,820	36,885
Yield Taxes	991	21,683
Overpayments (to be Refunded)	682	
Interest on Delinquent Taxes	25,363	
	\$ 27,797,464	\$ 23,400,955
Collections During Fiscal Year 2021		
Property Taxes	\$ 27,529,384	\$ 16,750,509
Land Use Change Taxes	39,820	
Excavation Tax	682	
Yield Taxes	991	
Liens Executed (Principal Only)	158,774	
Property Tax Abatements	42,450	
Interest on Delinquent Taxes	25,363	
Uncollected Taxes at June 30, 2021		
Property Taxes		6,613,561
Property Tax Credit Balances		36,885
	\$ 27,797,464	\$ 23,400,955

Summary of Tax Lien Amounts for the Fiscal Year Ended June 30, 2021

	Prior Years	2020 Tax Year
Unredeemed Liens July 1, 2020	\$ 251,650	
Liens Executed in Fiscal Year 2021 (incl. interest and fees)		158,774
<u>Redemptions Collected During FY2021</u>	<u>(175,979)</u>	<u>(12,587)</u>
Unredeemed Liens June 30, 2021	\$ 75,671	\$ 146,187

2021 - Ten Largest Taxpayers

Trustees of Dartmouth College	\$	9,010,195
Kendal at Hanover	\$	1,219,606
South Street Downtown Holdings Inc.	\$	347,974
Hypertherm Inc.	\$	287,434
Red Barn Trust	\$	252,903
Bayson Hanover Properties, LLC	\$	223,873
Granite State Electric Company	\$	218,350
Bridgman Realty Trust	\$	210,057
Salazar-Kish, Jolin	\$	186,346
Seven Lebanon Street Inc.	\$	135,322
	\$	12,092,060

REPORT OF THE TOWN CLERK

for Fiscal Year Ending June 30, 2021

MOTOR VEHICLE REGISTRATIONS:

7,479 Motor Vehicle Permits Issued July 1, 2020 - June 30, 2021	\$	1,557,242
State Fees Collected Locally and Remitted to State of NH	\$	400,172
Municipal Agent and Related Fees	\$	46,198
Municipal Transportation Improvement Fund	\$	34,310
Motor Vehicle Title Fees	\$	2,706
		<hr/>
PAYMENTS TO TREASURER	\$	2,040,628

DOG LICENSES AND RELATED FEES:

840 Dog Licenses Issued July 1, 2020 - June 30, 2021	\$	3,961
State Fees Collected Locally and Remitted to State of NH		1,813
		<hr/>
PAYMENTS TO TREASURER	\$	5,774

ALL OTHER FEES:

Water and Sewer Utility Collections	\$	3,938,766
Parking Operations Collections		230
Burial Fees and Cemetery Lot Payments		70,400
Town Clerk Fees		17,907
State Fees Collected Locally for Vital Record Copies		14,061
Landfill Tickets and Recycling Bin Sales		6,053
Vendor Permits		2,340
Notary Fees		8
Trail Map Sales to benefit Conservation Commission		119
		<hr/>
PAYMENTS TO TREASURER	\$	4,049,884

TOTAL RECEIPTS COLLECTED BY TOWN CLERK'S OFFICE

REMITTED TO TREASURER	\$	6,096,286
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TOWN CLERK'S OFFICE

GENERAL SERVICES

Our office is open Monday through Friday, 8:30 a.m. to 4:30 p.m with our last transaction at 4:15 pm. We're here to help with a wide variety of services, including processing motor vehicle registrations, issuing certified copies of vital records, dog licenses, vendor permits and collecting tax and utility payments, to name a few. We added boat registrations to our roster of services back in 2019 to address a request we heard from some of our residents. Our staff is committed to providing helpful, efficient and friendly customer service: our citizens deserve nothing less!

The Town accepts online payments for property taxes, water and sewer bills, and motor vehicle registration renewals through an online bill presentment and payment utility integrated with our municipal cashing and billing software. There is no fee for paying bills with an electronic check from a checking or a savings account. The use of a credit or debit card will incur a convenience fee that will be added to the transaction and is not collected by the Town but flows directly to our online payment partner.

Motor Vehicle Registration: The Town of Hanover processes all motor vehicle registrations through M.A.A.P. (the State's Municipal Agent Automation Project). Vehicle registrations are entered directly into the state's DMV system and are processed instantaneously. Hanover is a "single-payer" municipality so that our residents remit a single payment to cover both the local and State portion of their registrations. Our office can process and provide vanity plates, conservation plates, and survivorship transfers.

Vehicle owners must begin the registration process for their new vehicles at the Town Clerk's office. To re-register, owners may renew their registration online, use the mail-in procedure or come into the Municipal Office with your renewal notice or previous registration. Renewals, decals, transfers and plates are available. Residents may save \$3.00 (the local municipal agent fee) if they choose to complete the final state portion of your registration at the nearest State of Motor Vehicle sub-station located in Newport.

Vital Records: The town is a part of the New Hampshire Vital Records Information Network (NHVRIN), a statewide database developed and maintained by the Secretary of State's Division of Vital Records Administration. This system allows us to produce copies of birth, marriage, divorce, and death certificates for activities occurring in any New Hampshire municipality within the following dates:

Birth: 1935 to the present (except 1949 and 1950)

Marriage: 1965 to the present

Death: 1965 to the present

Divorce: 1979 to within 6 months of the present date.

New Hampshire vital records are considered to be private, and access to them is restricted by statute to those individuals who have a "direct and tangible interest" in the record. Certain older records are exempt from these access restrictions. Birth records older than 100 years, and deaths, marriages and divorce records older than 50 years are available to the general public.

Dog Licensing: The State of New Hampshire requires that all dogs four months and older be licensed in the Town in which they reside. Regardless of when during the year the license is initially issued, the license is valid from May 1 to the following April 30. You must provide proof of current rabies registering or renewing your dog's license.

Other Services:

- Vendor permits are available at the Town Clerk's office; information about vendor spots and the vending ordinance is available on the Town's website.
- Hanover trail maps are available for sale; these proceeds are directly added to the Conservation Fund.
- Landfill tickets for the Lebanon Regional Solid Waste Facility, in which the Town of Hanover is a partner, may be purchased through our office. They are sold in a punch card of 10 punches for \$15.00. Residents are now required to use a permit to access the Lebanon Landfill. You may obtain this permit on the City of Lebanon's website.

SUPERVISORS OF THE CHECKLIST

Duties of the Supervisors: The Supervisors of the Checklist are elected and given the responsibility of registering the voters of Hanover and maintaining the voter checklist that is used at all elections. They serve in this capacity for the Town of Hanover, the Hanover School District, and the Hanover voters in the Dresden School District.

This past year Supervisors conducted a state-mandated decennial verification of the voter checklist. The verification removed voters from the checklist who had not voted in the past four years. Voters who were to be removed were notified by a letter sent to their Hanover address of record and given the opportunity to re-register if they desired. This process brought our numbers to a more accurate count of voters on our checklist.

Elections: In 2021 there was one election during which the Supervisors were present as directed by New Hampshire State Law. Here are the statistics:

Hanover Town Meeting -- July 13, 2021

Total Registered Voters as of March 23, 2022 = 8022

Registered Democrats 4344 ~ Registered Republicans 534 ~ Undeclared 3144

VOTER REGISTRATION

Every Hanover citizen who is a resident of the Town, who is a citizen of the United States, and who is 18 years of age may register to vote in Hanover. A resident is someone who has a domicile in Hanover on a continuing basis for a significant portion of the year. A person can have only one domicile for the purpose of voting. There is no minimum period of time you are required to have lived in the state before being allowed to register. You may register as soon as you move into your new community.

- *Where and how do I register to vote?*
 - ~ You may register with the Town Clerk's Office at the Town Office at 41 South Main Street during office hours (M-F 8:30 a.m. – 4:15 p.m.). Applications may be made at any point throughout the year, except for 10 days immediately prior to an election. You will be required to fill out a standard voter registration form and asked for documentation of your identity, age, citizenship and Hanover domicile. Affidavits may be executed in the absence of these documents.
 - ~ You may also register with the Supervisors of the Checklist who conduct special registration sessions throughout the year and are required by law to meet at a date specified by them within 2 weeks prior to each election. After this meeting date and until the election, no new voter registrations will be accepted; however, Election Day registration is an option. Check the Town's website, the local newspaper or call the Town Clerk's Office for the date and time of such meeting.
 - ~ Qualified individuals may also register to vote at the polling place on Election Day at all elections.

ASSESSING DEPARTMENT REPORT

NORM BERNAICHE, DIRECTOR OF ASSESSING

The Assessing Department is responsible for maintaining the Town's property assessment records and providing the property owners with a cost effective, property tax system that is fair and equitable. Information on the assessment of property, the abatement process, exemptions and credits, printable property record cards and the Town's tax maps are available on the website at www.hanovernh.org or in person at Town Hall. **Printable property record cards are available on our website www.hanovernh.org under the GIS link and we are happy to help with navigation and questions.**

It has been two years since assuming this position under the watchful eyes of concerned taxpayers, the NH Board of Tax and Land Appeals, NH Department of Revenue Administration, and all local elected and appointed Town officials. We completed the NH Board of Tax and Land Appeals ordered revaluation in conjunction with Vision Government Solutions. As of March 1, 2022, we received a satisfactory and fully compliant rating of the Mass Appraisal Report Standards from the NH Department of Revenue Administration. We had also hired Cornell Consultants, LLC, a national assessment consulting firm who reviewed our work product and determined that it was satisfactory. The final assessed values were released in October 2021, and we subsequently met with approximately 125 taxpayers to review their questions and concerns. The goal of this process is to determine if there are systemic issues with the assessment model. Based on a thorough review it was determined there was not. On the March 1st deadline for tax year 2021 abatement applications, we have received sixty-two. Approximately one third of those were from individuals, who contacted us too late for us to make adjustments prior to tax billing. These adjustments were mostly for data errors such as less bathrooms or unfinished areas in the basement level.

The Assessing Department is now a staff of three, Sue Girouard, Adrienne Summers, and me. This will allow us to do all assessing work in-house. The ultimate plan is for me to transition to a part-time supervisory role and the staff will assume my duties for a smooth transition upon my retirement in the next few years.

We successfully worked through all the previous sixty-seven NH Superior Court cases from 2018. We currently only have one fraternity case still pending. In my mind, this was a huge accomplishment.

Teaming with the Planning Department we converted to an on-line mapping system, CAI AxisGIS, to offer a robust one-stop data mapping system for the Town. We are working with Dartmouth College to separately identify properties that have multiple building on them for inventory and ease of use purposes. This is no small task and will benefit all interested parties including the Planning and Zoning department for permitting, Tax collection for billing and easier accounting for Dartmouth.

Goals for 2022 are to complete all building permits in a timely manner, address the 2021 abatement applicants, file the State MS-1 report in a timely manner and limit the number of abatements at the local level by delivering accurate, equitable, transparent, and explainable assessments. Therefore, a top-level assessment program. We will be notifying property owners with land enrolled in the Current Use program that we will be visiting their property to get an accurate picture of the land enrolled and not enrolled in the program. We will accomplish this by using a GPS data collector, our existing mapping, aerial photography, and existing Town records. As always, we strive to provide excellent customer service and a high-quality assessment program for the Town of Hanover

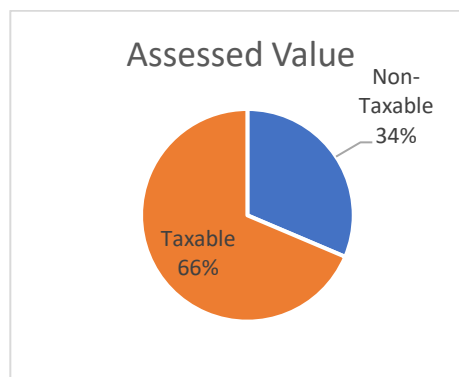
I would like to thank my staff, Sue Girouard and Adrienne Summers for their commitment to this department. Also, I appreciate the support of the taxpayers, Selectboard, Advisory Board of Assessors, Julia Griffin and the rest of the Hanover team that makes this a great community to be part of.

TAX YEAR 2021
SUMMARY OF ASSESSMENTS
Taxable Value

Land		
Current Use		\$ 1,594,559.
Conservation Restriction		0.
Discretionary Preservation Easement		26,780.
Residential		721,116,637.
Commercial/Industrial		<u>131,423,700.</u>
Total Taxable Land		\$ 854,161,676.
Buildings		
Residential		\$ 1,260,907,060.
Manufactured Housing		0.
Commercial/Industrial		549,707,521.
Discretionary Preservation		<u>53,140.</u>
Total Taxable Buildings		\$1,810,667,721.
Public Utilities		
Electric		<u>\$ 14,373,200.</u>
Total Taxable Assess Value		<u>\$2,679,202,597.</u>

In July 2010 Hanover Water Works Company was converted to a municipal department. As such, the Water Department now makes a PILOT (Payment In Lieu of Taxes) each year to the general fund based on its current assessment and is no longer taxable as a Public Utility

	Non-Taxable Value	
Land		\$ 359,194,926.
Buildings		<u>\$1,029,721,100.</u>
Total Non-Taxable Assess Value		<u>\$1,388,916,026.</u>
Total Town Assessed Value (Taxable and Non-Taxable)		<u>\$4,068,118,623.</u>



Staff: Normand G. Bernaiche, Director of Assessing, Adrienne Summers, Field Appraiser, Sue Girouard, Data Technician

Town Owned Properties
As of April 1, 2021

PROPERTY LOCATION	PARCEL ID	OWNER	LAND AREA	TOTAL ASSESSMENT
1 ALGONQUIN TRL	9 106	1 HANOVER, TOWN OF	0.70	3,900
3 ALLEN ST	33 91	1 HANOVER, TOWN OF	0.02	38,600
1 CURRIER PL	34 40	1 HANOVER, TOWN OF	0.67	8,329,100
16 CURRIER PL	23 52	1 HANOVER, TOWN OF	0.58	53,300
20 ETNA HIGHLANDS RD	2 31	1 HANOVER, TOWN OF	12.50	28,000
130 ETNA RD	31 1	1 HANOVER, TOWN OF	5.50	1,218,200
137 ETNA RD	31 13	1 HANOVER, TOWN OF	0.03	37,400
150 ETNA RD	31 3	1 HANOVER, TOWN OF	0.48	552,800
226 ETNA RD	5 116	1 HANOVER, TOWN OF	1.90	157,900
10 FREEMAN RD	39 142	1 HANOVER, TOWN OF	0.14	27,600
33 GOOSE POND RD	51 23	1 HANOVER, TOWN OF	0.23	3,800
39 GOOSE POND RD	14 26	1 HANOVER, TOWN OF	96.00	76,800
40 GOOSE POND RD	14 36	1 HANOVER, TOWN OF	0.11	26,900
42 GOOSE POND RD	14 34	1 HANOVER, TOWN OF	0.10	3,300
39 GRASSE RD	4 18	1 HANOVER, TOWN OF	11.10	1,245,100
55 GREAT HOLLOW RD	1 22	1 HANOVER, TOWN OF	11.40	12,500
GREENSBORO RD	1 11	2 HANOVER, TOWN OF	4.99	242,200
6 GREENSBORO RD	25 7	1 HANOVER, TOWN OF	0.28	167,500
110 GREENSBORO RD	1 11	3 HANOVER, TOWN OF	157.86	1,034,100
111 GREENSBORO RD	1 10	1 HANOVER, TOWN OF	92.00	211,800
161 GREENSBORO RD	1 15	1 HANOVER, TOWN OF	21.90	97,600
181 GREENSBORO RD	27 3	1 HANOVER, TOWN OF	7.63	642,600
388 HANOVER CENTER RD	9 69	1 HANOVER, TOWN OF	3.00	164,100
15.5 HASKINS RD	39 148	1 HANOVER, TOWN OF	0.15	19,600
27 HEMLOCK RD	45 7	1 HANOVER, TOWN OF	30.00	240,000
9.5 KINGSFORD RD	39 50	1 HANOVER, TOWN OF	0.61	35,600
11 LAUREL ST	2 80	1 HANOVER, TOWN OF	3.10	9,900
46 LEBANON ST	34 83	1 HANOVER, TOWN OF	0.25	759,300
48 LEBANON ST	34 84	1 HANOVER, TOWN OF	0.68	5,592,300
87.5 LEBANON ST	24 43	1 HANOVER, TOWN OF	0.70	50,900
87.5 LEBANON ST	24 49	1 HANOVER, TOWN OF	19.50	202,800
91 LEBANON ST	24 48	1 HANOVER, TOWN OF	0.50	213,900
190 LEBANON ST	25 31	1 HANOVER, TOWN OF	2.50	134,600
194 LEBANON ST	21 3	1 HANOVER, TOWN OF	8.93	4,905,900
221 LEBANON ST	20 2	1 HANOVER, TOWN OF	21.10	1,022,600
19.5 LOW RD	39 109	1 HANOVER, TOWN OF	0.45	22,500
46 LYME RD	46 1	1 HANOVER, TOWN OF	2.00	5,068,000
81 LYME RD	8 2	1 HANOVER, TOWN OF	6.00	98,300
84 LYME RD	8 3	1 KENDAL C/O TOWN OF HANOVER	10.70	1,819,000

Town Owned Properties
As of April 1, 2021

PROPERTY LOCATION	PARCEL ID	OWNER	LAND AREA	TOTAL ASSESSMENT
85 LYME RD	8 4	1 HANOVER, TOWN OF	17.60	56,300
103 LYME RD	8 39	1 HANOVER, TOWN OF	0.46	116,000
110 LYME RD	8 20	1 HANOVER, TOWN OF	2.98	181,400
4 MAPLE ST	23 18	1 HANOVER, TOWN OF	0.64	967,800
8 MARTIN LN	25 52	1 HANOVER, TOWN OF	1.60	24,500
2.5 MONTVIEW DR	12 112	1 HANOVER, TOWN OF	0.17	68,300
15 MOOSE MOUNTAIN RD	6 40	1 HANOVER, TOWN OF	0.28	10,200
41 MOOSE MOUNTAIN RD	6 44	2 HANOVER, TOWN OF	66.00	105,600
47 MOOSE MOUNTAIN RD	10 28	1 HANOVER, TOWN OF	28.00	14,000
51 MOOSE MOUNTAIN RD	10 29	1 HANOVER, TOWN OF	34.00	23,800
20 N MAIN ST	33 85	1 HANOVER, TOWN OF	8.88	1,886,600
3 OLD DANA RD	6 45	1 HANOVER, TOWN OF	0.30	98,000
31 OLD DANA RD	6 38	1 HANOVER, TOWN OF	36.50	216,200
1 PARADE GROUND RD	9 70	1 HANOVER, TOWN OF	2.40	236,900
61 PINNEO HILL RD	9 104	1 HANOVER, TOWN OF	7.00	9,800
13 PIPERS LN	12 7	1 HANOVER, TOWN OF	3.40	151,000
19.5 RAYTON RD	39 70	1 HANOVER, TOWN OF	0.71	39,300
81 RESERVOIR RD	48 3	1 HANOVER, TOWN OF	19.60	272,700
24 RIP RD	44 57	1 HANOVER, TOWN OF	1.30	9,400
40 RUDDSBORO RD	6 14	1 HANOVER, TOWN OF	1.00	43,600
79 RUDDSBORO RD	6 51	1 HANOVER, TOWN OF	97.90	488,500
100 RUDDSBORO RD	6 8	1 HANOVER, TOWN OF	94.00	360,600
41 S MAIN ST	34 4	1 HANOVER, TOWN OF	1.26	6,033,200
96 S MAIN ST	23 69	1 HANOVER, TOWN OF	0.31	404,000
111 S MAIN ST	23 2	1 HANOVER, TOWN OF	37.50	465,000
114 S MAIN ST	19 33	1 HANOVER, TOWN OF	5.80	476,200
121 S MAIN ST	19 15	1 HANOVER, TOWN OF	27.00	13,241,700
6 SCHOOL ST	33 42	1 HANOVER, TOWN OF	0.11	412,200
10 SCHOOL ST	33 47	1 HANOVER, TOWN OF	0.28	243,600
13 SOUTH ST	34 62	1 HANOVER, TOWN OF	1.10	11,183,600
1.25 SPENCER RD	19 13	1 HANOVER, TOWN OF	2.70	500,700
5 THOMPSON RD	16 10	1 HANOVER, TOWN OF	0.30	1,300
34 THOMPSON RD	16 14	1 HANOVER, TOWN OF	63.70	31,900
4 THOMPSON TER	19 28	1 HANOVER, TOWN OF	7.53	1,490,200
64 TRAILHEAD LN	20 1	1 HANOVER, TOWN OF	10.60	1,060,500
56 TUNIS RD	14 8	1 HANOVER, TOWN OF	0.70	700
57 TUNIS RD	14 12	1 HANOVER, TOWN OF	16.00	9,600
66 TUNIS RD	14 9	1 HANOVER, TOWN OF	613.00	306,500
79 TUNIS RD	17 9	1 HANOVER, TOWN OF	25.00	1,100
12 VERONA AVE	41 55	1 HANOVER, TOWN OF	0.48	32,600
2 W WHEELOCK ST	34 11	2 HANOVER, TOWN OF	0.10	325,000
6 W WHEELOCK ST	33 38	1 HANOVER, TOWN OF	0.19	444,400

ADVISORY BOARD OF ASSESSORS REPORT

The Advisory Board of Assessors came into existence at the March 10, 1931 Town Meeting where it was *Voted*: “That an Advisory Board of three members be elected to act with the Selectmen in the assessment of real estate until such time as the Advisory Board shall be discontinued by vote in town meeting, one member of the Board to hold office for three years, one for two years, one for one year, and thereafter at every annual meeting one member shall be chosen to hold office for three years. Vacancies in said Board shall be filled by appointment by the Selectmen, such appointee shall hold office until the next annual meeting of the town.”

The first three board members elected at that town meeting were: Edgar H. Hunter, Archie B. Gile and Thomas E. Ward.

The Advisory Board of Assessors hears property tax abatement requests and makes abatement recommendations to the Selectboard. The Selectboard appoints one Selectboard representative and one alternate to serve on the Advisory Board. Our newest alternate is John Brighton, a former assessor himself in Vermont. He will move from alternate to member at the next town meeting.

Activities: As a result of a loss of confidence in the underlying data from the 2018 revaluation, the town undertook a full revaluation and list which was completed and approved by the appropriate state agencies. The assessor, staff and additional resources completed more than 3,000 site inspections. This process encompassed 3,159 residential parcels (both improved and unimproved) and 192 commercial parcels. As a result, the number of abatement requests declined significantly from prior years and puts the town in good position moving forward. The total value (called the Grand List) was \$ 2,679,202,597, which was up 16% from 2020.

In calendar year 2021, the Advisory Board of Assessors met 2 times and heard abatement requests encompassing 31 properties.

The deadline for filing an abatement application is March 1 of each year.

Meeting Times: The Board schedules its meetings as the yearly abatement caseload demands.

Advisory Board Members: Joe Roberto (2023), Jay Pierson (2022), Mac Gardner (2022), Chair, John Brighton, (Alternate 2023)

Select Board Representative: Joanna Whitcomb, Peter Christie (Alternate)



ETNA LIBRARY

Mission Statement: The Hanover Town Library will maintain an active presence in the community, providing services in a personal manner and preserving its historic building for future generations.



The Hanover Town Library was founded in 1898, with the library building built in 1905. It was Hanover Town's original library, hence its formal name; however, because of its location and the fact that it has traditionally served the Etna and Hanover Center communities, it is more commonly known as the 'Etna Library.'

Owing to the pandemic, extra effort was spent at the library in 2021 to offer a mixture of in-person and remote services and events, striving to connect patrons to materials – and to one another as a community – as safely as possible.

During the last week of September, Barbara Prince retired after serving for over twenty years as the Etna Library

Librarian. Jeff Metzler filled the role, enchanted by the history of the Etna Library and excited about its future.

Recurring Programs and Groups

The Etna Library hosts Children's Story Times twice a week on Mondays and Fridays. These gatherings involve storybooks, songs, and lots of smiles. During the warmer months, Story Times were held outside in front of the library and are currently being held via Zoom. Near the end of the year, the library reintroduced craft packets into Story Times that families pick up at the library and complete at home. These crafts have been very popular, increasing the average attendance of Story Times.

Once each month, the Etna Library Book Group meets to discuss the title they've read. The library also hosts a Knitting Group that meets twice a month. As with everything this past year, the Etna Library has been flexible in the face of COVID, offering these meetings as a mix of in-person and remote.

Collections and Circulation

The Etna Library has continued to add a large selection of books, periodicals, and videos to its collections, while also preserving unique materials such as its New Hampshire History collection. New DVDs have been purchased for the first time in years and the library has added a video game collection, to offer something fresh for regular patrons and to draw new patrons into the library.

Due to COVID, the library was closed to in-person visits in the first part of 2021, from January until early July. During that time, the library made items available for contactless pickup, placing requested items outside on the library's porch. Once patrons were allowed to again visit in-person, renewed effort was spent in better displaying materials, with frequently changing displays and colorful signs drawing attention to circulating items.



The Etna Library also continues to offer terrific digital streaming options such as Kanopy and RB Digital, which have been exceptionally popular during the pandemic.

Programming and Events Highlights

Programs and events held during 2021 included a Bicycle Parade, an Olympics challenge, a talk by Rauner Special Collections librarian Morgan Swan on Historic Homes, an outdoor performance by the Mill Band, a Halloween pumpkin decorating event, and a conversation with NYT-bestselling author Mary Roach.

Etna Library Trustee Report

Although officially and historically designated the Hanover Town Library, we, the trustees, join the majority of our neighbors, community members and patrons when we (with affection and pride) refer to this local treasure as the Etna Library.

While we enjoy a rich and collaborative relationship with Hanover's Howe Library, the Etna Library embraces its separate and distinct personality and mission, grounded in its rural roots and traditions. Values of land preservation, conservation and stewardship are reflected in the very makeup of our physical premises, with the Hayes Farm park and King bird sanctuary seen as outdoor extensions of the library itself. When the trustees meet monthly with the Head Librarian to discuss the collection and plan programs and events, it is always with an eye to respecting those values, honoring our past history and strengthening our sense of community.



For the past twenty-one years, until her retirement in October, that librarian has been the incomparable Barbara Prince. As the longest tenured librarian since our doors opened in 1906, it is hard to imagine a more dedicated or ardent champion of all that the Etna library stands for. It was a bittersweet day last fall when the impact of her warmth and inclusivity was made manifest by the robust community gathering held in her honor. A small plaque dedicated to Barbara is now proudly displayed in the children's section commemorating her love of StoryTime and the joy with which she engaged new readers.

It was with some trepidation, then, that the trustees set about the task of hiring Barbara's replacement. Partnering with Rubi Simon of the Howe Library, whose knowledge and guidance proved invaluable, we soon found ourselves in the unexpectedly delighted position of having a host of qualified and desirable candidates. None, however, stood out more than our unanimous choice, Jeff Metzler, whom we all feel very fortunate to have recruited.

Jeff comes to us with a wealth of knowledge, library experience and enthusiasm but, perhaps most essentially, a warm and welcoming presence. He has already proven himself committed to charting a new path forward while remaining true to our more than hundred-year history. Stay tuned for some exciting new developments that will enhance access to, and engagement with, our beloved community gem. In the interim, if you'd like to receive our monthly newsletter detailing new additions to the catalog and upcoming events, please send an email to: jeff.metzler@hanovernh.org.

HANOVER FIRE DEPARTMENT

Mission Statement

The Hanover Fire Department is a public safety organization providing fire, rescue, and emergency medical services to residents, visitors, and the Dartmouth College community. The department is committed to preserving life, property, and the environment. Through education and public safety awareness programs, we strive to enhance the quality and safety of the lives of the citizens we proudly serve.

Department Staffing

The Fire Department is a combination department with twenty-three career and seven paid call members working out of two fire stations. The main station located within the Public Safety Building at 46-48 Lyme Road, houses the department's administrative staff and operates 24/7 with a four group system. Each group is staffed with a captain, lieutenant and three firefighters/Paramedics/AEMTs. The Etna Station is staffed with paid on-call personnel and located in the Village of Etna at 150 Etna Road.

In June, Lieutenant Joshua Lounsbury was promoted to Captain and assigned to Shift D. Firefighter Jeremy LaBombard was promoted to Lieutenant and assigned to Shift A. The department filled two vacant Firefighter/EMS positions; Firefighter Kevin LaHaye joined the department in June of 2021 and Firefighter Shawn Harlow began his career in March of 2022.

Kevin started his firefighting career in 2003 in Gilmanton, New Hampshire while attending college. In 2006, Kevin was hired by the Town of Hanover as an emergency dispatcher. He spent 15 years dispatching thousands of emergency calls for the various police, fire and EMS organizations in the Upper Valley before changing careers and becoming a full time Hanover Firefighter. Kevin, his wife, and their two children reside in Lyme, New Hampshire; he has been a member of the Lyme Volunteer Fire Department since 2013 and routinely responds to emergencies in Lyme during his off-duty hours.

Shawn Harlow is an 18-year member of the Strafford Volunteer Fire Department. He was elected Fire Chief in 2018 for his outstanding leadership skills, a position he continues to hold. Shawn, his wife and two sons live in Strafford, VT, he has a background in construction and building trades and he has a successful plumbing business. He enjoys volunteering in his community and many outdoor activities.

COVID - 19

The department worked with the State of New Hampshire and Lebanon Fire department to staff a vaccine clinic at the former JC Penny building in West Lebanon. Upward of 20,000 vaccines and booster shots were given at this location by Hanover Fire Department members. Members also worked with area schools to administer flu shots as well as flu shots for town employees.

Deputy Chief Michael Gilbert and Etna call member, AEMT Cristina Hammond worked in conjunction with Dartmouth-Hitchcock Medical Center to administer vaccines and booster shots to home-bound residents of the Upper Valley.

It has been two years since the Upper Valley experienced its first positive cases of Covid-19 infection followed by the Alpha, Delta, and Omicron variants. These initial infections significantly impacted our department and consumed a considerable amount of time as we developed response guidelines that seemed to change on a weekly basis. Strategies were developed to limit potential exposures to responding personnel. The primary goal was to maintain our staffing levels so we could respond to emergencies and the needs of our community.



Total Calls for Service

	<u>FY' 18-19</u>	<u>FY' 19-20</u>	<u>FY' 20-21</u>
Fire/ Explosion (building fires, brush fires, dumpster fires)	32	38	45
Overpressure Rupture (overpressure rupture, gas, steam, chemical)	2	1	2
Rescue Call (medical call, rescues, motor vehicle accidents)	1107	968	915
Hazardous Condition (gas/ propane leak, CO problem, chemical leak)	45	36	55
Service Call (assist of agency, water problem, lock out)	167	120	163
Good Intent Call (smoke scare, dispatched and cancelled enroot)	168	152	156
False Call (fire alarm, CO alarm, sprinkler problem)	397	385	326
Severe Weather (flooding, snow, wind)	4	0	0
Special Type/ Complaint	1	6	42
Undetermined	0	0	0
<u>Total</u>	1923	1706	1704

Emergency Medical Services by Town

	<u>FY' 18-19</u>	<u>FY' 19-20</u>	<u>FY' 20-21</u>
Hanover	802	642	598
Lyme	103	102	109
Norwich	100	131	144
Mutual Aid	60	50	49
<u>Total</u>	1065	925	900



A SHIFT - TRAINING

2021 continued to be impacted by Covid-19, again limiting our ability as an organization to train as freely as in years past. We significantly reduced travel and many courses were cancelled. Even with the challenge of the pandemic our personnel remained committed to delivering high quality emergency services.

Since the last town report was issued there have been over 2,500 hours of training recorded by Hanover Fire Department personnel. Members completed training in various disciplines, such as rope rescue, confined space, trench rescue, swift water rescue, swift water boat operations, ice rescue, SCUBA, hazardous materials, and mass casualty/active threat management. Some of our personnel became certified as Fire Inspectors, Fire Instructors, and Fire Officers through the New Hampshire Fire Academy. Many of our trainings were conducted with our various mutual aid partners, further improving our regional response.

Members also focused on continuing to provide high quality emergency medical services. We remain a close partner with Dartmouth Hitchcock Office of EMS and piloted a national continued competency program for our EMT and Advanced EMT providers.

With Covid restrictions in place we developed a rope rescue prop within our 30' hose tower at the Lyme Road Fire Station. This will allow our members and emergency responders in our region to safely train on various rope rescue techniques for years to come.

In closing I would like to thank each member of the Hanover Fire Department for their commitment to professional development. It is with their skill and expertise emergency calls in our community and region are answered.

B SHIFT - MAINTENANCE

Capt. Letson, Lt. Linehan, FF Jay Whitehair all attended the Emergency Response Dive International course for Ice Diving Technician. This 3-day class was a great confidence booster as well as learning how to safely effect a rescue under the ice.

The captains have been tasked with researching and purchasing a Swiftwater/floodwater rescue boat, motor, and trailer to respond to water rescue emergencies.

Capt. Letson and FF Jay Whitehair attended an advanced tree rescue class which emphasized how to safely and effectively rescue and lower people out of a tree. The class was designed for emergency people when confronted with these highly unusual rescue situations.

The maintenance shift continues to inspect, maintain, and update our operational equipment. This year we hope to add a hard wire communications system to our dive operation to make it safer and more efficient.

C SHIFT - COMMUNICATION/BUILDING MAINTENANCE

We are proud to announce that one of our AEMTs has become a Nationally Registered Paramedic. Firefighter Ebben Whitehair completed the New England EMS Institute Paramedic Program this winter, he graduated at the top of his class. The paramedic program involves 18 months of classroom and hands-on practical education. He joins Lt. Jeremy LaBombard and Lt. Robert Diehm as the most recent HFD members to graduate from this program. Firefighter Whitehair is also a member of the Vermont USAR team and with that has brought knowledge and skills back to the department.

Lt. Emerson recently completed a 40-hour Fire Inspector I program. Captain Doolan completed a 40-hour Leadership series program. We welcome FF Shawn Harlow onto the shift, Shawn has been active in his community for many years with the Strafford Volunteer Fire Department. He brings a lot of skills and new energy to the department.

Over the past year, the fire alarm box system (Red Pull Boxes) have been removed as area businesses have transitioned to new technology. The system had been in place since the late 1940's. We are continuing to update our radios and communication systems to provide the latest in technology for the fire department. We have added increased gas monitoring equipment that is more sensitive and provides better safety to our members.

We have been slowly making building improvements to the circa 1973 building and in the past year have added LED lighting to the apparatus bay. It has been a pleasure serving the community and we look forward to getting back into the schools with our fire prevention programs.

D SHIFT - EMERGENCY MEDICAL SYSTEMS

As we transition from pandemic to endemic status with Covid-19, the EMS Shift has maintained a safety-minded focus. We are fortunate to have had access to high quality PPE, including N-95 masks and eye protection, and our vigilance as a department to protect ourselves and others has enabled us to get through this past year with a very limited number of infections among our ranks.

Covid-19 changed everything about the job we do. One of the first things someone in need experiences when a Hanover Fire Department EMS Provider arrives to assist them is a reassuring smile. Behind our masks, we're still smiling. We must continue to wear PPE on all calls to protect ourselves and our families. The only things we *want* to bring home with us after a shift is a sense of accomplishment.

On the operations side of things, from March 1, 2021, through February 28, 2022, the Hanover Fire Department responded to 1,808 calls for service. Of those calls, 1,086 were medical calls of some sort (traffic accidents included). This constitutes 60% of the call volume.

One of the training topics we have been focusing on recently is obstetrical emergencies, and care for the newborn child. Hanover has a new midwifery birthing center on Buck Rd, and our incidence of pregnancy/birthing related calls has increased due to this new establishment. Our AEMTs and Paramedics started reviewing their books before the doors of this facility even opened, and we on the EMS Shift, have been working with our partners at DHMC to bring quality training on the subjects to the rest of the department. Though we always hope for the best, we are prepared for the worst, and will continue to strive for excellence in all the services we provide.



Ice Rescue Training

The spring of 2020 the Hanover Fire Department was dispatched mutual aid to Corinth VT as part of a Rescue Taskforce along with Lebanon, Hartford and Thetford Fire Departments for a person that had fallen 150 feet down an abandoned mine shaft. This very technical rescue was performed by lowering two rescuers down on a rope system to treat and package the patient. We then raised the patient and rescuers back up the 150-foot shaft. The patient was transferred to the DHART helicopter to be transported to the hospital.



Mine Rescue

On behalf of the Hanover Fire Department, we look forward to welcoming the public back into the firehouse sometime in the foreseeable future. We really appreciate the overwhelming support that our department has received from everyone.

Fire Department Administration:

Chief Martin McMillan, Deputy Chief Michael Gilbert, Administrative Assistant Sheri Clifford

A Shift

Captain/AEMT Joshua Merriam, Lieutenant/Paramedic Jeremy LaBombard, Firefighter/Paramedic Robert Mousley, Firefighter/AEMT Christopher Sweitzer, Firefighter/EMT Kevin LaHaye

B Shift

Captain/AEMT Scott Letson, Lieutenant/Paramedic Jeremiah Linehan, Firefighter/AEMT Jay Whitehair, Firefighter/Paramedic Leif Jopek, Firefighter/AEMT Joseph Amato,

C Shift

Captain/Paramedic Christopher Doolan, Lieutenant/AEMT John Emerson, Firefighter/Paramedic Ebben Whitehair, Firefighter/AEMT Shawn Harlow

D Shift

Captain/AEMT Joshua Lounsbury, Lieutenant/Paramedic Robert Diehm, Firefighter/Paramedic Blair Weathers, Firefighter/AEMT Jon Wilkinson

Etna Station Call Members

Lieutenant John Hochreiter, Lieutenant Kenneth Pelton, Glenn Elder, Cristina Hammond, Craig McKinney, Elijah Snelling, Thomas Trimarco

Respectfully Submitted,

Martin W. McMillan

Martin W. McMillan
Fire Chief



Mission Statement: Howe Library brings together people, resources and information to engage our minds and to strengthen connections to our community and the world.

The Howe Library was established in 1900 through a gift from Emily Howe to The Howe Library Corporation. Since then, the library has grown to be a vital and highly-used resource of the community. The Howe Library serves a population of 11,416 Hanover residents, as well as Upper Valley patrons who pay for non-resident memberships.

In 2021, despite the pandemic, we have continued doing the work of our strategic plan with a focus on the five primary objectives: Library Space, Technology, Programs, Services and Collections, and Engaging the Community. Highlights include:

Engaging the Community-Programs, Services, and Collections:



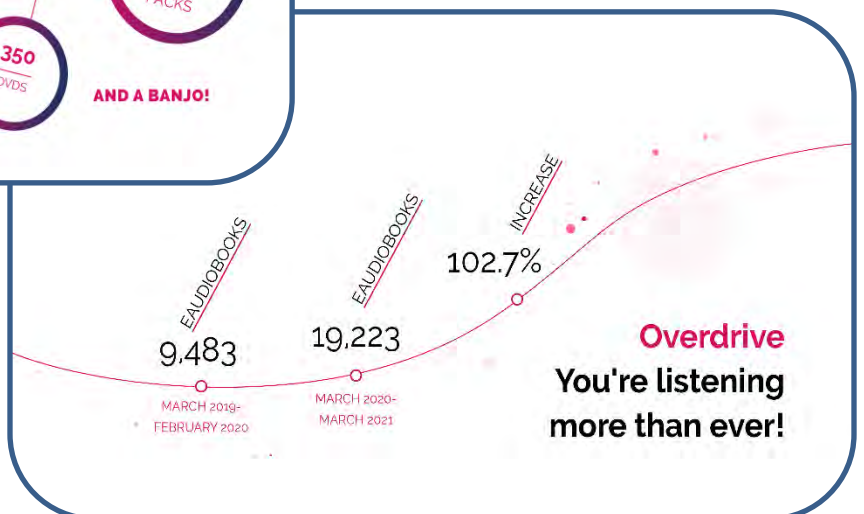
Transformative! That's the word that comes to mind when I look back on this year. Over the past 12 months, the Howe has continued to serve as an essential resource to our community. Our staff strived to meet people's needs for education and engagement, and most importantly, helped support our community through a period of isolation and confinement. The pandemic challenged us to think outside the box, restructure and completely revamp how we deliver library services and resources. Through the process, our staff quickly switched and learned how to provide virtual programming, maintain and offer reference services with our patrons via e-mail, Zoom, and phone calls. We enhanced our electronic collections to continue to offer information, videos, audio and e-books. Our primary goal was to figure out how the library could safely restore as many services as expeditiously as possible. The process has had its challenges, but I can never say enough about our staff's resolution and ability to come together, research, and think creatively to ensure we were able to continue offering our library services to the community in the best way possible.

We were closed for all of the year and yet our services were in full swing other than being able to browse indoors and our meeting rooms. We held as many programs as possible outdoors and transitioned everything to virtual. Fortunately, it felt a bit more normal. The library was able to open its doors again in early August of 2021. Staff

was 100% vaccinated, building was modified with necessary screening furnishings, and PPE supplies were made available. Our staff and community were ready for us to be open again.

We were fortunate that all of our staff have stayed healthy considering the challenges of covid the past two years. Our patrons were excited to be able to browse our stacks and have access to all of our new collection offerings. Although our numbers are not totally on par to where we were pre-covid, are numbers were on mark with what other libraries were seeing in the state. Out of 214 libraries in the state, we were the 9th highest circulating in 2020 Even with our doors closed for the previous fiscal year, The Howe circulated over 130,000 items.

As for programming, our patrons also benefited from our staff’s creative ability to transition. Staff made great use of our new zoom owls that were purchased through the first round of the state ARPA funds allowing us to offer hybrid programming. We were able to offer book group discussions, ESL conversation groups, Sunday Shakespear group, and added the Sherlock Holmes Club to the many new offerings. We also had a great summer partnering with Parks and Rec where we brought in a broad range of world music to the farmers market and artisans who came to exhibit their crafts. Staff did several outdoor pop-up library events for browsing. In the end, our circulation numbers stayed at a steady pace and the drop in print books circulation was offset by a drastic spike in our Audio and E-books.



The Mission of the Howe Library Corporation is to enhance the library facilities and collections beyond what can be expected from tax revenues from the Town of Hanover consistent with the intent of the donors and in ways which will encourage other gifts.

THE HOWE LIBRARY CORPORATION FY 2021 Board of Trustees



Wayne Gersen-Chair
 Jennifer Rickards-Vice Chair
 Barbara Spaid-Secretary
 Jeffrey Harris-Treasurer
 Nancy Carter- Select Board Rep

Stan Colla
 Keri Craft
 Mariruth Graham
 Laura Larrick
 Heidi Reynolds
 Michele Sacerdote
 John Steidle



Howe Corporation Board Chair report

When I was asked to serve as Chair of the Howe Board two years ago, I never anticipated that most of the time and energy would be devoted to questions driven by a global pandemic. Like all businesses and government organizations, the Howe faced questions on when, how, and whether to reopen and how to sustain our operation in the face of these uncertainties. Thanks to the ongoing support and collaboration with the Town of Hanover, the deep reservoir of community support, the dedication and creativity of the Howe staff, and the calm steady leadership of our Director, Rubi Simon, the Howe Corporation and the Howe Library faced these challenges and made progress.

By working collaboratively with the Town of Hanover, we were able to use the closure of the library as an opportunity to work on infrastructure projects that would have disrupted the operations in a normal year. The donors to the Howe—individuals and corporate donors alike, sustained their financial support throughout the pandemic, enabling us to grow our endowment despite our inability to hold our fundraising projects. The Howe staff put their heads together and helped devise a means of circulating books safely and effectively once some of the strictures associated with the pandemic were loosened. And throughout the emotional turmoil that resulted

from these challenges, Director Rubi Simon was a calm and supportive force, guiding us through these uncharted waters.

The Board members and I hope the Covid challenges are behind us and we can begin the process of envisioning the future through the update of our Five Year plan. We thank you for your sustained support and seek your insights as we develop a vision for the years ahead.

Wayne Gersen

Chair

FUNDING:

We are pleased to report that the donors to the Howe Library Corporation sustained their contribution levels despite the pandemic.

Treasurer's Annual Report

Like many businesses, The Howe Library Corporation continued to be disrupted by covid-19 during 2021, with access limited to electronic downloads of books and safe pick up of books reserved through our website. Despite those challenges, our finances came in better than anticipated with revenues exceeding our budget expectations and expenses well contained.

Operations

The Howe Library relies on three sources of funding: the Town of Hanover, the Howe Library Corporation operating cash flows and our Endowment. Pursuant to a Memorandum of Understanding, the Town primarily funds operations and the Corporation supplements this with funds for programs (adult and youth), collection support, building enhancements and new initiatives.

Revenues

Contributions to the Annual Fund are always our largest and most essential source of revenues. Amid the economic uncertainty, it was gratifying to see donors contributing nearly \$105,000 to the Annual Fund; an amount 30% more than we had budgeted. With our signature fundraising event, The Howel Classic, sidelined again, we redirected our fundraising to corporate sponsorships and the response was generous. Corporate sponsorships provided another \$28,500, which exceeded our expectations for the year, and enabled us to record total revenues 20% higher than we had we had anticipated for fiscal 2021.

Expenses

Expenses for fiscal 2021 totaled \$202,000 and were well below budget. A breakout of expenses is shown in the circular graph. Despite the challenging environment, we increased spending on our core mission of providing public services (collections and adult and youth programming) to \$82,545.

Finance Committee

The Finance Committee has the fiduciary obligation to manage the Endowment in the best interest of the Howe Library Corporation. During 2021, the Finance Committee updated the Investment Policy Statement, which governs the management of our Endowment investment portfolio, and reaffirmed an investment objective that seeks real long-term growth above inflation. To achieve this objective and control risk, the portfolio continues to be well-diversified across many asset classes. The Committee also conducted a search for a new investment manager for the Endowment over the past year and selected Mascoma Wealth Management as our new Endowment investment manager.

Endowment

Reflecting the healthy returns in the financial markets, especially the US stock market, the Endowment increased in value to approximately \$5.5 million as of June 30, 2021, vs \$4.2 million from the prior fiscal year end. The increase in the Endowment also benefited from generous contributions from community members.

Endowments play a critical role in supporting operating activities for most non-profit organizations even during normal times. During periods of economic stress, funding from Endowment assets becomes more vital and we're grateful we had the financial resources of the Endowment to call upon in 2021. However, we're also reminded that we are stewards of the assets and must prudently manage the Endowment for the benefit of our community today and for tomorrow.

Development

We can't thank our wonderful and dedicated champions of the Howe Library enough, our donors. Your donations and financial support breathe life and energy into our little library, and we are grateful for the continued and steady efforts of this community--read some of the stories of patrons and supporters on the website under "Your Howe Stories"- Mariruth Graham, Development Committee Chair

In the past year we have implemented a new way for companies, corporations, and groups to support the Howe and receive benefits throughout the year. The Community Sponsorship Program allowed us to shift our fundraising to a yearlong benefit program instead of just giving those the opportunity to sponsor the Howel Classic. Now there are ways for businesses and groups to be mentioned in newsletters and online and recognized during the many programs and events organized by the library. We were able to raise over \$33,000 which surpassed our previous dollars raised for Howel Classic sponsorships. Between the Annual Fundraising and Community Sponsorship Program we have exceeded our expectations for the year.

THANK YOU FOR YOUR ONGOING & GENEROUS SUPPORT

The Howe Library Corporation is extremely grateful for the financial support received from many individuals, local businesses, and foundations for fiscal year 2021.

Howe Library
2021 Virtual Garden Tour
and Flower Show

Howe Library
presents:

ARTISAN
DEMO:
KARIN
ROTHWELL

WEDNESDAY,
JUNE 9 4-7PM
HANOVER
FARMERS'
MARKET

Join our
Winter Fun
Challenge
Complete 5 challenges
and get a prize.
Now Through
March 6

First
Sunday
Shakespere
Join us to read through Shakespeare's
plays out loud together.
Sunday, March 7 at 4:00 p.m. OR 6:30 p.m.
Registration Required
Online via Zoom

(NOT SO)
ELEMENTARY, MY
DEAR WATSON:
THE POPULARITY
OF SHERLOCK
HOLMES
SUNDAY, JULY 12
AT 7:00 P.M.
VIA ZOOM

FUNDED PROGRAMS & SERVICES:

The pandemic cut into our in-person programming, but the Howe staff continued to offer an array of services using online technology and, when the weather permitted, some socially distanced outdoor activities. Here are the kinds of programming the Howe was able to offer:

- Everyone is Reading, a program promoting community dialogue through the shared experience of reading and discussing the same book.
- Summer Reading, a program for kids and teens that includes performers, reading incentives, and materials. Chess and Dungeons and Dragon clubs.
- Makerspace programs in our Studio H digital media lab.
- Streaming videos, DVDs, books on CD, music CDs, and the digital service Kanopy & Hoopla.
- LinkIn Learning, a database containing over 3,000 online courses on a multitude of topics.
- Overdrive/Libby, which provides Howe cardholders with the ability to download eBooks and audiobooks anytime, anywhere, for free.
- STEM activity backpacks and jigsaw puzzles.
- Special performances for children by musicians, theater groups and other entertainers.
- Educational Lego sets designed to support coding and robotics.
- Museum Passes for free or reduced admission to 11 New England museums.
- Access to online databases such as Ancestry.com, Consumer Reports, and the New York Times.
- Artisan Demo at Hanover Farmers' Market
- Bad Art Night
- Banjos, Bones, and Ballads
- BLT: Books, Lunch, and Tuesday
- Brewing in New Hampshire
- Cine Salon
- Comics in World History and Cultures
- Craftivism 101
- Cybersecurity in the New Normal
- Drones & Drone Photography
- EIR: Intimations Book Discussion
- EIR: Intimations Panel Discussion with RMS
- EIR: Present Moment, Prolific Moment
- Eric Jay Dolin: A Furious Sky
- First Sunday Shakespeare
- Foam Block Painting
- French Club Les Promenades
- Herbs & Herbalism: Medicine Cabinet in Your Kitchen
- Herbs & Herbalism: Medicinal Beauty Gardens-Grow Your Health
- Investigating Weather and Climate Q&A with SciStarter
- Let's Talk: An ESL Conversation Hour
- Maximize Your Library Card
- Meet Lucy Stone
- (Not So) Elementary, My Dear Watson: The Popularity of Sherlock Holmes
- Online Tech Help
- Permaculture 101
- Permaculture: Garden Design and Plant Species
- Permaculture: Social and Environmental Justice
- Permaculture: Soil, Water and Climate
- Pop-Up Libraries for Adults
- Reading Upwards!
- Tech in the Tent
- Third Sunday Writing Salon
- Ty Gagne: The Last Traverse
- Virtual Garden Tour and Flower Show
- What Are You Reading?
- And many more...



HUMAN RESOURCES

Our Mission

The Human Resources Department promotes the morale and well-being of Town employees, ensures fair and equitable employment practices, and fosters collaborative work environments that inspire excellence in public service.

We partner with all Town departments to recruit a highly talented and diverse workforce, conduct sound employee and labor relations, and help coordinate education and training sessions that help employees maintain the knowledge base and skills required to perform at the highest level. The Human Resources Department also oversees employee compensation and benefits and workplace health and safety programs, and we advise on and make recommendations with respect to the Town's employment policies and practices.

Recruiting

The Town of Hanover received and processed over 400 job applications during calendar year 2021 for 70 job openings (including full-time, part-time, and seasonal employment opportunities).

Labor Relations

The Town has three collective bargaining units. Public Works employees are represented the American Federation of State, County, and Municipal Employees (AFSCME) Council 93, Local 1348. This unit also includes Parks and Recreation grounds division employees. Police employees are represented by AFSCME Council 93, Local 3657 and Fire employees by the International Association of Fire Fighters (IAFF), Local 1388, AFL-CIO CLC.

Current collective bargaining agreements (contracts) expire on June 30, 2021. The expiring contracts did not provide for cost-of-living adjustments or any other across the board increases to wages. The Town and all three bargaining units have reached agreement on new one-year contracts, effective July 1, 2022 – June 30, 2023, subject to voter approval. The contracts include a 3% cost of living increase plus a one-time payment of \$1000 to each bargaining unit member. The payment is increased to \$1500 for employees who also were ineligible for any merit/step increase during the current fiscal year, due to having reached the last step within the pay grade for their position. The one-time payments are intended to provide immediate support for employees in light of significant cost increases for home heating, gasoline, groceries, and similar basic needs anticipated to continue during the 2022-23 contract year. Negotiations on successor agreements will likely begin in late fall of this year.

Health Insurance Premiums

Premiums for the Town's three health insurance plan options will increase by 4.5% effective July 1, 2022. A premium increase is never welcome, of course, but ours is significantly lower than what many similarly situated NH municipalities have been quoted for the upcoming fiscal year. We recognize that premium increases can fluctuate considerably from year to year. To address this unpredictability, the Town's collective bargaining agreements continue to include a provision authorizing the Town to re-open and re-negotiate the agreements in their entirety if insurance premiums are projected to exceed 10% during the contract term. This provision does not come into play for one-year contracts, since the Town's health insurance premiums are established on an annual (fiscal year) basis.

Health and Wellness Programs

The Town is committed to the health and wellness of its workforce and helping employees attain their personal health and fitness goals. The Human Resources Department in coordination with NH HealthTrust, sponsored health-related events throughout calendar year 2021, such as an Eat Right Campaign, Healthy-Selfie Campaign and in-house flu clinic administered by the Hanover Fire Department. Employees who complete an annual on-line health assessment and biometric screening and participate in fitness activities are eligible for incentives and

rewards offered through HealthTrust and its affiliated services. HR also partners with designated wellness coordinators in each Town department to develop additional in-house initiatives. HR in coordination with HealthTrust distributes wellness materials to employees on an ongoing basis to promote the importance of staying healthy as well as provide employees with the awareness and resources needed to do so.

Workplace Safety and Anti-Harassment Trainings

We are equally committed to the safety of our employees in every work setting. We continue to coordinate with our workers' compensation and property liability carrier, Primex, to deliver regular workplace safety and injury prevention trainings Town-wide. These trainings are tailored to individual departments and specific types of work as required.

Our safety program also includes periodic mandatory trainings for all staff on preventing sexual harassment and other forms of unlawful workplace discrimination. We anticipate scheduling additional trainings in this area during calendar year 2022. These emphasize the Town's commitment to strict enforcement of its anti-harassment and non-discrimination policies and ensure that employees are familiar with all available options for reporting inappropriate workplace behavior by a supervisor or co-worker. Attendance levels remain at or near maximum for all health and wellness and safety-related events.

Employee Benefits

The Town continues to offer a competitive flexible benefits package that helps us attract and retain top talent within our region and from across the country. Non-union and union employees participate in the same broad menu of benefits options. In addition to health insurance, we offer short- and long-term disability insurance, life, and dental coverage; medical and dependent care reimbursement accounts; and voluntary (employee paid) supplemental insurances. Our full-time employees participate in the New Hampshire Retirement System as required by law, and all benefits-eligible staff are encouraged to enroll in a supplemental (IRC 457) retirement plan funded exclusively by their own pre-tax contributions.

Staff: David Stewart, HR Director
Dee Maurer, HR Coordinator

Community Nurse Report

As Hanover's Community Nurse, I partner with individuals in the community to address their health concerns and find solutions that meet their needs. I am an employee of the Town of Hanover, and as such am able to offer services free of charge to Hanover residents. My practice centers primarily on home visits. On average, I follow about 20-25 people actively, and another 10-15 occasionally when a need arises. I can accept referrals from anyone. The majority of my clients are seniors, with several in their late 80s or 90s, but I am available to assist Hanover residents in any age group and their families. I offer help in a variety of ways, including facilitating communication and clarifying information to/from medical providers and health agencies, monitoring medication compliance and health status, contacting social services when needed, teaching about how to manage health conditions, communicating with relatives who live out of town, and providing in person contact and socialization to combat isolation. I also collaborate with my fellow town employees in this effort: the Hanover Fire Department, the Hanover Police Department, and also Jen Gantrish, Hanover's Welfare Coordinator and Elder Advocate.

The services I provide differ from direct ("hands on") home nursing care typically provided through visiting nurse or home health care agencies. I have the ability to visit individuals for as long as there is a reason for me to be involved. There is no fixed number of visits or time limits per visit. This model of nursing, among other things, helps allow seniors to continue living in their own homes safely and independently for longer than they would otherwise, while also relieving anxiety from family members. In addition to in person visits, I also am available to answer questions or address concerns by phone.

My home visits with community members have taken on increased significance during these past two years due to COVID and the need to combat social isolation, especially among our older population, many of whom live alone. These needs have been particularly acute during winter's cold temperatures and darkness. With the arrival of spring, I am working to reduce my clients' fears of contracting COVID and decrease isolation by encouraging them to participate in some social activities while also following appropriate safety measures.

It is a pleasure to be providing Hanover residents these vital services. A flyer that includes my contact information and a brief summary of the types of services available is available on the front page Town of Hanover website. (Click on "Community Nurse").

Thank you.

Doris Yates, RN

PARKS AND RECREATION DEPARTMENT



We at Hanover Parks & Recreation, “HPR”, are pleased to present our annual report. The Covid-19 Pandemic had griped the nation for the last four months of FY20 and as the new fiscal year started, we were newly emerging from a nation-wide lockdown and working from home. With so much community uncertainty surrounding the pandemic and nationwide civil unrest, FY21 marked a great reset on how we had to approach our programming. HPR staff rallied together, determined that we would build back better programs to meet the rising challenges of offering community engagement while so many were feeling isolated yet weary of in-person gatherings. In the spirit of “we are all in this together” one focus for heading into FY21 was to offer those frontline essential workers in our community dependable childcare options as they worked to flatten the curve. Navigating the ever-shifting landscape of the Covid-19 pandemic guidelines and New Hampshire’s “Safer at Home” regulations was quite the undertaking as we strove to offer programming in a safe and responsible manner. Our Phased Reopening Timeline, that we developed in the first months of the pandemic, allowed us to communicate effectively to the public and remain nimble and shift our approach as we worked towards returning to a new normal. Another challenge the pandemic



Reopening Timeline

June 18, 2021
Updates will be made as new guidelines are released.

	March 9 - June 14, 2020	June 15-October 4, 2020	October 5, 2020-June 20, 2021	Starting June 21, 2021
Program & Facility Operations	Phase 1	Phase 2	Phase 3	Phase 4
Indoor Recreation				
Youth Athletics	Closed	Closed	<u>Following State Precautions</u> In-House games & practices with low physical contact for groups up to 12 participants at a time. No Spectators	TBD (more info to follow in Fall 2021)
Health/Wellness/Fitness Classes	Closed	Closed	<u>Following State Precautions</u> limited opening with 6' social distancing measures in place.	<u>Open with modifications & precautions in place.</u>
Meeting Rooms	Closed	Closed	Closed	
Senior Activities	Closed	Closed	Closed	
Summer Camps	Closed	Open with modifications & precautions in place. Please refer to our SUMMER CAMP FAQ		
KAST	Closed	Open with modifications & precautions in place. Please refer to our KAST FAQ		KAST will return back in the Schools.
RWB Community Center Open to the Public	Closed	Closed	Closed to the general public. <i>Open for specific programs only.</i>	
RWB Community Center Rentals	Closed	Closed	Closed	Closed
Outdoor				
Youth Athletics	Closed	<u>Following State Precautions</u> In-House games & practices with low physical contact for groups up to 25 participants & spectators	<u>Following State Precautions</u> In-House games & practices with low physical contact for groups up to 50 participants & spectators	A return to competitive games with surrounding communities with precautions in place.
Parks, Trails & Boat Docks	Open with 6' physical distancing & face coverings in accordance with local ordinance.			Open in accordance with local ordinances
Park Rentals	Closed	Open with a maximum of 25 people, 6' physical distancing & face coverings in accordance with local ordinance.		Open
Fitness, Health & Wellness Classes	Closed	<u>Following State Precautions</u> open for controlled non-contact classes with up to 25 people	<u>Following State Precautions</u> open for controlled non-contact classes with up to 50 people	Open

ushered in was the “great resignation”, as the nation started to see an unprecedented rise in the number of employees leaving the job market. With our operations so heavily dependent on a seasonal work force, this trend hit us especially hard.

Out of an abundance of caution we canceled all our large special events and took a slow approach in reimplementing our programming over the course of the year. As we approached each new season, we continuously evaluated how our various safety measures worked, surveyed current and potential participants, and worked with Town officials to determine the current status of Covid-19 in the Upper Valley. Using this information, we were able to gradually open our programs back up with modifications in place. We are proud that we persevered and were able to offer various programs and special events to give some semblance of life before the pandemic. During that first summer we were one of the few parks and recreation departments in our area to offer the children and families of our community a Summer Camp. As you will read in our report, that summer looked differently than our traditional camp, but the experience and fun was still the same. This can be said of all our programming for FY21 which began in Phase 2 of our phased reopening, transitioned into Phase 3 in the fall, and in the last few weeks of the fiscal year transitioned into Phase 4 as the vaccine became available to the public.

RWB Community Center Enrichment & Recreation Programs:

Our program offerings range from preschool through adult activities. The pandemic challenged us to adapt to thinking differently about program development and forced us to think outside the box and become more innovative and creative. For the adult population, HPR offered many in-person and livestream classes, i.e., Pilates, Zumba, Oil Painting, Women’s Mountain Biking, and Hypnosis Workshops (partnered with Green Mountain Hypnosis). HPR and the Howe Library collaborated to offer a Bad Art night which allowed adults to get creative with miscellaneous art supplies. We organized a new E-Sports league for teens and young adults using the Mission Control platform – popular titles included Mario Cart, FIFA20 & NBA2K20. For our younger participants, we offered monthly Take and Make crafts. The craft kit included everything to make four different arts and crafts projects and one movement activity.



For families, HPR staff created a Valley Quest through Vital Communities to encourage community members to get out on the water, identify plants and animals, and explore town parks. We planned a family camp out during the summer, however, due to the status of the pandemic, the community wasn’t quite yet comfortable participating in that type of activity. We have continued to partner with the Hanover Conservancy to offer family events such as the Trail Hike Challenge in the summer, and Family Snowshoe in the winter.



Older Active Adult programming at the RWB Community Center has become integrated with Hanover Parks and Recreation. Today’s seniors have greater choices and options for recreation, socialization, and age-related services. We offer a wider variety of exercise programs

for both the younger and older senior population that include health and wellness programs, arts and crafts, as well as leisure, educational and luncheon programs (i.e., Grab and Go Lunch).



As with all our in-person programming, the pandemic forced us to cancel our monthly senior birthday and potluck luncheons. It provided us the opportunity to work together on a larger scale with the Hartford Area Career & Technology Center's Culinary Arts program. This collaboration helped not only members of the Hanover Parks & Recreation community, but it also provided the students with a setting to show off their cooking skills at our newly created "HPR Grab & Go Lunch." The traditional school year allows for the

students at HACTC to prepare the meals October through May. In an effort to offer year-round meals to our seniors, we partnered with the Hanover Lions Club. Given the club's civic interest, it was a natural fit and they were eager to prepare the meals during the months of June through September. The program continues to be one of our more popular senior programs as we serve up to 80 meals per month.

The RWB Community Center is typically a prime location for families to host birthday parties and family get-togethers, organizations to hold events and meetings, and area businesses to use the facility for a variety of purposes. During FY21 we saw a decrease in renters and building usage due to Covid-19; however, the Hanover Blue Wave Taekwondo continued to rent through the fiscal year.

Athletic Programs:

The FY21 sports season was our first full year with Covid-19 protocols put into place. HPR offered fall, winter, and spring in-house sports seasons to Town of Hanover residents only. There were strict guidelines including, mask wearing, equipment sanitation, and mandatory hand washing/sanitizing.



Even though operating an in-house program, set with strict guidelines, the fall season still had a high participation turnout with 414 athletes in the following sports: soccer, field hockey, cross country, and flag football. Since we didn't play competitive games against neighboring towns, HPR reorganized the team structure for 3rd – 8th grade soccer (the only sport that had enough athletes to do this). This allowed scrimmages for each grade level. Due to the pandemic, we did not host our annual 3/4 grade boys' and girls' soccer jamboree. We are hopeful that we will be able to offer this great event in the Fall of 2022.



The winter sport season was much different than the fall. HPR was granted permission from SAU 70 to offer basketball to 6th, 7th, and 8th grade participants. The kindergarten through fifth grade would not be allowed to use the Ray School for an in-house basketball program due to concerns of Covid-19 spreading in the schools. The middle school grade level teams were capped at 12 per team and stringent

protocols were put in place for indoor participation. HPR did not offer the annual basketball tournament due to the pandemic.

We entered the spring season with Covid-19 numbers decreasing but made the decision to keep all three seasons consistent and offer only in-house activities. The spring numbers were surprisingly high; K-3 coed baseball (57), K-6th lacrosse (140), 3rd-8th softball (18), and 6th-8th track and field (70).



HPR and the Upper Valley Ultimate program began offering pick up ultimate frisbee for ages 16+ at Sachem Fields twice a week.

As always, all our youth sports programs are coached by volunteer parents or community members, without their help our young athletes would not have successful programs to compete in.

OST Programs:



The Out of School Time “OST” Programs include the afterschool program, KAST, minicamps (February, April, Quest, Outdoor Adventurers & Can’t Get Enough), our traditional 6-week summer camp for grades K-7, and our newest addition, PLAY.

The start of FY21 saw us starting summer camp in a very nontraditional way. Knowing how important our summer camp is to the working families of our community we spent the better part of two months preparing how to run a camp in the midst of the Covid-19 pandemic. Camp participants were sectioned into POD’s by grade level and were limited to 10 participants per pod with staff members and participants dedicated to a specific POD for the summer. Through careful scheduling of spaces these POD’s did not interact with one another and indoor spaces were sanitized between use. With still some uncertainty surrounding the transmission of Covid-19 all groups were outside as much as possible. Camp did not include the usual swim lessons or field trips, but we took trips to Storrs Pond and had special events outside under a large pole tent. Our newest addition, Summer PLAY, for children ages 3 & 4 was full with 10 participants each week (we hope to add Winter and Spring PLAY in 2022).

Kids After School Time “KAST” is for children in grades K-5 and typically runs out of the Ray Elementary School and the Richmond Middle School during the school year. As the SAU was just returning to in-person class instruction, they did not want additional activity inside their buildings so KAST was run out of the RWB Community Center for the 2020 -21 school year in a limited capacity. As the RWB Community Center was not large enough to accommodate all of our K-5 grades in isolated POD’s we had to eliminate providing this service to grades 4 &5 for



the school year. The program still provided our usual activities such as active play, arts & crafts, STEM projects, but the additional activities of seasonal clubs, special events and special outdoor programming and field trips could not take place given the Covid-19 restrictions.

February & April Minicamps were run out of the RWB Community Center for 33 KAST participants in grades K-5. Normally these mini camps are open to all. HPR continues to work to meet the year-round childcare needs of the community and adjusts and conforms to obstacles such as a pandemic.

Grounds Division:



The Grounds Division continues to be responsible for the maintenance of all town grounds, cemeteries and trees along our roads and within town properties, parks, playing fields, cemeteries and landscaped areas. FY21, much like FY20, was challenging to say the least. Staffing shortages seemed to be our greatest obstacle as we were not able to fill either of our 6-month

seasonal positions. In spite of this, we were able to keep up with our daily maintenance of town grounds, cemeteries, athletic fields, trees and landscaped areas. Hopefully, we will be looking towards a better year for all! We did complete 16 new tree plantings in various locations around town, 1,800 tulip bulbs were planted in the CO-OP garden and 750 were planted in the garden bed in front of the Nugget Arcade building. We conducted 51 burials in the town cemeteries. Cemetery lot sales were at an all-time high due to the concerns of the pandemic. Thank you to all the Grounds staff for their exceptional work this year during what once again proved to be a year with a myriad of challenges.



Special Activities:

This year the pandemic sidelined our beloved traditional community events like the 4th of July, Fallfest and Pond Party. To fill this void, HPR staff worked to create ongoing outside events. This new model allowed people to participate on their own time and prevented crowds from forming.

Flags, Flamingos and the 4th! Nothing says Happy 4th of July like a patriotic Flamingo! Hanover residents signed up to reserve their own flamingos to decorate. The fancy birds were then put on display throughout Hanover over the holiday weekend. Residents and visitors alike enjoyed the extra cheer and holiday fun these flocks of flamingos added. The decorated flamingos also made it onto the local news!



HPR's Spooktaular Challenge. This program featured a new challenge each week during the month of October. Participants were tasked to share their best Halloween joke on HPR's Facebook Page, complete a scavenger hunt on our website, go on a pumpkin hunt at Storr's Pond and the final challenge was a costume contest. Participants created homemade costumes. Check out the photo of the winning family!



The Turkey Trot went virtual in November 2021. Participants registered in advance and ran either a 5K or 10K on their own schedule and then submitted their times. The local running community came out to support the races virtually.

Festival of Lights was the first in a series of programs focused on Hanover's downtown planned by HPR, the Howe Library, and the Upper Valley Business Alliance. The Festival of Lights boasted holiday cheer and décor to the max. Decorated trees lined the streets. Businesses and community groups decorated the trees in the hope of being voted the best decorated tree on the street. Participants voted over the course of a week and Lou's took the top honor.



Winter Wonderland took place during the month of February and continued the downtown festivities. Activities included snowman building in the Sustainable Park, snowflake crafts, the lollipop snowman, and a walking scramble challenge. Participants were on the hunt for hidden blue letters mixed in with the decorations. Once you collected all the letters the next challenge was to put them together to answer the question to be entered into a raffle.

Book It to Hanover was the finale to the downtown programming. March featured a family night with a performance by Simon Brooks storyteller, an outdoor movie, a story walk and a sold out progressive dinner. Thank you to Boloco, Lou's, Murphy's on the Green and SamosaMan for making the progressive dinner possible. Each month also saw an addition of a painted cutout board in the Sustainable Park. The cut outs included, the ice castle, a mouse, pig and wolf, and the Lorax. Did you have your picture taken? John and Liz did! In April we held our first ever *outdoor* Zumbathon! Tenney Park was a perfect location for two hours of music, joy and dance. This was the first in-person group event we held. Participant "spots" were marked and socially distanced. The spring brought bright cheery flowers throughout the downtown area and at the Howe Library and the RWB Community Center. Each interactive flower had a different question along with chalk for people to record their answers. This was a unique way to engage the community. The flowers were designed, built and painted all in house!





Farmers' Market was revived with a new location at the Richmond Middle School. The market averaged eight vendors a week with ample parking. This was one of the first opportunities for friends, neighbors, and families to run into each other and socialize. Live entertainment was provided almost every week.

In FY 21 the pandemic was still very much dictating HPR's ability to host special events. The virtual and modified events were a creative way to keep participants involved. It was rewarding to see the community's positive response and gratitude with each step towards being back together to celebrate our holidays and traditions. HPR staff is very much looking forward to seeing you all in person at an event soon.

Staff: John Sherman, Director; Liz Burdette, Assistant Director; Nicole Leonard, Out of School Time Program Director; Asa Metcalf, Arborist; Camille Ricciardelli, RWB Program Manager; Bri Barnes, Athletics Program Manager; Cassie Hutchinson & Amelia Clause, OST Program Coordinators; Chris Koloski, Grounds Crew Leader; Tyler Howard; Grounds Worker; Judy Stevens, Adult & Senior Program Manager; Xandra Wishnefsky & Sierra Decker, OST Program Specialists.

PLANNING ZONING AND CODES DEPARTMENT

FY2021: 07/2020–06/2021

The Planning, Zoning, and Codes Department serves the Planning Board, Zoning Board of Adjustment, Conservation Commission, Building Code Advisory Committee, and Affordable Housing Commission. It is responsible for planning the Town’s future in land use, economic development, housing policy, transportation, natural resource protection, public health, and maintenance and enhancement of Hanover’s special character and quality of life as identified in the Town’s 2003 Master Plan. It is also responsible for zoning administration and enforcement, conservation administration, health inspections, building inspections, and code enforcement.

The staff comprises Senior Planner Vicki Smith, Planner Catheryn Hembree, Building Inspector/Deputy Health Officer Ryan Borkowski, Health Officer, Life Safety, Building & Rental Housing Inspector Michael Hinsley, Administrative Assistant Beth Rivard, and Director Robert Houseman.

BUILDING INSPECTIONS & CODE ENFORCEMENT

Building Codes help to protect the community from disasters such as fires, weather-related events, and structural collapse, as well as promote energy conservation. Codes are subject to changes and amendments. The 2015 edition of the International Building Codes, with amendments, became effective in New Hampshire on September 15, 2019. The 2017 National Electrical Code went into effect on January 1, 2018. A complete list of Building codes adopted in New Hampshire, along with state amendments, are available at: <http://www.nh.gov/safety/boardsandcommissions/bldgcode/nhstatebldgcode.html>. Information on the adopted State Fire Code is available at: <http://www.nh.gov/safety/divisions/firesafety/>. Please check with the Building Inspector about any additional local amendments or for assistance with the various building codes applicable to your project.

The Building Inspector reviews building permit applications and construction documents for general conformity to the codes, issues building permits, and related orders, and performs inspections at various stages of construction. The town staff wants you to have a successful, safe and compliant project and are available to assist you with any aspect of the permitting and inspection process.

Building permit applications are available at: <https://www.hanovernh.org/planning-zoning-codes/pages/applications>.

BUILDING & ZONING

Code & Zoning Permits (FY2021: 07/2020–06/2021)

One- and Two-Family	424
Multi-family & Condominium	36
Commercial	121
Institution	139
Mobile Food Truck	3
Rental Housing Registrations & Complaints	33
NH DES and NH Health & Human Svcs cases	36
Enforcement	21
Total Number of All Permits	813
Total Fees Collected	\$428,929.34

Code Inspections Conducted	730 (ave ≈ 61/month)
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HEALTH OFFICER’S REPORT

The duties of the Town Health Officer are typically coordinated through the Planning and Zoning Department. Regular responsibilities of the Health Officer and Deputy Officers include:

- Inspections as required/requested of failed private subsurface sewage disposal systems
- Rental housing health-related complaints (RSA 48-A)
- Daycare licensing and license renewal inspections
- School health inspections
- Food protection (complaint-based and assist NH Food Protection with inspections as required)

- Education on proper handling and disposal of lead and asbestos materials typically found in construction
- Assisting with the dispersal of information vital to community health, such as outbreaks of disease or other public health advisories and warnings

For public health-related concerns, please contact:

Health Officer:	Michael Hinsley	
Deputy Health Officer:	Ryan Borkowski	603 640-3216
Deputy Health Officer:	Robert Houseman	603-640-3212
Deputy Health Officer:	Mark Roper	

HEALTH OFFICER’S REPORT

Health (FY2021: 07/2020-06/2021)

Asbestos Abatements	12	MISC Health/Human Svcs	4
Child care	1	Mobile Food Trucks	3
Complaints	*	Restaurant inspection reports	0

*Given the volume of COVID-related complaints, the department did not track the number of complaints and responses.

RENTAL HOUSING

The Rental Housing Ordinance, adopted by the Town on July 1, 2013, is administered by the Planning & Zoning staff. The stated purpose of the Ordinance is to ensure that rental housing complies with RSA 48-A:14, all applicable building and life safety codes, and the Hanover Zoning Ordinance.

The Rental Housing Ordinance forms to register rental units or file complaints and RSA 48-A:14 are available at: <https://www.hanovernh.org/rental-housing>.

The property owner’s responsibility is to ensure that each of their rental units is appropriately registered and that the required information is accurate and up to date. New rental housing units available after September 1, 2013, must be registered no later than ten (10) business days prior to tenant occupancy.

Rental Housing (FY2021: 07/2020-06/2021)

Rental Properties registrations	31
Rental Properties unregistered	0
Complaints	2
Violations (units not registered)	0

ZONING BOARD OF ADJUSTMENT

State Statute allows up to ten Zoning Board of Adjustment (ZBA) members consisting of not more than five full members and five alternate members appointed by the Board of Selectmen. The current full members are H. Bernard Waugh, Chair; William Fischel, Vice-Chair; Steve Marion, Clerk; Jeremy Eggleton, and Arthur Gardiner. Alternate members are Richard Green, Beth Eisenhart, and Chris NG.

Generally, the ZBA holds one public hearing each month, usually on the fourth Thursday of the month. A deliberative session is scheduled separately, often on the following Thursday evening, at which time a decision is drafted. Both public hearings and deliberation meetings are open to the public. However, no additional testimony is allowed during deliberations.

ZBA applications are available at: <https://www.hanovernh.org/planning-zoning-codes/pages/applications>.

ZBA (FY2021: 07/2020-06/2021)

Appeals of an Administrative Decision	2
Building Code Appeals	
Equitable Waiver	1
Rehearing requests	4
Rehearings	2
RSA 674:41	2
Special Exceptions	6
Special Exception - Wetlands	1
Variances	11
Other	
Total Fees Collected	\$8,340
Public Hearings / Deliberations	12 / 11

PLANNING BOARD

FY 21 was a relatively quiet year for the Planning Board. There was no shortage of projects to review, but meetings were held in a hybrid fashion with the legally required number of members physically present and the rest of the Board and public joining virtually. Thanks to the relative quiet, the Board was able to prepare for the Sustainability Master Plan bringing a consultant to the team and enabling a diverse Advisory Committee comprised of Dartmouth students and staff, Planning Board and Sustainable Hanover members, and local business owners to work directly with the consultant. FY 22 will be exciting with the emphasis of the Board's work to be on Hanover's future with input from community members who live, work, play and attend school in Hanover.

The Planning Board met thirteen times to review projects, work on town regulations and further their understanding of New Hampshire planning law.

During its meetings in FY2021, the Planning Board's work included:

Reviewing and approving site plans at:

- 23 College Street- renovation of Dartmouth Hall
- 2 Choate Road- new exterior lighting
- 104 Lyme Road- shed at the Organic Farm
- 34 North Main Street- new exterior lighting
- 45 South Park Street- new LP tanks and exterior lighting
- Tuck Mall- new pedestrian sidewalks and loading docks at Cummings Hall
- Observatory Road- new district generator

Pursuant to RSA 674:54, held a public hearing on:

- New vehicle wash bay at 194 Lebanon Street

Site visit to:

- West Wheelock Street to review a request for reduced parking requirements in that area of town

Reviewing and approving minor lot line adjustments at:

- 6 and 12 Ruddsboro Road
- 110 and 130 Greensboro Road
- 1, 39 and 41 Grasse Road and 50 Trescott Road
- 211 and 231 Dogford Road
- 134 Goss Road and 41, 47 and 51 Moose Mountain Lodge Road
- 5-7 Allen Street and 29-33 South Main Street

Reviewing and approving subdivisions to create seven new lots at:

- 15 Ruddsboro Road- two new lots
- 211 Dogford Road- one new lot
- 110 Greensboro Road- two new lots
- 2 Stevens Road- two new lots

Reviewing and approving voluntary lot mergers at:

- 62 and 63 Sands O' Time Road- two parcels merged
- 8 and 10 Grafton Turnpike- two parcels merger

The Planning Board met three times to discuss re-envisioning Hanover's downtown and Main Street improvements. In addition, the Board discussed zoning amendments six times and held two public hearings on proposed zoning amendments that were considered for adoption at Town Meeting.

The Planning Board attended two workshops: one, with the Director of the Department of Public Works, to discuss town infrastructure and services; and one on recusal and conflicts of interest.

The Minor Projects Review Committee, comprising Town employees, met four times to review and approve minor site plan projects at:

- 222 Brook Hollow- exterior condensers
- 4 Gile Drive- five exterior condensers
- 7 Gile Drive- exterior condenser
- 43 Lebanon Street- two exterior condensers
- 51 South Park Street- air-conditioning units
- 23 South Main Street- new entry
- 42 College Street- new accessible entry
- 50 Lebanon Street- relocate barrier free parking
- Choate Road- new accessible entry

The members of the Planning Board as of December 31, 2021, are Jarett Berke, Brian Edwards (chair), Elizabeth Esinhart (vice- chair), Iain Sim, Paul Simon, and April Salas. Nancy Carter and Peter Christie serve as Board of Selectmen Representative and Alternate Representative, respectively. Alternates Jack O’Toole and Catherine Rieke attend all meetings and are ready to fill in for members who cannot sit on a particular case or attend a meeting. Planning Board members and alternates are appointed by the Board of Selectmen. Many thanks to Joel Wood for his year of service to the Planning Board.

Generally, the Planning Board hears applications for subdivision and site plan review on the first and third Tuesdays of each month. The Board holds planning workshop sessions to focus on Master Plan implementation and policy development on the second Tuesday of the month. The public is cordially invited to attend and participate in all meetings of the Planning Board. The Planning Board welcomes your comments in writing or by email at vicki.smith@hanovernh.org.

The Master Plan, Zoning Ordinance and land use regulations may be viewed on the Town’s website, HanoverNH.org. Copies may also be purchased at the Planning and Zoning Office.

PLANNING BOARD

FY2021 Planning Board (07/2020 – 06/2021)

Site Plan Review – Major Projects, Design Review and Modifications	7
Planned Residential Developments and Continuing Care Retirement Communities	0
Major Subdivisions	0
Minor Subdivisions	4
Modifications	0
Lot Line Adjustments/Voluntary Mergers	12
Prelim Plans, Revocations, Scenic Rds, etc.	0
Projects of Regional Impact	0
Site Plan Review – Minor Projects	9
Field Changes	5
Total Fees Collected	\$28,308.02
Other Business	
Site Plan Regulation Amendments	0
Zoning Amendments	3
Meetings	13
Site Visits	1



CONSERVATION COMMISSION

Hanover's public open spaces and trails are some of the most appreciated features of life in Hanover. In 2021 the Mink Brook Community Forest was added to the map of town-owned open space lands. This property offers remote woodlands and wetlands on the north side of Greensboro Road; on the south side of Greensboro Road, one can find a beautiful open field with an easy trail loop and lots of Mink Brook frontage; and south of Mink Brook, wild boulder fields and ledges with an undisturbed forest are being managed for wildlife. Thanks to the Trust for Public Land, Hanover Conservancy and everyone else who supported the purchase of the property and helped the Commission develop a management plan for the property. Special thanks also to Hanover's Department of Public Works for installing the parking area and to Hanover's Department of Parks and Recreation for keeping the loop trail mowed and helping manage the field with a mowing schedule that favors grassland habitat diversity.

In 2021, the Conservation Commission also finalized and adopted management plans for Hayes Farm Park, Mink Brook Community Forest and the Hanover Town Forest. Each of these plans involved engagement with neighbors, sometimes hiring outside consultants, and many meetings with careful, deliberate consideration of the best approach to managing the property given its unique assemblage of natural features, location and historic use by people. Climate resilience is an important consideration for both forests. The management plans contain guidance on trail development, invasive plants, use of the forests and protection of important wildlife habitat.

The Conservation Commission, along with other local, regional, statewide and federal partners, has worked to make open space available not only as a backdrop to our built environment, a support to natural systems and a source of daily inspiration, but also for hiking, skiing, snowshoeing, dog walking, wildlife habitat, protection of water quality, and access to nature. The Commission maintains nearly 50 miles of Town trails (part of the 108 miles of trail in Town), stewards 39 Town-owned conservation properties and monitors 24 conservation easements.

The Conservation Commission was established by the 1966 Hanover Town Meeting "for the proper utilization and protection of the natural resources and for the protection of watershed resources of Hanover." Important natural resources include wetlands, water bodies and groundwater, all critical for our water supplies. Hanover's natural resources also include Town Forests and other conserved lands, and trails. Protecting open space, scenic views, and wildlife habitat are all important to the Commission's goals. The Commission is responsible for educating the public about natural resource topics, monitoring conservation easements, and coordinating our efforts with other public and private conservation agencies. The Commission supports and advises the Board of Selectmen, the Planning Board, and the Zoning Board of Adjustment regarding policies and projects involving conservation issues.

The Commission gets its funding for its every-day activities from the Hanover Town budget; for managing its forest lands from timber harvest revenues; and for land conservation projects from its Conservation Fund and public fund-raising. The Commission's Conservation Fund receives its funds from a 50% share of the Current Use Change tax that is received by the Town from all projects where land use is changed from an open space use to a development use, or when lots are subdivided and are no longer large enough to qualify for current use tax consideration. A portion of the Conservation Fund is also set aside for any legal expenses necessary to protect conserved lands from violations of their conservation easements.

In the past year, Commission activities and gatherings were hindered out of concern for personal and public health due to the pandemic.

Members of the Commission at year-end 2021 are James Kennedy, Chair; Whit Spaulding, Vice-Chair; Hugh Mellert, John Trummel, and John Donovan. Our representative from the Board of

Selectmen is Peter Christie. Our appreciation goes to Joel Wood for his service to the Commission and his work as the Biodiversity Committee chair.

Volunteer Assistance

Trails Committee: For keeping our trails safe and open to the public, we thank Trails Committee members: Hugh Mellert, Doug McIlroy, John Trummel, Tom Jack, Sean Ogle, Jon Criswell, Nancy Horton and Willow Nilsen.

Stewardship Committee: Jim Kennedy finished his work on the management plan for Hayes Farm Park in Etna Village with the help of the Hayes Farm Park Stewardship Committee. The Stewardship Committee has also overseen the update of the Town Forest Management Plan with consultants, Forester Jeff Smith and Naturalist Rick Van de Poll, and planned for a timber harvest which took place during winter 2021-22.

Thanks to Hayes Farm Park Stewardship Committee members: Betsy Storrs, Jessica Hvarda, Gail McPeek, Karen Sluzenski, Sharry Baker and Barbara McIlroy.

Biodiversity Committee: Despite this unusual year, the Biodiversity Committee and its volunteers conducted some socially-distanced invasive plant management, educational and deer-browse-monitoring projects. Thanks to Seth Toulmin for including removal of Buckthorn and Honeysuckle at Hayes Farm Park in his Boy Scout Summer of Service.

Committee members: Jason Berard (Upper Valley Land Trust), Courtney Dragiff and Myrilla Hartkopf (Hanover Conservancy) Michael Lunter, Joyce Noll (Hanover Garden Club), Barbara McIlroy, Joel Wood and Vicki Smith (Town of Hanover).

Conservation Commission Activities in 2021:

Meetings

- Commissioners met fifteen times for regular and special meetings including planning for the Mink Brook Community Forest
- Three committees, Trails, Stewardship and Biodiversity, met regularly
- Commission members also participate on other town committees including the Trescott Company Lands Recreation Committee, Pine Park Association, Balch Hill Stewardship Committee, Hayes Farm Park Stewardship Committee, and Hanover Deer Team
- Commission Bylaws were updated in February and adopted in May

Regulatory

- Visited four sites, town properties or to locations requiring wetlands or Town Ordinance 4 permitting
- Commented on seven wetlands applications to Hanover Zoning Administrator, ZBA and/or NH DES
- Reviewed three requests for improvement of Class VI roads: Tunis Road, Plummer Hill Road and Etna Highlands Road.

Land conservation

- Monitored 24 conservation easements, and followed up as needed

Land and trail management

- With the assistance of an active Trails Committee, other volunteers and the Upper Valley Trails Alliance, maintained 108 miles of trail
- Held a number of trail workdays to improve the trail system, such as adding new bog bridge and drainage to Pasture Road; adding a new trail to connect Pasture Road to the Moose Mt Ridge Trail;

installing new decking at a bridge on the Silent Brook Trail; and improving the wet entrance to Old Highway 38 Trail off Trescott Road at the Hudson Farm.

-Hired Upper Valley Trails Alliance to install a trail connection between the new parking area at Mink Brook Community Forest and the meadow loop trail.

- Participated in the recreation management and improvement of trails in the Trescott Company Lands including workdays

-Coordinated with other trail maintainers: UV Land Trust, Hanover Conservancy, Appalachian Trail Conservancy, UV Trails Alliance, Dartmouth Outing Club, Cardigan Mountain Highlanders

-At the south end of Tunis Road improved a brook crossing to enable the stream to flow under the road rather than flooding the Class VI road.

-Worked with private landowners who wish to give the Town a trail easement off Ruddsboro Road.

-Held a vernal pool workshop in March focusing on identification and monitoring of vernal pools. Volunteers surveyed 14 seasonal pools of which 6 were identified as vernal pools.

-Adopted management plans for Town Forest, Mink Brook Community Forest and Hayes Farm Park.

-Prepared new logging access and landing for timber harvest at Town Forest.

-Swapped land at 60 and 61 Goose Pond Road for land at 79 Tunis Road to improve the conservation value of Town-owned open space lands.

-Removed invasive plants along the trail just south of Wilson's Landing to open up views to the River.

-Worked with neighborhood groups in their effort to control Garlic Mustard. Harvested bags of Garlic Mustard were collected at Tenney Park. Special thanks to Parks and Recreation for hauling the bags to the landfill.

-Applied for and was awarded 150 special deer management antlerless permits which were distributed by lottery for hunting in the 3800-acre special deer management area

-Managed yellow rattle at Hayes Farm Park with hand-pulling and mowing (it is decreasing!) and hired professional to target removal of Oriental bittersweet, Multi-flora rose and Barberry at Hayes Farm Park. Thanks to Parks and Recreation for mowing trails and fields at Hayes Farm Park.

-Installed (and removed for winter) a fence to protect Canada lilies from deer at Hayes Farm Park.

-Hired professional to clip invasive yellow iris seed heads from Mink Brook for the fourth year.

-Installed a fence on the popular Mink Brook river trail to deter pets and pedestrians and to protect a colony of native plants once typical of vegetation in the Connecticut River watershed

-Allowed vegetation management to remove invasive trees and shrubs along the common boundary of a private landowner and Mink Brook Community Forest.

Education/outreach

-Held a public workshop on vernal pool identification and monitoring

-Continued *Trillium* monitoring at 11 stations to gauge levels of deer browse within the town

-Created new material on colt's foot identification and control

-Continued to update information for Biodiversity Committee's pages on Hanover's website

Overview of the Conservation Fund

The Conservation General Purpose Fund is our active land protection fund. The Commission uses this money for conservation projects and limited work/studies associated with Town-owned conservation property. Recent expenditures have included helping fund the purchase of the Mink Brook Community Forest on Greensboro Road assisting the Upper Valley Land Trust with purchasing conservation property on the east side of Moose Mountain. Of the \$73,000 in the fund at the end of 2020, \$4,000 is earmarked for an appraisal of 30 acres of the Storrs Farm; \$10,000 is earmarked to give to the Hanover Conservancy for stewardship of the Hayes Farm Park conservation easement when the easement on Hayes Farm Park is given to the Conservancy.

The Stewardship Account holds \$104,900. This account is on hand for enforcement of a violation of a conservation easement where the owner is not cooperative with remedying the violation and the Town may need to hire lawyers, surveyors, foresters, appraisers, etc. While this seems like a large sum of

money, most land trusts hold \$10,000- \$20,000 per easement for this purpose. The Town holds 24 easements, so by current standards this account is underfunded.

The \$17,700 in the Storrs Farm Phase 2 Fund is comprised of donations made to the Town specifically for protecting the remainder of the Storrs Farm at the corner of Hanover Center and Ruddsboro Roads.

The Biodiversity Account holds \$260. This is used to fund biodiversity projects and pay for guest speakers on the related topics.

The Mink Brook Community Forest Stewardship Fund holds money specifically earmarked for use at our new Community Forest.



POLICE DEPARTMENT

On behalf of the dedicated men and women of the Hanover Police Department, I welcome you to our annual report. Our Department's mission is to provide professional and compassionate police services through partnerships that build trust, reduce crime, create a safe environment and enhance the quality of life in our community. To fulfill this mission, we will have an uncompromising insistence on quality people who believe in the following core values: Integrity, Respect, Fairness, Excellence and Positivity.

We are committed to continuous improvement and understand that in order for improvement to take place, honest feedback and strong community partnerships, along with dedication from our staff, must all converge to ensure success. We would like to thank our community for supporting us as we continue to serve you and make Hanover a great place to live, work, learn, and enjoy life.

RECRUITMENT

Recruitment and hiring have been a continuous challenge over the past couple of years but we were able to hire employees to fill positions in both administration and patrol. Here are some of the employees that were hired in 2021:



Captain James Martin Lieutenant Michael Schibuola

Captain Martin started his career as a police officer in Massachusetts and later as a Resident Agent in Charge for the US Department of Justice, Bureau of Alcohol, Tobacco, Firearms & Explosives (ATF) with over 20 years of service. Captain Martin is also a Veteran who recently retired after 31 years of service as a Special Agent with the United States Air Force Office of Special Investigations (AFOSI). He has a master's degree in criminal justice administration, graduated from the FBI National Academy. Captain Martin serves as second in command for the agency.

Lieutenant Schibuola retired from the Gainesville Police Department in Florida at the rank of Lieutenant with over 22 years of law enforcement experience.

Lieutenant Schibuola served in several capacities including as a Major Case Detective, Internal Affairs Investigator, Patrol Shift Commander, Admin Support Bureau Commander, Deputy District Commander, Professional Standards Division Commander, Hostage Negotiator, SWAT Team member, and Field Training Officer. He has a master's degree in criminal justice administration. Lieutenant Schibuola serves as third in command for the agency and oversees operations for the patrol and detective divisions.

Officer Zeblicky grew up in Northwood New Hampshire. He enlisted in the US Army after high school and served 5 years at Fort Hood in Texas as a Military Police Officer. After his time in the military, he and his wife Hayley moved back to New Hampshire with their children Easton and Ellie.



Officer James Zeblicky

PROMOTIONS



Corporal Mary Magee

Officer Mary Magee was promoted to the rank of Corporal on June 20, 2021, and Officer Ethan Martin was promoted to the rank of Corporal on December 19, 2021.

Corporals provide supervisory support to the shift and the Sergeants.



Corporal Ethan Martin

AWARDS

We were unable to hold a formal Awards Ceremony this year, but we had three distinguished awards presented to employees in 2021. Corporal Michael Benson received the Lifesaving Award after successfully performing CPR on a resident; Corporal Mary Magee received the Outstanding Service Award after apprehending two prowlers; and Sergeant Matthew Ufford received the Community Service Award for initiating the first annual Josie's Blood Drive, incorporating Childhood Cancer Awareness efforts and other community outreach.

The Police Department includes the following divisions: Administration, Patrol, Investigations, Communications and Parking.

PATROL DIVISION

The Patrol Division is committed to the community policing philosophy and actively works with our community members in seeking solutions to neighborhood problems. Patrol officers provide home and business owners with crime prevention tips and actively patrol through neighborhoods and business districts in an effort to reduce and/or prevent crime in these areas.

A major function of the Patrol Division is the enforcement of New Hampshire criminal and motor vehicle laws, as well as Hanover town ordinances. This is achieved through routine patrol observation, speed enforcement, deployment of the department's radar trailer and the investigation of vehicle crashes.

The Patrol Division responds to numerous calls for service each day. These calls include, but are not limited to, the following: completion of incident reports involving criminal/suspicious activity, conducting follow-up investigations which may result in the apprehension of criminals, serving warrants, processing crime scenes, investigating vehicle crashes, performing first responder duties, providing residential and commercial security checks, and providing traffic and security control at large community events or during weather-related incidents.

The Hanover Police Bicycle Patrol Unit consists of department members who successfully completed a rigorous and physically demanding training course to become certified bicycle patrol officers. Bicycle Patrol is a very effective way to patrol the Town of Hanover both in its low cost and community engagement benefit. Bicycle patrols are conducted in Hanover from the beginning of May until the end of September each year.

ACCREDITATION

In April 2021, the Department officially enrolled and was accepted into the Commission on Accreditation for Law Enforcement (CALEA) accreditation process. The process is comprised of five phases listed below:

1. Enrollment (Completed)
2. Self-assessment (In Progress)
3. Assessment
4. Commission Review and Decision
5. Maintaining Compliance and Reaccreditation



Generally, the self-assessment phase is a two-to-three-year process, but a lot of work has been completed by numerous HPD staff members over the past several years that will assist us in expediting through this phase with an anticipated assessment taking place in the fall of 2022 or winter of 2023. Accreditation is a top priority for our agency and is one of the goals that will be listed in our 2022-2023 Strategic Plan.

You may be asking yourself why does accreditation matter? One, it shows that the Department is committed to continually assessing our strengths and weaknesses. Two, it shows the Department is open to being audited annually by an external party. Third, it shows the Department is committed to continually evolving and providing better service to its community.

There are numerous benefits to being accredited through CALEA, such as:

- Increased Community Advocacy
- Staunch Support from Government Officials
- Stronger Defense Against Civil Lawsuits
- Reduced Risk and Liability Exposure
- Greater Accountability Within the Agency

We look forward to becoming an CALEA accredited agency.

COMMUNITY OUTREACH

In 2021, we were not able to participate in the majority of our regular Community Outreach programs due to the ongoing pandemic. Sgt. Matthew Ufford spearheaded the first annual “Josie’s Drive” which was a blood drive held in March in honor of a local child who has battled leukemia and established this as a yearly event. To continue awareness and in honor of Josie – the Department placed magnets on each cruiser promoting Childhood Cancer Awareness in September. Josie also became an honorary member of the police department and spent time with officers helping to solve a crime scenario.

Hanover Police Department Announces New Smartphone App

Download our app today!

Search: Hanover Police



The Hanover Police Department is excited to announce the release of a smartphone application. This app will serve as a new way for the police department to connect with Hanover residents and visitors, providing information quickly and efficiently to anyone with a smartphone. The app offers quick access to items of public interest and is easy to use. In just a few clicks, users can:

- Submit a Tip
- Receive important notifications
- Connect to the organization’s Social Media platforms
- Provide Compliments and Concerns to the department
- Read the latest News and Press Releases
- Access Hanover Parking Information and more!

The Hanover Police Department mobile app was created by ThePoliceApp.com, a division of OCV, LLC, which specializes in mobile app development for police departments and public safety organizations across the country.

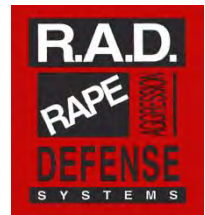
“Over 80 percent of people in the United States own and use smartphones as their primary means of communication,” OCV Vice President Kevin Cummings said. “Mobile apps offer agencies a better way to alert, inform and prepare the public. Apps allow public safety agencies the ability to reach and serve their citizens where they are: their smartphones.”

The Hanover Police Department app is available for download for free in the App Store and Google Play by searching “Hanover Police”.



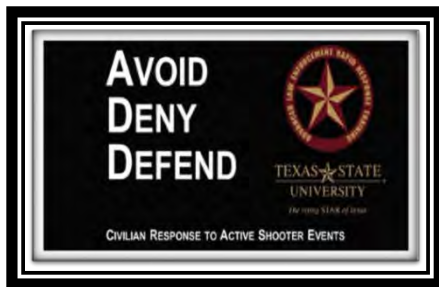
In 2021, the Hanover Police Department and The Special Needs Support Center joined forces to expand the Special Needs Information Program (SNIP) which helps emergency responders identify and respond effectively to vulnerable residents with special needs. This is a voluntary program in which special needs community members of any age can have their information entered into the Department’s database including crucial information such as triggers and special accommodations, emergency contacts and a photograph for safe interactions during emergency responses. This program is also in use by the Lebanon and Hartford Police Departments.

The Hanover Police Department continues to offer the Rape Aggression Defense (R.A.D.) Systems Program; a basic self-defense program specifically designed for women.



For information relating to R.A.D. or to schedule a R.A.D class, please contact Sgt. Chris Swain at (603) 643-2222 or Christopher.Swain@HanoverNH.org.

C.R.A.S.E. Training (Civilian Response to Active Shooter Events)



We continue to provide this valuable training to our businesses, schools, churches, and community groups. The training is 1.5 hours in length. The goal of C.R.A.S.E. is to increase the survivability of victims who find themselves in an active attack, by providing them with pre-planned response options they can easily remember and initiate under extreme stress.

- ❖ Drug Take Back Program. The Hanover Police Department hosts an anonymous drop box for anyone to properly dispose of used or out-of-date medications. This is available 24 hours a day, 7 days a week in the lobby of the Public Safety building. In 2021, Hanover collected and disposed of 217.4 lbs. worth of medications.
- ❖ You Have Options Program. All employees of the Hanover Police Department received training on the “You Have Options Program” which is a victim-centered and offender-focused response by law enforcement officers to reports of sexual violence. One of the goals of the program is to make the reporting process easier and more victim centered. On March 1, 2018, the department became the 7th certified agency in the United States with this organization.

Police Activity:	2017	2018	2019	2020	2021	% Change 2020 ~21
Accidents ~ Bicycle	2	2	4	2	1	-50%
Accidents ~ Fatalities	0	0	0	0	0	0%
Accidents ~ Hit and Run	40	63	80	38	42	11%
Accidents ~ Injury	20	14	30	16	17	6%
Accidents ~ Pedestrian	3	5	4	1	1	0%
Accidents ~ Total	171	220	244	137	135	-1%
Adult Arrests	188	154	136	129	137	6%
Arson	3	1	0	2	1	-50%
Assault	34	66	93	36	44	22%
Burglary	9	10	10	8	4	-50%
Disorderly Conduct	15	10	9	8	7	-13%
Domestic Disturbances	6	5	7	4	14	250%
Drug Violations	40	34	20	7	10	43%
DUI	7	13	8	8	13	63%
Fingerprints	670	744	646	88	334	280%
Forgery	2	3	1	3	4	33%
Fraud	23	21	12	15	38	153%
Harassment	3	12	12	4	6	50%
Indecent Exposure	3	1	2	2	0	-100%
Juvenile Arrests	15	27	14	17	7	-59%
Liquor Violations	65	55	51	15	13	-13%
Motor Vehicle Citations	281	218	174	152	315	107%
Motor Vehicle Stops	3801	3390	3326	1882	3152	67%
Motor Vehicle Theft	1	0	0	1	0	-100%
Motor Vehicle Unlocks	177	146	127	82	83	1%
Murder	0	0	0	0	0	0%
Robbery	0	0	0	0	0	0%
Sexual Assault	12	5	4	4	9	125%
Suspicious Activity	427	421	338	305	359	18%
Theft	109	89	85	48	62	29%
Total Arrests	203	181	150	146	144	-1%
Vacant Residence Checks	92	78	69	29	34	17%
Vandalism	38	52	39	42	56	33%

COMMUNICATIONS DIVISION

The Hanover Communications Division consists of a coordinator, supervisor, and seven (7) full-time and three (3) part-time Communications Officers. The Communications Division spent most of the year short two full-time employees which created an increase of overtime shifts to be covered by other full-time staff and by members of our part-time staff. One of our employees, Lisa Camarra, reached an incredible milestone with us this year by completing her 30th year of employment with us. Caitlyn Town transitioned from part-time to a full-time dispatch position.

Our staff have been working since June on preparing to transition our CAD (Computer Aided Dispatch) and RMS (Records Management Systems) from our 22-year-old IMC Software to CSI Technologies INFOSHARE. The preparation involved many table file creations, verifications, and extensive testing. Our projected timeline to implement this new technology and software is March 2022.

In 2021 we welcomed a new agency, Springfield PD, to our dispatch services. Springfield PD joined their Fire and EMS Departments, who have received our dispatch services for over 40 years.

The Dispatch Center applied for and received two grants this year. First, we were awarded a \$286,000 grant to upgrade our aging Fire A and B Repeater systems, serving our south-eastern coverage area. Second, we worked regionally with the Grafton County Sheriff's Department Dispatch Center and jointly obtained a \$196,000 grant to provide both dispatch centers with two laptop remote Motorola radio consoles. In addition, the grant will upgrade the Hanover Communications Center radio consoles to the latest version. Both grants are 100% grants, with no local match required.

Communications Statistics	2016	2017	2018	2019	2020	2021	% Change
Total Incidents	47,372	46,837	45,185	48,435	44,080	49,907	13.22%
Hanover Incidents	17,832	18,825	17,905	17,606	14,711	19,448	32.20%
911 Calls	3,524	3,511	3,726	5,461	4,350	3,906	-10.21%
Handled by Dispatcher	73,247	77,810	52,165	54,802	61,284	63,648	4.35%
Calls Transferred	117,776	118,403	103,567	90,160	101,287	100,398	-0.88%
All Incoming Calls	191,023	196,213	155,732	144,962	162,271	164,046	1.09%
SPOTS-Dispatch	343,702	316,729	321,472	318,621	212,298	245,913	15.83%
SPOTS-Mobile Data	376,660	401,101	408,377	431,295	787,890	951,372	20.75%
Police Calls-All Depts.	43,458	42,974	41,081	44,382	40,098	44,215	10.27%
Fire Calls-All Departments	3,687	3,591	3,734	3,783	5,296	3,943	-25.54%
Ambulance Calls-All Depts.	3,851	3,755	3,854	3,988	3,605	4,204	16.62%
Fast Squad-All Depts.	1,248	861	1,960	1,951	1,847	1,645	-10.94%
Public Works-All Depts.	574	989	794	835	713	739	3.65%
Bank Alarms	23	32	30	49	26	31	19.23%
All Other Alarms	1,145	1,289	1,192	1,492	1,393	1,650	18.45%

PARKING DIVISION



Sgt. Jeff Ballard oversees the Parking Division where he supervises five (5) full-time and four (4) part-time employees.

In the proposed budget for FY2023, the Parking Division is preparing to complete the LED lighting upgrades in the parking garage, as well as installing additional security cameras and cell phone repeaters which will result in a safer environment for customers. We have also budgeted for additional electric vehicle charging stations, anticipating federal funds to help complete this project. The Parking Division is also working on securing contracts with

additional pay-by-phone vendors to offer customers additional convenient opportunities to pay for parking in Hanover.

The Parking Enforcement Division (as well as Patrol Officers) issue parking notices for violations of the Hanover Parking Ordinance, to include expired meters, parking in handicap zones without a permit, parking in prohibited areas and for parking on streets and lots after midnight during the winter parking ban.

The Parking Division offices are located on the first floor of Town Hall, where staff answer questions and process permit and ticket payments utilizing their comprehensive computer-based tracking system. Payments and appeals can also be made over the phone or online at <http://parking.hanovernh.org>.

Revenue generated through parking related activities flows into a separate Parking Fund that is overseen by the Selectboard. Funds are used to support on-street and parking facility operations, maintenance of parking areas, the Advance Transit shuttle service for commuters and future improvements to the parking system.

There are over 500 metered parking spaces in Hanover, mostly offering two or three-hour parking to customers and visitors of the Central Business District, accepting payment by either mobile app, or coin and credit card at the meters. Long-term metered areas are located in the Marshall Lot as well as on School Street, Crosby Street and Lebanon Street and offer downtown business employees cheaper parking options. Additionally, the Town offers low-cost permit parking situated on the periphery of the Business District, or free permits for downtown business employees to park in one of the Town’s fifty spaces in the Thompson Arena Lot. Related permits are available at the parking office in Town Hall and more information on specific permits is available on the Town’s website.

The Parking Division also manages the 289-space Parking Garage located at 7 Lebanon Street, where both short-term and long-term parking is available for customers. The Parking Garage is open 24/7, with cashiers on-duty between 7:00 a.m. and approximately 9:00 p.m. every day except Sunday. There is a parking validation program for merchants to purchase validation stickers to offer customers an hour of free parking in the Parking Garage; tickets can be purchased at the parking office. The covered sections of the garage are a good option for overnight parking during the winter parking ban. The parking ban is in effect November 15 through April 30 each year, between the hours of 12:01am – 7:00am.

In 2021 we replaced the majority of the remaining single space meters with 20 new parking kiosks, a project that was necessary because the old meters would not function without costly upgrades after 2021. All kiosks in Town are now pay-by-plate which means patrons no longer need to return to their vehicle to display a receipt after paying for parking.



In Memory of Al Bowen 1947 – 2022

In January (2022) we lost Al Bowen who worked in the parking garage since 2016 and was a loved member of the Parking Division family. Al’s kindness and smile was noticed by customers at the garage, many of which knew him on a first-name basis. He will be missed in the community.

Parking Division Statistics	2016	2017	2018	2019	2020	2021
Total Tickets	18,576	22,591	17,180	16,648	12,476	16,729
Handicap	20	31	17	29	23	35
Loading - Bus	6	12	24	8	11	9
Left Wheels to Curb	51	130	98	73	70	102
Expired Meter	16,109	19,252	14,589	13,873	10,951	14,506
Winter/Summer Parking Ban	399	1,322	787	778	466	430
2-Hour Zone	12	0	11	5	5	9
Improper Parking	309	300	264	295	122	168
Meter Feeding	164	22	2	339	107	258
2&3 Expired Meter Violation	435	103	249	348	142	244
Prohibited Zone	238	320	287	222	127	212
Towing Charge	11	28	20	18	3	2
No Town Permit	423	543	453	293	237	390
Restricted Area	70	52	53	21	9	7
Sidewalk	44	6	12	17	6	15
Site Plan Violation	0	0	0	0	0	12
Immobilization Warnings	250	357	272	278	172	265
Immobilized Vehicles	25	107	38	43	23	39
Ticket Appeals	2,140	1,034	1,021	1,095	959	1,648
Meter Revenue	735,234	732,522	697,428	856,812	442,515	629,307
Fine Revenue	272,967	377,807	394,221	254,095	232,241	284,541

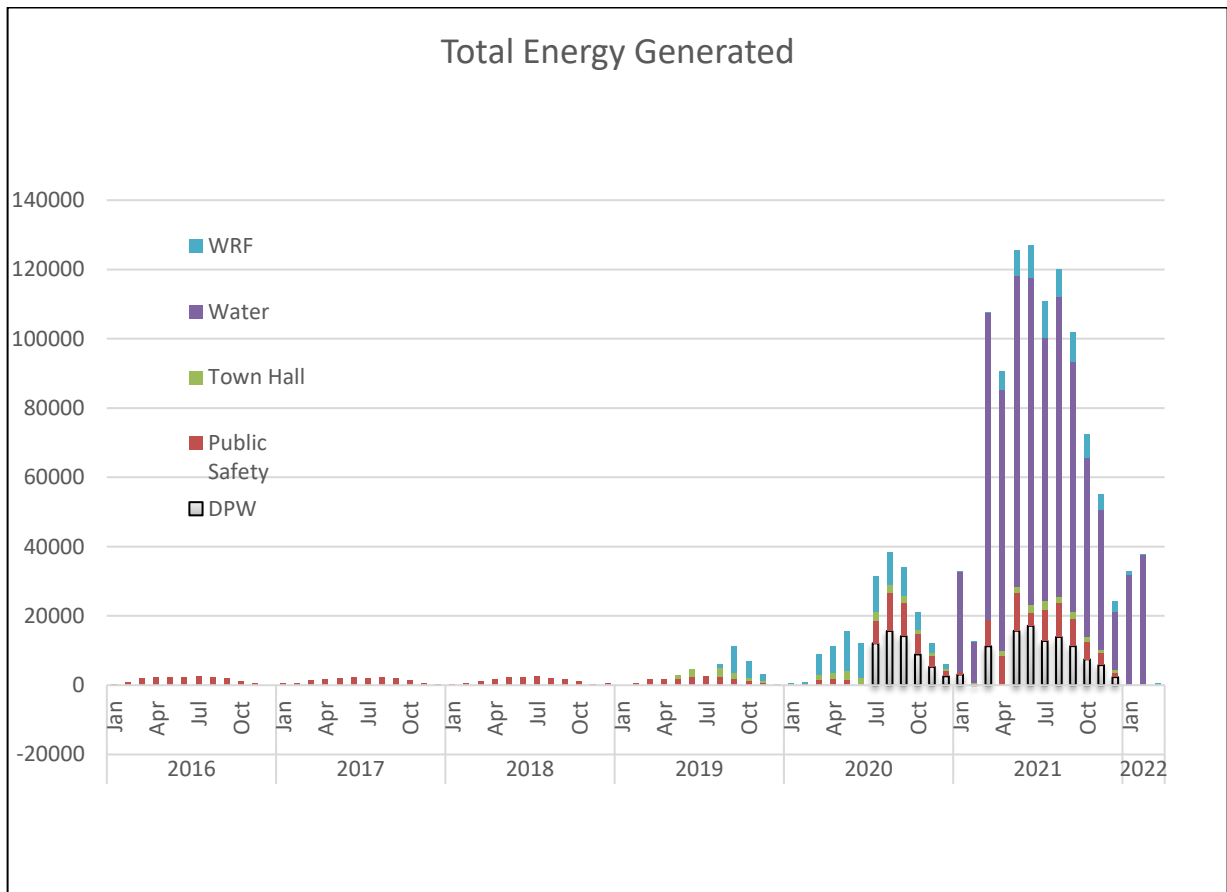
DEPARTMENT OF PUBLIC WORKS

The Public Works Department is made up of seven (7) operating divisions:

- Administration
- Facilities
- Highway
- Fleet Maintenance
- Line Maintenance & Construction
- Water Distribution and Treatment
- Water Reclamation

ADMINISTRATION DIVISION: The Administration division supplies long range planning, processing invoices, energy purchasing, engineering designs, mapping, construction project inspections, issuing of permits, and the overseeing of the daily operations.

- With the Town’s vote to commit to 100% renewable electricity by 2030 and renewable sources for heating and transportation by 2050, the staff continues to be active with Town projects and supporting Sustainable Hanover initiatives. This year the final phase of the large ground mount solar array was completed and became operational on January 1, 2022. Based on 2021 consumption (2,024 MWh), 109% (2,214 MWh) of the municipal electrical energy load will be offset by on-site solar generation. Four of the installations have been accomplished through third party financing using a power purchase agreement (PPA). The PPA allows the Town to take advantage of solar tax credits which it is not able to and upfront capital costs. The Town is budgeting to buy all the systems outright in FY27, FY29 & FY30, depending upon the location. It is fully expected that the municipal electrical energy needs will increase as the Town transitions facilities and fleets from fossil fuels.





- Staff oversaw the replacement of three (3) bridges by M.A. Associates out of Sanbornton, NH, with plans to replace additional bridges in the coming year. The Bridges were the Wolfeboro Road (213/150) over Goose Pond, Reservoir Road (056/089) near the Storrs Pond entrance and Hanover Center Road (116/097) South of Sausville Road.

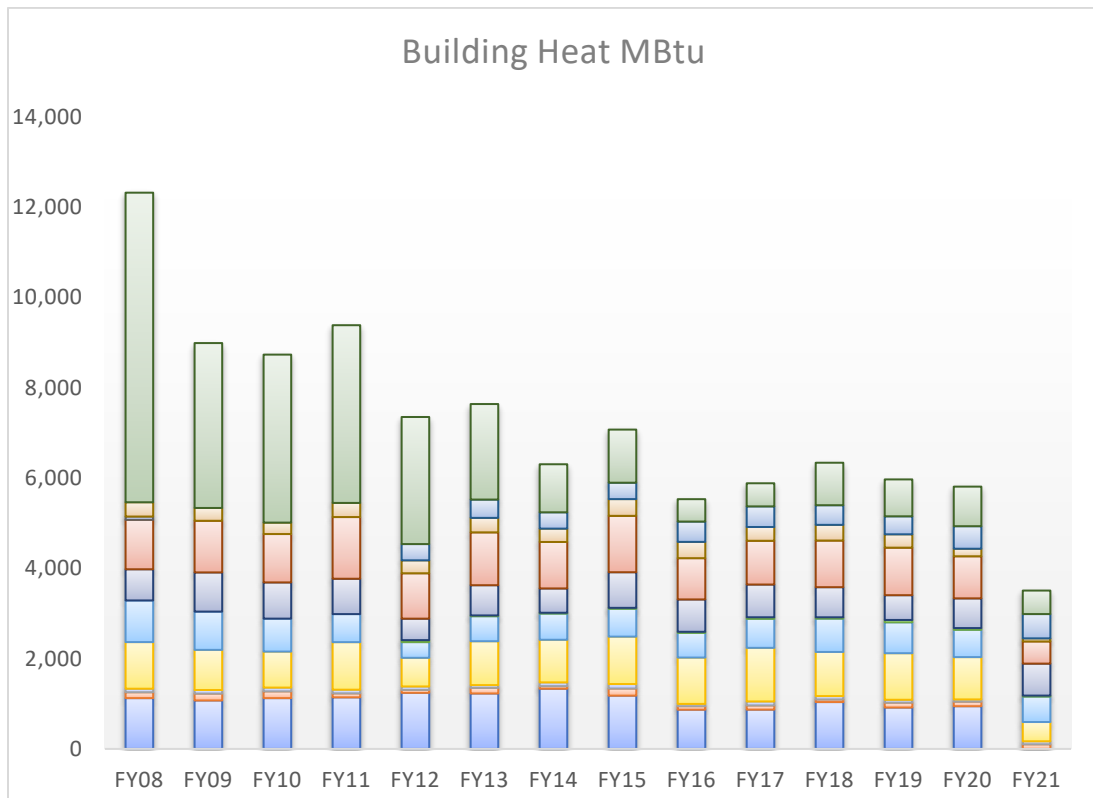


Reservoir Road



Hanover Center Rd

- There continue to be steady reductions in building fossil fuel usage as facilities transition to heat pumps as the primary source of heating. This includes the following facilities:
 - Howe Library
 - Town Hall
 - Richard W. Black Community Center
 - Lyme Road Fire Station
 - Etna Library
 - Hanover Dispatch Center (within the Police Department)
 - Water Treatment Shop
 - Water Reclamation Facility Office
 - Parking Garage Office



- Completion of the Ledyard Bridge Sewage Pump Station (PS#2) upgrade which will provide capacity for future Dartmouth west end projects and well as capacity for density improvements along West Wheelock Street. The former pump station was at capacity and at the end of its useful life.



Administrative Staff: Peter Kulbacki, P.E., Director; Michael Chase, Operations Manager (retired in 2021); (Vacant), Utility Engineer; Gary Searles, Administrative Coordinator/GIS; and Adriane Coutermarsh, Administrative Assistant.

FACILITIES DIVISION: The Facilities Division handles the maintenance, custodial services, and facilities management for all Town-owned buildings. These buildings include: the Municipal Building (Town Hall) located at 41 South Main Street; the RW Black Recreation and Senior Center located at 48 Lebanon Street; the Public Safety Building (which houses both the Police and Fire Departments) located at 46 and 48 Lyme Road, respectively; the Howe Library located at 13 South Street; the Etna Library and the Etna Fire House located in Etna, the Water Reclamation Facility located at Pine Knolls Drive; the Water Treatment Facility on 41 Grasse Road; the Parking Garage located at 7 Lebanon Street; and the Public Works Facility located at 194 Lebanon Street.



Wash Bay

Significant projects completed during 2020/2021 include the constructing of a wash bay at the Department of Public Works facility. This wash bay will give all departments the ability to wash and clean all town vehicles safely. The R. W. Black building has Hardie Board that has failed over time and will be replaced with a PVC board that will take the elements better. With the help from Oakes and Son this will get completed this spring.

Several mid-sized projects included insulating, wiring, and adding plywood to the inside of the Hanover Police Department back shed building and creating two rooms for secured evidence storage; LED lights have been installed in the apparatus bay at the Hanover Fire Department; and we re-piped the roof drains at the R.W. Black. This allowed water to go to the storm drain on Park Street, separating it from the sump pumps used to keep the elevator shaft from flooding. Drafty windows have been replaced at the DPW administration building and we are hoping to finish the rest of windows this year. Outside doors have been replaced at the Hanover Fire Department and Water Reclamation Facilities with more planned for this year.

We also repurposed heat pumps from Town Hall and installed them in the Fleet area. They will be used spring and fall with the waste oil furnace taking care of the winter months.



COVID-19 concerns consumed a lot of time and resources. I am proud of how my staff and other departments performed during the difficult times.



Sneeze guards at Town Hall



Sneeze Guards at RW Black

Some of the smaller projects were:

Energy-efficiency projects, included continued installation of LED-lighting in all town buildings, with the process nearing completion. Solar projects at the Water Department are on-schedule with phase 2 up and running. Heat pumps are working at the Howe Library and the RW Black Recreation Center.

The Facilities department handled 535 work orders this year. They range from sticky doors and adjusting clocks for daylight savings to moving offices at Town Hall, to installing windows to overseeing wash bay construction. The diversity of work each day keep this job exciting and challenging. You never know what the day will bring. With two of us working to keep up on work orders, we do the best we can.

Facilities Division Staff: Ross Farnsworth, Facilities Superintendent; Ed Woodbury, Facilities Maintenance & Operations Technician; Wayne Piekarski, Head Custodian; Mark Curulla, Custodian; Robert Sumner, Custodian

The Town should be proud of the amount and quality of work that gets accomplished every year from such a small staff. Ed Woodbury does a fantastic job keeping the Town's buildings looking good and running well. Wayne Piekarski, along with Mark Curulla and Robert Sumner keep the buildings clean and safe. These employees understand that we are a support group for all other Town departments and the public. They try to do what is needed to make life easier, cleaner, more efficient, and safer. They work hard and take considerable pride in doing their job.

Ross H Farnsworth
Facilities Superintendent

FLEET MAINTENANCE DIVISION: The Fleet Maintenance Division is responsible for all Town of Hanover vehicles, standby generators, operational equipment, and the centralized fuel systems. The Division provides regularly scheduled maintenance on 112 pieces of registered equipment and approximately sixty additional pieces of small equipment.



The Fleet Division prides itself on many years of Fleet Maintenance experience to effectively maintain and provide the Town of Hanover with efficient and quality service. The Division provides an on-call mechanic 24/7 for emergency repairs. Town-wide departments experience minimal downtime and personalized service on their operational equipment which increases productivity throughout.

Our vision moving forward is to find ways to reduce our carbon footprint without compromising the effectiveness of our operational equipment. In 2019, we installed Verizon Network Fleet in most of our vehicles and large equipment. This device is used as a management tool to track multiple functions on a piece of equipment such as GPS location, fault codes, idle time and much more. Forward thinking, we are not too far away from electric vehicles and have given consideration as to structuring our CIP to future administrative vehicles and small pickup purchases.

Highlights of 2021:

- \$27,910.00 in sales of decommissioned and surplus town property.
- Staff training included: Bucket truck operator training, Air brakes and foundation brakes, ABS certification, CDL written test, NH State Inspection class.
- Assisted in Highway snow removal (34 labor hours).
- Repurpose (1) 2016 Ford Police Utility for a temporary Health/Safety officer vehicle
- 2-day use and demonstration of hybrid pickup sponsored by Granite State Clean Cities Coalition
- Prepared specifications for, took delivery of, or set up the following equipment for the departments listed below:
Highway Division:
 - (1) 2021 Cat 920 Wheel Loader (5Yr Lease) (Put In-Service)
 - (1) 2020 Johnston Street Sweeper (Put In-Service)
 - (1) 2021 Western Star tandem axle dump truck and sander (Put In-Service)
 - (1) 2016 Ford F550 Bucket truck (Put In-Service)
 - (1) 2021 Cat 318 Wheeled Excavator (Put In-Service)
 - (1) 2022 Western Star single axle truck w/dump body, sander, plow & wing (Evaluate, Spec., Budget)
 - (1) 2021 Sidewalk Tractor (Holder, Trackless, Multihog) (Demo, Evaluate, Order Holder)

WRF / LM&C Division:

- (1) 2021 Vactron (Spec'd, Ordered)
- (2) 2021 ECO Sewer Jetter (Put In-Service)
- (1) 2022 Ford F350 Utility w/crane (Spec. & Order)

Police Department:

- (1) 2020 Kohler generator (Canaan Tower) (Put In-Service)

Parks & Recreation Division:

- (1) 2020 Kubota L47 Loader/Backhoe and Brush Hog mower (Put In-Service)
- (1) 2022 Ford F350 (Spec. & Order)

Fleet Maintenance Division Staff: Donald Foster, Fleet Superintendent & Fleet Parts; Mark Bean, Mechanic; Larry Holmes, Mechanic; David Brown, Mechanic.

LINE MAINTENANCE & CONSTRUCTION DIVISION: The Line Maintenance & Construction crew handles the safe and uninterrupted flow of wastewater from the source to the treatment facility. They maintain and improve 44 miles of the gravity sewer lines and over 1,200 sewer manhole structures and 4 syphon chamber structures.

The crew consists of James Cray, the Line Maintenance Supervisor, and Todd Bragg, the Line Maintenance Worker, to provide the services and work needed to keep the collection system serviceable and up to date.

The Line Maintenance crew is also responsible for providing inspection of all new and replacement lines connecting to the existing sewer line system. This not only protects the Town of Hanover, but also ensures that the customer receives a high-quality service.

- The Line Maintenance crew handles the preventive maintenance of over 44 miles of collection system pipe using a high-pressure flushing unit, a manual rodding unit, and an assortment of specialty tools and small equipment. Approximately 1,550 feet of sewer line are flushed monthly, and 2,550 feet are flushed quarterly, to prevent any back-ups and maintain uninterrupted flow from the Town's collection system

to the treatment facility. This number will continue to go down because of the aggressive slip lining program. Other lines are done annually and semi-annually.

- The Line Maintenance crew continues with their annual root-cutting program. This year 3,400 feet of line was serviced due to root growth. Root-cutting is now done with the high-pressure flushing unit that has a special nozzle. This number also was reduced due to the slip lining efforts of the Department. It is faster and does a better job than the older root-cutting machine.
- The Line Maintenance Division has been using some of the new trenchless technology referred to as “Slip lining.” Slip lining involves lining an old pipe with new PVC pipe without digging up the road or any other invasive excavation on private or Town property.
- This year we were able to line 3,100 linear feet of sewer line.
- 39,800 feet of line has been jetted and cleaned by the staff crew in addition to the monthly routine cleanings.
- 17,225 feet of lines have been surveyed and documented using CCTV (closed circuit tv recording).
- This year the crew installed two new sewer manholes. The one on Rope Ferry was installed to assist in the cleaning and maintenance of the collection system. The distance between manholes was too long to effectively clean and maintain. The South Main Street sewer manhole was replaced due to deterioration. This is one of the trouble spots in the system that requires a monthly cleaning (jetting) which does contribute to the life expectancy of the asset.



- The crew continues with manhole repairs and inspections. Manholes are inspected at the time of cleaning. Four manholes were repaired on North Main, one on Butternut, one at Granger Circle and a sewer wye connection was repaired at Webster Terrace. There will be two additional manholes that will be sealed and grout lined because of excessive inflow and infiltration of ground water.
- The Line Maintenance crew is continuing its efforts in the collection of data from the wastewater collection system so it can be digitized into the computerized data and maps system. This data collection is approaching completion but will always be a continuing effort to keep and maintain real-time information and updates to the collection system.
- The crew provided the mowing and maintenance of five to six miles of sewer line rights-of-way. Several of these rights-of-way and easements have been trimmed of brush, trees and debris that can potentially hamper the crew’s ability to maintain the system. Most of these easements and rights-of-way are also used as walking paths for the public. Along with the regular maintenance of these areas, the crew also maintains two pocket parks in town.

- The crew is working on re-conditioning the sidewalk benches on Main Street. Two to three benches are done each year. This work is done during the winter months when the benches are removed from Main Street. Reconditioning includes disassembly of the benches, scraping and sanding the components and repainting metal parts, refinishing wood parts and then reassembly.
- The crew continues to diligently take on the responsibility of maintaining the Town's sidewalks during winter months. The crew also continues with help and support of the snow removal in town.
- Throughout the year, the crew continues to aid other departments with projects, repairs, and emergencies wherever needed. They continue to assist with many other smaller projects such as fire hydrants, mainline valves, and service valves.
- The Line Maintenance crew does have personnel from other departments who have been cross trained to respond and assist in any emergency that may require additional people. These employees are Chris Berry, Jim Messier, David Field, and Bernard Hazlett.

HIGHWAY DIVISION: The Highway Division oversees the infrastructure of the Town of Hanover. It is our mission to not only maintain the roads, sidewalks, parking lots, and drainage systems, but to improve them as well. During the winter season the Highway personnel accept the challenge of getting the public to their destination safely and back again. Summer is a remarkably busy season of making improvements to the infrastructure such as, but not limited to, pavement overlays, upgrading of our gravel roads, culvert & drainage upgrades, sidewalk reconstruction, special projects as assigned, and ongoing right-of-way maintenance.

Accomplishments for 2020-2021:

- Highway staff completed the first phase of a two-phase drainage project on Chase Road. All 32" lines, structures, and cross pipes were replaced. This project was coordinated in conjunction with Dartmouth College as part of the upgrade to the athletic training facility. The road was repaved, and curbing replaced as well. Phase II will consist of drainage upgrades on Tyler Rd.



Chase Road

- Highway staff helped with the replacement of three bridges: Reservoir and Grasse Rd (Storrs Pond entrance) Hanover Center Rd, and the Goose Pond bridge at the intersection of Wolfeboro Road and Goose Pond Road. These bridge projects enable Hanover’s abundant wildlife access to free-flowing water while simultaneously providing safe crossings to the traveling public as well as controlling rain and spring runoff, thereby protecting citizen and Town of Hanover assets.
- Highway staff continue to repair and replace road signs throughout town. This includes updating signs for reflectivity, repairing, or replacing signs that have been inadvertently damaged or stolen. The upgrading of street name signs continued throughout the year. This helps emergency vehicles find streets more easily and bring the town into compliance with Federal standards of the Manual Uniform Traffic Control Devices (MUTCD).
- Town crews painted all road markings, consisting of 39.5 miles of double-yellow line, 75 miles of fog line, 3,984 feet of crosswalk, 70 yield symbols, 72 pedestrian symbols, 2,400 feet of stop bars, and all parking areas in town. Our road marking responsibilities continue to increase with added pedestrian warning symbols.
- Right of Way ditching continues to be an ongoing process. We consistently ditch areas that will be paved the following year. Though this work takes place during the entire construction season, the majority happens during the autumn months when the leaves and other fallen debris choke the ditch lines and create overflows. This time investment limits our exposure to road washouts during heavy rain events and springtime runoff.
- Roadside mowing occurs throughout the summer and fall months. This helps keep unwanted brush from growing in our ditches and the Town rights of way. This also helps maintain extended sight lines which allows for safer traffic flows.
- The Highway staff have completed a project to upgrade all traffic lights with new cabinet hardware, new LED bulbs, as well as Audible Pedestrian Systems (APS). These devices will enable visually impaired pedestrians to navigate crosswalks and improve the Town’s commitment to ADA.
- We also added to our pedestrian improvement goals with the standardization of Rapid Rectangular Flashing Devices (RRFD) which will, in the future, include additional pedestrian activated lighting as well as overhead lights. To date, nine (9) of these crossing have been upgraded with the overhead lights.
- Staff completed the site work for a new Town vehicle and equipment wash bay. To facilitate the site work and save taxpayer dollars, the Highway Staff constructed a dirt/rock screening system, commonly referred to as a ‘grizzly’. This tool separates the spoils into usable fill by sifting out the less desirable rocks and stones.



Photo showing the removal of a structure and the construction of the housing for the new grizzly

- Highway staff planned and managed a project to mill and repave North Main Street from Wentworth Street to Webster Avenue. This job included raising and lowering the structures, paving, and repainting the traffic markings. This method of repair was selected to ensure the curb reveal was maintained and to provide an additional 15-20 years of life to this segment of roadway.
- Paving overlays consisted of River Road, Grant Road, the north end of Hanover Center Road, Rennie Road, Grasse Road, MacDonald Drive, Morrison Road, Camp Brook Drive, Camp Brook Common, and Partridge Road.
- Continuing last year's work, the remaining mile of Ruddsboro Road leading to the Lebanon City line was reclaimed, repaved, and painted. By rebuilding this section of roadway, the travel condition will remain at an acceptable level longer and increases the pavement restoration/treatment cycle by 40 percent, or 4-5 years.
- The Highway Division personnel continue to extend themselves beyond their normal tasks to provide added services to other Divisions and Departments within the Town. They do so with the best of intentions, integrity, and good, honest labor. This Division would like to thank the citizens, our coworkers, colleagues, and visitors to our town for another successful year. Thank you for your patience, understanding, and kindness as we navigated through construction, emergencies, and weather events.

Highway Division Staff: Randy MacDonald, Highway Operations Supervisor; Steve Perry, Senior Heavy Equipment Operator; Chris Berry, Roger Darisse, Robert Henry, Jr., Moses Delphia, Bruce Sanborn, David Field, Bernie Hazlett, Chris Chilton, Hunter Stebbins, Steve Williams, and Tim Coates, Equipment Operators/Highway Maintenance Workers.

WATER DEPARTMENT: The Water Department oversees the operation and maintenance of the treatment facility located at 41 Grasse Road. The distribution system includes forty-one miles of distribution lines throughout the town, 325 fire hydrants, and 975 gate valves that require year-round maintenance. We also maintain three reservoirs and four storage tanks as well as 1,927 water meters. The meters are in an Advanced Metering Infrastructure (AMI) network that allows us to read these meters remotely. Soon to be rolled out will be customer access to meter reading data. This will allow users to see how they use water, be alerted to leaks and to receive notices of potential disruptions and water emergencies.

2020/2021 water consumption for the Town of Hanover was down from years past. In 2021 we produced an average of 726,000 gallons of water per (GPD) down from 851,000 GPD day pre-pandemic. The towns largest consumer, Dartmouth College was at limited attendance due to COVID-19. The spring and summer of 2021 had more rainfall than normal which allowed the reservoirs to recharge back to full capacity following the previous year's moderate drought.

Water Department personnel take considerable pride in their work with a goal to provide the best quality uninterrupted service possible to all customers while providing clean, safe, and reliable water.

Statistics

- Length of distribution lines = 40.8 miles
- Number of Metered Accounts = 1,927
- Water Accounts = 1,820
- Sewer Only Accounts = 107
- Number of hydrants = 325
- Number of reservoirs = 3
- Total Impounded Volume = 415.6 million gallons
- Number of storage tanks = 4
- Total volume of post treatment storage = 2.38 million gallons
- Total volume of water processed in 2021 = 265 million gallons
- Average daily volume processed in 2021 = 726,000 gallons

2020-2021 Projects

- Crews responded to four water main breaks and two leaking service lines.
- Assisted the Highway Department with snow removal operations.
- Rebuilt several pumps and motors at the treatment facility.
- The Water Treatment Plant is in phase 4 of our filtration module replacement. A portion of the water filtration modules are still original to the plant built in 2006. The filters have a life expectancy of 10-15 years, so the town has been replacing a section of the 160 modules each year.
- The Water Department added a manganese analyzer to its pretreatment process. This equipment will allow the raw water from the reservoir to be continuously monitored for manganese. If the operators observe elevated levels, we can use pretreatment chemicals to oxidize the manganese which will allow it to be filtered out in the treatment plant.



- The Water Department also installed an automatic chlorine booster at our Greensboro Pump Station on Lebanon St. This pump station pumps water to our storage tank on Greensboro Rd. By boosting the chlorine residual at the pump station, we will carry a higher chlorine residual out to the end of our water distribution system on Great Hollow Rd. Prior to this automatic booster chlorine would have to be pumped into the tank manually twice a week during the warmer months.



Water Department Staff: Dylan McDermott, Senior Water Technician; Matt Walker, Bill Brown and Jim Messier, Water Distribution Workers.

WATER RECLAMATION FACILITY {WRF}



Facility aerial view

Water Reclamation Facility staff: Kevin MacLean – Superintendent, Mark Roper – Industrial Pre-Treatment Coordinator / Compliance Manager, Dennis Smith – Maintenance Technician, Jason Goodrich – Treatment Technician, Richard Scheuer – Lab Technician, Wyatt Ulman – Treatment Technician

General statistics for 2021 include:

- 2021 realized a moderate recovery to “normal” but also realized other obstacles to a complete recovery. The rise of supply chain issues and production interruptions became a quick changing field to navigate. Luckily the support network for the wastewater treatment field in New England was sound and no significant issues arose but modest price increase and prolonged lead time for orders are in place still.
- Treatment of 388 million gallons of raw wastewater to secondary treatment levels. This is an increase of 9 million gallons or 2.3% from 2020 levels.
- Total precipitation recorded for 2021 was 31.3” of rain and 36.9” of snow. These amounts show a 4” increase of rain and a decrease of 6” of snow from last year.
- The Water Reclamation Facility received 227,903 pounds of Total Settleable Solids {TSS} and 247,056 pounds of Biochemical Oxygen Demand {BOD}-these are measurable parameters established in our permit. In 2021 the WRF continues to average of **98%** of the TSS and **98%** of the BOD from the wastewater last year. *Our permit mandates that we achieve a minimum of 85%.* These figures represent a 12.6% increase in TSS loadings and a 9.7% increase of loading for BOD.
- There were no reportable violations once again of our permit in 2021.
- Production of 747 wet tons of bio-solids which were hauled to the Lebanon Landfill for onsite composting to be used for slope stabilization and vegetative cover establishment. This reveals an increase of 9.1% from 2020.
- Continued adherence to the Sludge Quality Certification with NHDES. *This program quantifies the quality*

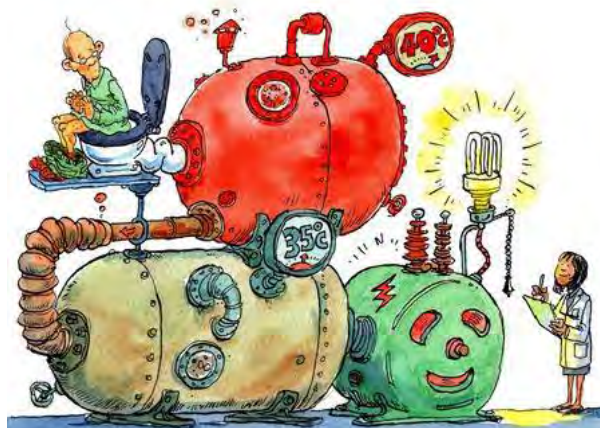
of the dewatered residuals from this facility to be safely managed through all available options. We continue to meet NH “Low metals” certification of our biosolids, due to the effectiveness of the Industrial Pretreatment program.

- The Town has contracted Wright Pierce Engineers to draft a Facility Plan to address the next 20-30 years regarding flows and loadings, permit standards, the Intermunicipal Agreement with Lebanon and treatment technologies in preparation for the next National Pollutant Discharge Elimination System (NPDES) permit expected to be issued in the Spring of 2023.
- On October 5th, 2021, the Town accepted ownership of the new Pump Station #2 as the result of a partnership between The Town and Dartmouth College. This station replaces one that was installed in 1994 adjacent to the Ledyard Bridge. It was upgraded to accommodate future flows from the Irving Institute, Thayer School and West Wheelock buildout.
- WRF staff has been able to work with several contractors and have installed two (2) new aeration blowers at the facility. This was done solely from the operational budget and had little overhead costs from any engineering firms.
- WRF staff partnered with Dartmouth Hitchcock Hospital and a national firm Biobot Analytics[®] to conduct wastewater monitoring and testing for the COVID-19 virus and its variants.
- The last primary clarifier was sandblasted and coated with epoxy paint for future preservation efforts.
- All the staff at the facility are licensed under the NHDES Wastewater Engineering bureau and are required to attend continuing education units (CEU’s) to maintain their licenses. For the second year most in person training has been suspended which makes it difficult to obtain the appropriate amount of training credits. On-line based training has tried to fill the void and is sufficient for renewals but lacks the benefit of peer interactions.
- *A kind reminder from “the plant” – your toilets, sinks, showers, and tubs are for personal care and hygiene, and they are not trash receptacles. Please refrain from disposing of cooking grease/oil, harsh cleaners/solvents, paints, medications, chemicals, pesticides, dental floss, plastics, reinforced paper towels, etc. into your system. IF IT IS NOT TOILET PAPER OR RELEASED FROM YOUR BODY – IT BELONGS IN THE TRASH CAN.*

The WRF typically hosts many tours each year – except for this year. Hopefully, some normalcy will return, and we can welcome interested individuals to see what goes on at the end of Pine Knolls Road once again.

Sincerely,

Kevin MacLean – Superintendent
Hanover Water Reclamation Facility





REPORTS FROM
BOARDS,
COMMITTEES,
AND
OTHER AGENCIES



As this report is being prepared, Advance Transit is preparing to implement a significant and long-planned service improvement. Starting April 4, 2022, the AT Blue Line service will run every fifteen minutes throughout the day between downtown Hanover and downtown Lebanon, including DHMC and Mount Support Road. The new schedule will improve transit travel in the Route 120 corridor. It will also greatly improve connections between the Brown and Blue Routes.

Advance Transit is a bi-state regional nonprofit 501©3 public transportation system headquartered in Wilder, VT. Our services include FREE regularly scheduled fixed-route bus service, park-and-ride shuttles, and ADA paratransit service. Routes, schedules, a trip planner, and other information is available at www.advancetransit.com as well as real-time bus location. For added convenience download the free smartphone app that will allow you to track bus arrivals in real-time from the palm of your hand. Go to the app



store and search “transit.” Here’s the logo: about other transit service available from your location in addition to AT. You can also use it in places like NYC to get transit and subway schedules.

This app will give you information about other transit service available from your location in addition to AT. You can also use it in places like NYC to get transit and subway schedules.

As mentioned last year Advance Transit has its first electric buses on the way. Two 35’ battery-electric buses from Gillig are scheduled for delivery this fall. They will have AT’s logo and paint scheme, but here’s a peek at what they will look like. Three small battery-electric buses that will be used on the AT Access service have been delayed until 2023.



Three small battery-electric buses that will be used on the AT Access service have been delayed until 2023.

We are proud of our drivers and support staff’s efforts to keep transit service operating throughout the pandemic. This sign which appeared near Lebanon City Hall says it all:



On a personal note, having served as Advance Transit’s Executive Director for over thirty four years, I have announced my intention to retire once a suitable successor can be brought on board. Therefore, this is probably the last time I will contribute to this report and I want to take this opportunity to convey my sincere thanks to the Hanover community for being supportive of Advance Transit’s mission and work. In particular I would like to thank Julia and so many members of the staff (you know who you are) that I have had the pleasure to work with.

Gratefully,

Van Chesnut
Executive Director

Mark Beliveau and Robert Houseman
Hanover Representatives to the AT Board of Directors



2021 was a year of building off HBW's previous work for some big gains. When funding opportunities arose, HBW gathered community support for a proposed cross town shared use path along Girl Brook, winning support from Representative Kuster and \$350,000 of funding from the federal government. We look forward to the creation of this important connection and off road path!

HBW celebrates the adoption of the Outdoor Dining Ordinance, which allows parking spaces to be converted to dining, as with HBW's Main Street Parklet, a demonstration project on 2019 Curb Your Car Day.

We've worked with Planning and DPW to leverage routine striping and maintenance to enshrine a more inviting walking and bicycling environment in Hanover, without dipping into capital improvement funds.

We've formed new partnerships with Access Dartmouth and Thayer's Human Centered Design. We've collected and shared stories of 3 and 4 season bicyclists, who are oft unnoticed. And we are developing ways to work with our downtown businesses to improve foot traffic.

In 2021 USDOT caught up to HBW's plans to adopt a Safe Systems approach, recognizing the critical need for improved safety on our roads, particularly in small town and rural areas, and for vulnerable road users. In line with this paradigm shift, we've worked with HPD and DPW and crafted a proposed ordinance to adopt a 25mph default speed within our urban compact.

In 2021, HBW once again teamed up with Dartmouth Bikes to host a Bicycle Fix It Pop Up, volunteered at the E-Bike Lending Library, hosted a Bike Rodeo at the Ray School, and constructed an Ice Slide at the Ray School to promote winter outdoor fun.



Ice slide in action!



Shared neighborhood street near Hanover High attracts runners!



Chief of police tries an e-bike!



SUSTAINABLE HANOVER COMMITTEE

Despite the ups and downs of another COVID year, Sustainable Hanover's dedicated and determined volunteers found ways to stay the course to accomplish another banner year. In collaboration with town staff, fellow community members, and other town and regional organizations, we launched new projects (Energy Justice with Dartmouth College and Window Inserts) and celebrated important milestones. As of the end of 2021, Hanover has surpassed our goal of 250 solar homes, with an impressive 275 residences using solar to provide all or some of their electricity. In addition, two non-profits led the way by installing on-site solar systems. Summer Park apartments and the Church of Christ at Dartmouth set wonderful examples for similar future developments. And, Hanover's first large-scale ground-mount system was activated, putting the Town within 10% of achieving 100% renewable electricity for their municipal operations.

Our Communications team is adding content to our website (sustainablehanovernh.org) on an ongoing basis. There is now a "News" section where you will find our Newsletter (also released quarterly through the Town E-News) and the weekly Who Knew's (3C's short informative pieces which are also released through the Hanover ListServ). Please subscribe to new issues in the footer of our webpage or email sustainablehanovernh@gmail.com.

Our Annual Forum for 2021 was hosted as a zoom webinar. Professor Marcelo Gleisar gave an inspirational keynote urging us to be guardians of all life on this planet. The program included Voices from the Community, a collection of videos filmed by Dartmouth intern Abigail Wiseman to showcase high school students taking climate action, businesses reducing energy use, and a resident's home-built compost bin that is shared with neighbors.

We applaud Clean Energy NH for recognizing our Town Manager Julia Griffin with its NH Energy Champion of the Year Award. Julia has been a champion for sustainability through the entire 10-year history of this committee. We are deeply grateful for the wisdom and expertise Julia, Rob Houseman, Planning Director, Pete Kulbacki, Director of Public Works, and April Salas, Sustainability Director contribute to our team.

ENERGY

As of May 2022, it will be five years since the Town of Hanover voted to adopt its Ready for 100 goals to have the entire town use 100% renewable sources of energy for its electricity by 2030 followed by heating/cooling and transportation by 2050. Immediately following the vote Sustainable Hanover launched its Energy Initiative to "lead, support, and engage the community in efforts to achieve" these goals. While there is much to be done, we are proud of our accomplishments to date.

Equity, Inclusion and Justice. Value statements adopted in our first year of operation continue to guide our efforts. These values include a commitment to "an accessible, inclusive, and equitable process for both getting to and maintaining our vision" as well as a dependence upon "ideas, leadership, and participation from entities throughout the town." This year, we began an exciting collaboration with the Anthropology Department at Dartmouth which has started an Energy Justice Clinic. Their students are analyzing community power in New Hampshire and elsewhere with the intention of informing the Community Power Collaboration of New Hampshire (CPCNH) in its efforts to be more just. They are also exploring energy insecurity for Dartmouth students.

Efficiency. We continue to believe that "the greenest energy is the energy we don't use." Unfortunately, our COMMERCIAL EFFICIENCY program (<https://sustainablehanovernh.org/commercial-efficiency>) under the

purview of Andrew Hatch and WEATHERIZE HANOVER (<https://sustainablehanovernh.org/weatherize>) directed by Barb Callaway faced enormous challenges this past year. In November the Public Utilities Commission cut funding for the NH Saves Program and denied a three-year plan for energy efficiency spending. HB 549 eventually created some certainty for future programs but limited growth by setting a cap on funding. On a positive note, the Weatherize program did sponsor a virtual button up workshop. Also, despite the challenges, Andrew Hatch achieved 82% of his 2021 goal and matched the total number of kilowatt hours saved in 2020.

Sustainable Hanover and the Norwich Energy Committee collaborated to launch a very successful WINDOW INSERTS program (sustainablehanovernh.org/windows) that provides low cost custom-built interior storm windows built by community volunteers, using equipment, materials, and expertise from WindowDressers, a Maine-based non-profit. Nearly 100 volunteers participated in our barn-raising style community build. They produced nearly 200 inserts to help 28 households reduce heating fuel costs and emission. 20% of the inserts went to low-income households at a subsidized discount or for free. We plan to repeat this effort this fall.

Renewable Electricity

Municipality. We continue to support the Town’s remarkable efforts to lead by example. In October, we celebrated the completion of two adjacent ground-mounted solar farms next to the Water Filtration Facility on Grasse Road - - the largest single-site municipal solar array in New Hampshire. The combined 1.72 MW solar arrays generate over 2 million kWh of clean electricity annually which, when combined with the six rooftop solar arrays on Town buildings, meets nearly 100% of our municipal electricity needs. This is a tremendous achievement!

Local Solar. In 2018 SOLARIZE HANOVER set a three-year goal to double the number of Hanover homes served by solar from 125 to 250. At the close of 2021, Hanover had 275 homes getting some or all of their electricity from local solar power. We are delighted that 42 of these homes are at Summer Park, the affordable senior housing complex. Donations from our SOLARIZE installer partners Norwich Solar Technologies, ReVision and Solaflect contributed to the Summer Park systems. The total count as of 2021 for installations and capacity (size in kW) community-wide is as follows:

2021 Hanover Solar Installations

	# Systems	Capacity (kW)
Town	7	2,008.82
Dartmouth	16	1,466.08
Schools	1	5.12
Non-Profit	1	25.11
Single Family Residential	219	1,601.77
Multi-unit Residential	2	57.00
Community Solar*	1	128.02
Total	247	5,291.92

* Includes only capacity owned by Hanover residents.

The community solar system is the first in New Hampshire, providing local renewable electricity to 19 homes, 14 of which are in Hanover. There is now a year’s worth of data to inform future such projects for homeowners who wish to solarize but cannot do so on their own property.

To make solar viable for more residents, we are supporting an article on this year’s warrant to modify the Hanover Zoning Ordinance so that solar systems will be treated similarly to accessory units such as garages and sheds regarding rear and side setbacks. For some Hanover residents, this can more than double the square footage available for solar on their property.

Community Power. Hanover voters overwhelmingly approved the Community Power Energy Action Plan presented at the 2021 Town Meeting in July. In October a network of 13 towns and 1 county incorporated as the Community Power Coalition of NH (CPC-NH). Hanover is a leading member of this Coalition. Our Sustainability Director April Salas was elected as Chair of the Board. The Public Utilities Commission is expected to issue the

final rules for CPC-NH programs soon. This PUC action is necessary before Energy Action Plans can be implemented. Hanover's Energy Action Plan will give retail electricity customers, such as residents and small businesses, more choice for buying electricity that is greener than the default mix provided by the utilities.

Legislative Advocacy

We cannot overemphasize the effect of legislative activity in Washington and Concord our work. In July Sustainable Hanover submitted extensive comments to the State about NH's misguided Ten-Year Energy policy which was in the review process. We made the case for more energy efficiency, cleaner energy and the urgent need to recognize and mitigate climate change. Our members also lobbied on a number of other bills, joining with others regionally and statewide to successfully beat back an attempt to weaken community choice and raise the net metering cap for municipal solar. Clean Energy NH (cleanenergynh.org) was an important resource for keeping us informed about State legislative activity that helps or hinders our achievement of clean energy goals.

TRANSPORTATION

The transportation sector contributes a huge amount of greenhouse gas emissions to the climate change impacting our environment; our work focuses on ways to decrease those emissions. To that end, we are working to facilitate the transition to electric vehicles. Tracking the number of EVs registered in Hanover, we are happy to report a 60% increase from the previous year with 96 fully electric vehicles registered. This is in addition to plug-in hybrid vehicles which also use some electricity. This reflects a regional, state, and national upward trend of more EV's on our roads.

To accommodate these and future drivers, we've strongly encouraged the Town to smooth the processes for installation of EV charging stations. In response to our request, the Town of Hanover is working with Dartmouth College, the Cities of Lebanon and Hartland, VT to identify appropriate locations for charging stations in our region. This preparation will put us in a favorable position when the significant State and Federal funding earmarked for EV charging stations is made available. Our group has also reached out to Liberty Utilities regarding the need to provide sufficient transmission for future charging stations.

The wide variety of charging stations being manufactured along with the differences in the many new EV models can make the choice of charger a bit challenging. We are extremely fortunate to have numerous dedicated volunteers who spend a great deal of time collecting information as we try to keep up with this quickly evolving new technology. We're happy to welcome a new volunteer, Sherry Boschert, with many years of experience working on EV issues in other states.

In May 2021, we hosted the Upper Valley E-Bike Library for the second time. Over a three-week period, 91 persons rode one or more of the Library's four e-bikes as a free overnight rental or as a one-hour Demo ride. We held two special e-bike clinics. One was for the Police Department to explore using e-bikes for patrols. Another was for town staff to consider biking instead of driving for work trips around town. Shortly following the clinic, the town purchased an electric bike which our building inspector Ryan Borkowski rides to job sites in Hanover and Etna. Six terrific volunteers returned from last year's event to help introduce new riders to e-bikes. Many of the volunteers are affiliated with Bike Walk Hanover and the UV E-bike Initiative. We will sponsor the UV E-Bike Library again in June 2022 to continue to encourage e-bikes as a healthy, fun alternative to car travel for commuting and other local trips.

In July 2021, the Transportation group hosted a showing of electric vehicles and electric bikes at the Hanover Farmers' Market. A variety of car and e-bike models were available with their owners present to answer questions and provide information for prospective buyers. Included in the display was the Town's electric bike. Charged by the solar panels at Town Hall, this e-bike offers town staff a no emission travel option for local trips.

We welcome your input; please consider contributing your time and energy to our work. To learn more about our work and events, visit our section on the Sustainable Hanover website

<https://sustainablehanovernh.org/transportation>

RECYCLING AND WASTE REDUCTION

Once more we were unable to hold the community yard sale due to Covid-19 but regular recycling activities continued. Zero-sort continues on a biweekly basis throughout town with glass being delivered by residents to the collection bin at the Town Water Reclamation Plant.

In the fall of 2021, committee members assisted with a styrofoam collection in Lebanon and will be assisting at future events in 2022.

There is no charge to Hanover residents for curbside recycling. If preferred, sorted recyclables can be taken to the Lebanon Solid Waste and Recycling Facility. We continue to focus our efforts on reducing and reusing rather than simply recycling. We support food waste reduction and encourage composting. Composting in your back yard is free but if you choose to use Nordic Waste or take your food scraps to the Lebanon Landfill, there is a charge. See our website for details and prices.

<https://www.hanovernh.org/sustainable-hanover-committee/pages/composting-resources-hanover-residents>

As we look to 2022, our hope is for the resurrection of the Community Yard Sale but more help is needed. We are actively hoping to recruit more volunteers with energy and ideas as we head into the future.

COMMUNITY CLIMATE CONNECTIONS

Community Climate Connections or C3's goal is to provide interesting information about climate mitigation strategies that Hanover residents can use or might be interested in knowing about. We write weekly "Who Knew" blurbs that are posted on the Hanover listserv on Tuesdays. These blurbs are then posted on the Sustainable Hanover website, sustainablehanovernh.org, under "News."

This year C3 has begun working under the umbrella of the Sustainable Hanover Communications team.

SUSTAINING LANDSCAPES

The Sustaining Landscapes team has partnered with Parks and Recreation to continue the development of School Street Park, Hanover's only public park downtown. The goal of the park is to provide a gathering place for all members of the community while modeling sustainable landscaping. This summer the Little Free Gardening Library, built by Ross Farnsworth and Ed Woodbury of Hanover Public Works, was installed as a place to share books about sustainable landscaping and gardening practices. If you have an overflowing personal gardening library, please share!

Also this year, three beautiful hand-crafted Black Locust benches were placed in the park. These were designed and built by Lee Schuette, who is a member of the Dartmouth community. We were delighted to welcome these benches which were several years in the making. One other piece expected to come in 2022 is a granite Eastern Box Turtle sculpture by Heather Ritchie, a stone carver from Barre, Vermont.

We thank town arborist Asa Metcalf, John Sherman, Parks and Recreation Director, Judith Reeve, Susan Edwards and Lyn Miller for their work creating and maintaining this special spot in downtown Hanover. A community park can only thrive with ongoing support and participation by members of that community. We hope you will consider not just visiting and enjoying the space, but also help us to sustain it into the future. To get involved, please contact team leader Lyn Miller (evelynrswett@gmail.com).

Sustainable Hanover Committee: Yolanda Baumgartner (Co-Chair), Stowe Beam, Barbara Callaway, Judith Colla, Susan Edwards, Julia Griffin (Town Manager), Rob Houseman (Director, Planning and Zoning), Chris Kennedy, Peter Kulbacki (Director, Public Works), David McManus, Dennis Robison, Marjorie Rogalski (Co-Chair), Emily Rogers (Hanover Food Coop), April Salas (Director of Sustainability), Nancy Serrell, Marcus Welker (Dartmouth College)

Energy: Yolanda Baumgartner (Co-Chair), Stowe Beam, Barbara Callaway, Judith Colla (Co-Chair), Robin Kaiser Gish, Julia Griffin (Town Manager), Rob Houseman (Director, Planning and Zoning), Peter Kulbacki (Director, Public Works), Dennis Robison, Marjorie Rogalski, April Salas (Sustainability Director), Ben Steele, Robert Taylor, Heidi Trimarco

Transportation: Yolanda Baumgartner, Sherry Boschert, Bill Brown, Judith Colla, Dennis Robison, Marjorie Rogalski, Ben Steele (Chair), Orian Welling

Recycling and Waste Reduction: Mary Donin, Susan Edwards (Chair), Carolyn Frye, Joyce Noll, Teresa Oden.

Sustaining Landscapes: Susan Edwards, Lyn Swett Miller (Chair), Judith Reeve, John Sherman (Director, Parks & Recreation)

Community Climate Connections: Barbara Callaway, Robin Kaiser, Barbara McIlroy, Rebecca Paquette, Judith Pettingel, Sarah Young



Ryan Borkowski, Planning, Zoning & Codes Department



Connecticut River Joint Commissions – FY 2021 Annual Report

July 1, 2020, through June 30, 2021

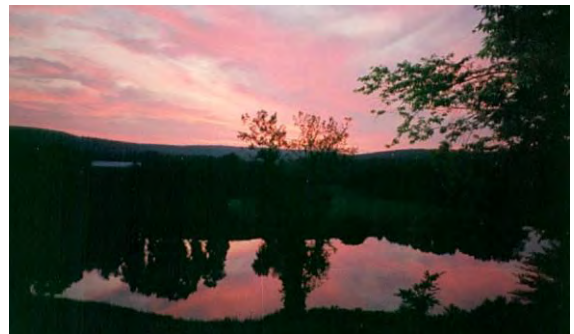
Suite 225, 10 Water St., Lebanon, NH 03766.

Website at <https://tinyurl.com/9khrwevx>

The Connecticut River Joint Commissions (CRJC) is a bi-state commission dedicated to helping preserve the visual, ecological, and working landscape of the Connecticut River Valley while encouraging and maintaining economic viability throughout the region. With its 20-person full commission board and its five local river subcommittees (representing an additional 100 volunteers) the CRJC strives to help guide proposed watershed activities by initiating, reviewing, and commenting on a wide variety of projects and regulatory proposals such as shoreland protection, energy issues and clean water initiatives. While the Vermont and New Hampshire Commissioners and the local subcommittee volunteers often focus on independent river-based initiatives, they are all united in a shared regard and reverence for the Connecticut River, the surrounding landscape, and the regional ecosystem. This shared spirit of cooperation allows them to identify and share collaborative efforts that help safeguard the Valley.

In FY 2021 the CRJC contacted and engaged policy makers and planners from both states and the public to research and address issues such as:

- Climate Migration in the CT River Valley
- FERC hydro-power dam relicensing
- River basin planning
- River recreational concerns and opportunities
- Local and regional funding sources for economic growth
- Strengthening and supporting the Local River Subcommittees and their work



For a separate list of Local River Subcommittee locations and their 2021 activities, please email Olivia Uyizeye ouyizeye@uvlsrpc.org

This commitment to bi-state interaction and sharing best practices is an integral component of the CRJC's longstanding Connecticut River Corridor Management Plan and its current 2020-2025 Strategic Plan. The strategic plan builds on over 30 years of experience in engaging communities in the Connecticut River Valley and outlines the CRJC's anticipated projects for the next five years. The actions proposed in this plan leverage the group's strongest assets: the passion and commitment of its volunteer members and its statutorily enabled purpose and connection to state government.

This multifaceted and collaborative work is exemplified within the Climate Migration project. This project addresses the widely accepted theory that the Connecticut River Valley of Vermont and New Hampshire will see substantial growth related to migration from metropolitan areas to our east and south driven by climate change and sea level rise as well as the current pandemic. It is anticipated that the need for facilitated cooperation and coordination between state and local entities and outside

organizations and educational institutions to research and address this growth and development within the watershed will increase exponentially in the coming years. The CRJC is consulting on an upcoming webinar with state and local planners, real estate experts, the Conservation Law Foundation, and Antioch University to determine the extent of this migration and the likely short and long-term impacts of climate migration growth on the region.

We are pleased that both Vermont and New Hampshire have again agreed to fund and sustain the CRJC as we move forward on this array of projects. State funding allows the CRJC to continue serving communities of the Valley by helping to guide growth and development in a way that conserves landscape integrity and the use of its natural resources while addressing individual town issues such as housing, land connectivity, energy needs, and revenue. The CRJC is well-situated to play a convening and advocating role and understands that this work is most effective in partnership with existing organizations and initiatives. The CRJC values connection, advocacy, and mutual support, and is dedicated to elevating collective efforts and collaborating with interested partners.

In the coming year, the CRJC will:

- Update the CRJC website to make it more easily accessible and informative
- Convene stakeholders to gather input on Tactical Basin Plans in Vermont
- Help create activities on water quality priorities with each of the five Local River Subcommittees
- Produce a New Hampshire Department of Environmental Services Biennial Local River Subcommittee report
- Convene VT & NH State staff to discuss coordination and management of the Connecticut River

A copy of the complete CRJC strategic plan can be viewed on the CRJC website. The CRJC acknowledges the funding assistance of the New Hampshire Charitable Foundation to complete the strategic plan and the facilitation of Emily Davis of Brattleboro, Vermont.

The following individuals comprise the current Executive Committee of the Joint Commissions:

Steve Lembke, President (VT); Jennifer Griffin, Vice President (NH); Jason Rasmussen, Secretary/Treasurer (VT); Ken Hastings, (NH); Marie Caduto (VT); and Ted Cooley (NH).

If you would like more information on any of our 2021 CRJC or Local River Subcommittee projects, or if you are interested in assisting us with this important work, please e-mail us at contact@crjc.org. The Commission and subcommittees currently have openings available for residents of both New Hampshire and Vermont. We would be happy to share information on becoming a commission or subcommittee member and the appointment process.

For general information on the CRJC see <https://tinyurl.com/9khrwevx>

HANOVER IMPROVEMENT SOCIETY



STORRS POND • NUGGET THEATER • CAMPION RINK

www.hanoverimprovement.org

THE HANOVER IMPROVEMENT SOCIETY

57 South Main Street Hanover, NH 03755 603-643-2408

WWW.HANOVERIMPROVEMENT.ORG

The Hanover Improvement Society continues to be a bright spot for the Upper Valley community allowing folks a break from today's world.

In 2021 Storrs Pond Recreation Area (SPRA) experienced its most popular year ever. SPRA offers a pool (one of the few that opened in the area in 2021), the pond, camping, hiking, tennis, gathering spaces and the ability to simply be outside in a safe environment. With a new pool heater on order, early indications are we will experience another banner summer down at the pond.

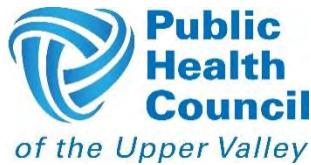
The James Campion skating rink once again was a hub of activity from early October until the end of March. Providing ice to 25 user groups from ages 3-80 we continue to provide skating for all to enjoy in a safe and comfortable environment. We are pleased to report that planning is underway for a major rink renovation project with hopes of putting a shovel in the ground the spring of 2023. Please go to www.renewcampion.org for details.

Our flagship facility, The Nugget Theater has seen a steady rise in attendance. We have a great selection of new movies on the horizon and continue to believe we will continue to see more folks as they feel comfortable returning to activities they love.

Following all state and local regulations have been a priority for the HIS and the staff as we move towards a day where we can enjoy life as we once knew it.

Thank you all for your continued patronage and I hope you will come enjoy one of our terrific community treasures soon!

Jeff Graham
GM Hanover Improvement Society



Thank you to the residents of Hanover for supporting the Public Health Council of the Upper Valley (PHC) in 2021.

The PHC is the largest and broadest coalition of advocates on public health issues in the greater Upper Valley region. Our mission is to improve the health of Upper Valley residents through shared public health initiatives. We have become a trusted and solution-oriented convener that makes a positive difference in the lives of everyone in our region. The PHC is a force multiplier for the organizations, professionals, and citizens, who together make our communities healthier places to live, work, and play.

In 2021, PHC staff and partners worked together to increase collaboration, promote greater health equity, and address priority public health issues for the region. The greatest of these priorities was COVID-19 and its impact on our region. Our work this year has included:

- Hosted regular meetings for PHC partners to share information about pandemic resources and provide opportunities for sharing and problem solving.
- Ensured cross-border communication about COVID vaccination efforts and helped coordinate vaccine clinics as needed, primarily in New Hampshire given the two states different approaches to vaccine distribution.
- Provided staff support to Upper Valley emergency response efforts and committees within Upper Valley Strong.
- Hosted five flu clinics in rural communities, providing about 1,400 free vaccines, with support from Dartmouth Hitchcock, Geisel School of Medicine and many local partners.
- Continued health equity work by facilitating a committee to explore racism and health as well as consulted on several student projects exploring health equity issues.
- Collaborated with local school districts and the Hartford Community Coalition to ensure availability of summer meals for children in the region.
- Hosted Lead-Safe Practices trainings for local contractors and launched a webpage with childhood lead poisoning prevention resources.

PHC greatly appreciates the support we receive from Hanover and will continue to work hard to meet your needs in 2022. For more information about PHC, visit us at www.uvpublichealth.org.

UPPER VALLEY BUSINESS ALLIANCE

The Upper Valley Business Alliance (UVBA) had several accomplishments in 2021. On the advocacy front, UVBA testified to the NH House Ways & Means committee against taxing PPP loans received by NH businesses. UVBA also aided the Upper Valley Public Health on worker vaccinations and served on several statewide committees to ensure that the Upper Valley receives recognition and funds from relief programs. We have worked with groups in both Vermont and NH on resettling Afghan evacuees in our region.

We held several workshops for businesses this year including a series “Going Digital” to help members create a better online presence, a workshop on Diversity and Inclusion, a workshop for hospitality businesses in readying themselves for business in the age of covid. We started a “Find a Job Friday” social media campaign to help our members find workers, supported our restaurants with the UV To Go Coupon Books, and launched our Local Upper Valley community newsletter on Fridays to showcase our members.

Our Upper Valley Young Professionals group has been welcoming growing numbers of those newly relocated to the Upper Valley and helping them feel welcome. Our Referral Group began meeting regularly again to exchange leads and networking. The Upper Valley MedTech Collaborative, an initiative we began in 2020, has steadily gained notice and was named a “Granite State Innovator” by the Union Leader. This year, we also merged the Upper Valley Arts Alliance under UVBA’s umbrella to provide support to our region’s thriving creative economy. We held Lebfest, a downtown Lebanon celebration in the fall and Celebrate the Season in downtown Hanover in December.

During the summer, we launched our new app Local Upper Valley. The app features a comprehensive events calendar so that residents and visitors alike can find all there is to do in the UV at their fingertips. We have had thousands of downloads of the app and great responses from users as to its value.

UVBA thanks the businesses and town of Hanover for their support of our organization.

Respectfully submitted,

Tracy Hutchins, Executive Director



Channeling the Upper Valley

On **cable TV** (Comcast 1075/1085 and VTEL 1169/1170)

Streaming on **catv8.org** & on **YouTube**

2021 ANNUAL REPORT TO COMMUNITY

Dear Hanover Community,

Thank you for valuing and continuing to engage CATV's local non-profit media services to serve all residents of Hanover. CATV exists to build community through media by providing platforms for diverse, local voices; safeguarding transparency in government; enabling participation in democracy at the local level across diverse media platforms; and empowering citizens through access to the tools of media and the skills to use them effectively.

Again in 2021, CATV recorded, broadcast, streamed, and archived Hanover community events, particularly local government and school board meetings on both cable TV, streaming on the Internet, and on CATV's YouTube channel. For additional ease of access and navigation of content, CATV continued to chapter all meetings according to agenda items; we also enhanced the Hanover playlists on YouTube CATV. CATV offered summer camps and a fall film competition to foster media literacy and multimedia creativity in Hanover and Upper Valley youth. Additionally, in the fall of 2021 CATV developed a popular learning opportunity, CATV Media Labs, to promote digital literacy among adults

by networking the public with local media professionals for master-class styled hands-on workshops. CATV continued to lend audio-video equipment at no charge to all Hanover residents along with studio space at both the HACTC (Hartford High) and, since October, also at the Briggs Opera House with staff producers to support local residents in creating their original multimedia productions.

Building upon new media formats innovated during the pandemic, CATV has worked continuously to ensure that Hanover's and surrounding towns' meetings could continue government meetings via both in-person and hybrid formats, including recording Hanover Town Meeting outdoors again in 2021. By streaming on both CATV's website and YouTube, CATV has continued to expand our reach to rural residents, strengthening community connections during the protracted isolation and disruption of the pandemic. CATV continued to partner with non-profit organizations and individuals to innovate new media solutions and to showcase their missions and constituents, such as CATV's support for the Howe Library's ARPA grant to secure a Zoom Room and CATV production of Artist Profiles at the Howe Library with HHS student artists.

And last, CATV adopted a new outreach strategy to aggregate high-quality local programming, resulting in a plethora of new content from the Hanover Conservancy, Dartmouth College, the Upper Valley Land Trust, Osher at Dartmouth, St. Denis and the Church of Christ, Mighty Yoga, the Howe Library, and many other Hanover entities now aggregated on CATV to reflect and inspire our strong local identity.

Free speech is a fundamental democratic principle that depends upon vigilant and creative efforts at the hyperlocal level to ensure inclusion of all residents and voices in government process and civic life. CATV continues to serve this mission and seek your support as a provider of essential services to the community. Funding for CATV is almost exclusively raised through cable TV subscriber fees collected by your cable provider, Comcast, and contractually shared with the Town of Hanover in exchange for Comcast's use of Hanover's public right of way. Hanover determines the portion of this collected fee to be paid to CATV for our public access media services. We endeavor to be worthy of the Town of Hanover's continued financial support for services of value to the community.

CATV continues to grow its outreach in Hanover in 2022 with a recently concluded after-school Film Club at the Richmond School, a Hanover High March Intensive Filmmaking program, and Sustainable Hanover. We welcome all Hanover residents to connect to create a show, film an event, learn new media skills, or document something important to you and share it with the Upper Valley and beyond on CATV this year.

Thank you for your support in 2021, and we hope to see you at CATV as we grow, adapt, and create in 2022.

Submitted by Samantha Davidson Green, Executive Director

As we wrap up the 2021 year and move onto 2022, we again find ourselves in a COVID-19 environment and the appearance of a new virus strain called Omicron. Our Governor, Commissioners and Executive Council have continued to support the necessary resources to assist public health in combatting the pandemic: vaccines, vaccine sites, testing kits, health care workforce and stipends. We have lost loved ones, key members of our communities, but we continue to press forward with our best efforts and thank the people who are on the front lines.

While much of our attention has been on the pandemic, we know the opioid threat is still real, and that there is a need for further funding for drug prevention, treatment, and recovery programs. NH has lost a lot of its healthcare and small business workforce. As a state, we need more employment recruitment, housing and childcare opportunities. Our mental health system needs our continued support. State travel and tourism has been strong as people continue to recreate outdoors and enjoy NH.

Between January to December 2021, the Executive Council has conducted 25 separate public hearings to include the following: 1 Supreme Court (Chief Justice); 4 Superior Court; 13 Circuit Court; Attorney General; 3 Public Utility Commissioner; Department of Energy Commissioner, Department of Banking Commissioner. The total contract items approved were approximately 2000 to include late items during 24 meetings of which one was canceled. Of the 271 confirmations of board and commissions, 58 were from District 1.

The Governor's Advisory Commission on Intermodal Transportation (GACIT) completed its work on The Ten-Year Transportation Improvement Draft Plan (The Ten Year Plan), working with the NHDOT and the Regional Planning Commissions while conducting 22 statewide public hearings. The Ten Year Plan now goes before the Governor for his review and then it will be presented to the Legislature for hearings and comments prior to the Governor's signature in June of 2022. GACIT took into consideration the passage of the Infrastructure Investment and Jobs Act (IIJA) by Congress to modify The Ten Year Plan. GACIT directed \$242 million in additional new federal funds for bridges (\$22 million total/\$45 million per year) and electric vehicles charging (\$17 million) as part of the IIJA. Fifteen percent (\$6.75 million annually) of the bridge funds will be allocated to the municipal bridge program, and the remainder to existing bridge projects to free up funds that have greater spending flexibility. Contact William Watson at NHDOT for any additional details at 271-3344.

Economic Development is always a top priority for my District 1 office, and I shall continue to work with community and business leaders to assist in the creation of jobs and economic opportunity. Some of District 1 action this year has included: the sale of the Shelburne Rest Stop, the demolition of Westboro Yard in Lebanon, the brokerage contract to sell the Laconia State Property, the start of the Pathway Project in North Conway, securing the area liquor licenses in Pittsburg and Errol, funding for New Durham Fish Hatchery Study, and funding to improve the Ray Burton Fire and EMS Academy in Bethlehem. Additionally, we in state government have an additional \$22.5 million going to our state park system to restore and improve capital infrastructure to include Mount Washington work.

The Governor and Council are always looking for volunteers to serve on the dozens of state boards and commissions. If you are interested, please send your resume to Governor Chris Sununu, State House, 107 North Main Street, Concord, NH 03301 attention Jonathan Melanson, Director of Appointments/Liaison or call at (603) 271-2121. A complete list of all state boards and commissions are available at the NH Secretary of State website: www.sos.nh.gov/redbook/index.htm

My office is open to receive state constitutions, tourist maps, consumer handbooks, etc. I periodically email my weekly schedule and Wrap Up Newsletter. If you would like to be included on this list, contact me at joseph.d.kenney@nh.gov. I also have an internship program for college students. My office number is 271-3632. Please stay in touch.

Serving you, Executive Councilor Joe Kenney, District 1

Town Meeting 2021 Minutes
Tuesday, July 13, 2021
Dartmouth's Dewey Parking Lot
Ballot Voting 7:00 a.m. – 7:00 p.m.
Drive-In Business Meeting 7:00 p.m.

Due to Covid-19 Pandemic, Hanover's Annual Town Meeting, usually held the first Tuesday in May, was reschedule to July 13, 2021, at the Dewey Field Parking Lot as a drive-in Town Meeting.

The annual Town Meeting of Hanover, New Hampshire convened on July 13, 2021, at 7:00 a.m. by the town moderator, Jeremy Eggleton. Moderator Eggleton explained the polls would be open from 7:00 a.m. to 7:00 p.m. for the purpose of voting for candidates for Town Meeting and for all other articles requiring vote by official ballot as set forth in Articles One through Article Five of the Town Meeting Warrant.

Article One: To Vote (by nonpartisan ballot) for the following Town Officers:

Two Selectmen, each to serve for a term of three (3) years.

Joanna Lee Whitcomb	1,019
Nancy A. Carter	1,000
David Witt Millman	730

One Etna Library Trustee to serve for a term of three (3) years.

Elizabeth Cornell	1,352
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One Trustee of Trust Funds to serve for a term of three (3) years.

Judson T. (Jay) Pierson	1,353
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Article Two: (to vote by ballot) to see if the Town will vote to amend the Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 1:

The following question is on the official ballot: *"Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?"*

Amendment No. 1 would modify Article III Definitions by:

Adding a new section 301.5 which addresses conflicts between definitions in State-adopted codes for occupancy classification by following the more restrictive term; and deleting the current definition of family and replacing it with a definition of family that is more inclusive in the composition of living situations that may qualify as a family and that specifies parameters for such living situations as well as stating certain arrangements that do not constitute a family living arrangement.

At a public hearing held on May 18, 2021, the Hanover Planning Board voted to recommend that Town Meeting approve this zoning amendment.

RESULTS: Yes 1,068 No 570 ARTICLE PASSED

Article Three: (submitted by petition) (to vote by ballot): To see if the Town will vote to amend the Hanover Zoning Ordinance in Amendment No. 2:

The following question is on the official ballot:

"Are you in favor of the adoption of Amendment No. 2 for the Hanover Zoning Ordinance as follows?"

Amendment No. 2 would amend the Zoning Map to include the existing duplex at #59 and #61 Lyme Road, Tax Map 46, Lot 11, (currently in the SR-3 zoning district) in the RO zoning district.

At a public hearing held on March 16, 2021, the Hanover Planning Board voted to recommend that Town Meeting disapprove this zoning amendment.

RESULTS: YES 705 No 901 ARTICLE FAILED

Article Four: (submitted by petition) (to vote by ballot): To see if the Town will vote to amend the Hanover Zoning Ordinance in Amendment No. 3:

The following question is on the official ballot:

"Are you in favor of the adoption of Amendment No. 3 for the Hanover Zoning Ordinance as follows?"

Amendment No. 3 would amend the definition of family to include a number of people (not related by blood or marriage or adoption) not to exceed two adult persons per bedroom occupying a single dwelling unit.

At a public hearing held on March 16, 2021, the Hanover Planning Board voted to recommend that Town Meeting disapprove this zoning amendment.

RESULTS: YES 594 No 1,088 ARTICLE FAILED

Article Five: (submitted by petition) (to vote by ballot) Do you favor the continuation of the town manager plan as now in force in this town?

At a public hearing held on June 7, 2021, the Hanover Select Board voted to recommend that the Town Meeting vote yes on this warrant article.

RESULTS: Yes 1,200 No 475 ARTICLE PASSED

Business Meeting

7:00 p.m.

Moderator Jeremy Eggleton called the meeting to order at 7:00 p.m. at the Dewey Field Parking Lot. Moderator Eggleton introduced the Selectboard Members present: Peter Christie – Chairman, Nancy Carter, Joanna Whitcomb, Athos Rassias, Bill Geraghty, and the Town Manager, Julia Griffin. Selectboard Member Carter led the Pledge of Allegiance.

Moderator Eggleton asked for a motion from the Selectboard to only read each warrant article once before the question is called.

Moderator Eggleton called the question.

The motion PASSED.

Article Six: To choose the following Town Officers to be elected by majority vote:

Three Fence Viewers, each for a term of one (1) year. Nominees: Robert Grabill, Matt Marshall, and Sarah Packham

Two Surveyors of Wood and Timber, each for a term of one (1) year. Nominees: John Richardson and Robert Keene

Selectboard Member Christie MOVED to Nominate the following persons for the following offices:

Three Fence Viewers, each for a term of one (1) year. Nominees: Robert Grabill, Matt Marshall, and Sarah Packham

Two Surveyors of Wood and Timber, each for a term of one (1) year. Nominees: John Richardson and Robert Keene

The motion was SECONDED from the Floor.

Selectboard Member Christie explained the purpose of the two roles.

Moderator Eggleton called the question.

The motion PASSED and the nominees were ELECTED.

Moderator Eggleton introduced Article Seven. He explained that this item will be voted on by secret ballot. Each attendee was given a yes or no ticket stub and voting would remain open for one hour from the time the Article was read to deposit their stub in the collection baskets.

Selectboard Member Christie stated that before he continued with Article Seven, Town Manager, Julia Griffin, had a presentation prepared. Ms. Griffin made a presentation of a plant to Betsy McClain, Administrative Services Director, in honor of her retirement on August 31, 2021.

Article Seven: To see if the Town will vote to raise and appropriate the sum of Nine Hundred Fifty Thousand Dollars (\$950,000) for the purpose of capital repairs and renovations to selected bridges throughout the Town, and to authorize such sum to be raised through the issuance of bonds or notes under and in compliance with the provisions of the Municipal Finance Act (RSA 33), as amended; to authorize the Selectboard to apply for, obtain, and accept federal state, or other aid, gifts, and donations, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Selectboard to issue, negotiate, sell, and deliver such bonds or notes and to determine the rate of interest thereon, and the maturity and other terms thereof; and to authorize the Selectboard to take any other action necessary to carry out this vote or to pass any other vote relative thereto. This action shall be written Yes/No ballot; polls shall remain open, and ballots shall be accepted by the moderator for a period of not less than one hour following the completion of discussion on this article. (3/5 ballot vote required to pass).

Selectboard Member Christie made a statement regarding Article Seven:

"As we have discussed many times in the past, the Town has a very rigorous Capital Reserve program that has been quite successful in smoothing out the tax impact of capital purchases over the years. That program has been less successful in funding very expensive, long term assets. Several years ago, for example, we funded the new ladder truck from both reserves and a long-term lease. Historically we have funded the water treatment plant, the water reclamation plant, and other large projects through bonding.

When the need for significant Bridge work was discussed as part of this year's budget, the Board had two primary funding options: one was to significantly increase the amount being put into that reserve over the next several years or to consider bonding.

In talking through the two approaches with the Finance committee, it became clear that bonding was the best alternative in light of the amount of the investment needed, the current low interest rates, and the 30 plus year life of the assets.

If approved tonight, the Town will apply to the State to be included in their Bond program in December. We would then draw down on the Bond over the next 2-3 years as the actual work is done. If we opt for a 20-year bond the cost would be approximately \$60,000 per year assuming current interest rates, and payments would start in FY'23."

Moderator Eggleton introduced Carey Callaghan, Vice-Chair of the Hanover Finance Committee. Mr. Callaghan made a statement regarding Article Seven.

"Raising money through bonds, for fixing bridges, is a big change from the current practice of saving money up ahead of time. But record low interest rates have created both favorable terms for borrowing as well as a reason to borrow, since a shortfall in Town earned interest income has put pressure on the Town's tax rate. By bonding, the Town will cut the annual impact of bridge maintenance on the tax rate by spreading payments out over 20 years—which seems right for assets with a long-life span, such as bridges.

During a public meeting on March 8, 2021, the Hanover Finance Committee voted unanimously to support the proposed bond for the maintenance of bridges in an amount up to \$950,000.

On a personal note, Hanover's historical debt aversion and fiscal conservatism have served it well for decades. This bridge bonding seems the right solution for this particular situation, and for these particular times, but I would urge the Selectboard to view it as just one financial tool among many, rather than as setting a new direction for capital assets."

Moderator Eggleton asked if anyone else which to speak on Article Seven. There were no other comments. Moderator Eggleton closed the debate. Moderator Eggleton called the question at 7:22 p.m. and reminded those present to use the ballot box. Voting will remain open for one hour (8:22 p.m.).

RESULTS: Yes 193 No 4 ARTICLE PASSED

Article Eight: To see if the Town will vote to raise and appropriate \$18,790 for deposit into the Land and Capital Improvements Fund, and to fund this appropriation by authorizing the withdrawal of this amount from the Unassigned Fund Balance. The amount appropriated is the equivalent of 50% of the total collected in Land Use Change Tax in the fiscal year 2019-2020.

Selectboard Member Whitcomb MOVED to raise and appropriate \$18,790 for deposit into the Land and Capital Improvements Fund, and to fund this appropriation by authorizing the withdrawal of this amount from the Unassigned Fund Balance. The amount appropriated is the equivalent of 50% of the total collected in Land Use Change Tax in the fiscal year 2019-2020.

The motion was SECONDED from the Floor.

Moderator Eggleton called the question.

The motion PASSED and Article Eight was ADOPTED.

Article Nine: To see if the Town will vote to raise and appropriate \$18,790 for deposit into the Conservation Fund, and to fund this appropriation by authorizing the withdrawal of this amount from the Unassigned Fund Balance. The amount appropriated is the equivalent of 50% of the total collected in Land Use Change Tax in the fiscal year 2019-2020.

Selectboard Member Whitcomb MOVED to raise and appropriate \$18,790 for deposit into the Conservation Fund, and to fund this appropriation by authorizing the withdrawal of this amount from the

Unassigned Fund Balance. The amount appropriated is the equivalent of 50% of the total collected in Land Use Change Tax in the fiscal year 2019-2020.

The motion was **SECONDED** from the Floor.

Moderator Eggleton called the question.

The motion **PASSED** and Article Nine was **ADOPTED**.

Article Ten: To see if the Town will vote to raise and appropriate \$33,430 for deposit into the Municipal Transportation Improvement Fund, and to fund this appropriation by authorizing the withdrawal of this amount from the Unassigned Fund Balance. This amount is equivalent to the total Transportation Fee surcharge for each motor vehicle registered in the Town of Hanover (\$5 per vehicle) during fiscal year 2019-2020.

Selectboard Member Whitcomb MOVED for the Town to raise and appropriate \$33,430 for deposit into the Municipal Transportation Improvement Fund, and to fund this appropriation by authorizing the withdrawal of this amount from the Unassigned Fund Balance. This amount is equivalent to the total Transportation Fee surcharge for each motor vehicle registered in the Town of Hanover (\$5 per vehicle) during fiscal year 2019-2020.

The motion was **SECONDED** from the Floor.

Moderator Eggleton called the question.

The motion **PASSED** and Article Ten was **ADOPTED**.

Article Eleven: To see if the Town will vote to raise and appropriate the sum of \$1,432,125 and authorize payment into existing capital reserve funds in the following amounts for the purposes for which such funds were established:

Ambulance Equipment Capital Reserve Fund <i>with funding to come from the Ambulance Fund</i>	\$82,567
Building Maintenance and Improvement Capital Reserve Fund <i>with funding to be raised through taxation</i>	\$160,000
Dispatch Equipment and Dispatch Center Enhancements Capital Reserve Fund <i>with funding to be raised through taxation</i>	\$26,381
Fire Department Vehicle and Equipment Capital Reserve Fund <i>with funding to come from the Fire Fund</i>	\$82,567
Highway Construction and Maintenance Equipment Capital Reserve Fund <i>with funding to be raised through taxation</i>	\$398,353
Police Vehicle and Equipment Capital Reserve Fund <i>with funding to be raised through taxation</i>	\$114,000
Sewer Equipment and Facilities Improvements Capital Reserve Fund <i>with funding to come from Wastewater Treatment Facility Fund</i>	\$391,757
Water Treatment and Distribution Equipment and System Capital Reserve Fund <i>with funding to come from the Water Utility Fund</i>	\$176,500

Selectboard Member Carter **MOVED** for the Town to raise and appropriate the sum of \$1,432,125 and authorize payment into existing capital reserve funds in the following amounts for the purposes for which such funds were established (see chart above).

The motion was **SECONDED** from the Floor.

Moderator Eggleton called the question.

The motion **PASSED** and Article Eleven was **ADOPTED**.

Article Twelve: To see if the Town will vote to raise and appropriate \$1,820,400 for the purposes listed below, and to authorize funding these amounts by withdrawal from the listed capital reserve funds in the following amounts:

Building Maintenance and Improvement Capital Reserve Fund Partial exterior siding replacement of RW Black Community & Senior Center; cabling and fire alarm work in selected Town properties	\$95,000
Fire Department Vehicle and Equipment Capital Reserve Fund Plumbing repair and renovation in main Fire Station	\$35,000
Highway Construction and Maintenance Equipment Capital Reserve Fund Replace pick-up truck (Truck16); replace heavy Highway Department equipment including: excavator, sidewalk tractor, vacuum sweeper	\$686,400
Parking Operations Vehicles and Parking Facility Improvements Capital Reserve Fund Replace single-head parking meters with kiosks throughout parking system	\$146,000
Road Construction and Improvements Capital Reserve Fund Reservoir Road Roundabout Truck Apron repair and replacement; Audible Pedestrian System (APS) upgrades at targeted intersections	\$149,000
Sewer Equipment and Facilities Improvements Capital Reserve Fund Pump Station #2 Phase II; Grasse Road Solar Installation (to provide power to Water Reclamation Facility -WRF- plant) Phase II	\$502,000
Water Treatment and Distribution Equipment and System Capital Reserve Fund Treatment and monitoring equipment; improvements to electrical wiring and metering to improve efficiency	\$207,000

Selectboard Member Carter **MOVED** to raise and appropriate \$1,820,400 for the purposes listed below, and to authorize funding these amounts by withdrawal from the listed capital reserve funds in the following amounts (see chart above).

The motion was **SECONDED** from the Floor.

David Sobel recalls the apron on Reservoir Road roundabout deteriorating quickly after installation due to heavy truck use and suggests there be mitigations for repairs.

Moderator Eggleton called the question.

The motion **PASSED** and Article Twelve was **ADOPTED**.

Article Thirteen: To see if the Town will vote to raise and appropriate \$20,000 for funding the construction of a sidewalk segment along Crosby Street and to fund this appropriation by authorizing the withdrawal of this sum

from the Municipal Transportation Improvement Fund. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until these improvements are complete or June 30, 2026, whichever occurs sooner.

Selectboard Member Carter MOVED to raise and appropriate \$20,000 for funding the construction of a sidewalk segment along Crosby Street and to fund this appropriation by authorizing the withdrawal of this sum from the Municipal Transportation Improvement Fund. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until these improvements are complete or June 30, 2026, whichever occurs sooner.

The motion was SECONDED from the Floor

Moderator Eggleton called the question.

The motion PASSED and Article Twelve was ADOPTED.

Article Fourteen: To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Selectboard and the American Federation of State, County and Municipal Employees Council 93, Local 1348 (Public Works Department employees) on May 17, 2021, which calls for the following increases in salaries and benefits at the current staffing level:

<u>Year</u>	<u>Estimated Increase</u>
2021-2022	\$43,718

And further to raise and appropriate the sum of \$43,718 for the 2021-2022 fiscal year, such sum representing additional costs attributable to the increase in the salaries and benefits required by the proposed agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement.

Selectboard Member Geraghty MOVED to approve the cost items included in the collective bargaining agreement reached between the Selectboard and the American Federation of State, County and Municipal Employees Council 93, Local 1348 (Public Works Department employees) on May 17, 2021, which calls for the following increases in salaries and benefits at the current staffing level:

<u>Year</u>	<u>Estimated Increase</u>
2021-2022	\$43,718

And further to raise and appropriate the sum of \$43,718 for the 2021-2022 fiscal year, such sum representing additional costs attributable to the increase in the salaries and benefits required by the proposed agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement.

The motion was SECONDED from the Floor.

Moderator Eggleton asks if there are any comments from the floor. An attendee stated they were confused by Article 14, 15, and 16 and would like a breakdown. Selectboard Member Geraghty explained the purpose of each article.

Moderator Eggleton called the question.

The motion PASSED and Article Fourteen was ADOPTED.

Article Fifteen: To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Selectboard and the American Federation of State, County and Municipal

Employees Council 93, Local 3657 (Police Department employees) on May 17, 2021, which calls for the following increases in salaries and benefits at the current staffing level:

<u>Year</u>	<u>Estimated Increase</u>
2021-2022	\$35,989

And further to raise and appropriate the sum of \$35,989 for the 2021-2022 fiscal year, such sum representing additional costs attributable to the increase in the salaries and benefits required by the proposed agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement.

Selectboard Member Geraghty MOVED to approve the cost items included in the collective bargaining agreement reached between the Selectboard and the American Federation of State, County and Municipal Employees Council 93, Local 3657 (Police Department employees) on May 17, 2021, which calls for the following increases in salaries and benefits at the current staffing level:

<u>Year</u>	<u>Estimated Increase</u>
2021-2022	\$35,989

And further to raise and appropriate the sum of \$35,989 for the 2021-2022 fiscal year, such sum representing additional costs attributable to the increase in the salaries and benefits required by the proposed agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement.

The motion was **SECONDED** from the Floor.

Moderator Eggleton called the question.

The motion **PASSED** and Article Fifteen was **ADOPTED**

Article Sixteen: To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Selectboard and the International Association of Fire Fighters, Local 3288 on May 17, 2021, which calls for the following increases in salaries and benefits at the current staffing level:

<u>Year</u>	<u>Estimated Increase</u>
2021-2022	\$28,761

And further to raise and appropriate the sum of \$28,761 for the 2021-2022 fiscal year, such sum representing additional costs attributable to the increase in the salaries and benefits required by the proposed agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement.

Selectboard Member Geraghty MOVED to approve the cost items included in the collective bargaining agreement reached between the Selectboard and the International Association of Fire Fighters, Local 3288 on May 17, 2021, which calls for the following increases in salaries and benefits at the current staffing level:

<u>Year</u>	<u>Estimated Increase</u>
2021-2022	\$28,761

And further to raise and appropriate the sum of \$28,761 for the 2021-2022 fiscal year, such sum representing additional costs attributable to the increase in the salaries and benefits required by the

proposed agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement.

The motion was SECONDED from the Floor.

Moderator Eggleton called the question.

The motion PASSED and Article Sixteen was ADOPTED

Article Seventeen: To see if the Town will vote to raise and appropriate \$26,321,356 to pay the operating expenses of the Town for the 2021-2022 fiscal year, for the purposes set forth in the Town budget. This sum does not include the funds voted in any of the preceding or succeeding articles.

Selectboard Member Christie MOVED to raise and appropriate \$26,321,356 to pay the operating expenses of the Town for the 2021-2022 fiscal year, for the purposes set forth in the Town budget. This sum does not include the funds voted in any of the preceding or succeeding articles.

The motion was SECONDED from the Floor.

Selectboard Member Christie made a statement regarding the budget process:

“Before I talk directly about the budget, I would like to digress a bit.

You might have noticed over the years that the Select Board is pretty quiet during Town Meeting beyond reading the Articles and providing some background comments. That is because this is not our meeting, it is yours, and our role primarily is to listen and answer questions as best we can. After every Town Meeting, however, I always have a moment of regret as I reflect on my input to the meeting itself. Sort of a buyer’s remorse. Last year was no exception as I wished I had given a bit more background concerning Police and Social Services funding, when the suggestion was made that we should reduce one to better fund the other.

First let me say that Town Management and the Select Board do not view this issue as an either/or decision, but rather we see our job is to find a way to fund BOTH adequately along with all other town needs.

How the Town funds Social Service agencies has changed over the years. When I first joined the Board, the Town would put a NEW social service agencies request in a separate budget article and if passed three years in a row, would automatically include their requests in future budgets.

Some of those agencies, while very deserving, did not provide direct benefits to the Town. At one Town meeting about 8 years ago, that policy was questioned as many felt that it was NOT appropriate for the Town to use tax money for social service agencies other than in a very targeted way. Shortly after that meeting the Town adopted a different system that we still use today. In our current system, only agencies that provide services that the Town is legally obligated to provide are eligible for funding and, as part of an application process, the agencies have to justify their funding requests with data on their costs for providing services to Hanover residents.

I believe that this system has worked well, as we partner with several wonderful agencies who provide required services to our residents at a quality and a cost the Town could never achieve on its own. I cannot remember any qualifying local agency request not being fully funded, and this year was no exception.

Now, more directly to this year’s budget.

*This year's budget can be characterized by our having to deal with **more unknowns than usual**. Put yourself back to November 2020 when the Select Board first set the tax rate increase target, and then to March when Julia presented the draft budget at our budget hearings. The unknowns were considerable:*

Would the vaccines be effective? When would they be available?

One of our historically most robust funds, the Parking Fund, was in the tank and had gone from a positive \$730,000 in June 2020 to a projected negative of \$40,000 in June 2021, with no floor in site.

When would people be returning to work downtown rather than working from home?

How would we fund major bridge replacement needs?

Union negotiations were just getting underway.

How would the Pandemic effect building- permit fees, car registration fees?

*What was possible at Dartmouth in terms of how many students would be on campus, and how soon?
How would that impact the Town?*

How would the State administer federally funded relief?

How would the State share Rooms and Meals Tax revenue with the Town?

How many financial setbacks were temporary, how many were permanent, when would they recover?

How many Hanover citizens were looking at layoffs, pay freezes?

Lots of unknowns.

In recognition of all these unknowns, the approach the Board took was to preserve essential services, hold costs in check, but not to panic or assume doomsday scenarios.

We chose to hedge our bets by using more undesignated fund balances than we ordinarily would, thus bringing many of those funds to the lower end of their desired range.

The budget was also greatly helped by the decision to bond for the bridge repairs that we have already discussed and by our three unions accepting a one-year contract that included only a step increase with no cola.

While we were not able to accomplish as much in this budget as we usually do and remembering that approximately \$100,000 represents 1% on the tax rate, let's take a look at some of the key assumptions and accomplishments.

Key assumptions include:

\$96,000 being budgeted for interest income, down \$270,000 from last year's budget due to expected lower interest rates.

NH Rooms and Meals Tax revenue was held steady at \$582,000.

Many other non-tax revenues were conservatively budgeted at last year's low level.

Building Permit Fees were decreased by \$43,000 from last year's budget.

Key accomplishments include:

The municipal tax rate increase was limited to 2.93 %, right below the 3% original target.

The Assessing Department was fully funded to complete the ongoing revaluation and be adequately staffed going forward.

\$59,000 was budgeted to fund the implementation of a Rental Housing Inspection Program in anticipation of that program being adopted by the Select Board.

Funds were budgeted to support the part time Sustainability Director. This position had been funded by the Bressett Fund for the past three years.

Funds were included to install additional audible pedestrian mid-block crosswalk signals at a cost of \$69,000.

The roundabout apron on Reservoir Road will be replaced at a cost of \$80,000.

The Deputy Fire Chief position is now fully funded.

I hope these give you a flavor of the budget highlights. All of these and more are included in the Annual Report.

In summary, the proposed budget requires a 2.93% municipal tax rate increase which represents an increase of \$ 80.00 on a \$500,000 home.

Before we take questions, I want to give special thanks to Julia and Town Staff for getting us through this horrible pandemic. They have shown great ingenuity and fortitude in successfully working through the never-ending challenges and continuing to provide high quality services in a safe way. Also, I would be remiss to not thank Betsy, her team, and Dartmouth College for making this Town Meeting possible in a safe environment.

As always, I also want to thank all of the many volunteers who make Hanover hum, check out their names in the Annual Report, I think you will be impressed.

I hope that you will support the proposed budget and I look forward to seeing you next May in the Hanover High School Gym!!!

What a year!"

Moderator Eggleton introduced Kari Asmus who made a statement regarding Article Seventeen and the budget:

"Good evening, Mr. Moderator. Thank you for recognizing me.

My name is Kari Asmus, and I am the Chair of the Hanover Finance Committee. Our full statement is on page 121 of the Annual Report. It has been an honor to again serve the people of Hanover.

With your permission, I would like to briefly introduce our members:

Bill Geraghty has been our member from the Selectboard. Kim Hartmann has been our member from the School Board.

Our five members-at-large are: Myself; Carey Callaghan; Jeff Ives; Mac Gardner.

And stepping down after three-years is Mary Hakken-Phillips who will now represent Hanover in the House of Representatives in Concord.

Should anyone here tonight be interested in filling Mary's seat, we are appointed jointly by the Town and School Moderators who are, if I am not mistaken, still accepting letters of interest. People should feel free to contact me, any committee member, one of our Moderators, or Town Hall for the email addresses.

Now without further ado:

During our public meeting on March 8th, the committee voted unanimously to support the proposed budget. Since that time, we have continued to monitor developments and note that news of American Rescue Plan funding is particularly welcomed—though we know financial challenges still remain.

The budget proposed by the Selectboard would result in a maximum increase of 3% in the current tax rate without staff layoffs or making cuts to services and programs such as paving or recycling. We believe it balances the need of our Town for services with those of the taxpayer.

Many of the challenges this year were driven by external factors, such as a mandated increase in our contribution to the state retirement fund and the loss of revenue from multiple streams—many if not most were Covid-related. Other increases could be considered costs of doing municipal business—keeping wages for our union workers competitive, for example, or hitting on the right funding mechanism so that we can make those expensive but necessary capital improvements and repairs.

To achieve this balance the Selectboard paused some payments into capital reserve funds and, as mentioned, took the unprecedented step of using one-time Undesignated Fund Balance monies to support on-going operational expenses—measures that potentially defer a difficult fiscal situation to a future year, particularly if revenues have not bounced back by the time that the Federal funds are depleted.

Given this concern for future years, I would be remiss if I did not point out that one disappointment with this budget is that after assurances to the contrary, approximately \$90,000 of staff positions seeded by the Bressett Fund are now to be funded by the taxpayer rather than by hoped-for alternative funding sources. As beneficial as these positions may be, their addition at this time adds to the difficulty of getting back to a firm financial footing. The possibility was held out that alternative funding might still be achieved, and that would be well worth pursuing, particularly considering the current circumstance.

The Finance Committee would also like to take this opportunity to ask all of our municipal and school officials to remain mindful going forward that the impact of the upcoming property revaluation to taxpayers is likely to fall unevenly, and even if the collective increase in the tax rates are reasonable, there may be those for whom this tax season will bring an unexpected burden.

Now all said, on behalf of the Finance Committee, I would like to extend our appreciation to the Selectboard and town administration and commend their hard work this past year on the budget—all the while continuing extraordinary efforts to keep our Town thriving and yet safe during this pandemic. It is difficult to imagine being in better hands.

Thank you."

Moderator Eggleton opened the floor for general debate.

Bill Fischel, 2 Reid Road, asked a question about the parking spots on Main Street dedicated to restaurants: will it continue, and does it cost the Town money? Ms. Griffin responded by explaining the Town charges \$15/day per space. A total of 10 spaces are being used for a total of \$150/day. The support for the downtown restaurants was so well received by the Town, they decided to continue the practice up until Labor Day of this year, and maybe later depending upon the weather. One comment from the community that came up over again during the Downtown Sidewalk Reconstruction Project research was that they would like the sidewalk footprint expanded so outdoor dining can be included on a permanent basis.

Kim Frost, 494 Hanover Center Road, asked what was Hanover's fair contribution to Social Services in the area? Is the way we fund Social Service agencies legally mandated, or do we choose? Could we consider other options? Ms. Griffin responded by saying the Town has a Social Services policy they spent a good amount of time working on over a decade ago. The Town asks agencies to provide the Town with funding requests with the total number of people served in their catchment area, the total number of Hanover clients served, and the total amount of funding received from other communities. For the most part, the Town fully funds requests.

Kevin Knutti, Etna, stated that he reviewed the last 10 years of Town budgets and saw an increase of 25%. Is there a plan to consider so that costs don't continue to increase? Selectboard Member Christie stated that a 2.5% per year average increase is a great accomplishment and believes it is sustainable. Needs are always increasing, and they try to balance them every year. Mr. Knutti stated it increased faster than the national rate of inflation and consumer indexes. Ms. Asmus indicated how Hanover Finance Committee reviews budget and analyzes increases and revenues.

Moderator Eggleton called the question.

The motion PASSED and Article Seventeen was ADOPTED

Article Eighteen: To see if the Town will vote to adopt the Hanover Community Power Electric Aggregation Plan which authorizes the Selectboard to develop and implement Hanover Community Power as described therein (pursuant to RSA 53-E:7).

Selectboard Member Rassias MOVED to adopt the Hanover Community Power Electric Aggregation Plan which authorizes the Selectboard to develop and implement Hanover Community Power as described therein (pursuant to RSA 53-E:7).

The motion was SECONDED from the Floor.

Ms. Griffin presented an overview on the Hanover Community Power Electric Aggregation Plan.

The one-hour timer went off for written ballot voting for Article Seven, and the last collection of ballot votes went to Betsy McClain, Town Clerk, for counting.

Moderator Eggleton opened the floor for debate. Don Collis, East Wheelock Street, asked what impact the community power proposal will have on home solar customers and if they can participate as net metering costumers. Ms. Griffin indicated solar customers can participate as net metering customers.

David Sobel, Dresden Road, asked for an estimate on pricing. Ms. Griffin indicated it will meet or beat Liberty Utilities pricing. The Town would not bring green power unless it was price competitive to the consumer. The Town may offer a menu of options and let the resident choose.

Bill Fischel, 2 Reid Road, asked how irreversible are consumer choices? Will residents be able to opt out? Ms. Griffin indicated residents could opt in or out on a monthly basis.

Jeff Acker, 27 Greensboro Road, asked what the administrative costs were and how they are paid? Ms. Griffin indicated State law prohibits the Town funding any community power program so the Town cannot fund the program through the General Fund. Typically, once a consumer is quoted a rate, it includes the administrative costs.

Peter Mertz, 21 Old Lyme Road, asked what is the definition of "green power" and is nuclear part of that definition? Ms. Griffin stated that what is included is a major subject of debate as some community power aggregations include nuclear and hydro power, and some do not. In our plan, the communities involved do not want to include nuclear but some solar and offshore wind will still need to be determined. Mr. Mertz stated he supports the transition to carbon free energy but is concerned about disregarding current carbon free energy. He suggested that New Hampshire generates nearly 90% from renewables and carbon free energy. Ms. Griffin agreed and stated the future of New England electricity may come from offshore wind and they are watching that market closely. Mr. Mertz stated there will be environmental impacts from all sources of energy and we do not fully understand those impacts. He hopes the committee will remain transparent through the process.

Moderator Eggleton called the question.

The motion PASSED and Article Eighteen was ADOPTED

Article Nineteen: To see if the Town will vote to authorize the exchange of two parcels of undeveloped, Town-owned land at 60 and 61 Goose Pond Road totaling 4.08+/- acres, for 26+/- acres of undeveloped land at 79 Tunis Road owned by the Bear Hill Conservancy Trust. The Town parcels will be merged with other lands of Bear Hill Conservancy Trust and will not be used for development. The property at 79 Tunis Road will become part of the Town open space system and used for conservation and recreation purposes.

Selectboard Member Rassias MOVED to authorize the exchange of two parcels of undeveloped, Town-owned land at 60 and 61 Goose Pond Road totaling 4.08+/- acres, for 26+/- acres of undeveloped land at 79 Tunis Road owned by the Bear Hill Conservancy Trust. The Town parcels will be merged with other lands of Bear Hill Conservancy Trust and will not be used for development. The property at 79 Tunis Road will become part of the Town open space system and used for conservation and recreation purposes.

The motion was SECONDED from the Floor.

Moderator Eggleton called the question.

The motion PASSED and Article Nineteen was ADOPTED.

Moderator Eggleton stated that the results of the bond vote for Article Seven were counted and ready to be announced.

Results:

- 193 yes votes**
- 4 no votes**
- 3 uncertain votes**

Article Seven PASSED

Article Twenty: (by petition) To see if the Town will vote to urge that the New Hampshire General Court, which is obligated to redraw the maps of political districts within the state following the federal census, will ensure fair and effective representation of New Hampshire voters without gerrymandering. Additionally, these voters ask the town of Hanover to urge the NH General Court to carry out the redistricting in a fair and transparent way through public meetings, not to favor a particular political party, to include communities of interest, and to minimize multiple-seat districts. The record of the vote shall be transmitted by written notice from town officials to Hanover's state legislators within 30 days of the vote.

Selectboard Member Rassias MOVED to urge that the New Hampshire General Court, which is obligated to redraw the maps of political districts within the state following the federal census, will ensure fair and effective representation of New Hampshire voters without gerrymandering. Additionally, these voters ask the town of Hanover to urge the NH General Court to carry out the redistricting in a fair and transparent way through public meetings, not to favor a particular political party, to include communities of interest, and to minimize multiple-seat districts. The record of the vote shall be transmitted by written notice from town officials to Hanover's state legislators within 30 days of the vote.

The motion was SECONDED from the Floor.

Deb Nelson, 21 Forest Edge Drive, gave the history of how this Article came about and the purpose of Article Twenty.

Moderator Eggleton called the question.

The motion PASSES and Article Twenty was ADOPTED.

Article 21: To transact any other business that may legally be brought before this Town Meeting.

Moderator Eggleton MOVED to transact any other business that may legally be brought before this Town Meeting.

The motion was SECONDED from the Floor

The motion PASSED and Article Twenty-One was ADOPTED

Town Meeting was concluded at 8:38 p.m.

Respectfully submitted,

Elizabeth A. McClain, Town Clerk

Minutes prepared by Cathryn Hembree

Town of Hanover Schedule of Rates and Fees for FY2022 (July 1, 2021-June 30, 2022)

FIRE DEPARTMENT				
<u>Type of Fee</u>	<u>Adopted FY2018-19</u>	<u>Adopted FY2019-20</u>	<u>Adopted FY2020-21</u>	<u>Adopted FY2021-22</u>
Fire Safety Crowd Control - Manpower	Cost +35%	Cost +35%	Cost +35%	Cost +50%
Fire Safety Crowd Control - Manned Apparatus	\$210.00/hour	\$210.00/hour	\$210.00/hour	\$210.00/hour
Annual Monitoring Fee - Master Fire Box	\$310.00	\$310.00	\$310.00	\$310.00
False Alarm Charge - Fire Service	1st: Free	1st: Free	1st: Free	1st: Free
	2nd: \$110.00	2nd: \$110.00	2nd: \$110.00	2nd: \$110.00
	3rd: \$210.00	3rd: \$210.00	3rd: \$210.00	3rd: \$210.00
	4th and beyond: \$310 per response	4th and beyond: \$310 per response	4th and beyond: \$310 per response	4th and beyond: \$310 per response
Fire Extinguisher Training (for 1-10 students)	\$110.00	\$110.00	\$110.00	\$110.00
Fire Extinguisher Training (for 10 or more students)	\$15.00 per student	\$15.00 per student	\$15.00 per student	\$15.00 per student
Report Copy (Flat Fee)	\$25.00	\$25.00	\$25.00	\$25.00
AMBULANCE DIVISION				
Per Capita - Hanover	\$35.86	\$36.94	\$38.05	\$40.22
Per Capita - Lyme	\$35.86	\$36.94	\$38.05	\$40.22
Per Capita - Norwich	\$35.86	\$36.94	\$38.05	\$40.22
Community Contributions Adjustment to Cover Insurance Contractual Obligations for Ambulance Calls Originating in Community	Pro-Rated Share of Lost Revenues	Pro-Rated Share of Lost Revenues	Pro-Rated Share of Lost Revenues	Pro-Rated Share of Lost Revenues
UVA Call Coverage Fee	\$412.00/call	\$412.00/call	\$412.00/call	\$412.00/call
Report Copy (Flat Fee)	\$25.00	\$25.00	\$25.00	\$25.00
<u>Treatment with Transport</u> - Basic Life Support – (plus mileage)	\$900.00	\$900.00	\$900.00	\$900.00
<u>Treatment with Transport</u> - Advanced Life Support Level 1 – (plus mileage)	\$900.00	\$900.00	\$900.00	\$900.00
<u>Treatment with Transport</u> - Advanced Life Support Level 2 – (plus mileage)	\$1,300.00	\$1,300.00	\$1,300.00	\$1,300.00

Town of Hanover Schedule of Rates and Fees for FY2022 (July 1, 2021-June 30, 2022)

<u>Type of Fee</u>	<u>Adopted FY2018-19</u>	<u>Adopted FY2019-20</u>	<u>Adopted FY2020-21</u>	<u>Adopted FY2021-22</u>
Treatment with Transport - Special Care Transport	\$1,300.00	\$1,300.00	\$1,300.00	\$1,300.00
Mileage Rate	\$20.00/mile	\$20.00/mile	\$20.00/mile	\$20.00/mile
Treatment and Release Fee	\$150.00	\$150.00	\$150.00	\$150.00
Emergency Services Paramedic Intercept Charge	\$350.00	\$350.00	\$350.00	\$350.00
Ambulance - Special Event Standby	\$225.00/hour	\$225.00/hour	\$225.00/hour	\$225.00/hour

Town of Hanover Schedule of Rates and Fees for FY2022 (July 1, 2021-June 30, 2022)

GENERAL ADMINISTRATION / OTHER				
<u>Type of Fee</u>	<u>Adopted FY2018-19</u>	<u>Adopted FY2019-20</u>	<u>Adopted FY2020-21</u>	<u>Adopted FY2021-22</u>
Processing Fee for Returned Deposit Item (NSF Checks or Checks Drawn on Closed Accounts; Rejected ACH Transactions)	\$25.00	\$25.00	\$25.00	\$25.00
Late Fee on Overdue Balances from General Service Invoices (billed through the Town's Accounting Office)	12.00% per annum interest	12.00% per annum interest	12.00% per annum interest	12.00% per annum interest
General Photocopying, including RSA 91-A Right-to-Know Requests single page (8.5" x 11.0")	\$.25/page	\$.25/page	\$.25/page	\$.25/page
General Photocopying, including RSA 91-A Right-to-Know Requests – single page (8.5" x 14.0")	\$.50/page	\$.50/page	\$.50/page	\$.50/page
General Photocopying, including RSA 91-A Right-to-Know Requests – single page (11.0" x 17.0")	\$.75/page	\$.75/page	\$.75/page	\$.75/page
Copies of Appraisal Card for Property Owner	No charge	No charge	No charge	No charge
Copies of Appraisal Card for Requesters Other than Property Owner	\$1.00	\$1.00	\$1.00	\$1.00
Copies of Warranty Deed	\$1.00/page	\$1.00/page	\$1.00/page	\$1.00/page
Copies of Tax Map	\$2.00	\$2.00	\$2.00	\$2.00
Copies of Tax Bills for Property Owner	No charge	No charge	No charge	No charge
Copies of Tax Bills for Requesters Other than Property Owner	\$1.00	\$1.00	\$1.00	\$1.00
Electronic Files from Town Databases – on flashdrive or via email (no data filtering a/o manipulation)	\$25.00	\$25.00	\$25.00	\$25.00
Public Voter Checklist – in any form (paper, e-mail, etc.)	\$25.00 for first 2,500 names on checklist plus \$.50 per thousand names or portion thereof in excess of 2,500; plus any shipping costs	\$25.00 for first 2,500 names on checklist plus \$.50 per thousand names or portion thereof in excess of 2,500; plus any shipping costs	\$25.00 for first 2,500 names on checklist plus \$.50 per thousand names or portion thereof in excess of 2,500; plus any shipping costs	\$25.00 for first 2,500 names on checklist plus \$.50 per thousand names or portion thereof in excess of 2,500; plus any shipping costs

Town of Hanover Schedule of Rates and Fees for FY2022 (July 1, 2021-June 30, 2022)

<u>Type of Fee</u>	<u>Adopted FY2018-19</u>	<u>Adopted FY2019-20</u>	<u>Adopted FY2020-21</u>	<u>Adopted FY2021-22</u>
Hanover Master Plan - 2003	\$25.00	\$25.00	\$25.00	\$25.00
Master Plan Land Use Concept Map	\$3.00	\$3.00	\$3.00	\$3.00
Zoning Ordinance with Map	\$15.00	\$15.00	\$15.00	\$15.00
Zoning Map	\$3.00	\$3.00	\$3.00	\$3.00
Subdivision Regulations	\$4.00	\$4.00	\$4.00	\$4.00
Copies of Recorded Tapes	\$5.00 each	\$5.00 each	\$5.00 each	\$5.00 each
Site Plan Regulations	\$4.00	\$4.00	\$4.00	\$4.00
Building Code Ordinance	\$3.00	\$3.00	Adopted FY2021-2022	\$3.00
Open Space, Water Resources, and Other One-Sided Color Maps	\$1.00	\$1.00	\$1.00	\$1.00
Trail Maps – Combined Area Trails (effective FY2014: proceeds go to Conservation Fund)	\$7.00	\$7.00	\$7.00	\$7.00
Landlord Agent Filing Fee (per RSA 540:1-b, effective January 1, 2011)	\$15.00	\$15.00	\$15.00	\$15.00
Notary Public Services – per signature – Non-Residents	\$7.50	\$7.50	\$7.50	\$7.50
Notary Public Services – per signature for Hanover Residents (NH ID showing Hanover address must be presented)	No charge	No charge	No charge	No charge
Vendor Permit (Regular Size) - Daily	\$15.00	\$15.00	\$15.00	\$15.00
Vendor Permit for 9 Months beginning March 1 and ending November 30	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00
Pole License	\$10.00	\$10.00	\$10.00	\$10.00
Articles of Agreement (Filing Fee)	\$5.00	\$5.00	\$5.00	\$5.00
Vital Statistics (e.g., Certified Copy of Birth Certificate)	\$15.00 for initial copy; \$10.00 for additional copies ordered at same time	\$15.00 for initial copy; \$10.00 for additional copies ordered at same time	\$15.00 for initial copy; \$10.00 for additional copies ordered at same time	\$15.00 for initial copy; \$10.00 for additional copies ordered at same time
Marriage License Fees (set by State of NH)	\$50.00	\$50.00	\$50.00	\$50.00
Conduit License Agreement			\$1.20/linear ft.	\$1.20/linear ft.
HIGHWAY				
Driveway Permits (DPW Review)	\$90.00	\$90.00	\$100.00	\$100.00
Private Construction - Class VI Highway Permit	\$100.00	\$100.00	\$100.00	\$100.00

Town of Hanover Schedule of Rates and Fees for FY2022 (July 1, 2021-June 30, 2022)

<u>Type of Fee</u>	<u>Adopted FY2018-19</u>	<u>Adopted FY2019-20</u>	<u>Adopted FY2020-21</u>	<u>Adopted FY2021-22</u>
Excavation Permits	\$90.00	\$90.00	\$100.00	\$100.00
Obstruction Permits	\$35.00	\$40.00	\$40.00	\$40.00
Project Inspection	\$80.00/hr	\$85.00/hr	\$85.00/hr	\$85.00/hr
PUBLIC GROUNDS				
Cemetery Lots - Hanover Residents	\$650.00	\$650.00	\$650.00	\$700.00
Cemetery Lots - Non-Residents	\$2,050.00	\$2,050.00	\$2,050.00	\$2,050.00
Interment	\$650.00	\$650.00	\$650.00	\$650.00
Cremation/Urn Interment	\$250.00	\$250.00	\$250.00	\$300.00
Winter (November - March) Interment Additional Fee-Full Burial				\$100.00
Winter (November - March) Interment Additional Fee-Cremation				\$50.00
Gravesite Disinterment	\$1,050.00	\$1,050.00	\$1,050.00	\$1,050.00
Main Street Streetlight Banner Installation	\$25.00/banner	\$25.00/banner	\$25.00/banner	\$25.00/banner
RECYCLING & SOLID WASTE				
Recycling Bins	\$8.00	\$8.00	\$8.00	n/a
Dump Ticket to City of Lebanon Landfill (sold at cost to buy tickets from City of Lebanon)	\$15.00 for punch-card of 10 punches; disposal of 29 pounds per punch.	\$15.00 for punch-card of 10 punches; 1 punch = 1 bag of household trash.	\$15.00 for punch-card of 10 punches; 1 punch = 1 bag of household trash.	\$15.00 for punch-card of 10 punches; 1 punch = 1 bag of household trash.

Town of Hanover Schedule of Rates and Fees for FY2022 (July 1, 2021-June 30, 2022)

HOWE LIBRARY & ETNA TOWN LIBRARY				
Type of Fee	<u>Adopted</u> FY2018-19	<u>Adopted</u> FY2019-20	<u>Adopted</u> FY2020-21	<u>Adopted</u> FY2021-22
Overdue Materials Fine (with exceptions below)– before 2nd Notice	\$.10/day	\$.10/day	\$.10/day	\$.10/day
Overdue Fine for videos, DVDs, art prints, "Expand Your World" materials, and reference books	\$1.00/day	\$1.00/day	\$1.00/day	\$1.00/day
Out-of-State Inter-Library Loan Flat Fee	\$5.00	\$5.00	\$5.00	\$5.00
Museum Pass Non-Pickup Fee	\$5.00	\$5.00	\$5.00	\$5.00
Museum Pass Overdue Return Fee	\$5.00/day	\$5.00/day	\$5.00/day	\$5.00/day
Non-Resident Family – 12 Month Membership	\$140.00	\$140.00	\$140.00	\$140.00
Non-Resident Family – 3 Month Membership	\$60.00	\$60.00	\$60.00	\$60.00
Non-Resident Senior Citizen – 12 Month Membership (65+)	\$95.00	\$95.00	\$95.00	\$95.00
Dresden Employee Card	No charge	No charge	No charge	No charge
Non-Resident Childcare Providers	\$140.00	\$140.00	\$140.00	\$140.00

Town of Hanover Schedule of Rates and Fees for FY2022 (July 1, 2021-June 30, 2022)

PLANNING BOARD				
<u>Type of Fee</u>	<u>Adopted</u> <u>FY2018-19</u>	<u>Adopted</u> <u>FY2019-20</u>	<u>Adopted</u> <u>FY2020-21</u>	<u>Adopted</u> <u>FY2021-22</u>
LCHIP fee* (<i>Land & Community</i>)	\$25.00	\$25.00	\$25.00	\$25.00
*Mandate by the State to record all Plans or Plan Sets				
*Separate certified check or money order required, made payable to "Grafton County Registry of Deeds"				
Legal Notice fee	\$25.00	\$25.00	\$75.00	\$75.00
Notification fee	\$5.00 PLUS USPS Certified Mail rate per name on Notification List	\$5.00 PLUS USPS Certified Mail rate per name on Notification List	\$5.00 PLUS USPS Certified Mail rate per name on Notification List	\$10.00 PLUS USPS Certified Mail rate per name on Notification List
Registry fee	\$25.00 processing fee PLUS charge from Registry of Deeds	\$25.00 processing fee PLUS charge from Registry of Deeds	\$25.00 processing fee PLUS charge from Registry of Deeds	\$25.00 processing fee PLUS charge from Registry of Deeds
Subdivision (payable at time of design review application submission)				
Minor	\$300 base fee PLUS \$100/lot, plat, site or other division of land including units per RSA 672:14, PLUS LCHIP, Legal Notice, Notification, AND Registry	\$300 base fee PLUS \$100/lot, plat, site or other division of land including units per RSA 672:14, PLUS LCHIP, Legal Notice, Notification, AND Registry	\$325 base fee PLUS \$100/lot, plat, site or other division of land including units per RSA 672:14, PLUS LCHIP, Legal Notice, Notification, AND Registry	\$325 base fee PLUS \$100/lot, plat, site or other division of land including units per RSA 672:14, PLUS LCHIP, Legal Notice, Notification, AND Registry

Town of Hanover Schedule of Rates and Fees for FY2022 (July 1, 2021-June 30, 2022)

<u>Type of Fee</u>	<u>Adopted FY2018-19</u>	<u>Adopted FY2019-20</u>	<u>Adopted FY2020-21</u>	<u>Adopted FY2021-22</u>
Major	\$600 base fee PLUS \$150/lot, plat, site, or other division of land including units per RSA 672:14, PLUS LCHIP, Legal Notice, Notification, AND Registry	\$600 base fee PLUS \$150/lot, plat, site, or other division of land including units per RSA 672:14, PLUS LCHIP, Legal Notice, Notification, AND Registry	\$625 base fee PLUS \$150/lot, plat, site, or other division of land including units per RSA 672:14, PLUS LCHIP, Legal Notice, Notification, AND Registry	\$625 base fee PLUS \$150/lot, plat, site, or other division of land including units per RSA 672:14, PLUS LCHIP, Legal Notice, Notification, AND Registry
<u>Modification of Approval</u>				
Minor	\$200.00	\$200.00	\$200.00	\$200.00
SPR-Mnr	n/a	n/a	n/a	\$300.00
Major	\$500.00	\$500.00	\$500.00	\$500.00
<u>Site Plan Review</u>				
Minor Projects	\$50.00 PLUS Legal Notice, Notification AND \$5.00 per \$10,000 ECC	\$50.00 PLUS Legal Notice, Notification AND \$5.00 per \$10,000 ECC	\$75.00 PLUS Legal Notice, Notification AND \$5.00 per \$10,000 ECC	\$75.00 PLUS Legal Notice, Notification AND \$5.00 per \$10,000 ECC
Major Projects	\$500.00 PLUS Legal Notice, Notification, PLUS:	\$500.00 PLUS Legal Notice, Notification, PLUS:	\$525.00 PLUS Legal Notice, Notification, PLUS:	\$525.00 PLUS Legal Notice, Notification, PLUS:
\$0 to \$10,000,000 ECC	\$5.00 per \$10,000 of ECC	\$5.00 per \$10,000 of ECC	\$5.00 per \$10,000 of ECC	\$5.00 per \$10,000 of ECC
\$10,000,001 - \$30,000,000 ECC	\$3.00 per \$10,000 of ECC	\$3.00 per \$10,000 of ECC	Adopted FY2021-2022	\$3.00 per \$10,000 of ECC
\$30,000,001 and over ECC	\$1.00 per \$10,000 of ECC	\$1.00 per \$10,000 of ECC	\$1.00 per \$10,000 of ECC	\$1.00 per \$10,000 of ECC

Town of Hanover Schedule of Rates and Fees for FY2022 (July 1, 2021-June 30, 2022)

<u>Type of Fee</u>	<u>Adopted FY2018-19</u>	<u>Adopted FY2019-20</u>	<u>Adopted FY2020-21</u>	<u>Adopted FY2021-22</u>
<u>Modification of Approval</u>	\$500.00	\$500.00	\$500.00	\$500.00
Certificate of Compliance Inspection	\$50.00 /inspection	\$50.00 /inspection	\$50.00 /inspection	\$50.00 /inspection
Field Change	\$50.00	\$50.00	\$50.00	\$50.00
<u>Minor Lot Line Adjustment and Boundary Agreements</u>	\$150.00 PLUS LCHIP, Legal Notice, Notification AND Registry	\$150.00 PLUS LCHIP, Legal Notice, Notification AND Registry	\$150.00 PLUS LCHIP, Legal Notice, Notification AND Registry	\$150.00 PLUS LCHIP, Legal Notice, Notification AND Registry
<u>Lot Merger</u>	\$50.00 PLUS Registry	\$50.00 PLUS Registry	\$50.00 PLUS Registry	\$50.00 PLUS Registry
<u>Zoning Petitions</u>	\$100.00/ petition	\$100.00/ petition	\$100.00/ petition	\$100.00/ petition

Town of Hanover Schedule of Rates and Fees for FY2022 (July 1, 2021-June 30, 2022)

ZONING & BUILDING PERMITS				
<u>Type of Fee</u>	<u>Adopted FY2018-19</u>	<u>Adopted FY2019-20</u>	<u>Adopted FY2020-21</u>	<u>Adopted FY2021-22</u>
<u>Minimum Permit Fee</u>				
One- and Two-Family Residential	\$100.00	\$100.00	\$100.00	\$100.00
Commercial, Institutional, Multi-Family, and Other Non-One- and-Two-Family-residential construction	\$100.00	\$100.00	\$100.00	\$100.00
<u>One- and Two-Family Residential</u>	\$100 PLUS	\$100 PLUS	\$100 PLUS	\$100 PLUS
Finished dwellings & additions, etc.	\$0.75/sf	\$0.75/sf	\$0.75/sf	\$0.75/sf
Renovations, alterations, etc.	\$0.50/sf	\$0.50/sf	\$0.50/sf	\$0.50/sf
Non-Habitable Structures (Porch, garage, shed, fence, pool, temporary trailer, retaining wall, etc.)	\$0.50/sf	\$0.50/sf	\$0.50/sf	\$0.50/sf
<u>Commercial, Institutional, Multi-Family Residential (ALL construction)</u>	\$100 PLUS	\$100 PLUS	\$100 PLUS	\$100 PLUS
	\$6.00 per \$1,000 of Construction Cost	\$6.00 per \$1,000 of Construction Cost	\$6.00 per \$1,000 of Construction Cost	\$6.00 per \$1,000 of Construction Cost
<u>Sign, Awning, or Canopy</u>	\$100.00	\$100.00	\$100.00	\$100.00
<u>Moving or Demolition</u>	\$150.00	\$150.00	\$150.00	\$150.00
<u>Revision Plan Review and Partial Submissions</u>	\$75.00/hr (min 1 hour)	\$75.00/hr (min 1 hour)	\$75.00/hr (min 1 hour)	\$75.00/hr (min 1 hour)
<u>Projects Requiring Outside Consulting Assistance</u> (where outside consulting services for plan review, testing or inspection are required)	The Town of Hanover has 30 days to review complete One- & Two-Family Project applications and 60 days to review complete Commercial & Multi-Family Projects & Properties under Condominium Ownership applications. In the event an applicant wants expedited review, or the Building Inspector deems the scope and complexity of the project to warrant outside review, the applicant shall, in addition to fees specified herein, pay costs of review by a third-party consultant selected by the Town.			
<u>Blanket Permit per Project</u> (Sec. IX of Building Code Adoption Ordinance)	\$50.00	\$50.00	\$50.00	\$50.00
<u>Application Resubmittal</u> (if filed 6 months or more after date of rejection, must file for new permitting)	\$100.00 for all projects	\$100.00 for all projects	\$100.00 for all projects	\$100.00 for all projects
<u>Permit Extension</u>	\$50.00	\$50.00	\$50.00	\$50.00

Town of Hanover Schedule of Rates and Fees for FY2022 (July 1, 2021-June 30, 2022)

<u>Type of Fee</u>	<u>Adopted FY2018-19</u>	<u>Adopted FY2019-20</u>	<u>Adopted FY2020-21</u>	<u>Adopted FY2021-22</u>
<u>Re-Inspection</u>	\$75.00	\$75.00	\$75.00	\$75.00
<u>Additional Inspection</u>	\$75.00	\$75.00	\$75.00	\$75.00
Request for <u>Life Safety Inspection</u> to enable occupancy prior to C.O. issue			FY2021-2022	
To be paid prior to scheduling C.O. inspection	\$100.00	\$100.00*	\$100.00*	\$100.00*
Permit Reinstatement - please note that the reinstatement of a building permit also requires reinstatement of a zoning permit, which is an additional fee	Half of the original Code Review fee or \$50.00, whichever is greater	Half of the original Code Review fee or \$50.00, whichever is greater	Half of the original Code Review fee or \$50.00, whichever is greater	Half of the original Code Review fee or \$50.00, whichever is greater
<u>Deferred Electrical/Plumbing/Mechanical Submission</u>	\$75.00/hr (note: minimum \$75 1-hour fee)	\$75.00/hr (note: minimum \$75 1-hour fee)	\$75.00/hr (note: minimum \$75 1-hour fee)	\$75.00/hr (note: minimum \$75 1-hour fee)
Administrative Fee for <u>Beginning Work w/o Permits/Approvals</u>	\$300.00	\$300.00	\$300.00	\$300.00
<u>Health Inspection</u>	\$75.00 / Inspection	\$75.00 / Inspection	\$75.00 / Inspection	\$75.00 / Inspection
ZONING PERMIT ONLY	\$50.00	\$50.00	\$50.00	\$50.00
<u>Wetlands Administrative Permit</u>	\$50.00 PLUS cost to prepare and mail notices to abutters (\$5.00 PLUS USPS 1st Class mail rate per name on Notification List)	\$50.00 PLUS cost to prepare and mail notices to abutters (\$5.00 PLUS USPS 1st Class mail rate per name on Notification List)	\$50.00 PLUS cost to prepare and mail notices to abutters (\$5.00 PLUS USPS 1st Class mail rate per name on Notification List)	\$50.00 PLUS cost to prepare and mail notices to abutters (\$10.00 PLUS USPS 1st Class mail rate per name on Notification List)
<u>Septic Design Review</u> (Prerequisite for DES Review)	\$50.00	\$50.00	\$50.00	\$50.00
<u>Driveway Permit (Zoning Review)</u>	\$50.00	\$50.00	\$50.00	\$50.00

Town of Hanover Schedule of Rates and Fees for FY2022 (July 1, 2021-June 30, 2022)

<u>Type of Fee</u>	<u>Adopted FY2018-19</u>	<u>Adopted FY2019-20</u>	<u>Adopted FY2020-21</u>	<u>Adopted FY2021-22</u>
ZONING BOARD OF ADJUSTMENT				
Legal Notice fee	\$25.00	\$25.00	\$25.00	\$75.00
Notification fee	\$5.00 PLUS USPS Certified mail rate per name on Notification List	\$5.00 PLUS USPS Certified mail rate per name on Notification List	\$5.00 PLUS USPS Certified mail rate per name on Notification List	\$10.00 PLUS USPS Certified mail rate per name on Notification List
<u>Special Exception</u>	\$300.00 PLUS Legal Notice PLUS Notification	\$300.00 PLUS Legal Notice PLUS Notification	\$300.00 PLUS Legal Notice PLUS Notification	\$325.00 PLUS Legal Notice PLUS Notification
<u>Variance</u>	\$300.00 PLUS Legal Notice PLUS Notification	\$300.00 PLUS Legal Notice PLUS Notification	\$300.00 PLUS Legal Notice PLUS Notification	\$325.00 PLUS Legal Notice PLUS Notification
<u>Appeal of Administrative Decision</u>	\$300.00 PLUS Legal Notice PLUS Notification	\$300.00 PLUS Legal Notice PLUS Notification	\$300.00 PLUS Legal Notice PLUS Notification	\$325.00 PLUS Legal Notice PLUS Notification
<u>Equitable Waiver</u>	\$300.00 PLUS Legal Notice PLUS Notification	\$300.00 PLUS Legal Notice PLUS Notification	\$300.00 PLUS Legal Notice PLUS Notification	\$325.00 PLUS Legal Notice PLUS Notification
<u>Hearing Under RSA 674:41</u>	\$300.00 PLUS Legal Notice PLUS Notification	\$300.00 PLUS Legal Notice PLUS Notification	\$300.00 PLUS Legal Notice PLUS Notification	\$325.00 PLUS Legal Notice PLUS Notification
<u>Rehearing</u>	\$100.00 (PLUS Legal Notice & Notification, if granted)	\$100.00 (PLUS Legal Notice & Notification, if granted)	\$100.00 (PLUS Legal Notice & Notification, if granted)	\$125.00 (PLUS Legal Notice & Notification, if granted)

Town of Hanover Schedule of Rates and Fees for FY2022 (July 1, 2021-June 30, 2022)

PLANNING, ZONING, CODE ENFORCEMENT- BUILDING SAFETY				
<u>Type of Fee</u>	<u>Adopted FY2018-19</u>	<u>Adopted FY2019-20</u>	<u>Adopted FY2020-21</u>	<u>Adopted FY2021-22</u>
Fire Suppression System Review: new systems, additions, alterations	\$110 base review fee PLUS \$0.10/\$1,000 cost of construction	\$110 base review fee PLUS \$0.10/\$1,000 cost of construction	\$110 base review fee PLUS \$0.10/\$1,000 cost of construction	\$110 base review fee PLUS \$0.10/\$1,000 cost of construction
Fire Alarm Review: new systems, additions, alterations	\$110 base review fee PLUS \$0.10/\$1,000 cost of construction	\$110 base review fee PLUS \$0.10/\$1,000 cost of construction	\$110 base review fee PLUS \$0.10/\$1,000 cost of construction	\$110 base review fee PLUS \$0.10/\$1,000 cost of construction
Additional Fire Inspection Services	\$75.00/hour	\$75.00/hour	\$75.00/hour	\$75.00/hour
Rescheduling of Fire Alarms or Sprinkler Acceptance Test because of contractor/owner not ready for test	\$510.00	\$510.00	\$510.00	\$510.00
Fire Permits: Stand-Alone Gas Installation and/or Replacement	\$60.00	\$60.00	\$60.00	\$60.00
Fire Permits: Additional Appliances (Gas) beyond Original Permit	\$20.00/per appliance	\$20.00/per appliance	\$20.00/per appliance	\$20.00/per appliance
Fire Permits: Stand-Alone Oil Installation and/or Replacement	\$60.00	\$60.00	\$60.00	\$60.00
Fire Permits: Additional Appliances (Oil) beyond Original Permit	\$20.00/per appliance	\$20.00/per appliance	\$20.00/per appliance	\$20.00/per appliance
Re-inspection Fee – Gas or Oil	\$110.00	\$110.00	\$110.00	\$110.00
Projects Requiring Outside Consulting Assistance (where outside consulting services for plan review, testing or inspection are required)	Full cost +10% admin charge	Full cost +10% admin charge	Full cost +10% admin charge	Full cost +10% admin charge

Town of Hanover Schedule of Rates and Fees for FY2022 (July 1, 2021-June 30, 2022)

POLICE DEPARTMENT				
Type of Fee	Adopted FY2018-19	Adopted FY2019-20	Adopted FY2020-21	Adopted FY2021-22
Pistol Permits (5 year Permit)	\$10.00	\$10.00	\$10.00	\$10.00
Special Services Detail – Police Personnel (per hour)	\$69.36	\$70.00	\$70.00	\$70.00
	<i>Note: Certain Non-Profits may qualify for reduction in the special detail admin. chg. from 50% to 25%</i>			
Special Services Detail - Cruiser Fee (where cruiser is part of alert presence)	\$20.00/hour	\$20.00/hour	\$20.00/hour	\$20.00/hour
Copies of Police Reports	actual copying costs @ \$0.25/page	actual copying costs @ \$0.25/page	actual copying costs @ \$0.25/page	actual copying costs @ \$0.25/page
Fingerprints - Hanover Residents and Hanover Businesses	\$25.00 for first 2 cards and \$5.00 for each additional card	\$25.00 for first 2 cards and \$5.00 for each additional card	\$25.00 for first 2 cards and \$5.00 for each additional card	\$25.00
Fingerprints - Non-residents	\$50.00 for first 2 cards and \$5.00 for each additional card	\$50.00 for first 2 cards and \$5.00 for each additional card	\$50.00 for first 2 cards and \$5.00 for each additional card	\$50.00
Digital Images from Police Reports (e.g., photos on CD, DVD of Cruiser Video used for Discovery)	\$25.00	\$25.00	\$25.00	\$25.00
Alarm Connection Fee – One-Time Charge	\$90.00	\$90.00	\$90.00	\$100.00
Annual Alarm Monitoring Fee	\$360.00 within Town; \$460.00 out-of-Town prorated monthly	\$375.00 within Town; \$475.00 out-of-Town prorated monthly	\$375.00 within Town; \$475.00 out-of-Town prorated monthly	\$385.00 within Town; \$485.00 out-of-Town prorated monthly
Police Service in response to alarm – Residential	\$55.00	\$55.00	\$55.00	\$55.00
Police Service in response to alarm – Commercial	\$55.00	\$55.00	\$55.00	\$55.00
Penalty Charge for Inaccurate Call List related to alarm monitoring	\$15.00	\$15.00	\$15.00	\$15.00
Dog License – Neutered Male and Female; and Puppies Under 7 Mos.	\$7.50	\$7.50	\$7.50	\$7.50
Dog License – Unneutered Male and Female	\$10.00	\$10.00	\$10.00	\$10.00

Town of Hanover Schedule of Rates and Fees for FY2022 (July 1, 2021-June 30, 2022)

<u>Type of Fee</u>	<u>Adopted FY2018-19</u>	<u>Adopted FY2019-20</u>	<u>Adopted FY2020-21</u>	<u>Adopted FY2021-22</u>
Dog License – First Dog – Sr. Citizen Owner	\$3.00	\$3.00	\$3.00	\$3.00
Dog License – Group License for 5 or more Dogs	\$21.00	\$21.00	\$21.00	\$21.00
Dog License – Late Fee per Month after May 31	\$1.00	\$1.00	\$1.00	\$1.00
Dog License – Replacement Tag and License #	\$3.00	\$3.00	\$3.00	\$3.00
Nuisance Dog Fine	\$25.00	\$25.00	\$25.00	\$25.00
Menace Dog Fine	\$50.00	\$50.00	FY2021-2022	\$50.00
Vicious Dog Fine	\$100.00	\$100.00	\$100.00	\$100.00
Unlicensed Dog Fine	\$25.00	\$25.00	\$25.00	\$25.00

Town of Hanover Schedule of Rates and Fees for FY2022 (July 1, 2021-June 30, 2022)

PARKING DIVISION				
<u>Type of Fee</u>	<u>Adopted FY2018-19</u>	<u>Adopted FY2019-20</u>	<u>Adopted FY2020-21</u>	<u>Adopted FY2021-22</u>
Lot Rentals – CBD (Commercial Business District) Space Monthly Rentals	\$82.50	\$90.00	\$90.00	\$90.00
Lot Rentals (Lease w/6 mo. Commitment) – Facility Space Monthly Rentals no specific level	\$154.00/ \$110.00	\$135.00	\$135.00	\$135.00
Lot Rentals – ZBA (Zoning Board of Adjustment) Required Monthly Lot Rentals	\$82.50/space	\$82.50/space	\$82.50/space	\$82.50/space
Temporary Parking Permits (M-F, 9-5)	\$15.00/day	\$20.00/day	\$20.00/day	\$20.00/day
Reserved Space / Meter Rental (24 hours a day, 7 Days a week)	-	\$25.00/day	\$25.00/day	\$25.00/day
Hovey Lane and lower Lebanon Street Permit Parking - 2-Month Permit	\$75.00	\$80.00	\$80.00	\$80.00
Hovey Lane and lower Lebanon Street Permit Parking - SPECIAL EVENT	\$25.00	\$25.00	\$25.00	\$25.00
Annual Parking Permits – Replacement of Misplaced Permits	\$10.00	\$10.00	\$10.00	\$10.00
Annual Parking Permits – Fee for Lost or Unreturned Parking Permits	\$10.00	\$10.00	\$10.00	\$10.00
Town Parking Garage Rates - Please Note: Total Parking Facility Charge Increases				
Town Parking Garage - Short Term Rates - Monday-Friday 7:00am-9:00pm, Saturday 9:00am-6:00pm, Sundays free	Hourly Rate / Total \$	Hourly Rate / Total \$	Hourly Rate / Total \$	Hourly Rate / Total \$
Town Parking Garage – Short Term Rates – Grace Period Exit Before 10-Minutes	\$-0-	\$-0-	\$-0-	\$-0-
Town Parking Garage – Short Term Rates – <i>Minimum Charge 10- to 30-Minutes</i>	\$0.25 / \$0.25	\$0.50 / \$0.50	\$0.50 / \$0.50	\$0.50 / \$0.50
Town Parking Garage – Short Term Rates – <i>2nd Half Hour</i>	\$0.25 / \$0.50	\$0.50 / \$1.00	\$0.50 / \$1.00	\$0.50 / \$1.00
Town Parking Garage – Short Term Rates – <i>2nd Hour</i>	\$0.75 / \$1.25	\$1.00 / \$2.00	\$1.00 / \$2.00	\$1.00 / \$2.00
Town Parking Garage – Short Term Rates – <i>3rd Hour</i>	\$1.00 / \$2.25	\$1.00 / \$3.00	\$1.00 / \$3.00	\$1.00 / \$3.00
Town Parking Garage – Short Term Rates – <i>4th Hour</i>	\$2.00 / \$4.25	\$3.00 / \$6.00	\$3.00 / \$6.00	\$3.00 / \$6.00
Town Parking Garage – Short Term Rates – <i>5th Hour</i>	\$2.50 / \$6.75	\$3.00 / \$9.00	\$3.00 / \$9.00	\$3.00 / \$9.00
Town Parking Garage – Short Term Rates – <i>6th Hour</i>	\$2.50 / \$9.25	\$3.00 / \$12.00	\$3.00 / \$12.00	\$3.00 / \$12.00
Town Parking Garage – Short Term Rates – <i>7th Hour</i>	\$3.75 / \$13.00	\$3.00 / \$15.00	Adopted FY2021- 2022	\$3.00 / \$15.00

Town of Hanover Schedule of Rates and Fees for FY2022 (July 1, 2021-June 30, 2022)

<u>Type of Fee</u>	<u>Adopted FY2018-19</u>	<u>Adopted FY2019-20</u>	<u>Adopted FY2020-21</u>	<u>Adopted FY2021-22</u>
Town Parking Garage – Short Term Rates – <i>8th Hour and Over</i>	\$2.00 / \$15.00	\$5.00 / \$20.00	\$5.00 / \$20.00	\$5.00 / \$20.00
Town Parking Garage – Validation Stickers: One Hour @ \$0.75 each (minimum purchase 96)	\$48.00	\$72.00	\$72.00	\$72.00
Town Parking Garage – Validation Stickers: One Hour Bulk @ \$0.50 each (minimum purchase 984)	\$344.40	\$492.00	\$492.00	\$492.00
Town Parking Garage – Validation Stickers: All-Day @ \$20.00 each (minimum purchase 10)	\$150.00	\$200.00	\$200.00	\$200.00
Town Parking Garage - Electric Car Charging Station Fee	\$1.00/hour	\$1.50/hour	\$1.50/hour	\$1.50/hour
Town Parking Garage – Gate Pass Card Reactivation Fee	\$10.00	\$10.00	\$10.00	\$10.00
Meter Rates – for 2-Hour and 3-Hour Limit Metered Areas Except South Main Street and Municipal Lot 1	\$.05 = 4 min; \$.10 = 8 min; \$.25 = 20 min	-	-	-
Meter Rates – for 2-Hour and 3-Hour Limit *On Street* Metered Areas and Municipal Lot 1	-	\$.05 = 2 min; \$.10 = 4 min; \$.25 = 10 min; \$1.00 coin = 40 min	\$.05 = 2 min; \$.10 = 4 min; \$.25 = 10 min; \$1.00 coin = 40 min	\$.05 = 2 min; \$.10 = 4 min; \$.25 = 10 min; \$1.00 coin = 40 min
Meter Rates – 2-Hour and 3-Hour Limit Metered Areas In Municipal Lot 1 and South Main Street	\$.05 = 3 min; \$.10 = 6 min; \$.25 = 15 min	-	-	-
Meter Rates – for 2-Hour and 3-Hour Limit *Off Street* Metered Areas *except Municipal Lot 1*	-	\$.05 = 3 min; \$.10 = 6 min; \$.25 = 15 min; \$1.00 coin = 60 min (1 hr)	\$.05 = 3 min; \$.10 = 6 min; \$.25 = 15 min; \$1.00 coin = 60 min (1 hr)	\$.05 = 3 min; \$.10 = 6 min; \$.25 = 15 min; \$1.00 coin = 60 min (1 hr)
Meter Rates – for 10-Hour Limit Meter Areas	\$.05 = 9 min; \$.10 = 17 min; \$.25 = 43 min; \$1.00 coin = 2 hrs 52 min	\$.05 = 6 min; \$.10 = 12 min; \$.25 = 30 min; \$1.00 coin = 120 min (2 hr)	\$.05 = 6 min; \$.10 = 12 min; \$.25 = 30 min; \$1.00 coin = 120 min (2 hr)	\$.05 = 6 min; \$.10 = 12 min; \$.25 = 30 min; \$1.00 coin = 120 min (2 hr)
Meter Violations – Expired Meter	\$10.00	\$15.00	\$15.00	\$15.00
Meter Violations – Fine After 14 Days	\$20.00	\$25.00	\$25.00	\$25.00
Meter Violations – Fine After 28 Days	\$30.00	\$35.00	\$35.00	\$35.00

Town of Hanover Schedule of Rates and Fees for FY2022 (July 1, 2021-June 30, 2022)

<u>Type of Fee</u>	<u>Adopted FY2018-19</u>	<u>Adopted FY2019-20</u>	<u>Adopted FY2020-21</u>	<u>Adopted FY2021-22</u>
Meter Violations – Overtime Violation (2 Hr. Zone)	\$30.00	\$30.00	\$30.00	\$30.00
Meter Violations – Fine After 14 Days	\$60.00	\$60.00	\$60.00	\$60.00
Meter Violations – Fine After 28 Days	\$70.00	\$70.00	\$70.00	\$70.00
Meter Violations – Overtime Meter Feeding	\$20.00	\$25.00	\$25.00	Adopted FY2021-2022
Meter Violations – Fine After 14 Days	\$40.00	\$40.00	\$40.00	\$40.00
Meter Violations – Fine After 28 Days	\$50.00	\$50.00	\$50.00	\$50.00
Meter Violations – 2nd Meter Ticket This Date	\$15.00	\$20.00	\$20.00	\$20.00
Meter Violations – Fine After 14 Days	\$30.00	\$30.00	\$30.00	\$30.00
Meter Violations – Fine After 28 Days	\$40.00	\$40.00	\$40.00	\$40.00
Meter Violations – 3rd Meter Ticket This Date	\$30.00	\$30.00	\$30.00	\$30.00
Meter Violations – Fine After 14 Days	\$60.00	\$60.00	\$60.00	\$60.00
Meter Violations – Fine After 28 Days	\$70.00	\$70.00	\$70.00	\$70.00
Meter Violations – Towing Charge (Winter Parking Ban)	\$100.00	\$150.00	\$150.00	\$150.00
Meter Violations – Fine After 14 Days	\$200.00	\$200.00	\$200.00	\$200.00
Meter Violations – Fine After 28 Days	\$210.00	\$210.00	\$210.00	\$210.00
Meter Violations – Handicapped Space	\$500.00	\$500.00	\$500.00	\$500.00
Meter Violations – Fine After 14 Days	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Meter Violations – Fine After 28 Days	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Meter Violations – No Parking 12:01AM – 7:00AM; 2:00AM – 6:00AM	\$30.00	\$30.00	\$30.00	\$30.00
Meter Violations – Fine After 14 Days	\$60.00	\$60.00	\$60.00	\$60.00
Meter Violations – Fine After 28 Days	\$70.00	\$70.00	\$70.00	\$70.00
Meter Violations – Parking in Prohibited Zone	\$30.00	\$30.00	\$30.00	\$30.00
Meter Violations – Fine After 14 Days	\$60.00	\$60.00	\$60.00	\$60.00
Meter Violations – Fine After 28 Days	\$70.00	\$70.00	\$70.00	\$70.00
Meter Violations – Parking in Prohibited Zone *Enhanced Fine*	\$40.00	\$40.00	\$40.00	\$40.00
Meter Violations – Fine After 14 Days	\$80.00	\$80.00	\$80.00	\$80.00
Meter Violations – Fine After 28 Days	\$90.00	\$90.00	\$90.00	\$90.00
Meter Violations – No Town Permit	\$30.00	\$30.00	\$30.00	\$30.00
Meter Violations – Fine After 14 Days	\$60.00	\$60.00	\$60.00	\$60.00
Meter Violations – Fine After 28 Days	\$70.00	\$70.00	\$70.00	\$70.00
Meter Violations – Left Wheels to Curb	\$30.00	\$30.00	\$30.00	\$30.00
Meter Violations – Fine After 14 Days	\$60.00	\$60.00	\$60.00	\$60.00
Meter Violations – Fine After 28 Days	\$70.00	\$70.00	\$70.00	\$70.00
Meter Violations – Loading/Bus Zone	\$75.00	\$75.00	\$75.00	\$75.00
Meter Violations – Fine After 14 Days	\$150.00	\$150.00	\$150.00	\$150.00

Town of Hanover Schedule of Rates and Fees for FY2022 (July 1, 2021-June 30, 2022)

<u>Type of Fee</u>	<u>Adopted FY2018-19</u>	<u>Adopted FY2019-20</u>	<u>Adopted FY2020-21</u>	<u>Adopted FY2021-22</u>
Meter Violations – Fine After 28 Days	\$160.00	\$160.00	\$160.00	\$160.00
Meter Violations – Improper Parking	\$30.00	\$30.00	\$30.00	\$30.00
Meter Violations – Fine After 14 Days	\$60.00	\$60.00	\$60.00	\$60.00
Meter Violations – Fine After 28 Days	\$70.00	\$70.00	\$70.00	\$70.00
Meter Violations – Parking on Sidewalk	\$30.00	\$30.00	\$30.00	\$30.00
Meter Violations – Fine After 14 Days	\$60.00	\$60.00	\$60.00	\$60.00
Meter Violations – Fine After 28 Days	\$70.00	\$70.00	\$70.00	\$70.00
Meter Violations – Parking in Restricted Area	\$30.00	\$30.00	\$30.00	\$30.00
Meter Violations – Fine After 14 Days	\$60.00	\$60.00	\$60.00	\$60.00
Meter Violations – Fine After 28 Days	\$70.00	\$70.00	\$70.00	\$70.00
Meter Violations – Parking in Violation of Site Plan Approval	\$30.00	\$50.00	\$50.00	\$50.00
Meter Violations – Fine After 14 Days	\$60.00	\$75.00	\$75.00	\$75.00
Meter Violations – Fine After 28 Days	\$70.00	\$100.00	\$100.00	\$100.00
Boot Removal Fee	\$50.00	\$50.00	\$50.00	\$50.00

Town of Hanover Schedule of Rates and Fees for FY2022 (July 1, 2021-June 30, 2022)

PARKS & RECREATION DEPARTMENT				
<u>Type of Fee</u>	<u>Adopted FY2018-19</u>	<u>Adopted FY2019-20</u>	<u>Adopted FY2020-21</u>	<u>Adopted FY2021-22</u>
Athletic Programs Resident Fees	\$55.00	\$57.00	\$57.00	\$57.00
Athletic Programs NON-Resident Fees	\$65.00	\$67.00	\$67.00	\$67.00
<u>Athletic Programs All Basketball Participants – Facilities Usage Fee Made Payable to SAU #70</u>	\$40.00	\$41.00	\$41.00	\$41.00
Late Registration Fee for Registrations Received after Deadline	\$25.00	\$26.00	\$26.00	\$26.00
Instructional Athletic Programs Resident Fees	\$35.00	\$36.00	\$36.00	\$36.00
Instructional Athletic Programs Non- Resident Fees	\$45.00	\$46.00	\$46.00	\$46.00
Uniform Deposit Fee	\$65.00	\$67.00	\$67.00	\$67.00
OST KAST monthly – 5 day enrollment	\$350.00	\$361.00	\$361.00	\$361.00
OST KAST monthly – 4 day enrollment	\$285.00	\$294.00	\$294.00	\$294.00
OST KAST monthly – 3 day enrollment	\$220.00	\$227.00	\$227.00	\$227.00
OST KAST monthly – 2 day enrollment	\$155.00	\$160.00	\$160.00	\$160.00
OST KAST – Drop-In (if space is available)	\$25.00/day \$35.00/Wed.	\$26.00/day \$36.00/Wed.	\$26.00/day \$36.00/Wed.	\$26.00/day \$36.00/Wed.
OST (Out of School Time) Program – Late Pick-up Fee	Between one to thirty minutes late: \$1.00 per minute with a minimum \$10.00 charge. More than thirty minutes late: \$2.00 per minute.	Between one to thirty minutes late: \$1.00 per minute with a minimum \$10.00 charge. More than thirty minutes late: \$2.00 per minute.	Between one to thirty minutes late: \$1.00 per minute with a minimum \$10.00 charge. More than thirty minutes late: \$2.00 per minute.	Between one to thirty minutes late: \$1.00 per minute with a minimum \$10.00 charge. More than thirty minutes late: \$2.00 per minute.
KAST (Kids After School Time) – Late Payment Fee	\$25.00 if payment not made by the 4th of the month	\$25.00 if payment not made by the 4th of the month	\$25.00 if payment not made by the 4th of the month	\$25.00 if payment not made by the 4th of the month
KAST Schedule Change Fee (after registration)	1 st occurrence free; each additional \$10	1 st occurrence free; each additional \$10	1 st occurrence free; each additional \$10	1 st occurrence free; each additional \$10
KAST Membership Fee	\$25.00	\$25.00	\$25.00	\$25.00
Summer Camp Membership Fee	\$25.00	\$25.00	\$25.00	\$25.00

Town of Hanover Schedule of Rates and Fees for FY2022 (July 1, 2021-June 30, 2022)

<u>Type of Fee</u>	<u>Adopted FY2018-19</u>	<u>Adopted FY2019-20</u>	<u>Adopted FY2020-21</u>	<u>Adopted FY2021-22</u>
<u>Summer Camp Resident Weekly Fees - Circle H, Dragonfly, Tween</u>	\$110.00	\$115.00	N/A	N/A
<u>Summer Camp Non Resident Weekly Fees - Circle H, Dragonfly, Tween</u>	\$165.00	\$170.00	N/A	N/A
<u>3-week Summer Camp Resident Fees - Circle H, Dragonfly, Tween</u>			\$345.00	\$345.00
<u>3-Week Summer Camp Non Resident Fees - Circle H, Dragonfly, Tween</u>			\$510.00	\$510.00
<u>Mini-Camps – Resident Weekly Fees</u>	\$175.00	\$180.00	\$180.00	\$180.00
<u>Mini-Camps – Non-Resident Weekly Fees</u>	\$225.00	\$235.00	\$235.00	\$235.00
<u>Camp Quest – Resident Fees</u>	\$275.00	\$285.00	\$285.00	\$285.00
<u>Camp Quest – Non-Resident Fees</u>	\$325.00	\$335.00	\$335.00	\$335.00
Adult and Youth Instructional Programs – Fees Determined Based on Instructors’ Costs and Administrative and Materials Costs; Program Revenue is split 70/30 between the Instructor and the Recreation Department; Instructor may keep 70% of total income earned up to a maximum of \$75.00/hour after expenses.	varies	varies	varies	varies
Athletic Field Rental	\$35/hour for Hanover Youth Activities; \$45/hour for Youth Activities; \$200/week for Hanover Youth Sports Seasons; \$75/hour for Adult Activities	\$36/hour for Hanover Youth Activities; \$46/hour for Youth Activities; \$206/week for Hanover Youth Sports Seasons; \$77/hour for Adult Activities	\$36/hour for Hanover Youth Activities; \$46/hour for Youth Activities; \$206/week for Hanover Youth Sports Seasons; \$77/hour for Adult Activities	\$36/hour for Hanover Youth Activities; \$46/hour for Youth Activities; \$206/week for Hanover Youth Sports Seasons; \$77/hour for Adult Activities
Lining of Athletic Field	Per Field: \$150 for Hanover Youth Organizations \$300 for All Others	Per Field: \$154 for Hanover Youth Organizations \$309 for All Others	Per Field: \$154 for Hanover Youth Organizations \$309 for All Others	Per Field: \$154 for Hanover Youth Organizations \$309 for All Others

Town of Hanover Schedule of Rates and Fees for FY2022 (July 1, 2021-June 30, 2022)

<u>Type of Fee</u>	<u>Adopted FY2018-19</u>	<u>Adopted FY2019-20</u>	<u>Adopted FY2020-21</u>	<u>Adopted FY2021-22</u>
Basketball Tournament Fees per Team	\$65.00	\$85.00	\$85.00	\$85.00
Middle School Dance Admission	\$5.00	\$5.00	\$5.00	\$5.00
RWB COMMUNITY CENTER FEES				
<i>Security and Key Deposits will be reviewed on an individual basis.</i>				
HPR Programs, Town of Hanover Functions, or organizations working with HPR offering free community events.	No Fee	No Fee	No Fee	No Fee
Resident or Non Profit Groups <i>(certificate of non profit status required)</i>				
Week Day Hourly Rate	Fee Restructured FY2019-20	\$30.00	\$30.00	\$30.00
Week Day Multi-Purpose Room Group Size LESS than 35		\$30.00	\$30.00	\$30.00
Week Day Multi-Purpose Room Group Size MORE than 35		\$40.00	\$40.00	\$40.00
Weekend Multi-Purpose Room Group Size LESS than 35 (4 hour time block)		\$120.00	\$120.00	\$120.00
Weekend Multi-Purpose Room Group Size MORE than 35 (4 hour time block)		\$180.00	\$180.00	\$180.00
Non-Resident and all other Groups				
Week Day Hourly Rate	Fee Restructured FY2019-20	\$40.00	\$40.00	\$40.00
Week Day Multi-Purpose Room Group Size LESS than 35		\$40.00	\$40.00	\$40.00
Week Day Multi-Purpose Room Group Size MORE than 35		\$50.00	\$50.00	\$50.00
Weekend Multi-Purpose Room Group Size LESS than 35 (4 hour time block)		\$160.00	\$160.00	\$160.00
Weekend Multi-Purpose Room Group Size MORE than 35 (4 hour time block)		\$220.00	\$220.00	\$220.00
Monthly Basement Storage Fee for groups with recurring rentals.	\$25 - \$50	\$25 - \$50	\$25 - \$50	\$25 - \$50
Hourly rate for staff set up/take down during normal operating hours.		\$75.00	\$75.00	\$75.00
Bounce House Rental Monday- Thursday	\$45.00	\$25.00	\$25.00	\$25.00
Bounce House Rental Friday-Sunday	\$45.00	\$45.00	\$45.00	\$45.00
Hourly rate for add'l. cleaning if needed		\$150.00	\$150.00	\$150.00
TENNEY PARK PAVILION				
Residents Hourly Rate	\$25.00	\$26.00	\$26.00	\$26.00
Non-Residents Hourly Rate	\$40.00	\$41.00	\$41.00	\$41.00
<i>Fundraising Events</i>				
Hanover Based Groups Hourly Rate	\$45.00	\$46.00	\$46.00	\$46.00
Dresden School District Groups Hourly Rate	\$50.00	\$52.00	\$52.00	\$52.00
Non-Hanover Based Groups:	\$70.00	\$72.00	\$72.00	\$72.00
All Other Organizations Hourly Rate	\$75.00	\$77.00	\$77.00	\$77.00

Town of Hanover Schedule of Rates and Fees for FY2022 (July 1, 2021-June 30, 2022)

WATER DEPARTMENT					
	<u>Adopted</u>	<u>Adopted FY2020-21</u>		<u>Adopted FY2021-22</u>	
Meter Size	Flow Charge per 1000 Cubic Feet of Water Used	Quarterly Base Charge	Flow Charge per 1000 Cubic Feet of Water Used	Quarterly Base Charge	Flow Charge per 1000 Cubic Feet of Water Used
5/8"	\$39.14	\$69.00	\$41.10	\$72.00	\$42.33
3/4"	\$39.14	\$69.00	\$41.10	\$72.00	\$42.33
1"	\$39.14	\$69.00	\$41.10	\$72.00	\$42.33
1 1/2"	\$39.14	\$69.00	\$41.10	\$72.00	\$42.33
2"	\$39.14	\$108.00	\$41.10	\$112.00	\$42.33
3"	\$39.14	\$196.00	\$41.10	\$202.00	\$42.33
4"	\$39.14	\$340.00	\$41.10	\$351.00	\$42.33
6"	\$39.14	\$697.00	\$41.10	\$718.00	\$42.33
Average Annual Domestic Bill (185 gallons/day)	\$620.00		\$646.00		\$669.00
Unmetered Water Accounts - Include 25% Surcharge Above Average Annual Domestic Bill	\$777.50		\$807.50		\$836.25
	<u>Adopted</u>		<u>Adopted</u>		<u>Adopted</u>
	<u>FY2019-20</u>		<u>FY2020-21</u>		<u>FY2021-22</u>
Private Fire Suppression Rates: applicable only to those private hydrants on properties not already paying Fire District Taxes	\$2,371.00		\$2,490.00		\$2,564.70
Hose Outlet (each):	\$6.32		\$6.64		\$6.84
Sprinkler (per nozzle):	\$1.24		\$1.30		\$1.34
Hydrant - Flow Test: Flow test between November 15th and April 15th at Town's discretion, not done during semi-annual flushing	\$260.00/test		\$260.00/test		\$260.00/test
Hydrant Meter - will be assessed a base charge, which includes the first 100 CF, plus actual water usage. Base charge shall be paid up front	\$550.00 plus flow charge		\$550.00 plus flow charge		\$575.00 plus flow charge
Commercial Emergency Call-In	\$165.00		\$165.00		\$165.00
Residential (Single Family Home) Emergency Call-In: There is no charge for the first call-in; subsequent call-in charge is billed as shown	\$135.00 (no charge for the first call-in)		\$135.00 (no charge for the first call-in)		\$135.00 (no charge for the first call-in)
Final Reading	\$40.00		\$40.00		\$42.00
Out-of-Cycle Reading	\$40.00		\$40.00		\$42.00
Water On/Off (Flat fee to be assessed for each action)	\$40.00		\$40.00		\$42.00
Backflow Device (Testable units only)					
Initial inspection and testing:	\$85.00		\$85.00		\$85.00
Inspection (per hour)	\$85.00		\$85.00		\$85.00
Connection Fee for Hanover Water System: The Connection/Increase in Flow Fee includes (1) a fixed fee of \$200.00 to cover admin costs and up to one Inspection and (2) a Recapture Fee assessed on GPD (Gallons per Day as determined in the Sewer Recapture Fee table). Meters and setters will be charged at cost.	\$200.00 + \$2.37/GPD plus Meter and Setters at-cost		\$200.00 + \$2.63/GPD plus Meter and Setters at-cost		\$200.00 + \$2.87/GPD plus Meter and Setters at-cost
Water Connection Tie-In Fee includes tap only, 3/4" and 1"	\$265.00		\$265.00		\$280.00
Water Connection Tie-In Fee includes tap only, 2" saddle tap	\$475.00		\$475.00		\$500.00

Town of Hanover Schedule of Rates and Fees for FY2022 (July 1, 2021-June 30, 2022)

Water Connection Tie-In Fee includes tap only, 4" and larger	\$725.00		\$725.00		\$750.00
Auxiliary Meter - customer purchases from the Town and is responsible for all replacement costs					\$10/quarter

Town of Hanover Schedule of Rates and Fees for FY2022 (July 1, 2021-June 30, 2022)

SEWER DEPARTMENT						
Base Capacity Charge plus Flow Charge	Adopted FY2019-20		Adopted FY2020-2021		Adopted FY2021-2022	
Meter Size*	Quarterly Base Capacity Charge	Flow Charge per 1000 Cubic Feet of Water Used - See Below**	Quarterly Base Capacity Charge	Flow Charge per 1000 Cubic Feet of Water Used - See Below**	Quarterly Base Capacity Charge	Flow Charge per 1000 Cubic Feet of Water Used - See Below**
5/8"	\$26.00	varies	\$28.00	varies	\$29.00	varies
3/4"	\$68.00	varies	\$74.00	varies	\$76.00	varies
1"	\$180.00	varies	\$196.00	varies	\$200.00	varies
1 1/2"	\$361.00	varies	\$393.00	varies	\$401.00	varies
2"	\$577.00	varies	\$629.00	varies	\$642.00	varies
3"	\$1,359.00	varies	\$1,481.00	varies	\$1,511.00	varies
4"	\$2,154.00	varies	\$2,348.00	varies	\$2,395.00	varies
6"	\$12,738.00	varies	\$13,884.00	varies	\$14,162.00	varies
Average Annual Domestic Bill (185 gallons/day)		\$413.00		\$448.00		\$459.00
Unmetered Sewer Accounts - Include 25% Surcharge Above Average Annual Domestic Bill		\$516.25		\$560.00		\$573.75
Quarterly base charge for single family residence on a private well with a water treatment system installed prior to July 1, 2010 which discharges to the municipal wastewater system - Application of this fee to be determined in consultation with Public Works staff.	\$26.00		\$28.00		\$29.00	
<i>* Meter Size: Meter Size is generally determined by fixture count.</i>						
** Sewer Flow Charge per 1000 Cubic Feet of Water Used -- Flow & Strength Charge per 1000 CF (kcf):						
Category A BOD/TSS < 250 mg/l (most residential accounts)	\$34.29	per kcf	\$37.38	per kcf	\$38.13	per kcf
Category B BOD/TSS > 250 < 400 mg/l	\$38.65	per kcf	\$42.13	per kcf	\$42.97	per kcf
Category C BOD/TSS > 400 mg/l	\$43.16	per kcf	\$47.04	per kcf	\$47.98	per kcf
<i>Category C includes all facilities with BOD and/or TSS > 400 mg/l and All Food Preparation Establishments without Approved Automated Grease Removal Systems</i>						
City of Lebanon - Base Capacity Charge						
Meter Size*	Quarterly Base Capacity Charge	Flow Charge per 1000 Cubic Feet of Water Used - See Below**	Quarterly Base Capacity Charge	Flow Charge per 1000 Cubic Feet of Water Used - See Below**	Quarterly Base Capacity Charge	Flow Charge per 1000 Cubic Feet of Water Used - See Below**
5/8"	\$27.00	varies	\$29.00	varies	\$30.00	varies
3/4"	\$72.00	varies	\$78.00	varies	\$80.00	varies
1"	\$193.00	varies	\$210.00	varies	\$215.00	varies
1 1/2"	\$385.00	varies	\$420.00	varies	\$429.00	varies
2"	\$604.00	varies	\$658.00	varies	\$672.00	varies
3"	\$1,431.00	varies	\$1,560.00	varies	\$1,592.00	varies
4"	\$2,237.00	varies	\$2,438.00	varies	\$2,487.00	varies
6"	\$13,525.00	varies	\$14,742.00	varies	\$15,037.00	varies
** Sewer Flow Charge per 1000 Cubic Feet of Water Used -- Flow & Strength Charge per 1000 CF (kcf):						
Category A BOD/TSS < 250 mg/l (most residential accounts)	\$34.29	per kcf	\$37.38	per kcf	\$38.13	per kcf
Category B BOD/TSS > 250 < 400 mg/l	\$38.65	per kcf	\$42.13	per kcf	\$42.97	per kcf
Category C BOD/TSS > 400 mg/l	\$43.16	per kcf	\$47.04	per kcf	\$47.98	per kcf
<i>Category C includes all facilities with BOD and/or TSS > 400 mg/l and All Food Preparation Establishments without Approved Automated Grease Removal Systems</i>						

Town of Hanover Schedule of Rates and Fees for FY2022 (July 1, 2021-June 30, 2022)

Industrial Discharge Permit and Septage Disposal						
		<u>Adopted</u> <u>FY2019-20</u>		<u>Adopted</u> <u>FY2020-21</u>		<u>Adopted</u> <u>FY2021-2022</u>
Industrial Discharge Permit Application:						
	Class 1:	\$550.00		\$550.00		\$575.00
	Class 2:	\$275.00		\$275.00		\$300.00
	Class 3:	\$55.00		\$55.00		\$75.00
Septage - Tipping Fee for Residents (<u>fee is per 1,000 gallons</u>)		\$115.00		\$115.00		\$125.00
Septage - Tipping Fee for Non-Residents (<u>fee is per 1,000 gallons</u>)		\$135.00		\$135.00		\$150.00
Septage - Tipping Fee for Non-Residents from Towns who have banned Land Application of Sludge (<u>fee is per 1,000 gallons</u>)		\$205.00		\$205.00		\$225.00
Holding Tank with BOD/TSS < 400 mg/l. > 400 mg/l will be considered Septage		\$60.00		\$60.00		\$75.00
Sewer Connection Fees						
		<u>Adopted</u> <u>FY2019-20</u>		<u>Adopted</u> <u>FY2020-21</u>		<u>Adopted</u> <u>FY2021-2022</u>
Connection Fee for Hanover Sewer System – Includes Basic Fee of \$200.00 to Cover one Inspection and a Recapture Fee rate assessed on GPD (Gallons per Day as determined below)		\$200.00 + \$4.63/ gallon of GPD		\$200.00 + \$4.76/ gallon of GPD		\$200.00 + \$4.81/ gallon of GPD
Sewer Connection Tie-In Fee		\$1,525.00		\$1,525.00		\$1,550.00

Town of Hanover Schedule of Rates and Fees for FY2022 (July 1, 2021-June 30, 2022)

Recapture Fee Table

The Recapture Fee will be determined by multiplying the peak day flow in gallons by the GPD (gallons per day) rate presented below. The following are flows which shall be used to determine the peak day flow from a sewer connection:

General Description of Use	GPD	Units	Category
Apartments: Studio (one bedroom)	225		A
Apartments: Per Bedroom	150	bedroom	A
Athletic Facilities including Gyms and Stadiums: Participant	15	person	A
Athletic Facilities including Gyms and Stadiums: Classroom	15	seat	A
Athletic Facilities including Gyms and Stadiums: Spectator	3	seat	A
Bar / Lounge	20	seat	B
Bed & Breakfast	60	bedroom	B
Camps: Campground w/comfort station	25	site	A
Camps: Recreation Trailers	90	site	A
Camps: Construction Sites	50	site	A
Camps: Day Camp - no meals	15	site	A
Camps: Resort Camp (night & day) limited plumbing	50	person	A
Camps: Dining Facility only	25	person	B
Catering & Dining Facilities	12	patron	B
Church: Sanctuary	5	seat	A
Country Club: Dining Room	10	seat	B
Country Club: Snack Bar	10	seat	B
Country Club: Locker and Showers	20	locker	A
Dentists: Chair	200	each	A
Dentists: Staff	35	FY2021-	A
Doctor's Office: Patient	10	each	A
Doctor's Office: Staff	35	employee	A
Dog Kennels	50	kennel	B
Dwellings: (two bedroom minimum)	150	bedroom	A
Dwellings: Rooming House with meals	60	bedroom	B
Dwellings: Rooming House without meals	40	bedroom	A
Factories (excl industrial waste): Light industry w/o cafeteria or showers	20	employee	A
Factories (excl industrial waste): Light industry with cafeteria no showers	25	employee	B
Factories (excl industrial waste): Light industry with cafeteria and showers	35	employee	B
Factories (excl industrial waste): Warehouse	35	employee	A
Factories (excl industrial waste): Assembly	20	employee	A
Factories (excl industrial waste): Research Facilities to be determined			B
Floor Drain NOT ALLOWED			
Fraternities & Sororities	150	bed	B
Hairdressers: Chair	150	each	A
Hairdressers: Staff	35	employee	A
Hospital: Bed	250	bed	B
Outpatient surgery: Bed	200	bed	FY2021-
Hotel & Motel: single bed*	100	bed	A
Hotel & Motel: double bed*	200	bed	A
*with food services category B			
Laundromats, coin operated	500	machine	B
Maintenance Facility to be determined			B

Town of Hanover Schedule of Rates and Fees for FY2022 (July 1, 2021-June 30, 2022)

The Recapture Fee will be determined by multiplying the peak day flow in gallons by the GPD (gallons per day) rate presented below. The following are flows which shall be used to determine the peak day flow from a sewer connection:

General Description of Use	GPD	Units	Category
Nursing Homes & Assisted Living Facilities	125	bed	B
Office Building: without cafeteria	15	employee	A
Office Building: with cafeteria	20	employee	B
Office Building: Unspecified Office Space	15	100 SF	A
Picnic Parks: Bathroom only	5	person	FY2021-
Picnic Parks: Bath house, showers and toilets	10	person	A
Restaurant or Cafeteria: Eat-in with bathroom and kitchen waste	40	seat	B
Restaurant or Cafeteria: Eat-in paper service, plus toilet and kitchen waste	20	seat	B
Restaurant or Cafeteria: Kitchen waste only	3	seat	B
Restaurant or Cafeteria: Seasonal Outdoor seating	20	seat	B
Bars and lounges	20	seat	B
Bars and lounges	35	employee	A
Function Rooms	12	seat	B
<u>Schools:</u>			
Boarding	100	bed	B
Day Care & Nursery	15	person	A
Day, without gym, cafeteria or showers	15	person	A
Day, without gym, showers with cafeteria	20	person	B
Day, with gyms, showers and cafeteria	35	person	B
Post Secondary School / Classroom	15	seat	A
Post Secondary School / Dormitory	85	bed	A
Post Secondary School / Dormitory with Cafeteria	125	bed	B
Service Stations	10	vehicle	B
Shopping Centers/Grocery/Convenience stores: Large Dry Goods	5	100 SF	A
Shopping Centers/Grocery/Convenience stores: With meat dept. with garbage grinder	NOT ALLOWED		
Shopping Centers/Grocery/Convenience stores: With meat dept. w/o garbage grinder	11	100 SF	B
Shopping Centers/Grocery/Convenience stores: with deli	3	meal	B
Small Dry Goods	100	each	A
With deli	3	meal	B
Swimming Pools	1000	800 SF	A
Tennis Courts	250	per court	A
Theatres	5	seat	A
Workers: Construction bathroom only	5	employee	A

Uses not listed will be determined from previous metered usage corrected for strength and a multiplied by a peaking factor of 2 and shall be approved by the Director of Public Works.

Category C includes all facilities with BOD and/or TSS > 400 mg/l and All Food Preparation Establishments without Approved Automated Grease Removal Systems.

Food grinding is prohibited – period – if discovered, a notice to cease the activity within 30 days, or penalties of \$150.00/day shall be instituted. A reoccurrence will be charged \$500.00, and then disconnection of service.

Discharges of Fats Oil and Grease (F.O.G.) above 250 mg/L shall be assessed any line flushing charges. Any blockages or Sanitary Sewer Overflow's (SSO) attributed to F.O.G. shall warrant the discharger to be charged for all cleanup and administrative costs as well as an impact fee of \$500.00, with disconnection of service after 2 occurrences.

Household Hazardous Waste

2022 COLLECTION DAYS



All collections are 9:00 am—Noon

Sat, May 7—Lebanon High School, 195 Hanover Street

Sat, June 4—Claremont Highway Garage, 8 Grandview Street

Fri, July 15—Lebanon High School, 195 Hanover Street (off Rt 120)

Sat, August 6—New London Highway Garage, 184 South Pleasant

Sat, October 1—Lebanon High School, 195 Hanover Street

FREE to residents from Claremont, Cornish, Enfield, Goshen, Hanover, Lebanon, Lempster, Lyme, New London, Newbury, Newport, Orford, Piermont, Plainfield, Springfield, Sunapee, Unity, Washington, and Wilmot. Other residents and businesses welcome for a fee. ANYONE with 25 gallons or more must pre-register by calling number below. Any Business 2-week pre-registration.

WHAT TO BRING:

Pesticides, Herbicides, Flea/Tick Antifreeze, Dirty Gas & Kerosene Adhesives & Driveway Sealer Mercury Thermostats & Thermometers Household Cleaners & Polishes Hobby & Pool Chemicals, Lead Fishing Tackle, Smoke Detectors Oil-Based Paint (not Latex!) Solvents, Varnishes, Stains Button, Ni-Cad, Lithium, and Rechargeable Batteries

...And much more...give a call or visit <http://hww.uvlsrc.org>



Aerosol cans, empty: Recycle with scrap metal. Talk to your town. (Bring cans with product in them to collection.)

Ammunition and explosives: State Police at 271-3636.

Asbestos: Get a licensed asbestos specialist. Asbestos is hazardous to your health—don't remove it yourself!

Batteries, alkaline: Most non-rechargeable batteries (AA, AAA, C, D, and 9-volt) are trash in NH. If in doubt, just bring to collection. Tape 9-volt terminals before disposal to avoid fire in your trash!

Batteries, automotive: Take to parts store for cash or your transfer station

Fire extinguishers: Recycle empty extinguishers (NRRRA takes from towns).

Fluorescent lights: May be taken at your town facility. Check with your town. Food Co-ops and Home Depot may take CFLs (spiral bulbs), not tubes.

Latex paint: Use kitty litter, sawdust, or shredded paper to dry out latex paint; throw in your trash. Empty, dry metal cans may be recycled as scrap metal at your recycling facility. If it says "clean up with soap and water," it's latex.

Medical sharps: Place in a rigid container (e.g. detergent bottle), seal cap with duct tape, and label container with marker, "Sharps, not for recycling."

Dispose of with regular trash by handing to a waste collector—can become a projectile if compacted in trash. *Lebanon Police Station accepts some sharps.*

Medicine: See www.twinstatesafemed.com for police stations taking meds.

Propane or helium tanks: Propane/helium tanks can be exchanged/refilled at a distributor; or contact town transfer station about empty tanks.

Used motor oil: Take to town transfer station or a service station for recycling.

CHECK OUT OUR WEBSITE FOR MORE INFO: <http://hww.uvlsrc.org>



For information contact the

Upper Valley Lake Sunapee Regional Planning Commission at (603) 448-1680 or vdavis@uvlsrc.org



Photo Credit: William Younge