

Etna Library Trustees Meeting
May 30, 2017
5:30

Present: Alexandra Corwin, Ginger Boitnott, Liz Marshall, Barbara Prince

The meeting convened at 5:30.

Kim was honored for her 6 years of service. Liz was welcomed to the board.

The minutes from the last meeting were reviewed. Ginger moved to accept the minutes and Kim seconded.

Librarian's Report

Statistics: Barbara showed charts with a number of statistics. One chart showed library activity for the fiscal year. The chart included books, audiobooks, videos and periodicals. The statistics made sense with books by far leading the other types of materials.

Circulation charts comparing 2016 with 2017 showed an increase throughout the entire year with the exception of one month (August). This was true for all materials as well as for ones that are owned by Etna Library. Patron visits were up in 2017 compared to 2016. Visits (by all patrons) were shown to be consistently on a gradual rise throughout the year. Cumulative annual circulation – totaled for the year – also showed a significant increase.

Old Business

Mugs: There was a discussion about a possible mug for the library. Barbara showed a sample. Kim suggested that the photo be scanned differently. Barbara suggested using a new photo. Liz offered to take some new photos.

Building Upkeep: Hanover B&G will build slat boards that will allow displays on the ends of the bookshelves. He will also do the electric work that allows the lights to go on above the stacks in the middle of the room.

Programs: The Seed Bomb program was a huge success. There were lots of adults and children at two sessions with one at story time. These happened during school vacation. Other programs also had good attendance. There was a conservation committee meeting at the library. We should encourage meetings to happen here. We need to have the library staffed during the meetings, though.

Library Cards: Barbara showed a proposal for a new card, since we are running out. It won't cost much more to get the small key chain card as well. Many people want this. Barbara

thought that we could buy 250 – the minimum amount. That way, if we develop a new web page and want to add a URL to the card, we won't have lots of extras when we update the card. She will order 250.

New Business

Proposed Summer Programs: The schedule is not yet finalized. Among other things, we plan to have an astronomy program to view the rings of Saturn.

Valley News: The Etna Library will be featured in the Valley News Events calendar. Barbara will send some photos and details to the paper.

NHLTA Meeting and Library Issues: Liz reported on the NHLTA meeting. Kim passed around an article from the Valley News about the need for funding for libraries.

Financials: Barbara is determining her needs for end of year purchases using gift funds.

Staffing: Mary Ellen Rigby is a new paid substitute. We don't have any vacation coverage needs coming up because Barbara is going to be here for the rest of the summer.

Next meeting: Wednesday 6-21 @ 3:30

Respectfully submitted,

Liz Marshall