

**Etna Library Trustee Meeting**  
**Dec. 15, 2017**  
**3:00 PM**

**Present:** Ginger Boitnott, Alexandra Corwin, Barbara Prince, Liz Marshall

The November minutes were approved.

**Librarian's Report**

Overall circulation was a bit lower in November than last year. For the Etna Library collection, the circulation is almost identical to last year. Overall use of the library was low in November, but this is typical for that month of the year. There are other programs in the area that tend to draw kids and families at various times of the year.

**Old Business**

**Review of Programs:** Some of the new programs planned for the winter include a historic program at the Etna Church, a Chinese New Year program, and maybe a new pioneer program.

**Pie Sale:** We earned \$554. We decided to keep selling pies at \$10 each next year.

**Volunteer Appreciation:** A coffee/tea will be held Saturday Jan. 20 at 10 – 12 AM.

**New Business**

**Gift Money:** Etna Library gift funds will be withdrawn to supplement expenses for circulating materials through the end of fiscal year 2018. For fiscal year 2019, the annual budgeted income of Etna Library trust funds will increase to 1,550 dollars due to predicted earnings from the Ernest B. Dana Trust. This money will be allocated for circulating materials.

**Hayes Farm Park Display:** The HFP committee would like to have a display box on the outside wall of the library. The display box will consist of a glassed-in frame with moveable shelves to hold changing exhibits, such as photos, vegetation, and historic displays. The board approved the idea.

**Review of the Long Range Plan:** The board spent time working on adjustments to the Long Range Plan for the library. The librarian goals for 2018 will be incorporated into the plan. The plan should be finalized at the January or February trustee meeting.

**Library Coverage:** Coverage is still good. The library will be open on Dec. 23 and Dec. 26.

**Next meeting:** Tuesday, Jan. 16, at 2:30 PM

The meeting adjourned at 5 PM.

Respectfully submitted,

Liz Marshall