

## Etna Library Trustee Meeting Minutes December 17, 2019

Present: Kathleen Chaimberg, Elizabeth Cornell, Liz Marshall, Barbara Prince

The November meeting minutes were accepted without revision.

Librarian's Report: Barbara presented usage and circulation figures for November.

Review of programs: There was a very good turnout for both the annual Thanksgiving decoration program as well as the holiday lights candle making event held December 11.

### Old Business

**Upcoming programs:** The library will welcome 2020 with a number of programs for adults and children alike, including a winter craft on January 15 and the second presentation in the Jerry Nunnally lecture series to be given by Etna's own Jim Block on January 24.

**Outdoor program sign:** Discussion continued regarding the design and possible location of an outdoor sign to highlight upcoming library events. Aesthetics, visibility and minimal driver distraction are all desired elements.

**Gift money purchases:** A nominal amount was approved for the purchase of magnetic toys to be enjoyed by children at story time and they have now been ordered.

**FY2021 budget:** Budgetary items for discussion between Barbara and town officials will include an upgrade to the library's public computer. Discussion ensued as to the relative merits of purchasing a laptop versus replacing the current desktop model.

**Thanksgiving pie sale:** This year's fundraiser was an unqualified success with all goodies sold within a record breaking 13 minutes! The \$545 proceeds will go to the gift money fund to support and enrich library programming for the benefit of all.

**Space arrangement:** A variety of potential physical space rearrangements may be considered should the library convert to a laptop for public use (see above); discussion was exploratory at this time.

**Volunteer appreciation tea and plaques:** The gathering to honor our dedicated volunteers will be January 11 from 10-noon. Jim Block and Elizabeth Tobiasson were chosen to receive special recognition for their long term and selfless service.

### New Business

**Library coverage:** No areas of concern were identified.

The next meeting of the trustees will be January 14, 2020 at 3pm