

DEPARTMENT: Human ServicesDIVISION: Etna Library

OBJECT NO.

REQUEST EXPLANATION

201

The budget for office supplies has increased due to the cost of the on-going retrospective cataloging of the collection. The increase will purchase more cataloging supplies.

210

The budget for books is less than 1987-88. That budget included the cost of a new encyclopedia. The 1988-89 budget allows for an increase of \$300.00 over the 1986-87 expenditures. With the rising price of books and magazine subscriptions this will translate into approximately 20 added volumes.

310

In 1988-89, to reach our goal of minimum state standards, we wish to add a typewriter to the library. The library does not now own one. Greydon Freeman has quoted a price for the Smith Corona XL2000 as \$239.00. The other \$80.00 will be used for the purchase of an answering machine. An answering machine would allow the public to 1) learn the hours of the library from the recorded message - at any time of day; 2) learn about special library programs; and 3) leave a message. Radio Shack's basic phone answering machine retails at \$79.95.